

# Agenda

## Council



Date:

Monday, 6 October 2014 at 7.00pm

Venue:

United Reformed Church, St Georges Road, St Annes, FY8 2AE

### Procedural Items

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<b>1</b>	<b>Declarations of Interest:</b> Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	<b>1</b>
<b>2</b>	<b>Confirmation of Minutes:</b> To confirm the minutes of the previous meeting, held on 28 July 2014, as a correct record, as attached.	<b>3 - 10</b>

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<b>8</b>	<b>Independent Remuneration Panel</b>	<b>14 - 15</b>

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The code of conduct for members can be found in the council's constitution at  
[www.fylde.gov.uk/council-and-democracy/constitution](http://www.fylde.gov.uk/council-and-democracy/constitution)

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# Minutes Council

<b>Date:</b>	Monday, 28 July 2014
<b>Venue:</b>	United Reform Church, St George's Road, St Annes
<b>Members:</b>	<p>Mayor (Councillor Kevin Eastham) Deputy Mayor (Councillor Karen Henshaw JP)</p> <p>Councillors Brenda Ackers, Ben Aiken, Christine Akeroyd, Frank Andrews, Susan Ashton, Keith Beckett ISO, Julie Brickles, Karen Buckley, David Chedd, Maxine Chew, Peter Collins, Simon Cox, Fabian Craig-Wilson, Susan Cunningham, John Davies, Leonard Davies, David Donaldson, Charlie Duffy, Sue Fazackerley, Dr Trevor Fiddler, Gail Goodman JP, Nigel Goodrich, Peter Hardy, Paul Hayhurst, Howard Henshaw ADK (MALAYSIA), Paul Hodgson, Ken Hopwood, Angela Jacques, Cheryl Little, Kiran Mulholland, Barbara Nash, Edward Nash, Elizabeth Oades, Albert Pounder, Dawn Prestwich, Louis Rigby, Elaine Silverwood, John Singleton JP, Heather Speak, Thomas Threlfall, Vivienne M Willder.</p>
<b>Officers:</b>	Allan Oldfield, Ian Curtis, Howard Dawson, Bernard Judge, Lyndsey Lacey, Ross McKelvie, Sharon Wadsworth, Tara Walsh.
<b>Other attendees:</b>	Reverend Alan Clark and 103 members of the public

## Prayers

Prayers were offered by the Mayor's Chaplin, Reverend Alan Clark.

### 1. Declarations of interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

Councillor Fiddler declared a prejudicial interest in agenda item 7, Notice of Motion – Fracking. His interest was that he had received an easement payment from Cuadrilla for access to his land for a seismic survey two and half years ago. Councillor Fiddler left the room during the consideration of this Item.

Councillor Threlfall declared a personal and prejudicial interest in item 7, Notice of Motion - Fracking. His interest was that he had received an easement payment from Cuadrilla for access to his farm for seismic survey in April 2012. Councillor Threlfall left the room during the consideration of this item.

Councillor Hayhurst declared a personal interest in item 7, Notice of Motion - Fracking. His interest was that he was a member of Elswick Community Project Fund and Elswick Parish Council, both of which had received funding from Cuadrilla. Councillor Hayhurst declared that he would withdraw

from the meeting during the consideration of item 7 as in his role as County Councillor he is a member of the Development Management Committee.

The following Councillors declared a personal interest in agenda item 7, Notice of Motion - Fracking.

Councillor Chedd as he is a member of Elswick Village Hall Management Committee and Elswick Community Projects, both of which had received donations.

Councillor Chew as she is a member of the Village Hall Committee, which had received funding.

Councillor Fazackerley as she is the Council representative on Lowther Trust and the Friends of Lowther had received a donation.

Councillor H Henshaw and Councillor Aitken as they are members of Fylde Rugby Club, which are sponsored by Cuadrilla.

Councillor Jacques as she is a member of St Annes Town Council.

Councillor Pounder and Councillor Singleton as they are members of Weeton Village Hall Committee and Staining Parish Council, both of which had received donations.

Councillor Speak gave her permission two and half years ago to Cuadrilla to access her garden to conduct a seismic survey and she is a nearby resident to the proposed site at Roseacre Wood.

## 2. Confirmation of minutes

RESOLVED: To approve the minutes of the Annual General Meeting of the Council, held on 14 May 2014, as a correct record for signature by the Mayor.

