

Agenda

Tourism and Leisure Committee

Date:	Thursday, 8 September 2022 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman)</p> <p>Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Kiran Mulholland, Vince Settle, Elaine Silverwood.</p>

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.
 To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 23 May 2022 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	Release of Section 106 Monies - Newton Community Park	3-5
	INFORMATION ITEMS:	
5	Lowther Gardens Trust - Annual Report	6-13
6	Corporate Plan Action Update	14-15
7	General Fund Revenue Budget Monitoring Report 2022/23 - Position as at 31st July 2022	16-23

8	Capital Programme Monitoring Report 2022/23 – Position as at 31 st July 2022	24-34
9	Reports of the Various Outside Bodies	35-41

Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: democracy@fylde.gov.uk

The code of conduct for members can be found in the council's constitution at
<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
PROJECTS AND REGENERATION	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2022	4
RELEASE OF SECTION 106 MONIES – NEWTON COMMUNITY PARK			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report details an open space improvement scheme at Newton Community Park, proposed by Friends of Newton Community Park.

The Committee are requested to agree to allocate section 106 contributions of £37,000 to Newton with Clifton Parish Council for public open space improvements at the Newton Community Park, School Lane, Newton, as detailed in this report, dependent upon the approval of a fully funded addition to the Capital Programme in 2022/23 of £37,000, funded by the S106 developer contribution, by the Finance and Democracy Committee at its meeting of 28 September 2022.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested:

1. To recommend to the Finance and Democracy Committee approval of a fully funded addition to the Capital Programme in 2022/23 in the sum of £37,000 fully funded from the Section 106 developer contributions relating to the development adjacent to Oak Lane, for the same amount;
2. Subject to the approval of 1 above, to agree to allocate the sum of £37,000 to Newton with Clifton Parish Council to carry out recreational improvements at the Community Park, School Lane, Newton as detailed in this report on condition that the Parish Council be required to enter into an agreement with Fylde Council, prior to release of funds, and to provide details of how the funds have been used before the section 106 agreement expiry date of 26 June 2031.

SUMMARY OF PREVIOUS DECISIONS

No previous decisions

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	√
Delivering the services that customers expect of an excellent council (Clean and Green)	√
Working with all partners (Vibrant Economy)	√
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	√

Promoting Fylde as a great destination to visit (A Great Place to Visit)	v
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REPORT

1. The planning process generally requires housing developers to provide public open space within their site or to contribute towards improvements to public open space in the vicinity of the new development.
2. Fylde Council, as the Planning Authority, has received and is holding funds that have been secured through developer contributions associated with a new housing development adjacent 8-12 Oak Lane, Newton.
3. The terms of the Planning Agreement 20/0315 for the land adjacent to Oak Lane development in relation to the public open space contribution states that *'sums payable under this part of the schedule are intended to be used by the Council to provide recreational facilities at Newton Park, School Lane, Newton'*.
4. Newton with Clifton Parish Council have requested that the total section 106 contribution of £37, 000 relating to the land adjacent to Oak Lane development is released and allocated to open space improvement works at Newton Community Park, School Lane, Newton, which will meet the requirements of the Planning Agreement.
5. The Tourism and Leisure Committee are requested to consider allocating the total section 106 contribution of £37,000 from the land adjacent to Oak Lane development to deliver the works detailed in this report.
6. Newton with Clifton Parish Council will use the section 106 contributions for drainage work, creation of a new path, trim trail and dog exercise area at Newton Community Park, School Lane, Newton.
7. The project must be completed and paid in full before the section 106 agreement expiry date of 26 June 2031.
8. All project costs above the section 106 contribution of £37,000 will be met by Newton with Clifton Parish Council.
9. The Parish Council has expressed a wish to procure and manage the works independently and will therefore be required to enter into an agreement with Fylde Council, prior to the release of funds to ensure accountability on how the funds will be spent and to include an indemnity against Fylde Council being required to pay back the money to the developer should the terms of the section 106 agreement not be met by the project.

IMPLICATIONS	
Finance	The Committee are requested to recommend to the Finance and Democracy Committee approval of a fully funded addition to the Capital Programme 'Newton Community Park' in 2022/23 of £37,000 fully funded from Section 106 developer contributions and subject to this approval to authorise the expenditure of £37,000 to Newton with Clifton Parish Council to Provide recreational facilities at the Community Park, School Lane, Newton as detailed in this report, on condition that the Parish Council be required to enter into an agreement with Fylde Council concerning the use of the funds.
Legal	Section 106 contributions are made by developers under specific planning agreements relating to each new development. The planning agreement will specify how the monies are to be spent in terms of geography and scope and a developer can usually require repayment of S106 contributions, if they have not been spent within 10 years of the Agreement. With reference to the Newton Community Park project, it will be necessary to develop a legal agreement with Newton with Clifton Parish Council to include how the S106 contributions are to be used, to indemnify Fylde Council against having to pay back the monies to the developer, should the

	terms of the S106 agreement not be met.
Community Safety	Improving the quality of open space facilities provides an opportunity to increase public use and reduce nuisance behaviour.
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Suzanne Cox Charlie Richards	Suzanne.cox@fylde.gov.uk Charlie.richards@fylde.gov.uk	26 August 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF CULTURAL SERVICES	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2022	5

LOWTHER GARDENS TRUST – ANNUAL REPORT

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The Council currently has a service level agreement with the operating company of Lowther Gardens Trust, Lowther Gardens (Lytham) Management Ltd, to provide services at Lowther Pavilion. As part of this agreement, the Trust will provide a report to the Council's Tourism and Leisure Committee at the conclusion of the financial year, summarising performance over the previous year. This report is included within the Information Note Lowther Annual Performance.

Representatives from Lowther Gardens Trust will be attending the committee meeting to present the key points arising from the report.

SOURCE OF INFORMATION

Lowther Gardens Trust

INFORMATION ATTACHED

Lowther Pavilion 2021/2022 Annual Report

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

Lowther Pavilion is a major cultural venue on the Fylde Coast, which the Council supports financially through an annual subsidy. Culture plays a major role within the Tourism and Leisure Committee's terms of reference.

FURTHER INFORMATION

Contact Tim Dixon, Fylde Borough Council Tel: 01253 658436



Annual Report April 2021 to March 2022

Year in Brief

Lowther Pavilion Theatre was closed in April 2021 due to Covid shut down and only being able to launch Drive In Movies at the end of April. In May we were able to stage 3 internal events and carried on staging Drive In Movies. June saw us stage 4 events internally and a continuation of Drive In Movies. We continued to support community activities during the early part of the year by allowing rehearsals (by user groups) to take place at reduced cost and community user group meetings (due to our provision of a ventilated space and Covid security).

Throughout, July to December 2021 we continued to support community activities by allowing rehearsals to take place at reduced cost. In early July we staged our first Amateur performances since the third lockdown with Clifton Academy's Summer Holiday, this was only possible though changing the model of operation for Lowther and rehearsing the production on site. Throughout July, August and September we strived to operate in as near normal conditions as possible despite losing a number of performances due to artists having Covid or not wishing to tour due to a rise in cases. In October there was a degree of normality but as the new variant hit in late October/ November managing the theatre was really on a war like footing, never knowing if we would be able to open the next day or not. The mantra of "we are open today" became all important as venues across the country closed or had shows cancelled. Preparations were put in place for pantomime to move outside once again with a replacement cast and show if Theatres were once again shut in December. Luckily with a few bumps in the road (including an outbreak of covid in the pantomime cast) we managed to see December through with only the loss of a few shows and schools audiences.

