

Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
<u>OPERATIONAL MANAGEMENT COMMITTEE</u>					
<u>Waste Operations</u>					
Bulky Household Waste Collections					
- Up to 3 Items	d	Up to 3 Items	D	21.60	21.60
- 4 to 10 Items	d	4 to 10 Items	D	43.25	43.25
- Over 10 Items (Charge per hour)	d	Over 10 Items (Per hour)	D	80.95	80.95
- Collection of a single fridge or single freezer or single unit combined fridge/freezer	d	Per Unit	D	43.25	43.25
- Garden shed (max size 6" X 6" / 1.83m x 1.83m)	d	Per Shed	D	49.50	49.50
Commercial Waste:					
- Grey Sacks	d	Per 50 Sacks	D	81.25	83.64
- 660L Bulk Bin (Collection Charges)	d	Per Empty	D	3.67	3.72
- 660L Bulk Bin (Disposal Charges)	d	Per Empty	D	7.32	7.65
- 1100L Bulk Bin (Collection Charge)	d	Per Empty	D	5.76	5.85
- 1100L Bulk Bin (Disposal Charge)	d	Per Empty	D	12.21	12.74
- Bulk Bin Lease	d	Per Year	D	132.77	135.20
- Bulk Bin Sale	d	Per Bulk Bin	D	510.00	520.00
Commercial Waste Replacement Bin Parts (if purchased bin)					
- Lid	d	Per lid	D	91.80	91.80
- Lock	d	Per lock	D	51.50	51.50
- Wheels X 1	d	Per 1 x wheel	D	63.00	63.00
- Wheels X 2	d	Per 2 x wheel	D	81.50	81.50
- Wheels X 3	d	Per 3 x wheel	D	99.50	99.50
- Wheels X 4	d	Per 4 x wheel	D	118.00	118.00

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Schedule 2 Waste					
- Grey Sacks	d	Per 50 Sacks	D	42.25	43.10
- 660L Bulk Bin	d	Per Empty	D	3.67	3.72
- 1100L Bulk Bin	d	Per Empty	D	5.63	5.85
- Bulk Bin Lease	d	Per Year	D	132.77	135.20
- Bulk Bin Sale	d	Per Bulk Bin	D	510.00	520.00
Recycling 4 Business:					
- Blue Sacks –Paper/Card	d	Per 50 Sacks	D	46.70	47.65
Wheeled Bin Rates:					
- Provision of Green Box to household still on original recycling scheme	N/A		D	Free	Free
- Provision of Blue Bag to household still on original recycling scheme	N/A		D	Free	Free
- Provision of one Wheeled bin (grey, green, blue or brown) at new build properties	d	Per Bin	D	34.00	34.00
- Provision of full set of wheeled bins (grey, green, blue and brown) at a new build property	d	Per Set	D	105.00	105.00
- Provision of full set of three wheeled bins (grey, blue and brown) at a new build property	d	Per Set	D	80.00	80.00
- Provision of lost, stolen, damaged or additional (if eligible) wheeled bin including delivery	d	Per Bin	D	34.00	34.00
- Provision of lost, stolen, damaged grey and green wheeled bins lid or wheels (including delivery and fitting)	d	Per Bin	D	13.75	13.75
- Provision of second hand replacement bin (grey, green, blue or brown) where available	d	Per Bin	D	17.00	17.00
- Provision of a bulk bin to multiple-occupancy properties for recycling	d	Per bin	D	510.00	510.00
- Provision of a bulk bin to multiple-occupancy properties for the collection of residual waste	d	Per bin	D	510.00	510.00
- Provision of two black sacks per week to properties unsuitable for wheeled bins for collection of residual waste.	N/A	Per 2 Sacks	D	Free	Free

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Green Waste Subscription Service:					
- Annual Subscription Fee	d	Per 240L bin	D	30.00	30.00
- Charges for replacement subscription sticker	d	Per sticker	D	5.00	5.00
Fleet Management Services:					
- MOT Class 1 – One off customer	d	Per MOT	P	25.00	25.00
- MOT Class 1 - Motor Trade Customers	d	Per MOT	P	25.00	25.00
- MOT Class 1 - FBC Staff, relatives, members	d	Per MOT	P	25.00	25.00
- MOT Class 2 – One off customer	d	Per MOT	P	25.00	25.00
- MOT Class 2 - Motor Trade Customers	d	Per MOT	P	25.00	25.00
- MOT Class 2 - FBC Staff, relatives, members	d	Per MOT	P	25.00	25.00
- MOT Class 3 - One off customer	d	Per MOT	P	35.00	35.00
- MOT Class 3 - Motor Trade Customers	d	Per MOT	P	35.00	35.00
- MOT Class 3 - FBC Staff, relatives, members	d	Per MOT	P	35.00	35.00
- MOT Class 4 – One off Customer	d	Per MOT	p	42.00	42.00
- MOT Class 4 – Motor Trade Customers	d	Per MOT	P	37.00	37.00
- MOT Class 4 – FBC Staff, relatives, members	d	Per MOT	P	37.00	37.00
- MOT Class 4 – Repeat customers (5 or more tests in 12 months)	d	Per MOT	P	37.00	37.00
- MOT Class 4 – Fylde Licenced Taxi-drivers (must be FBC registered)	d	Per MOT	P	37.00	37.00
- MOT Class 5 – One off Customer	d	Per MOT	P	55.00	55.00
- MOT Class 5 – Motor Trade Customers	d	Per MOT	P	50.00	50.00