## 3. Mayor's Announcements

The Mayor, Councillor Kevin Eastham, stated that 30 years ago the then Mayor of Fylde, Eric Bamber, signed a partnership between Fylde and the town of Werne in Germany. The partnership had been successful and to commemorate the anniversary Ralph Hepworth, Vice-Chairman of the Twinning Association, presented the Mayor with a framed copy of the Charter.

A minutes' silence was observed in memory of Honorary Alderman Margaret Procopides, a former mayor of the borough, who had passed away on Tuesday 22nd July 2014.

## 4. Chief Executive's Communications

There were no communications from the Chief Executive.

## 5. Questions from Members of the Council

The following question had been submitted by Councillor Oades;

*"Can the Portfolio Holder, in consultation with the Monitoring Officer, give assurance that all councillors holding office within the area of Fylde Borough, have declared the interests they should have declared with regard to payments or benefits made to them by Cuadrilla or its agents?"*

Councillor Karen Buckley, Portfolio Holder for Finance and Resources, responded that the responsibility for declaring interests rested with the individual members. Interests that had been registered by councillors, under the council's code of conduct, were published on the Council's website. In addition members were invited to make declarations at formal meetings regarding a specific topic.

As a consequence, the responsibility for assurances in this regard rested with the individual elected members in light of the circumstances which might arise in relation to any payments or benefits made to them by Cuadrilla or its agents.

In her supplementary question, Councillor Oades requested that an item be placed on the Parish Council Liaison agenda for the matter to be discussed with Town and Parish Councillors.

Allan Oldfield, Chief Executive, gave an undertaking that this request would be carried out.

## 6. Questions from Members of the Public

There were five questions from members of the public.

### 1. From Susan Holiday

*“Organisations such as the RSPB, National Trust etc., (see: <http://www.rspb.org.uk/ourwork/policy/climatechange/action/ukenergy/fit-to-frack.aspx>) have raised concerns regarding the lack of appropriate regulation for on-shore fracking. There is also emerging research highlighting health issues to people who live in close proximity to fracking sites, particularly as a result of flaring which releases radon gas (a carcinogenic substance, and methane gas (greenhouse gas) into the atmosphere. As we live within 300m of the proposed fracking site at Preston New Road where Cuadrilla are proposing two flares this gives us great concern. Will Fylde Borough Council ask Lancashire County Council to make ‘green completion’ mandatory for all phases of the exploration, and press Lancashire County Council and the Government to introduce regulation specific to on-shore high volume fracking with regular and independent monitoring of fracking operations to ensure the environment in respect of neighbouring residents and local wildlife is not adversely effected.”*

Councillor Thomas Threlfall, Portfolio Holder for Environment and Partnerships, responded that there had been almost four years of work undertaken by Task and Finish groups and Shale Gas Member working groups that had been set up by Fylde Council. The primary objective of both groups had been to ensure that any Shale Gas activity would have full regulation, maximum safety compliance, regular independent monitoring and full restoration of the local environment. All concerns that had been highlighted to the Council would be considered when putting together the response as a statutory consultee. Safety and regulation had dominated the agenda and he had asked that for any shale gas exploration in Fylde that the regulatory bodies were located in Fylde, on the doorstep of where the activity was taking place.

### 2. From Jessica Ashworth

#### *“NEIGHBOURHOOD PLAN PROCESS*

*Bryning with Warton has embarked on our Neighbourhood Plan and have a Launch Event on 3rd April. Residents, local businesses, developers, clubs and other organisations have been invited to have their say about how Warton should develop.*

*This process is deemed by FBC as critical in shaping the future of Warton. This was emphasised by Mark Evans and others at the Warton Stakeholder meeting last November, saying that developers need to work with the community to deliver their Neighbourhood Plan and that it needs to dovetail with a Masterplan for Warton that addresses the major infrastructure issues. It was agreed that a working group be set up to take this Masterplan forward. That was 4 months ago but nothing appears to have happened.*

*It is also 7 months since the consultation for the Preferred Options ended and yet nothing has been announced apart from a series of meetings. Everyone appears to agree that too many houses were earmarked for Warton and public commitments have been given that the land allocated for housing would be reduced.*

*The Parish Council and residents are very determined that the Neighbourhood Plan is progressed without delay but are hamstrung by the lack of transparency and progress on both the Local Plan and a Masterplan.*

*Please can FBC at least provide details of what progress has been made on the so-called Masterplan?"*

Councillor Dr Trevor Fiddler, Portfolio Holder for Planning and Development, responded that the consultation exercise on the Preferred Option had been a major success measured by the high volume of informed quality responses. It had taken longer than scheduled to collate, analyse and report for the consideration from the Local Plan Steering Group. In turn the steering group had also taken longer than planned to consider all the potential issues and alterations to the Preferred Option.