Outside in the park we saw the successful:- Ice Cream Festival in July, the Food and Drink Festival in August and the new Pumpkins in the park (Where weather was not on our side) bring unprecedented number of visitors to the park and the theatre. On average the festivals are now bringing 10,000 people a day whilst running and attracting just above 60% of visitors from outside the FY8 and PR4 areas. Running these events saw Lowther nominated for Tourist Venue of the Year. Our marketing is now being placed in railway stations from as far as Leeds to Liverpool and Manchester as well as a concentration to attract right across Lancashire.

September saw the launching of Lowther's Youth Theatre which started with two groups a week and is now facilitating 5 separate groups a week. We also advertised and engaged an Education Officer for the theatre and their role has expanded over the last 9 months to take in work with refugees, HAF funded workshops and provision, Lowther being set up as an Arts Award centre and specific education work both in and out of schools.

Lowther had a strong Pantomime season with increased ticket sales for events over Christmas but unfortunately followed the national Arts trend of events being cancelled by promoters who realised there was not going to be a bounce back in ticket sales more generally. Around about 40% of audiences had not returned during this period and were not booking for future events. It has proved very difficult to pre-empt ticket sales as many people are holding off purchasing until a few days before a show and often this is after the promoter has got cold feet and cancelled a performance. Added to this the war in Ukraine and the cost of living crisis and you have a perfect storm that has seen tours collapse, venues close and the public stay away in their droves. During this period we have seen our daily booking rate fall from £3500 per day to often under £1000. It has been totally unprecedented but we are pleased to report that renegotiation with management, agents and promoters and changing deals has managed to keep the theatre functioning at a working level. By being open at all times we are pushing back against the crisis and following successful promotions of Easter and Garden festivals the figures are now plateauing a little. Promoters are now using Lowther as a best

practice scenario with other venues that have also struggled to sell tickets. We are thrilled to be leading the fight back and the whole team through positivity are delivering excellent results.

In October Lowther stepped up fundraising for the refurbishment and in November 2021 the spade was put in the soil to complete the foundations for the new Education Centre and Studio Theatre which were completed in March this year. This is a major step forward for Lowther as it cements its commitment to provide a first class cultural hub for residents and visitors alike going into the future.

In the park we have delivered investment into the tennis courts and have opened Lowther Padel and Tennis Centre which continues to attract visitors to the area to use its facilities. The park through the Gardeners and Parks Team are continuing to reinvigorate the gardens with new designs, ecologically sound paths and walkways, bluebell areas, a reimagined rose garden, a new mini golf course and general maintenance and upkeep.

Financially Lowther has honoured all its commitments without taking on debt and will finish the year at a break even position, having raised significant funds for the new build, coped with the shut down at the beginning of the financial year and continued its development path engaging new staff to deliver it's cultural policy.

1. Volunteer Hours

Please note that this is only based on the recorded duties the Friends and Theatre volunteers provide. The Volunteer hours are made up from ushering duties, box office, technical assistance and outdoor festival marshalling.

Total Hours volunteered 16910 @ £9.98 P/H

Saving to Lowther of £168,761.80 April 2021 – March 2022

2. Session Usage

- a. Number of events staged (each performance where there were tickets on sale) 282
- b. Number of sessions hired by community groups (User Groups) a session is classed as either a morning/ afternoon or evening. 202 sessions.
- c. Number of session hires by ad hock (fairs/ rehearsal not contained above) 9 NHS sessions
- d. Number of Cinema sessions. 102

3. Traffic & Sales

- a. Number of attendees (Tickets Sold) : 41,242 It must be remembered that some of these tickets were for Drive In where there may have been 4 or more occupants.
- b. The Revenue from Ticket £661,048

4. Bar Report

- a. Bar Total Sales: £166,731
- b. Kiosk Drinks and snacks (Inc. Ice Cream) £38,315

5. Programming.

Silver Screen continued throughout the shutdown periods and streamed to over 10,000 care home rooms for broadcasts.

Lowther has continued with its dynamic programming moving away where possible from tribute acts and engaging original artists as well as presenting the best of Local Community drama and cultural endeavours.

Highlights programmed include:-

- John Culshaw / Les Dawson
- The Wedding Present

- Under The Boardwalk
- Glen Tilbrook
- Oh What A Night
- Newton Faulkner
- Marti Pellow
- The Undertones
- Mark Thomas
- The Sweet
- International Ballet
- Houghton Weavers
- American Four Tops
- Abba Mania
- Chris McCausland
- Magic of Science
- Danny Baker
- Francis Rossi
- Hurrah for the Pirates (Children's opera)
- Lesley Garret
- Jason Manford
- Showaddywaddy
- Lowther Jazz Club (Bi Monthly)
- John Lydon
- Marisha Wallace
- Omid
- Michael Portillo
- Steve Harley
- Ed Byrne
- Maddy Prior
- Judge Jules
- Dr Feelgood
- Ballet Theatre UK
- Suggs
- Blues Band
- Exciting Science
- China Crisis
- The Blow Monkeys
- Martin Kemp
- Shanty Crew
- Capricorn Singers

6. Marketing Report

Since June 2021, we have done a variety of marketing activity including, but not limited to:

- 4x brochures (including the re-launch of our What's On brochure)
- Become a member of Visit Lancashire
- Become a member of Theatre Online
- Launched our new website
- Became a finalist in this year's Lancashire Tourism Awards
- Successfully launched our Youth Theatre and Technical Training course
- Run digital campaigns with JPI Media to promote the Lytham Ice Cream Festival, Food & Drink Festival and Pumpkins in the Park
- Advertised further afield for Pumpkins in the Park in October, by geo-fencing 10 train stations in the North West including Manchester Piccadilly and Liverpool Lime Street
- Run a month long campaign in November advertising Sleeping Beauty on the back of buses in Blackpool
- Working with UCLan students to create new films (Youth Theatre, Support Lowther) for us to use on our website

Website stats

Website page views (1st April 2021 – March 31st 2022): 860,274

Social media reach

Facebook reach (1st April 2021 – March 31st 2022): 705,920

Instagram reach (1st April 2021 – March 31st 2022): 16,804

Twitter (1st April 2021 – March 31st 2022): 218,524

Social media audience information

Facebook audience: 77.90% women 22.10% men

Facebook top 5 popular cities and towns: Lytham, Blackpool, Preston, Kirkham, Poulton le Fylde

Instagram audience: 73.40% women 26.60% men

Instagram top 5 popular cities and towns Lytham, Blackpool, Preston, Poulton Le Fylde, Kirkham

Education and Community initiatives

- Developed connections with local schools.
- Delivered workshops at Lowther
- Supported families through hardship. Lowther has set up a support fund.
- Education booklets on shows presented for schools and home downloading .
- Supported local degree students from UCLAN on a short placements.
- Started Arts Award process. Lowther Pavilion Theatre has Arts Award Centre status. In February and April 2022, we ran Discover Arts Award, offering a first qualification to sixty children aged 6-10, over the two projects. Fylde Mayor presented awards to the children at an evening event at Lowther Pavilion Theatre.
- Met with Fylde Borough Council about HAF Programme.
- Made contact with Break Time programme at Lancashire County Council.
- Research and setting up for Adult Theatre Group.
- Research on existing work with Early Years / Parent, Carer and Baby projects. Connections with Horse and Bamboo, More Music, Note weavers to develop our own programme of work.

In Conclusion

Lowther Trustees and Management would like to thank Fylde Borough Council for its support, help and advice through what has been a very difficult time for the creative industries. In the face of adversity Lowther believes that it has laid the groundwork for a very exciting future in providing cultural activities for all generations going forward.

Finance report enclosed:- End of year accounts will be sent on when received from the accountant.

