



MINUTES

Public Protection Committee

Date:	Wednesday, 9 September 2020
Venue:	Remote meeting via Zoom.
Committee Members Present:	Councillor Shirley Green (Chairman) Councillor Gavin Harrison (Vice-Chairman) Councillors Frank Andrews, Brenda Blackshaw, Alan Clayton, Paul Hodgson, Angela Jacques, Michael Sayward, Stan Trudgill.
Officers Present:	Ian Curtis, Chris Hambly, Joanne Gallagher and Sharon Wadsworth
Other Attendees:	None

Prior to the start of the meeting the Chairman, Councillor Shirley Green, expressed her thanks and appreciation to Councillor Angela Jacques for her time as chairman of the committee.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. No interests were declared on this occasion.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Public Protection Committee meeting held on 8 July 2020 as a correct record for signature by the Chairman.

3. Substitute Members

There were no substitute members on this occasion.

Decision Items

4. Caravan Site Licensing – Ribby Hall Leisure Village

Joanne Gallagher, Technical Services Officer, introduced a report relating to an application from Ribby Hall Leisure Village to amend the holiday caravan site licence to reduce the closure period from six weeks to two weeks. The planning department had confirmed that they had no objections to the application and Lancashire Fire and Rescue Services had been consulted and had not expressed any concerns.

Following a full discussion it was RESOLVED:

1. To amend condition 2 of the site licence to read *"Caravans and timber lodges shall not be stationed on the site for the purposes of human habitation except during the period 1st February in one year to 18th January the following year."*
2. To notify the licence holder that the committee is minded to add the following condition to the site licence –

Static holiday caravans shall be occupied for holiday purposes only and not as a person's permanent, sole or main place of residence.

The licence holder must keep the following records for each static caravan on site:

- a. *The name and current home address of the owner; and*
- b. *Documentary evidence of the current home address of the owner*
and must allow the licensing authority to inspect them at any reasonable time.

The licence holder must, if requested by the licensing authority, ask the owner of any static caravan on site to give to the licence holder:

- a. *The name and current home address of each adult occupier who is occupying the caravan for 60 days or more; and*
- b. *Documentary evidence of the current home address of each adult occupier who is occupying the caravan for 60 days or more*

and must forward them to the licensing authority when received.

The licence holder would have the opportunity to make representations to the condition and in the event of the licence holder not making representations the new Condition would be added as detailed above to the site licence.

5. Caravan Site Licensing – Newton Hall Caravan Park Holiday Site Licence

An application had been received from the site owner of Newton Hall Caravan Park to amend the holiday caravan site licence to remove the closure period. The current holiday site licence allows for 216 caravans and 7 timber lodges to be stationed on the site. The planning department had granted permission for the part of the site which falls within the boundary of Fylde Council to be used all year round under planning consent ref 20/0368 and Lancashire Fire and Rescue Services had been consulted on this application and not expressed any concerns.

Following a brief discussion it was RESOLVED:

1. To remove the closure period and amend condition 2 of the site licence to read “*Caravans and timber lodges shall be used solely for human habitation as static holiday caravans.*”
2. To notify the licence holder that the committee is minded to add the following condition to the site licence –

Static holiday caravans shall be occupied for holiday purposes only and not as a person's permanent, sole or main place of residence.

The licence holder must keep the following records for each static caravan on site:

- a. *The name and current home address of the owner; and*
- b. *Documentary evidence of the current home address of the owner*
and must allow the licensing authority to inspect them at any reasonable time.

The licence holder must, if requested by the licensing authority, ask the owner of any static caravan on site to give to the licence holder:

- a. *The name and current home address of each adult occupier who is occupying the caravan; and*
- b. *Documentary evidence of the current home address of each adult occupier who is occupying the caravan*

and must forward them to the licensing authority when received.

The licence holder would have the opportunity to make representations about the condition and in the event of the licence holder not making representations the new Condition would be added as detailed above to the site licence.

6. Caravan Site Licensing – Newton Hall Caravan Park Touring Caravan Site Licence

An application had been received from the site owner of Newton Hall Caravan Park to amend the touring caravan site licence to allow all year round use. The current touring site licence allowed for 33 touring caravans to be

stationed on the site. The planning department had granted permission for the part of the site which falls within the boundary of Fylde Council to be used all year round under planning consent ref 20/0368 and Lancashire Fire and Rescue Services had been consulted and had not expressed any concerns.

Jo Gallagher highlighted to members that the site was not currently on use for touring caravans but that this may change in the future.

It was RESOLVED:

1. To remove condition 25 of the touring site licence to allow all year round use.
2. To notify the licence holder that the committee is minded to add the following condition to the site licence –

Static holiday caravans shall be occupied for holiday purposes only and not as a person's permanent, sole or main place of residence.

The licence holder must keep the following records for each static caravan on site:

- a. *The name and current home address of the owner; and*
- b. *Documentary evidence of the current home address of the owner*
and must allow the licensing authority to inspect them at any reasonable time.

The licence holder must, if requested by the licensing authority, ask the owner of any static caravan on site to give to the licence holder:

- a. *The name and current home address of each adult occupier who is occupying the caravan; and*
- b. *Documentary evidence of the current home address of each adult occupier who is occupying the caravan*

and must forward them to the licensing authority when received.

The licence holder would have the opportunity to make representations about the condition and in the event of the licence holder not making representations the new Condition would be added as detailed above to the site licence.

3. Appointment to Working Groups

The Chairman introduced the report requesting the committee to review the appointments to the Caravan Site Licensing working group.

It was RESOLVED to appoint Councillors Brenda Blackshaw, Alan Clayton, Shirley Green, Gavin Harrison and Paul Hodgson to the Caravan Site Licensing working group.

4. Application for a Pavement Café Licence

This item had been placed on the agenda in anticipation that an appeal against a delegated decision would be received. As no appeal had been made the item was withdrawn.

Fylde Council copyright [2020]

You may re-use this document/publication (not including logos) free of charge in any format or medium. You must re-use it accurately and not in a misleading context.

The material must be acknowledged as Fylde Council copyright and you must give the title of the source document/publication.

Where we have identified any third party copyright material you will need to obtain permission from the copyright holders concerned.

This document/publication was also available on our website at www.fylde.gov.uk
any enquiries regarding this document/publication should be sent to the Town Hall, St Annes Road West, St Annes FY8 1LW, or to listening@fylde.gov.uk.