Bryning with Warton Parish Council had since published its own Neighbourhood Plan and as a consequence, as the Portfolio Holder, he had determined not to pursue the Warton Masterplan in order to avoid duplication and allow the development by the local people working on the Neighbourhood Plan.

A Portfolio Holder decision had recently been made to reflect the changes to the Preferred Option that reduced the scale of development to a level in line with that in the Warton Neighbourhood Plan

3. From Patricia Davies

*"I recently attended a Westby Parish Council meeting which was called as an extraordinary meeting to solicit feedback from residents about their concerns in relation to fracking. Almost 60 people attended all vehemently opposed to having fracking here. One of the points raised was about the amount of money flooding into the area and being offered to collectively "buy" community approval such as Lowther Gardens grant, Fylde rugby club etc. Therefore I asked as a matter of record if the Parish Council or Councillors in attendance could confirm that they had not taken any money or benefit from Cuadrilla. It was confirmed in front of this audience that 2 of our representatives had, either through their business or personally benefited in some way and therefore would have to declare an interest. This was a surprise to a large number in the audience.*

*Therefore in the interest of transparency I would like to ask the same question of our full Council of 51 members. I would like to ask for the record have any of our local Councillors taken money or benefit from Cuadrilla?"*

Councillor Karen Buckley, Portfolio Finance and Resources responded. She stated that in 2012, Fylde adopted a Code of Conduct, that required Councillors to register and declare a wider range of interests than suggested by government guidance, to reflect the Council approach to transparency. Interests registered by Councillors were published on the Council website and individual declarations were made, as appropriate, at meetings in relation to specific topics. As there was a Notice of Motion on the Council agenda relating to shale gas, members who had an interest in the matter had made a declaration.

4. From John Miller

*"Can FBC confirm whether or not it is their intention to protect Warton from inappropriate development in line with the wishes of the majority of residents and public statements made by, amongst others, the Portfolio Holder and our MP?"*

Councillor Dr Trevor Fiddler, Portfolio Holder for Planning and Development, responded that Fylde had listened to the residents in Warton. The Council did not wish to see inappropriate development in any area of the borough, the consultation on the Preferred Options and subsequent changes approved, was evidence that the views of the residents and business people of the borough were listened to and acted upon.

5. From Barbara Richardson and Pat Davies on behalf of Roseacre Residents Group and Westby with Plumpton Residents Group

*“In view of the strength of public feeling opposing Cuadrilla’s plans to drill and hydraulically fracture (frack) for shale gas at Preston New Road and Roseacre Wood (as evidenced by the thousands of objections from people right across the Fylde currently being registered on the LCC Planning website) what actions have you taken to seek independent and impartial advice (other than from the operators and government agencies who have a vested interest) to help support your constituents and to address the potentially damaging impact on our environment and protect our tourism and agriculture sectors?”*

Councillor Thomas Threlfall, Portfolio for Environment and Partnerships, responded that the Shale Gas Member Working Group, that the Council had had in place since September 2012, had received presentations and representations from a wide range of organisations, individuals, operators, government agencies, local anti-Fracking groups, independent regulators and other local authorities. It had also made a number of site visits. The focus of the group had always been on every aspect of regulation, safety, environmental impact, monitoring, transport and local community impact. Independent and impartial advice had been sought and would be used to inform any consultation responses to the County Council.

#### 7. Notice of Motion – Fracking

(Councillors Fiddler and Threlfall, having declared personal and prejudicial interests, left the room during the consideration of the item. Councillor Hayhurst also left the room during the consideration of the item.)

Following notice given under rule 11 of the Council Procedure Rules, the following Motion was proposed by Councillor Elizabeth Oades and seconded by Councillor Heather Speak.