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LOWTHER GARDENS (LYTHAM) MANAGEMENT LTD

Q4 Draft Management Accounts - Jan to Mar22

Income	Actual for period	Budget for period	Variance	Variance %	Actual to date	Budget to date	Variance	Variance %
Joint Venture								
Income	107,950	76,330	31,620	41.43	448,310	449,000	(690)	(0.15)
Expenditure	87,636	61,378	26,258	42.78	352,404	361,050	(8,646)	(2.39)
Net Income	20,314	14,952	5,362	35.86	95,906	87,950	7,956	9.05
Hires								
Hire Fee	23,148	15,000	8,148	54.32	53,156	50,000	3,156	6.31
BO Commission	9,708	11,180	(1,472)	(13.17)	27,004	43,000	(15,996)	(37.20)
Total Income	32,856	26,180	6,676	25.50	80,160	93,000	(12,840)	(13.81)
BO Agency								
Sales	0	0	0	0.00	9,580	0	9,580	0.00
Commission	647	0	647	0.00	2,276	0	2,276	0.00
Bar, Ice Cream, Soft Drinks, Sweet & Snacks								
Sales	51,033	24,980	26,053	104.30	178,069	102,800	75,269	73.22
Costs	17,861	8,743	9,118	104.28	62,324	35,980	26,344	73.22
Gross profit	33,172	16,237	16,935	104.30	115,745	66,820	48,925	73.22
Games								
Income	1,450	2,666	(1,216)	(45.61)	10,464	13,330	(2,866)	(21.50)
Expenditure	1,232	2,266	(1,035)	(45.66)	8,894	11,331	(2,436)	(21.50)
Net Income	218	400	(182)	(45.61)	1,570	2,000	(430)	(21.50)
Technical								
Income	9,798	3,231	6,567	203.25	26,794	13,750	13,044	94.87
Expenditure	1,522	0	1,522	0.00	2,187	0	2,187	0.00
Net income	8,276	3,231	5,045	156.14	24,607	13,750	10,857	78.96
Theatre Tokens								
Sales & Commission	763	0	763	0.00	3,840	0	3,840	0.00
Payments & Commission	787	0	787	0.00	3,929	0	3,929	0.00
Net income	(24)	0	(24)	0.00	(89)	0	(89)	0.00
Additionality Projects (Cinema/Streaming)								
Income	2,196	7,790	(5,594)	(71.81)	18,967	37,790	(18,823)	(49.81)
Expenditure	3,321	(105)	3,426	(3,262.86)	16,966	26,895	(9,929)	(36.92)
Net income	(1,125)	7,895	(9,020)	(114.25)	2,001	10,895	(8,894)	(81.63)

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LOWTHER GARDENS (LYTHAM) MANAGEMENT LTD

Q4 Draft Management Accounts - Jan to Mar22

Income	Actual for period	Budget for period	Variance	Variance %	Actual to date	Budget to date	Variance	Variance %
Other Income								
Café Rental	0	0	0	0.00	16,000	16,000	0	0.00
Car Parking	4,347	6,135	(1,788)	(29.14)	26,705	26,500	205	0.77
Advertising	1,957	0	1,957	0.00	7,073	0	7,073	0.00
Youth Theatre/Technical Training Fees	2,127	0	2,127	0.00	3,182	0	3,182	0.00
Community Sponsorship	0	500	(500)	0.00	7,000	2,000	5,000	250.00
Show Merchandise	262	0	262	0.00	2,778	0	2,778	0.00
Foyer Additional	46	0	46	0.00	535	0	535	0.00
Bank Interest	0	0	0	0.00	0	0	0	0.00
Donations	547	5,500	(4,953)	(90.05)	20,703	22,000	(1,297)	(5.90)
Miscellaneous	15,000	112	14,888	0.00	85,000	2,300	82,700	3,595.65
Total	24,286	12,247	12,039	98.30	168,976	68,800	100,176	145.60
Fylde Borough Council	6,666	6,666	0	0.00	26,667	26,667	0	0.00
Total Net Income	125,285	87,808	37,477	42.68	517,819	369,882	147,938	40.00

LOWTHER GARDENS (LYTHAM) MANAGEMENT LTD
Q4 Draft Management Accounts - Jan to Mar22

OVERHEADS	Actual for period	Budget for period	Variance	Variance %	Actual to date	Budget to date	Variance	Variance %
Staff Salaries	36,815	41,320	(4,505)	(10.90)	131,353	165,280	(33,927)	(20.53)
Staff Hire/Casual Staff	10,160	3,275	6,885	210.23	34,607	13,100	21,507	164.18
Employer NI	2,416	2,821	(405)	(14.36)	3,921	9,200	(5,279)	(57.38)
Employer Pension	448	830	(382)	(46.02)	1,544	3,320	(1,776)	(53.49)
Rent/Rates & Insurance	3,127	2,500	627	25.08	10,508	10,000	508	5.08
Heat, Light & Power	933	5,125	(4,192)	(81.80)	11,012	20,500	(9,488)	(46.28)
Motor Expenses	176	57	119	208.77	227	228	(1)	(0.44)
Travelling & Entertainment	0	0	0	0.00	0	0	0	0.00
Printing Stationary&Postage	1,191	1,500	(309)	(20.60)	3,515	6,000	(2,485)	(41.42)
Promotion	6,011	3,375	2,636	78.10	23,750	13,500	10,250	75.93
Credit Card charges	3,841	500	3,341	668.20	12,483	2,000	10,483	524.15
Telephone and IT	9,856	9,125	731	8.01	35,577	36,500	(923)	(2.53)
Professional Fees	19,927	13,625	6,302	46.25	55,472	54,500	972	1.78
Equipment Hire, Rental, Repairs	18,404	7,463	10,941	146.60	42,900	29,850	13,050	43.72
Property Maintenance	6,868	12,437	(5,569)	(44.78)	28,611	49,750	(21,139)	(42.49)
General Expenses	1,461	1,875	(414)	(22.08)	3,180	7,500	(4,320)	(57.60)
Bank Charges/Loan Payments Interest	3,072	4,750	(1,678)	(35.33)	12,403	19,000	(6,597)	(34.72)
Depreciation	25,000	0	25,000	0.00	25,000	0	25,000	0.00
Contingencies	0	0	0	0.00	0	0	0	0.00
Total Expenditure	149,706	110,578	39,128	35.38	436,063	440,228	(4,165)	(0.95)
Net Surplus / (Deficit)	(24,421)	(22,770)	(1,651)	(7.25)	81,756	(70,346)	152,102	216.22

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2022	6
CORPORATE PLAN ACTION UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of the report is to provide the committee with the latest progress against the corporate actions relevant to the committee that are scheduled for completion at the time of the meeting.

SOURCE OF INFORMATION

Relevant officers responsible for delivery of the Corporate Plan action / outcome.

LINK TO INFORMATION

[The 2020-2024 Corporate Plan](#)

<http://fyldeperformance.inphase.com>

[Corporate Plan 2020/24 Prioritisation Log](#)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to inform the committee about progress against the key strategic objectives the council has set out in the corporate plan.

FURTHER INFORMATION

Contact: Alex Scrivens alex.scrivens@fylde.gov.uk

Actions / Outcomes due for completion by 30th June 2022.

Museum accreditation application submitted (March 31st, 2022 – revised target)

Following Member approval, Lytham Hall is now the chosen option to display the art collection. With this decision, several the policies within the accreditation suite of documents will have to be revisited with Members before a formal application to Arts Council England (ACE) is submitted. It is envisaged to develop the Long Gallery in the Autumn / Winter for the display of the Collection for launch in Spring 2023, the revised target this action.