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Fleet Management Services continued:					
- MOT Class 5 – FBC Staff, relatives, members	d	Per MOT	P	50.00	50.00
- MOT Class 5 – Repeat customers (5 or more tests in 12 months)	d	Per MOT	P	50.00	50.00
- MOT Class 7 – One off customer	d	Per MOT	P	55.00	55.00
- MOT Class 7 – Motor Trade Customer	d	Per MOT	P	50.00	50.00
- MOT Class 7 – FBC Staff, relatives, members	d	Per MOT	P	50.00	50.00
- MOT Class 7 – Repeat Customers	d	Per MOT	P	50.00	50.00
Taxi Test – Retest (If applicable)	d	Per MOT	D	18.50	18.50
Minor Repairs – Labour Per hour (Plus parts)	a	Per hour labour	D	37.00	37.00
Use of Diagnostics	a	Per Use	D	40.00	40.00
Public Conveniences					
Public convenience charge	a	Per Use	D	0.20	0.20
Dog Control Charges:					
Cost of collection and kennelling	d	Per Day	D	20.00	20.00
Cost to collect stray dog from Kennels	d	Per Collection of Stray	D	70.00	70.00
Cost of return of stray dog by dog warden	d	Per Return of Stray	D	30.00	30.00
Fixed Penalty Notice for PSPO Breach	d	Per Fixed Penalty Notice	P	100.00	100.00
<u>Land Charges</u>					
Note: Land Charges Fees will be in accordance with Local Authority Property Search Services Costing and Guidance and Guidance for Registering Authorities on setting fees for Local Land Charge Services in England.					
Local Land Charges					

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<u>Car Parks</u>					
<u>St Annes</u>					
St. Annes Square:					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. – up to 0.5 Hours	a	Per Session	D	0.80	0.80
- Cars etc. – 0.5 to 1 hour	a	Per Session	D	1.40	1.40
- Cars etc. – 1 to 2 hours	a	Per session	D	2.50	2.50
- Car etc. – 2 to 3 hours	a	Per session	D	3.80	3.80
- At other times	N/A	Free	D	Free	Free
St. Annes Swimming Pool:					
9:00 a.m. to 6:00 p.m.					
- Cars etc. - up to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. - 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc. - 2 to 3 hours	a	Per Session	D	2.90	2.90
- Cars etc. - 3 to 4 hours	a	Per Session	D	3.40	3.40
- Cars etc. - over 4 hours	a	Per Session	D	4.50	4.50
- At Other times for passenger vehicles:	N/A	Free	D	Free	Free
- Overnight Motorhome Parking (per vehicle 6 p.m. to 10 a.m. following day)	a	Per Session	D	-	-
- Motorhome Up to 24 hours (1 day)	a	Per Session	D	10.00	15.00
- Motorhome 24 to 48 hours (1 to 2 days)	a	Per Session	D	18.00	25.00
- Motorhome 48 to 72 hours (2 to 3 days)	a	Per Session	D	25.00	35.00
- YMCA staff permit	a	Annual	D	-	-

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Wood Street:					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. –up to 0.5 hour	a	Per Session	D	0.80	0.80
- Cars etc. - 0.5 to 1 hour	a	Per Session	D	1.40	1.40
- Cars etc. – 1 to 2 hours	a	Per Session	D	2.50	2.50
- Cars etc. – 2 to 3 hours	a	Per Session	D	3.80	3.80
- At Other times	N/A	Free	D	Free	Free
North Beach:					
9:00 a.m. to 6 p.m. (All Days)					
- Cars etc. - up to 1 hour	a	Per Session	D	0.90	0.90
- Cars etc. - 1 to 2 hours	a	Per Session	D	1.50	1.50
- Cars etc.- 2 to 4 hours	a	Per Session	D	2.30	2.30
- Cars etc.- Over 4 hours	a	Per Session	D	4.00	2.90
- At other times for passenger vehicles	N/A	Free	D	Free	Free
- Overnight Motorhome Parking (per vehicle 6 p.m. to 10 a.m. following day)	a	Per Session	D	-	-
- Motorhome Up to 24 hours (1 day)	a	Per Session	D	7.00	10.00
- Motorhome 24 to 48 hours (1 to 2 days)	a	Per Session	D	14.00	15.00
- Motorhome 48 to 72 hours (2 to 3 days)	a	Per Session	D	20.00	25.00
St. Albans Road	N/A	Free	D	Free	Free