*“That Fylde Borough Council requests the Government to put a moratorium in place in relation to fracking operations until such time that all regulatory, health and community impacts are resolved and part of our legislation.”*

During the course of the debate an amendment was moved by Councillor Nigel Goodrich and seconded by Councillor Edward Nash which is outlined below.

*“Fylde Borough Council notes:*

1. *The enormous amount of work put in by initially the community Focus Scrutiny committee, followed by the task and finish, and still on-going as the Shale Gas working Group. These groups actively questioned, listened, and debated with geologists, the industry (Cuadrilla), representatives of the groups against, regulatory authorities, and government departments, such that we have been successfully making some of the debate, and creating recommendations which have been taken up, their credibility ensuring and audience who listened and noted.*
2.
  - (a) *The on-going debate about benefits and dis-benefits of extracting on-shore gas resources and the local environmental impacts.*
  - (b) *That large amounts of water are needed for hydraulic fracturing to extract shale.*
  - (c) *The concern raised of groundwater contamination as a result of fracking where well integrity is compromised.*
  - (d) *The potential impacts of noise, visual intrusion and air pollution from heavy traffic in communities close to fracking sites.*
  - (e) *Concerns over potential direct and indirect impacts on human health and wellbeing, and awaits investigation into those concerns.*

(f) *That potential economic benefits need to be carefully balanced against the potential dis-benefits to other sectors such as tourism and agriculture.*

(g) *And that there are both supporters and objectors in our Wards.*

3. *That the planning discussion group chaired by Cllr Fiddler should, in the first instance, propose the response to the LCC consultation for Preston New Road and Roseacre Wood sites, and that the Task and Finish group should be involved.*

*Finally, this council requests Cllr Oades, in her capacity as a County Councillor, to redirect her Notice of Motion to Lancashire County Council as the relevant planning body on this matter”*

The Mayor approved a brief adjournment to seek advice that the amendment was valid and for it be circulated to all members for notification. There followed a debate on the amendment, and a recorded vote having been requested by five or more members under council procedure rule 14.5(i), on which the amendment was CARRIED.

**Votes for the amendment (20):** *Councillors Ackers, Andrews, S Ashton, Buckley, Cox, Craig-Wilson, Cunningham, L Davies, Donaldson, Fazackerley, Goodman, Goodrich, Jacques, Little, B Nash, E Nash, Pounder, Prestwich, Singleton and Willder.*

**Votes against the amendment (17):** *Councillors Beckett, Brickles, Chedd, Chew, Collins, J Davies, Duffy, Hardy, H Henshaw, Hodgson, Hopwood, Mulholland, Oades, Rigby, Silverwood, Speak and K Henshaw.*

**Abstentions (3):** *Councillors Aitken, Akeroyd and Eastham.*

A further amendment was moved by Councillor Kiran Mulholland proposed an amendment and seconded by Councillor Ben Aitken to add the following wording at the beginning of the motion as it then stood:

*“Fylde Borough Council request the Government as a matter of urgency to make sure operational best practices are implemented and enforced through regulation which is specific to onshore high volume hydraulic fracturing and which is independently monitored and is enshrined in legislation.”*

Following a debate and a recorded vote having been requested by five or more members under council procedure rule 14.5(i), the amendment was CARRIED.

**Votes for the amendment (37):** *Councillors Ackers, Aitken, Akeroyd, Andrews, S Ashton, Beckett, Buckley, Chedd, Chew, Collins, Cox, Craig-Wilson, Cunningham, J Davies, L Davies, Donaldson, Duffy, Fazackerley, Goodman, Goodrich, Hardy, H Henshaw, Hodgson, Jacques, Little, Mulholland, B Nash, E Nash, Oades, Pounder, Prestwich, Rigby, Silverwood, Singleton, Speak, Willder and K Henshaw.*

**Votes against the amendment (2):** *Councillors Brickles and Hopwood.*

**Abstentions (1):** *Councillors Eastham.*

A further amendment was moved by Councillor Duffy and seconded by Councillor Beckett to remove the following wording from the motion as it then stood:

*‘Finally, this council requests Cllr Oades, in her capacity as a County Councillor, to redirect her Notice of Motion to Lancashire County Council as the relevant planning body on this matter’.*

Following a brief debate the amendment was LOST.