Strategy for leisure offer along the coast to cater for residents and visitors all year round (June 30th)

Work has been developed on 'extending' the season with a focus on events from September to March, the most recent being the bike event on the beach. The council has worked with organisers including Lytham Hall, Lowther Gardens, local clubs, charities, and others to provide Autumn and Winter events in particular Halloween, Bonfire Night and Christmas. Dates have been identified when the beach is accessible without sea interference for a weekend period during which events or activities can be held e.g. sports, festivals, motor cycles etc. these will be pro-actively marketed to attract additional and different events to the coast. Several ideas have emerged from a recent workshop on 'All Things Beach' that will be incorporated into the leisure offer along the coast. The approach needs to be tested and other opportunities explored and will be reported back to committee in September 2023.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2022	7
GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23 - POSITION AS AT 31ST JULY 2022			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31st July 2022 and specifically for those areas under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31st July 2022 and feedback received from budget holders.

LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 31st July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

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GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23

POSITION AS AT 31ST JULY 2022

Summary

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31st July 2022. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 31st July 2022.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2022/23 budget at its meeting on 3rd March 2022. Subsequently on 23rd June 2022 the Finance and Democracy Committee approved the financial outturn position for 2021/22. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2021/22 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2022/23.

2. Budget Rightsizing Exercise

For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process will be repeated during 2022/23 and the resulting changes will be reflected in the latest budgets and updates to the Councils Financial Forecast.

3. Conclusions

The Council has seen particular volatility in expenditure and income levels since the commencement of the pandemic which has required that the Council continues the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability to be maintained.

As a consequence of the uncertainty about the impact of the pandemic on national public finances, the Government implemented a one-year Spending Review for 2022/23 and the Council, as with all Local Authorities, received a one-year funding settlement for the year. This was the second year running that the funding settlement was for one-year only. The MTFs report presented to Council in March 2022 sets out the full context of the financial landscape of the council, including an assessment of the key financial risks which primarily relate

to uncertainties around reviews of the future funding regime for local government. The report can be found at this link: [MTFS Report March 2022](#).

UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

In light of the potential for future general reductions in central government funding from 2023/24 onwards, the Council needs to continue with the approach to delivering savings and efficiencies which have helped deliver balanced budgets and provided contributions to reserves over recent years.

Through continued focus on the importance of financial stability the Council has delivered a significant savings programme in recent years and has continued to reduce overheads wherever possible. Ongoing modernisation work and business improvement will continue to make Council services more efficient, save money and maintain high quality frontline services to customers. For Fylde Council to continue to successfully meet the new challenges that it faces it is vital that this approach continues and that all reasonable opportunities for further cost-reduction measures and for the generation of additional income are seriously considered. Prudent financial management in previous years has provided a level of reserves which allows the necessary time to determine how this council can best respond to the challenges ahead.

We are now just past the first quarter of 2022/23 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out to Council in March 2022 and updated to Finance & Democracy Committee in June 2022 remain alongside the significant additional risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

Appendix A

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end
Favourable variance against latest budget
Adverse variance against latest budget
Projected adverse outturn variance

FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	1,022,639	3,499,060	3,365,631	-133,429	FAVOURABLE	RED	All Budget Holders	The budget forecast which was approved by Council in March 2022 assumes employee cost savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2022/23 onwards. The actual spend to date shown does not include any pay award as it is yet to be agreed. The budgeted pay award assumes a 2.75% increase. This budget will be kept under review during the remainder of the financial year and may be adjusted as part of future budget right-sizing exercises and confirmation of the agreed pay award.
Utilities	Electricity	92,827	30,942	7,627	-23,315	FAVOURABLE	RED	Andrew Loynd	The current underspend is as a result of outstanding bills that have not yet been processed. It is expected that, with the increase in electricity costs, across the year the budget will be significantly overspent. Costs have significantly increased. Although expenditure should decrease over summer months this will rise over winter.
	Gas	44,800	12,933	18,835	5,902	ADVERSE	RED		
Council Assets / Building	Repairs & Maintenance	188,445	62,815	114,100	51,285	ADVERSE	RED	Darren Bell	Additional costs for planned and reactive building maintenance. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Human Resources	Training Exps - qualifications	25,000	8,333	480	-7,853	FAVOURABLE	BLUE	Alex Scrivens	Personal Development Appraisals are not yet due to be completed until 31/09/22, anticipated to be spent to budget at year end.
Communications and PR	Media Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		We have covered a PR summer campaign period and will be reviewing Autumn / Winter campaigns for marketing spending, anticipated to be spent to budget at year end.
Computer Services	Purchase of Computer Equipment	186,975	62,325	118,341	56,016	ADVERSE	BLUE	Ross McKelvie	The budgets shown include a healthy slippage which will be used to develop the device, virtual infrastructure and enhancement of cyber going forward, with an exploration of solutions currently underway which should see normalisation through both budgets shown after implementation.
	Computer - Development Costs	275,427	91,809	16,861	-74,948	FAVOURABLE	BLUE		
St Annes Public Offices	Legal Fees and Court Costs	0	0	6,000	6,000	ADVERSE	RED	Darren Bell	Legal fees incurred regarding the ground rent of the re-development of the Public Offices Site.
Pleasure Island/Salters Wharf	Consultants Fees	120,000	40,000	0	-40,000	FAVOURABLE	BLUE	Mark Evans	Phasing of expenditure - anticipated to be spent to budget at year end.
	LCC - Lancashire Economic Recovery Grant	-108,000	-36,000	0	36,000	ADVERSE	BLUE		The grant claim process with Lancashire County Council is currently being finalised and payment will be received next month.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

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Projected adverse outturn variance

TOURISM AND LEISURE COMMITTEE

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Sports Development	PCC - Safe Communities Project	26,750	8,917	300	-8,617	FAVOURABLE	BLUE	Ian Brookes	Phasing of expenditure - anticipated to be spent to budget at year end. Delivery of the project has been moved to after the summer holiday period
	Weight Management Activities	41,863	13,954	2,001	-11,953	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
St. Annes-Leisure (Strategic)	Crown Green Bowling	0	0	-5,200	-5,200	FAVOURABLE	GREEN	Lisa Foden	Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Games Site Fees	-34,112	-11,370	-37,110	-25,740	FAVOURABLE	GREEN		Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Lytham-Parks (Non-Strategic)	General Maintenance of Grounds	4,106	1,369	7,715	6,346	ADVERSE	RED	Lisa Foden	Essential maintenance costs incurred during 2022/23. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Parks Devlpmnt - Lytham & St Annes	Drives and Paths	18,000	6,000	0	-6,000	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
Management of the Arts & Heritage Assets	Support to Arts	7,206	2,402	17,763	15,361	ADVERSE	RED	Tim Dixon	Additional costs incurred for management of the arts to be funded by Arts Council England grant. The budget will be kept under review during the remainder of the financial year and adjusted as a funded budget increase.
Coast and Countryside	Consultants Fees	45,716	15,239	45,736	30,497	FAVOURABLE	BLUE	Darren Bell	Profiling of the Sand winning Environmental studies - anticipated to be spent to budget at year end.
Fylde Sand Dunes Project	Other Miscellaneous Grants	-50,173	-16,724	-22,462	-5,738	FAVOURABLE	BLUE	Geoff Willetts	Outstanding grant payment has been followed up and it has been confirmed that the payment will be made.

