

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF ENVIRONMENTAL & HOUSING SERVICES	EXECUTIVE COMMITTEE	5 DECEMBER 2023	8
CREMATOR ENGINEERING REPAIRS			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

RELEVANT LEAD MEMBER

This item is within the remit of Councillor Chris Dixon, Lead Member for Social Wellbeing

PURPOSE OF THE REPORT

Essential repair and maintenance to the cremator equipment has been identified at a scheduled inspection, the works are required to ensure the health and safety of Bereavement Services staff and service users. The repairs are like-for-like replacements of key components of the cremator plant and maintenance and will ensure the continued high standard of service delivery at the crematorium. The crematorium is subject to an Environmental Permit, regulated by Fylde Borough Councils Environmental Health Department, the repair and maintenance is required for continued compliance.

RECOVERABILITY

This decision is recoverable under section 7 of part 3 of the constitution.

RECOMMENDATION

- To approve a fully funded addition to the Capital programme (2023/24) of £54,500 funded from the Capital Investment Reserve.
- Subject to the approval of 1 (above), to draw down and authorise expenditure in the sum of £54,500 as detailed within the body of the report (in year 2023/24) and carry out the essential maintenance and repair of the crematorium as required.

REPORT

BACKGROUND

- The current cremator equipment was installed in 2010. Bereavement Services staff ensure that equipment is kept in good working order however, it does wear and tear over time. The equipment is 13 years old and parts of the cremator have been falling into disrepair. Two areas have been identified where action is required to ensure the standard of service offered at the crematorium is kept high. Bereavement Services staff are responsible for appropriate health and safety practices at the crematorium, the repairs are important health and safety requirements. If the repairs are not carried out there is a risk to the revenue income with possible interruptions in service because of poorly operating equipment. The crematorium is subject to Environmental

Emissions legislation, as set out in Process Guidance Note PG 5/2 (12). This legislation is regulated by Fylde Borough Council's Environmental Health Department, without the required repairs the crematorium may not be complaint.

- Current maintenance and repair are carried out by Facultatieve Technologies under a maintenance contract with the Council since 2018. The repairs required will be carried out by Facultatieve Technologies, however they sit outside of the maintenance contract currently in place.

REQUIRED REPAIR AND MAINTENANCE DETAILS

- The first immediate repair required is to replace a section of flue gas ducting between the ID Fan and the base of the flue stack that stretches over the crematory coffin charging area. Rust and corrosion have been identified, caused by wear and tear with the age of machinery (installed 2010). The damage identified poses the risk of further damage to plant, non-compliance with environmental legislation, a direct risk to employee health and safety, a threat to business continuity and the loss of revenue. The quote received for the flue gas ducting work is £28,500
- The second repair required will need to be carried out in Spring 2024. The repair is to replace the Flue Gas Treatment Bag Filter Media. The repair is essential due to the natural lifecycle of this component part and the wear and tear during operation. The un-remitting use it is subject to causes the internal filter media to become saturated with contaminated reagent over time making it liable to failure. This is a proactive repair, which if not carried out in the next nine months risks damage to plant, non-compliance with environmental legislation, a risk to employee health, business continuity and loss of revenue.
- The quote received to replace the Flue Gas Treatment Bag Filter Media is £26,000. Although this work is due to be undertaken in the Spring of 2024, the quote received is valid up to 31st March 2024 and is likely to be subject to increase. Officers advise that the funds are drawn down against the current quote with the work to be carried out in April 2024.

PROCUREMENT

- The Council went out to tender in 2018 and received one bid only for maintenance of the two cremators, by the incumbent and installer; Facultatieve Technologies.
- The work is classed as an exempt contract because the goods and services for the repair and treatment are of a proprietary character and the Council would not expect any competition, as demonstrated with the original tender.
- If another supplier who was able to carry out the work there would be implications for the maintenance agreement with Facultatieve Technologies, as they exclusively maintain the cremator.
- The repairs are like-for-like replacements of key components of the cremator plant and maintenance and will ensure the continued high standard of service delivery at the crematorium.
- The Council are using the Qualified informal procedure under the procurement regulations, the Head of Environmental and Housing services is satisfied that the arrangements made secure the best available terms to the Council commensurate with the contract risk and value which provide adequate protection against fraud and collusion. This approach is being reported to the committee for approval.

FINANCIAL IMPLICATIONS

Capital costs

Description	Cost quoted
flue gas ducting	£28,500
Flue Gas Treatment Bag Filter Media	£26,000
Total	£54,500

PROGRAMME OF DELIVERY

11. Works are to be delivered within the next three months with scheduled weekend work to reduce disruption to service provision and keep loss of revenue generation to a minimum.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

IMPLICATIONS	
Finance	This report requests approval of a funded addition to the Capital programme (2023/24) of £54,500 fully funded from the Capital Investment Reserve. Subject to the approval of the above, draw down and authorisation of expenditure is also sought in the sum of £54,500 (in year 2023/24) and carry out the essential maintenance and repairs of the crematorium as required
Legal	Without both repairs to flue gas treatment plant emissions will fail compliance with environmental legislation - Process Guidance Note PG 5/2 (12)
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	Without repairs flue gas treatment equipment will fail and no longer be compliant with Environmental Emissions Legislation, Process Guidance Note PG 5/2 (12)
Health & Safety and Risk Management	Without repairs to flue gas treatment plant, system failure poses a risk to employee health, business continuity, reputational risk and a financial risk.

SUMMARY OF PREVIOUS DECISIONS
N/A

BACKGROUND PAPERS REVELANT TO THIS ITEM		
Name of document	Date	Where available for inspection
N/A	N/A	N/A

LEAD AUTHOR	CONTACT DETAILS	DATE
Rebecca Riley	Email rebecca.riley@fylde.gov.uk & Tel 01253 735429	8th November 2023

Attached documents:

None