The substantive motion, amended as set out, was then CARRIED.

## 8. Governance Working Group

Councillor Susan Fazackerley introduced the report that proposed the setting up of a cross-party member working group to make detailed recommendations on constitutional changes to the council on the governance changes.



Councillor Fazackerley proposed that Councillor John Davies, as the representative of the Ratepayer Group, and an additional Conservative member to be nominated by the Conservative Group be added to the members recommended in the report for inclusion in the working group. Councillor Buckley seconded the proposal.

It was RESOLVED to:

1. Establish a cross-party group of members comprising Councillors Eaves, Fazackerley, Buckley, Singleton, Oades, Chedd, Duffy, H. Henshaw, J Davies and another Conservative member.
2. To agree the broad principles of the remit and purpose of the Working Group set out within the report.
3. To agree that the Council will receive recommendations direct from the Governance Working Group, as opposed to the Audit Committee, on the governance changes.

#### 9. Protocol Relating to Independent Persons

Councillor David Donaldson introduced the report that explained that reasoning behind approving an established protocol relating to the role of the Independent Person.

Councillor Donaldson proposed the recommendation to approve the Protocol, attached to the report, relating to the role of the Independent Person and was seconded by Councillor Ackers.

It was RESOLVED to approve the Protocol relating to the role of the Independent Person.

#### 10. Code of Conduct in Relation to Town and Parish Councillors

Councillor Karen Buckley, Portfolio Holder for Finance and Resources, proposed that the item be deferred to take further sounding from councillors. Councillor Little seconded the proposal.

Following a show of hands the item was deferred until the next Council meeting.

#### 11. Planning Code

Councillor Ben Aitken introduced the report that set out the revisions to the existing Member/Officer Protocol for Planning to take into account changes made by the Localism Act 2011, to restate the roles of members and officers in the planning process and to introduce a “pause for thought” where a decision is proposed to be taken contrary to officer recommendation.

Councillor Collins made a request that planning officers were reminded that, as part of the code, notes of all planning meetings are to be taken and made available to members. The Chief Executive gave an undertaking that this matter would be reiterated to officers.

Councillor Aitken proposed the approval of the revised planning code, and was seconded by Councillor Pounder.

It was RESOLVED to adopt the revised Member/Officer Protocol for Planning and to replace the existing protocol in part 5d of the constitution with the revised protocol.

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REPORT OF	MEETING	DATE
DIRECTOR OF RESOURCES	COUNCIL	6 OCTOBER 2014

## QUESTIONS FROM MEMBERS OF THE PUBLIC

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

The following question was received from a member of the public before the deadline, as outlined in Standing Order 9 in Part 4 of the Council's Constitution, and before the statutory deadline for publication of the agenda. The question is therefore circulated as part of the agenda papers for members' information.

Any further questions received before the deadline for questions, as outlined above, will be circulated prior to the meeting for members' information, under separate cover.

The question(s) will be read out during the Council meeting on 6 October 2014 by the Chief Executive. A response will be given by the relevant Cabinet Member.

### QUESTION FROM A MEMBER OF THE PUBLIC

*From Alan Ashton, Peel Road, Westby with Plumpton*

"Is the Council aware that permission is currently being sought for the installation of solar panels in the Fylde countryside?"

A typical installation occupies 40-50 acres (in order to be economically viable). The panels are considerably larger than the rooftop ones, and stand some 7 and 8 feet tall, as a permanent feature in the landscape for 25 years or more.

Does the Borough Council have a policy on this matter?"

# REPORT



REPORT OF	MEETING	DATE
DIRECTOR OF RESOURCES	COUNCIL	6 OCTOBER 2014

## NOTICE OF MOTION – EMPLOYMENT LAND

### Public Item

This item is for consideration in the public part of the meeting.

### Summary

The council is requested to consider the Notice of Motion received on 23 September 2014.