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OPERATIONAL MANAGEMENT COMMITTEE

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
St Annes Square (Maintenance)	Reps & Mtce of Capital Schemes	45,000	15,000	0	-15,000	FAVOURABLE	BLUE	Darren Bell	An additional one off £25k has been built into this budget for 2022/23. This was for a rolling programme of maintenance to be managed by the Town Centre Manager. A programme of works is being developed.
Property Management Team	Miscellaneous Income	0	0	-5,525	-5,525	FAVOURABLE	GREEN		Additional unbudgeted income - Estates legal fees contribution. This will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Car Parking Fees	Car Parking Fees	-685,000	-228,333	-276,748	-48,415	FAVOURABLE	GREEN	Andrew Loynd	Due to the good weather and increased visitors it is anticipated that the annual income will be greater than expected. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
Off-Street Parking Enforcement	Decrim - Off-Street Pkng Fees	-40,000	-13,333	-21,388	-8,055	FAVOURABLE	GREEN		With an increase in visitors as per above the increase in parking contraventions has occurred resulting in a higher number of Penalty Charge Notices being issued. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Stanner Bank Car Park	Ticket Issuing Machines	0	0	9,420	9,420	ADVERSE	RED	Mark Wilde	These are costs associated with operating and maintaining the barrier system out of hours. The budget will be kept under review during the remainder of the financial year.
Fleet	FMS Materials	140,670	46,890	58,331	11,441	ADVERSE	AMBER		There are a number of adverse and favourable variances in respect of vehicle costs. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Bartec - In Cab Technology	19,970	6,657	0	-6,657	FAVOURABLE	GREEN		
	Hire of Plant	13,631	4,544	11,072	6,528	ADVERSE	AMBER		
Fylde Waste Schemes	Replacement Waste Containers	75,000	25,000	57,386	32,386	ADVERSE	RED	Rebecca Riley	A report is being presented to the Operational Management Committee in September 2022.
Cemetery and Crematorium	Interments	-200,000	-66,667	-96,929	-30,262	FAVOURABLE	GREEN		There is increased demand for plots post pandemic. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Cremations	-1,070,000	-356,667	-297,876	58,791	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Memorial Income	-40,000	-13,333	-6,023	7,310	ADVERSE	AMBER	There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.	

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

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ENVIRONMENT, HEALTH & HOUSING COMMITTEE

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Ukraine Scheme	Ukraine Sponsors 'Thank you' Payment	0	0	18,200	18,200	ADVERSE	BLUE	Edyta Paxton	Funded Budget Increase Report to be completed
	LCC Ukraine Scheme	0	0	-155,000	-155,000	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed
Homelessness	B&B	71,750	23,917	53,940	30,023	ADVERSE	RED	Kirstine Riding	The homeless service continues to see high demand for temporary accommodation with limited move on opportunities. The budget is partially offset by Housing benefit income which stands at £23k. The expected outturn position will be above the full year budget of £71k.
Housing Standards	Care & Repair Service	30,000	10,000	0	-10,000	FAVOURABLE	GREEN		Handyperson and Sanctuary Service now delivered by Preston Care and Repair. Awaiting invoice for 22/23. Service out for procurement as comes out of trial. Outturn position expected to be below budget as demand for service is still being gauged.
	Enforcement Notices	0	0	-5,368	-5,368	FAVOURABLE	GREEN	HMO inspection programme underway. Number of enforcement notices served as part of the programme. As at end of Qtr 1 74 inspections had been undertaken and 42 notices served. Currently no budget set for this income. Outturn position expected to be £10k.	
Covid-19 Support	Unringfenced Covid Grant Support	241,070	80,357	13,250	-67,107	FAVOURABLE	BLUE	Tracy Manning	The Government provided un-ringfenced Covid support grant to all local authorities in 2021/22, with Fylde receiving £392k for the year and this is the remaining balance. This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	LCC - Practical Support for Self-Isolation	0	0	-137,155	-137,155	FAVOURABLE	BLUE		It is anticipated that LCC will seek a return of this uncommitted expenditure.
Covid-19 Contain Management Outbreak (COMF)	COMF Expenditure	47,985	15,995	576	-15,419	FAVOURABLE	BLUE	Tracy Manning	This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	Consultants Fees	28,000	9,333	3,220	-6,113	FAVOURABLE	BLUE		The team are continuing to work with food hygiene inspectors and it is anticipated that this budget will be fully spent this financial year.
Covid 19 - Household Support Fund	LCC - Household Support Funding	0	0	-267,830	-267,830	FAVOURABLE	BLUE	Chris Hambly	This funding has only recently been received and there are plans to expend the money on pensioner support for CTRS recipients, with grants to the food banks and CAB to support vulnerable households.
Environmental Protection Team	LCC - Covid-19 Support Grant	0	0	-19,959	-19,959	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed in due course.
Community Safety Initiatives	Community Safety Initiatives	25,041	8,347	30	-8,317	FAVOURABLE	BLUE	Phasing of expenditure - anticipated to be spent to budget at year end.	

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

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Projected adverse outturn variance

PLANNING COMMITTEE									
Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Development Management	Planning Application Fees	-675,000	-225,000	-187,910	37,090	ADVERSE	RED	Mark Evans	Income from application fees is dependant upon the number and nature of planning applications submitted by third parties and so is outside the direct control of the council. The situation will continue to be monitored through the MTFS.
Planning Appeals	Planning Appeal Hearing Costs	65,000	21,667	0	-21,667	FAVOURABLE	GREEN		There have been no major planning appeals submitted during the year to date and so there has been no call on this budget at the time of reporting.
Planning Enforcement	Enforcement Costs	40,000	13,333	0	-13,333	FAVOURABLE	GREEN		Court action regarding the case this funding was set aside for was suspended due to the Coronavirus pandemic in line with Government guidance. Processing of the enforcement case has recommenced, although expenditure may be delayed as the courts recover from their backlog of cases.
Planning Policy	Local Devlpmnt Framework Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		The council is in the process of preparing two Supplementary Planning Documents which wil require funding from this budget later in the financial year.
Development Management Team	Consultants Fees	30,000	10,000	0	-10,000	FAVOURABLE	GREEN		This funding is ring fenced following the increase income from planning application fees in 2018. The budget could be utilised dependant on the level and complexity of planning applications over the remainder of the year.
Regeneration Team	Consultants Fees	15,000	5,000	0	-5,000	FAVOURABLE	BLUE	Paula Huber	Growth Lancashire review of Kirkham Futures - phasing of expenditure - anticipated to be spent to budget at year end.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2022	8
CAPITAL PROGRAMME MONITORING REPORT 2022/23 – POSITION AS AT 31st JULY 2022			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 31st July 2022 and specifically for those schemes under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31st July 2022 and feedback received from budget holders.

LINK TO INFORMATION

Capital Programme Monitoring Report to 31st July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

FURTHER INFORMATION

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Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2022/23, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2022/23. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 3rd March 2022. That update showed a balanced capital programme position from 2021/22 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2022. The Programme has also been rolled forward to include the year 2026/27.

2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) Town Centre Regeneration Kirkham

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.

The Kirkham Futures Regeneration Programme, which encompasses the funding streams identified above is a complex multi-stranded programme with strict delivery timeframes. As such the Programme has been added to the Council's Strategic Risk Register in order that the identified risks can be managed.

(ii) St Annes Sea Wall

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to

ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5th July 2021. EA have now approved the scheme and the final award is a total scheme cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction in 2 phases. Phase 1 is anticipated to commence in Autumn 2023 and complete in late Spring 2024. Phase 2 will commence in Autumn 2024 and complete late Spring 2025 to minimise business disruption.

(iii) Fairhaven Lake and Gardens Heritage Lottery Scheme

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the remaining works are due to be completed during 2022.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

(iv) St Annes Regeneration Schemes

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan which has been commissioned.

(v) Lytham Regeneration Schemes

Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.

(vi) Better Care Fund (Formerly Disabled Facilities Grants)

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to

the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2022/23 (including slippage) totals £1.503m which provides for the delivery of disabled adaptations. It is anticipated that for 2022/23 all identified need for disabled adaptations can be met from the existing resource.