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North Promenade:					
9:00 a.m. to 6:00 p.m.					
- Cars etc. - up to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. - 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc.- 2 to 3 hours	a	Per Session	D	2.90	2.90
- Cars etc.- 3 to 4 hours	a	Per Session	D	3.40	3.40
- Cars etc.- Over 4 hours	a	Per Session	D	4.50	4.50
- At other times	N/A	Free	D	Free	Free
Fairhaven Road:					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. - up to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. - 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc.- 2 to 3 hours	a	Per Session	D	2.90	2.90
- Cars etc.- 3 to 4 hours	a	Per Session	D	3.40	3.40
- Cars etc.- Over 4 hours	a	Per Session	D	4.50	4.50
- At other times	N/A	Free	D	Free	Free
- Coaches	a	Per day	D	5.00	10.00
Fairhaven					
St. Pauls Avenue:					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. - up to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. - 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc.- 2 to 3 hours	a	Per Session	D	2.90	2.90

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St. Pauls Avenue continued:					
- Cars etc.- 3 to 4 hours	a	Per Session	D	3.40	3.40
- Cars etc.- Over 4 hours	a	Per Session	D	4.50	4.50
- At other times	N/A	Free	D	Free	Free
Fairhaven Lake	N/A	Free	D	Free	Free
Stanner Bank:					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. - up to 0.5 hour	a	Per Session	D	0.60	0.60
- Cars etc. - 0.5 to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. - 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc.- 2 to 3 hours	a	Per Session	D	2.90	2.90
- Cars etc.- 3 to 4 hours	a	Per Session	D	3.40	3.40
- Cars etc.- Over 4 hour	a	Per Session	D	4.50	4.50
- At other times	N/A	Free	D	Free	Free
- Business Permit	a	Annual	D	-	-
- Lost ticket/vehicle release charge	a	Per Session	D	4.50	4.50
Lytham					
Pleasant Street:					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. - up to 0.5 hour	a	Per Session	D	0.80	0.80
- Cars etc. - 0.5 to 1 hour	a	Per Session	D	1.40	1.40
- Cars etc. - 1 to 2 hours	a	Per Session	D	2.50	2.50
- Cars etc.- 2 to 3 hours	a	Per Session	D	3.80	3.80
- Cars etc.- 3 to 5 hours	a	Per Session	D	6.30	6.30

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Pleasant Street continued:					
- Cars etc.- 5 to 7 hours	a	Per Session	D	8.40	8.40
- Cars etc. – 7-9 hours	a	Per Session	D	10.50	10.50
- At other times	N/A	Free	D	Free	Free
- Business Permit	a	Annual	D	350.00	350.00
- Resident Permit	a	Annual	D	300.00	300.00
- North Clifton Street Restricted permit (1995)	a	Annual	D	25.00	25.00
Lytham Station:					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. - up to 1 hour	a	Per Session	D	0.90	0.90
- Cars etc. - 1 to 2 hours	a	Per Session	D	1.50	1.50
- Cars etc.- 2 to 4 hours	a	Per Session	D	2.30	2.30
- Cars etc.- Over 4 hours up to 6 p.m.	a	Per Session	D	2.90	2.90
- At other times	N/A	Free	D	Free	Free
- Cars etc. – 1 to 2 days	a	Per Session	D	5.30	5.30
- Cars etc. – 2 to 3 days	a	Per Session	D	7.90	7.90
- Cars etc. – 3 to 4 days	a	Per Session	D	10.50	10.50
- Cars etc. – 5 to 7 days	a	Per Session	D	12.60	12.60
- Annual Permits (All)	a	Annual	D	170.00	170.00
Lytham Green (Bath Street & Dicconson Terrace):					
9:00 a.m. to 6:00 p.m. (All Days)					
- Cars etc. - up to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. - 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc.- 2 to 3 hours	a	Per Session	D	2.90	2.90