### Recommendation

1. To consider the Notice of Motion.

### The Motion

1. The following notice of motion has been received:

*"In response to the Policy Development Scrutiny Committee's recent decision not to call in the Cabinet Member Decision regarding Employment Land, a minority of the Committee have published a Minority Report to explain our concerns.*

*We believe there is a serious risk that the Local Plan could be found to be based on conclusions that are unsound, and we therefore call for this matter to be addressed in detail via a Task and Finish Scrutiny Group.*

*We propose that the Council:*

*i) receive the Minority Report, and*

*ii) request the Policy Development Scrutiny Committee to establish a Task and Finish Group to investigate in detail the concerns set out in our Minority Report, and that Mr Guest, who submitted his critique at the request of the Portfolio Holder, be invited to become part of that Task and Finish group, and*

*iii) that a further report be made to full Council by the Scrutiny Committee."*

The notice of motion has been duly proposed by Councillor Elizabeth Oades.

### Standing Orders

2. An extract from the Council Procedure Rules on Notices of Motion include the following (summarised) provisions:

*At the Council Meeting*

*A motion under this rule must be formally moved and seconded at the council meeting. It will then automatically stand referred for discussion at Council for immediate consideration under the normal rules of debate.*

IMPLICATIONS	
Finance	None arising directly from the report.
Legal	There are no direct legal implications arising from this report.
Community Safety	None arising directly from the report.
Human Rights and Equalities	There are no direct human rights and equalities implications arising from this report.
Sustainability and Environmental Impact	There are no direct sustainability implications arising from this report.
Health & Safety and Risk Management	There are no direct health & safety and/or risk management implications arising from this report.

REPORT AUTHOR	TEL	DATE	DOC ID
Ian Curtis	(01253) 658506	24 September 2014	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Email from Councillor Elizabeth Oades	23 September 2014	Town Hall, Lytham St Annes

# REPORT

REPORT OF	MEETING	DATE
RESOURCES DIRECTORATE	COUNCIL	6 OCTOBER 2014

## INDEPENDENT REMUNERATION PANEL

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

The report recommends that Helen Hockenhill and Mary Wilson be appointed as members of the council's independent remuneration panel in succession to Peter Law-Jones, who has stepped down.

### RECOMMENDATION

Appoint Ms Helen Hockenhill and Ms Mary Wilson MBE to the members' allowances independent remuneration panel in succession to the Reverend Peter Law-Jones.

### CABINET PORTFOLIO

This item falls within the following cabinet portfolio(s):

Finance and Resources: Councillor Karen Buckley

### SUMMARY OF PREVIOUS DECISIONS

The panel has been comprised of Peter Law-Jones, Michael Brown and David Cam since Mr Cam was appointed to the panel in 2010.

### REPORT

1. Regulations made under the Local Government and Housing Act 1989 require the council to have a panel, comprised of persons independent of the council, to make recommendations on allowances and certain other payments payable to members of the council. There is presently a vacancy on this council's panel, created by the resignation of the Reverend Peter Law-Jones, who now lives and serves away from the Fylde area. The remaining members of the panel are Mr Michael Brown, a retired local government chief executive, and Mr David Cam, director of Blackpool Pleasure Beach.

2. Although the council's panel has traditionally consisted of three people, the size of the panel is not constrained to that number.
3. The vacancy was publicised in the press and on the council's website. The recruitment process, consisting of written applications and informal interview, attracted a number of high quality applicants. The most impressive applicants were Ms Helen Hockenhull and Ms Mary Wilson MBE. It is therefore recommended that the size of the panel be increased to four and that Ms Hockenhull and Ms Wilson be appointed to the panel in succession to the Reverend Law-Jones.
4. Ms Hockenhull is a senior local government manager, who has worked in the public sector for more than 25 years. She is a school governor and lives in Lytham St Annes. Ms Wilson is a charity volunteer and organiser who was a founder member of Park View 4U. She is a retired civil servant and lives in Lytham St Annes. Officers are confident that both will make a positive contribution to the work of the panel.

IMPLICATIONS	
Finance	Panel members can claim expenses for attending meetings, so the increase of members from 3 to 4 members could result in an increase in expenses claimable. Any increase is, however, estimated to be marginal and as such can be met from within existing approved revenue budgets.
Legal	The council is required to appoint a panel under Regulation 20 of the Local Authorities (Members' Allowances) (England) Regulations 2003.
Community Safety	No implications.
Human Rights and Equalities	The recruitment exercise was open to all sectors of the community
Sustainability and Environmental Impact	None
Health & Safety and Risk Management	None

REPORT AUTHOR	TEL	DATE	DOC ID
Ian Curtis	01253 658506	16 September 2014	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		