(vii) M55 Link Road (Inc. S106 monies for design work)

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.

(viii) St Annes Masterplan – Levelling Up Fund Capital Bid Submission Round 2 - £14.6m

A Levelling Up Fund capital bid was submitted on the 27th July 2022 for £14.6m and the outcome is expected in Autumn 2022. Consultants were appointed to prepare a comprehensive masterplan to shape the future development of St Annes Town centre and the Island site on the Promenade and to help the council to access external funding. The views of the public and key stakeholders have been sought during a consultation exercise and these views had helped to shape the development of the masterplan. A bid was prepared and submitted to the second round of the governments Levelling Up fund. The round had three investment themes being transport; regeneration and town centre investment, and cultural investment. There was an opportunity to secure funding to help deliver different phases of the masterplan, in particular the public realm improvement to the area around the train station, dedicated pedestrian and cycle links, an events space in the Square and improving the connection to the town centre and the sea front. If successful it is expected that the bid will deliver a transformation of the town centre with 4 hectares of new public realm and 460 metres of active travel links, encouraging increased walking and cycling and an enhanced events programme to increase both day and overnight visitors to Fylde.

3 Conclusions

- 3.1 Actual expenditure to 31st July 2022 is £0.995m against a full year budget of £18.405m. This equates to 5.4% of the latest budget. Progress on the delivery of a number of schemes have been delayed due to the continuing economic recovery from the coronavirus pandemic, together with the war in Ukraine and higher inflation leading to a review on the original costings of capital schemes. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may have to be adjusted or re-phased into 2023/24 as part of this update and this will be reflected in future Financial Forecast updates during the year.
- 3.2 UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

- 3.3 Capital Receipts to date total £98,918 against a total in year budgeted figure of £100,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.4 The current Capital Programme as updated is showing a balanced position for 2022/23 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2023/24.
- 3.5 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31st March 2022 was £6.094m. Of this £2.700m is already committed to deliver existing approved capital schemes leaving an uncommitted balance of £3.394m. A further budgeted contribution into the reserve of £0.428m in 2022/23 was reported in the latest Medium Term Financial Strategy (MTFS) forecast presented to full Council in March 2022, which would result in an unallocated balance on the reserve at 31st March 2024 of £3.822m. The estimated transfers in are subject to change as costs and income will undoubtedly fluctuate over the next 2 financial years.

To Note: Council in July 2022 approved the underwriting to the sum of £942,589 for 2022/2023 financial year from the capital investment reserve in the event that approval is not ultimately confirmed from the Future High Street Fund team at DLUHC for the Kirkham Futures programme for Public Realm phase 1 works (this underwriting being required in order for the contract to be awarded for delivery of the public realm works) so the potential Capital Investment Reserve balance would be £2.879m if this was required.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2023/24. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

CAPITAL PROGRAMME - 2022/23 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/22

Appendix A

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	FINANCE & DEMOCRACY COMMITTEE									
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	6		6		6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land was initiated. It is expected that the process will be completed by the end of 2022/23.
	Sub total			0	6	0	6	0	6	
	TOURISM & LEISURE COMMITTEE									
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	0	250		250	17	233	Building and landscape capital work completed, defect period to end September 2022 when final condition surveys completed with any outstanding works. Lake package to be completed by end of 2022, engagement with consultants regarding designs has commenced. Lake dredge has been moved from capital works and put within the 5 year management and maintenance plan due to time constraints with obtaining licenses from marine authority.
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	155	0		155		155	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with an unknown start date. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43	15	28	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	61		61	1	60	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled. Remaining scheme delivery completion is anticipated to be during 2022/23.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	11		11		11	All works successfully completed. Awaiting final invoice.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	0	26		26		26	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	39	0	25	64		64	F&D (June 22) approved an additional £25k fully funded from the Capital Investment Reserve. Delivery currently ongoing, expected completion late Summer.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Darren Bell	Capital Investment Reserve	217	0		217		217	This scheme has been re-phased for delivery in 2022/23.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	0	43		43	43	0	All works successfully completed.
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Funding Volatility Reserve	340	5		345		345	Scheme approved at Council 5th July 2021. The project works are scheduled to be completed during 2022/23.
Z220	Boating Pool Safety Improvements	Mark Wilde	Capital Investment Reserve	0	51		51	26	25	All major works successfully completed. Sign/safety fencing is outstanding and due to be completed September 2022.
Z221	North Beach Windsports Centre	Darren Bell	Capital Investment Reserve	0	200	50	250	49	201	The project works are scheduled to be completed during 2022/23. F&D (June 22) approved an additional £50k fully funded from the Capital Investment Reserve. Expected completion Autumn 2022.
Z223	Petanque Court	Mark Wilde	Capital Investment Reserve	13	0		13		13	Due for design and construction winter 2022/23.
Z224	Play Area - Blackpool Road North Playing Field	Mark Wilde	Capital Investment Reserve	125	0		125		125	Opportunity for the design and build of a new play area was advertised on the 16th March 2022 via the CHEST procurement portal which attracted six submissions. The contract has been awarded to the winning tenderer and work is scheduled to start on site on the 19th September 2022.
Z225	Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	100	0		100		100	Due for design and construction winter 2022/23.
Z231	Lytham St Annes Art Collection Display Options	Mark Wilde	Capital Investment Reserve	0	0	65	65		65	F&D (June 22) approved a new scheme of £65k fully funded from the Capital Investment Reserve
	Sub total			989	690	140	1,819	151	1,668	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	OPERATIONAL MANAGEMENT COMMITTEE									
Z038	Replacement Vehicles	Mark Wilde	No external finance - funded by borrowing / general asset disposal receipts	306	322		628	76	552	It is anticipated that part of the replacement vehicle purchases for this financial year will be required to be re-phased in future updates of the financial forecast due to expected longer lead times from the tenders. This will be reviewed later in the year.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	30	30		60		60	Capital funding is being built up to enable the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks once the St Annes hard sea defences have been completed.
Z165	Public Transport Improvements	Darren Bell	s106 Developer Contributions	30	120		150		150	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve	0	10		10		10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
Z207	St Annes Sea Wall	Charlie Richards	Specific Government Grant (Environment Agency)	2,571	29		2,600	178	2,422	Funding was secured in 2021/22 to initiate the development and delivery phase of this project. The planning phase has now commenced consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The EA have now approved the scheme and the final award is a total cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. Following the planning phase it is proposed to start the construction phase Autumn 2023.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	0	27		27		27	Charging units now installed and an invoice for 80% of costs has been paid. Remainder to be paid once the units are commissioned by August/September 2022.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	0	35		35		35	The main project is now complete. Additional landscaping, surfacing and drainage works will be completed during 2022/23.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	0	20		20		20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered during 2022/23.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve / Staining Parish Council	65	0		65		65	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
Z226	North Beach Car Park Public Conveniences	Darren Bell	Capital Investment Reserve	150	0		150	1	149	Purchase order for the unit has been issued. Site surveys for construction of concrete base have been completed. Expected completion Autumn 22.
Z227	Stanner Bank Public Conveniences Refurbishment	Darren Bell	Capital Investment Reserve	58	0	20	78		78	F&D (June 22) approved an additional £20k fully funded from the Capital Investment Reserve. Expected delivery within 2022/23.
Z228	Carbon Neutral Vehicles	Mark Wilde	Capital Investment Reserve	34	0		34		34	Budget Council approved a new scheme for Carbon Neutral vehicles and it's recommended that two operational vehicles are replaced with electric vehicles during 2022/23 followed by the replacement of the mayoral car in 2023/24.
Z229	Cleaning Mechanical Sweeper Vehicle	Mark Wilde	Capital Investment Reserve	60	0		60		60	Machine now on order a following tendering process and delivery is expected early October.
Z222	Changing Places	Darren Bell	Capital Investment Reserve / Specific Grant	0	0	40	40		40	External funding awarded March 22. Full Council agreed 10% match funding and draw down for Phase 1 (April 2022). Total funding to deliver 3 changing places facilities by March 2024 is £120,000. The first facility at North Beach Windsports Centre to be completed by August/September 2022. Initial £45k external funding received. Negotiations for Lowther and Kirkham sites have been initiated with potential options being explored.
	Sub total			3,304	593	60	3,957	255	3,702	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
ENVIRONMENT, HEALTH & HOUSING COMMITTEE										
Z1010	Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	186	187	1,503	331	1,172	The grant programme is now progressing as normal and all of the funding is expected to be fully committed by the end of the financial year.
Z161	Housing Needs Grant	Mark Evans	DFG Grant Repayments	0	55		55		55	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. Funding has been used in previous years for specific community information events. Planning of a 2022/23 programme of events is underway as part of the HMO Inspection project.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	0	1		1		1	Four WCCTV rapid deployable cameras with accessories have been purchased and two have been deployed at Lytham Windmill and Park View. The other two are available for deployment on submission of an application. This is the residual funding.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	0	60		60	6	54	A drawdown request for a small number of hydration points was approved in March 2022. Four wall mounted units have been installed with signage being designed. Two free-standing units are on order, to be installed late summer/early Autumn 22.
Z205	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	0	41		41		41	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract has been awarded and it is anticipated that the survey will be completed during 2022/23.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	0	260		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
Z230	Replacement of Town Centre CCTV Systems	Ian Curtis	Capital Investment Reserve	79	0		79		79	A capital bid was submitted for the replacement of the Town Centre CCTV systems in St Annes, Lytham and Kirkham. A decision was taken to work with Wyre Council to commission a consultant to progress the project. A competitive exercise to commission the consultant is about to start.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	0	19		19		19	Take up of trees for the "15 Trees for 15 Parishes" scheme was not as high as envisaged. The Carbon Neutral Working Group had previously requested that the funds were slipped to allow planting during the 2022/23 planting season.
Sub total				1,209	622	187	2,018	337	1,681	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
PLANNING COMMITTEE										
Z138	St Annes Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	123		123		123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020. The Pier Link project now forms part of a wider suite of works proposed as part of the St Annes Town Centre Masterplan, which are in turn subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z185	St Annes Road West – Square to Pier link and Gateway	Charlie Richards	Capital Investment Reserve	110	0		110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan, which in turn is subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
Z139	Lytham Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	800	0		800		800	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	2		2		2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	121		2,121		2,121	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	0	5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during 2022/23.
Z193	Future High Street Fund: Kirkham	Charlie Richards	Specific Grant	4,417	551	520	5,488	3	5,485	In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. During 2021/22 the Council purchased 2 properties within Kirkham Town Centre for restoration alongside the Kirkham Heritage Action Zone Scheme. Council approved a funded budget increase of £845k (£520k in 2022/23 and £325k in 2023/24) in July 2022 fully funded from Lancashire County Council grant.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	0	115	-55	60	60	0	Planning Committee in April 2022 approved that, subject to the Parish Council entering into a legally binding agreement to return the funding should it not be utilised in accordance with the agreed terms, Committee authorise transfer of £60,000 (£35,000 funded from Sn 106 monies held to improve the public realm in Elswick Village and £25,000 from the approved capital programme) to Elswick Parish Council for use in the formation of a new village green in Elswick village in line with the details approved under planning permission 20/0390. The project is now completed and the funds have been transferred to the Parish Council.
Z204	Kirkham Heritage Action Zone	Charlie Richards	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,030	716		1,746	39	1,707	This is a 4 year programme (2020-2024) with spending being spread across the programme period. Delays have resulted from the Coronavirus pandemic and officers have been working with Historic England to agree a reprofiling of the spend to minimise the loss of grant. Historic England have confirmed that £224k has been removed from the scheme funding and the programme has been adjusted for this reduction in grant and the related expenditure.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	S106 Developer Contributions	150	0		150	150	0	Scheme approved at Finance & Democracy Committee 29th March 2021. It was phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at start on site and the remainder 75% on project completion once the units are allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations. The project has now been completed and all payments transferred.
Sub total				8,507	1,633	465	10,605	252	10,353	
Total Expenditure				14,009	3,544	852	18,405	995	17,410	

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - BY SCHEME

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
FINANCE & DEMOCRACY COMMITTEE					
2188 Purchase of Land Adjacent to Squires Gate Station	6				
Sub total	6	0	0	0	0
TOURISM & LEISURE COMMITTEE					
2112 Fairhaven Lake & Promenade Gardens Restoration	250				
2097 Promenade Footways	155	40	40	40	40
2176 Staining Playing Fields Development Scheme	43				
2179 Coastal Signage Improvements	61				
2192 Fylde Sand Dunes Improvement Scheme	11				
2197 Blackpool Road North Playing Fields drainage	26				
2212 Park View Drainage Improvement Scheme	64				
2213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	217				
2214 Play Area Improvements	43				
2219 Fairhaven Kiosk / Ice Cream Bar Project	345				
2220 Boating Pool Safety Improvements	51				
2221 North Beach Windsports Centre	250				
2223 Petanque Court - Budget Council March 2022	13				
2224 Play Area - Blackpool Road North Playing Field - Budget Council March 2022	125				
2225 Improvements to Children's Play Areas - Budget Council March 2022	100				
2231 Lytham St Annes Art Collection Display Options	65				
Sub total	1,819	40	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
2038 Replacement Vehicles	628	971	791	1,251	359
2049 Car Park Improvements	60	30	30	30	30
2165 Public Transport Improvements	150				
2130 Fairhaven and Church Scar Coast Protection Scheme	10				
2207 St Annes Sea Wall	2,600	7,480	1,870		
2190 Charging Infrastructure for Electric Taxis	27				
2199 Outdoor Digital Signage	20				
2216 Staining Drainage Improvement Scheme	65				
2226 North Beach Car Park Public Conveniences	150				
2227 Stanner Bank Public Conveniences Refurbishment	78				
2228 Carbon Neutral Vehicles	34	27			
2229 Cleaning Mechanical Sweeper Vehicle	60				
2222 Changing Places	40	80			
Sub total	3,957	8,588	2,691	1,281	389
ENVIRONMENT, HEALTH & HOUSING COMMITTEE					
2010 Disabled Facilities Programme	1,503	1,317	1,317	1,317	1,317
2161 Housing Needs Grant	55				
2107 Rapid Deployment CCTV Replacement Projects	1				
2201 Hydration points	60				
2205 Fylde Affordable Housing Delivery Programme	41				
2208 Affordable Housing Scheme, Lytham Road, Warton	260				
2230 Replacement of Town Centre CCTV Systems - Budget Council March 2022	79				
2186 Tree Planting Scheme	19				
Sub total	2,018	1,317	1,317	1,317	1,317
PLANNING COMMITTEE					
2138 St Annes Regeneration Schemes	123				
2185 St Annes Road West – Square to Pier link and Gateway	110				
2139 Lytham Regeneration Schemes	800				
2136 Kirkham Public Realm Improvements	2				
2158 M55 Link Road (Inc. S106 monies for design work)	2,121				
2172 St Annes Pier - Coastal Revival Fund	5				
2193 Future High Street Fund: Kirkham	5,488	1,008			
2203 Elswick Village Green	60				
2204 Kirkham Heritage Action Zone	1,746	622			
2218 25 Victoria Road St Annes Y-Pad Scheme	150				
Sub total	10,605	1,630	0	0	0
Total Expenditure	18,405	11,575	4,048	2,638	1,746

UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - FINANCING

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
FINANCING:					
Capital Receipts - General Asset Sales	75	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,260	1,237	1,237	1,237	1,237
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	55				
Section 106 Monies - St Annes	73				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	121				
Section 106 Monies - Public Transport Improvements	150				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	263	168			
Section 106 Monies - Fylde Affordable Housing Delivery Programme	41				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	0				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	150				
Capital Investment Reserve	2,673	27			
M55 Link-Road Reserve	2,000				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	345				
Funding Volatility Reserve - St Annes Sea Wall	0	2,300			
Other External Finance (see analysis below)	10,127	6,802	1,950	80	80
Direct Revenue Finance	0				
Prudential Borrowing	622	971	791	1,251	359
Total Financing	18,405	11,575	4,048	2,638	1,746

Total surplus (-) / shortfall in year 0 0 0 0 0

Cumulative surplus (-) / shortfall 0 0 0 0 0

See note below for external funding available to finance the above schemes:

Other External Finance: Analysis					
LSP Performance Reward Grant Reserve	1				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	2,600	5,180	1,870		
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	4,968	683			
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	243	80	80	80	80
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	11				
Heritage Lottery Fund - Fairhaven Restoration Project (Remainder of £1.476m)	366				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Central Government - Charging Infrastructure for Electric Taxis	27				
Wesham Town Council	0				
Elswick Parish Council (Elswick Village Green)	0				
Kirkham Town Council (Kirkham Heritage Action Zone)	95				
External Grants - Lancs Env Fund (Elswick Village Green)	0				
External Grants - Pocket Parks (Elswick Village Green)	0				
External Grants - Historic England (Kirkham Heritage Action Zone)	661	272			
External Grants - Historic England - Additional Grant (Kirkham HAZ)	29	10			
Private Sector / Other (Kirkham Heritage Action Zone)	548	172			
Changing Places - Department for LevellingUp, Housing and Communities	28	80			
Lancashire County Council - Kirkham Futures	520	325			
	10,127	6,802	1,950	80	80

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEMOCRATIC SERVICES	TOURISM AND LEISURE COMMITTEE	8 SEPTEMBER 2022	9

REPORTS OF THE VARIOUS OUTSIDE BODIES

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

On 25th April 2022, Council made appointments to the various outside bodies. These appointments followed recommendations from the various programme committees.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council’s Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. This report deals with appointments within the remit of this committee. The last reports were submitted to the March 2022 cycle of meetings.

Included as an appendix to this report are the returned completed reporting forms and a list of outstanding reports/details of those bodies which have not met.

SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

INFORMATION ATTACHED

Outside Bodies Reports and Summary

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and to remain abreast of any issues that may have an impact on the residents of the borough or the council.

FURTHER INFORMATION

Contact: democracy@fylde.gov.uk

Tourism & Leisure Committee							
Meeting date 8th September 2022– Final date for reports 25th August 2022							
	Arts Partnership for Fylde	Michael Sayward	03/08/2022	18/08/2022	26/08/2022	31/08/2022	Nil return
	Fairhaven Lake & Gardens Restoration Project Board	Michael Sayward	03/08/22	18/08/2022	26/08/2022	31/08/2022	Nil return
	Fylde Arts Association	Michael Sayward	03/08/22	18/08/2022	26/08/2022	31/08/2022	Nil return
	Fylde Coast YMCA Partnership Board	Gavin Harrison	03/08/22	18/08/2022	-	17/08/2022	Report attached
	Lowther Trust	Sue Fazackerley	03/08/22	18/08/2022	-	07/08/2022	Report attached
	Lytham Hall Partnership	Shirley Green	03/08/22	18/08/2022	26/08/2022	31/08/2022	Nil return
	Lytham Town Trust	Ray Thomas	03/08/22	18/08/2022	-	20/08/2022	Report attached
	Park View 4U Group	Michael Sayward	03/08/22	18/08/2022	26/08/2022	-	
	St Georges Day Festival Committee	Cheryl Little	03/08/22	18/08/2022	-	08/08/2022	Report attached

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director):-

Gavin Harrison - Observer

Email:- cllr.gharrison@fylde.gov.uk

Period this report covers (date):- March-September 2022

Name of Outside Body:- Fylde Coast YMCA Partnership Board

How often does the organisation meet? And how often have you attended?:-

Quarterly (St Annes Swimming Pool Quarterly Meeting)

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc Minutes of latest meeting reproduced here:

Who did you inform of these issues within Fylde Borough Council?:-

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Yes, strongly recommend continuation.

Any further comments?:-

I can only reiterate the comments I have made previously that the FBC-YMCA partnership is vital for the wellbeing of residents by providing swimming and associated fitness activities.

The efforts of the YMCA staff at all levels should be applauded and the work they put in during lockdown (and continue to do) are hugely appreciated by all of us.

Outside Bodies - Member Reporting Form

Details

Cllr Susan M Fazackerley MBE. FBC Trustee on Lowther Trust

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-

Email:- cllr.sfazackerley@fylde.gov.uk

Period this report covers (date):- March – September 2022

Name of Outside Body:- Lowther Trust

How often does the organisation meet? And how often have you attended?:- The meetings are held monthly. I have attended every meeting. I have been a part of several interview panels. I also attend any special events arranged by the Trust.

Key issues arising for Fylde Borough Council:-

Fylde Council supports the Trust in many ways, especially financially. Therefore, it is essential that an elected member represents the Council's interest at Trust meetings and can keep the Council informed as to what is happening. It is also important for the Trust to have a 'voice' to represent their views etc to the Council

Who did you inform of these issues within Fylde Borough Council?:- I inform the Leader. There have been occasions when I have informed the Chairman and members of the Tourism and Leisure Committee, of which I am a member.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Yes.

Any further comments?:-

No

Outside Bodies - Member Reporting Form

Details

Cllr Raymond Thomas Role : Trustee/Director representing FBC

Email:- cllr.rthomas@fylde.gov.uk

Period this report covers (date):- April – July

Name of Outside Body:- Lytham Town Trust

How often does the organisation meet? And how often have you attended?:-

Quarterly. To date – 1 meeting within report time scale – July 25th.

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

Lytham Hall continues to be a prime visiting location for hundreds of visitors from the whole of Lancashire and the North West. This year many of the rooms have been restored and improved. The Hall continues to host many events, including weddings, theatre, and other social functions. With a vibrant and hardworking group of volunteers and 'Friends of Lytham Hall', the Hall offers a variety of 'community' events throughout the year. The board of directors, Manager, Deputy Manager and staff continue to prepare the Trust for the future of Lytham Hall.

Who did you inform of these issues within Fylde Borough Council?:-

Cllr. Michael Sayward - Chair of T and L

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Certainly.

Any further comments?:- No

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-

COUNCILLOR CHERYL LITTLE

Email:- cllr.clittle@fylde.gov.uk

Period this report covers (date):- FEB-AUG 2022

Name of Outside Body:- ST GEORGES DAY FESTIVAL

How often does the organisation meet? And how often have you attended?:-

NOTHING TO REPORT

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

NOTHING TO REPORT

Who did you inform of these issues within Fylde Borough Council?:-

NOTHING TO REPORT

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

REQUESTED AT LAST T&L COMMITTEE MAYBE DISCUSS RESCINDING OUTSIDE BODY DUE TO NO EVENTS IN THE LAST THREE/FOUR YEARS

Any further comments?:-

FOR DISCUSSION AND DECISION