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Lytham Green (Bath Street & Dicconson Terrace) continued					
Cars etc.- 3 to 4 hours	a	Per Session	D	3.40	3.40
Cars etc.- Over 4 hours	a	Per Session	D	4.50	4.50
At other times	N/A	Free	D	Free	Free
<u>Administrative Buildings</u>					
Town Hall, St.Annes:					
9:00 a.m. to 6:00 p.m. (Sat – Sun and Bank holidays)					
- Cars etc. – up to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. – 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc. – 2 to 3 hours	a	Per Session	D	2.90	2.90
- Cars etc. – 3to 4 hours	a	Per Session	D	3.40	3.40
- Cars etc. – Over 4 hours	a	Per Session	D	4.50	4.50
- At other times	N/A	Free	D	Free	Free
Public Offices, St.Annes:					
9:00 a.m. to 6:00 p.m. (All days)					
- Cars etc. - up to 1 hour	a	Per Session	D	1.20	1.20
- Cars etc. – 1 to 2 hours	a	Per Session	D	2.20	2.20
- Cars etc. – 2 to 3 hours	a	Per Session	D	2.90	2.90
- Cars etc. – 3 to 4 hours	a	Per Session	D	3.40	3.40
- Cars etc. – Over 4 hours	a	Per Session	D	4.50	4.50
- At other times	N/A	Free	D	Free	Free

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General					
Fylde Resident's Permit Scheme - Restricted to certain car parks	a	Annual	D	25.00	25.00
Long Stay Business Permit	a	Annual	D	110.00	110.00
Horse Box Permit (North Beach and Fairhaven Road)	a	Annual	D	15.00	20.00
Any Permit Replacement	a	As Required	D	15.00	15.00
Parking Dispensation	a	Per Agreed Period	D	As Negotiated Max £16/day	As Negotiated Max £16/day
Penalty Charge Notices (PCNs)					
PCNs are issued for a variety of contraventions. Contraventions are divided into less serious (Lower Rate) and more serious (Higher Rate) with amounts set by Central Government. A full list of the various contraventions and whether they are lower or higher rate can be viewed at www.patrol-uk.info/contravention-codes-list . This list is subject to minor periodic variation. Only Off Street Parking (Car Parks) contravention codes apply to Fylde Council.					
- Lower Rate PCN	d	Per Offence	P	50.00 (14 day discount 25.00)	50.00 (14 day discount 25.00)
- Higher Rate PCN	d	Per Offence	P	70.00 (14 day discount 35.00)	70.00 (14 day discount 35.00)
Additional Charge to PCN if Charge Certificate Issued	d	Per Offence	P	50% of PCN	50% of PCN
Additional Charge to PCN if registered with court as debt	d	Per Offence	P	8.00	8.00

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<u>Cemetery & Crematorium</u>					
The fees for a 'resident' apply where the deceased, immediately before their death was an inhabitant of the Borough of Fylde or a parishioner of any Parish comprised therein.					
Interments:					
For the Interment of:					
- The body of a stillborn child, or a child whose age at the time of death did not exceed 17 years. In a child's grave allocated by the Authority	d	Per Interment	D	0.00	0.00
- The body of a non-resident whose age exceeded 17 years at the time of death	d	Per Interment	D	917.00	935.00
- The body of a resident whose age exceeded 17 years at the time of death	d	Per Interment	D	611.00	623.00
- For interment in a vault of a non-resident (exclusive of the charges for brickwork)	d	Per Interment	D	917.00	935.00
- For the interment in a vault of a resident (exclusive of the charges for brickwork)	d	Per Interment	D	611.00	623.00
- Construction of a vault	d	Per Vault	D	-	-
- For the interment of cremated remains in a grave for a non-resident	d	Per Interment	D	232.00	236.00
- For the interment of cremated remains in a grave for a resident	d	Per Interment	D	155.00	158.00
For the purchase of exclusive right of burial in:					
- An earth grave, for 100 years for a non-resident	d	Per Grave	D	1212.00	1236.00
- An earth grave, for 100 years for a resident	d	Per Grave	D	808.00	824.00
Removal & Re-fix of Memorials:					
- For removal and re-fix of memorials	d	Per Memorial	D	Cost + 10%	Cost + 10%

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<u>Cemetery & Crematorium Continued:</u>					
Memorials					
For the right to erect:					
- A headstone not exceeding 3ft	c	Per Memorial	D	89.00	89.00
- A headstone on Foundation	c	Per Memorial	D	158.00	158.00
- Kerbings on permitted graves	c	Per Memorial	D	77.00	77.00
- For each extra inscription (Inc. VAT)	a	Per Inscription	D	38.50	38.50
Cremations:					
For the cremation:					
- Of the body of a stillborn child or of a child whose age at the time of death exceeded one month but did not exceed 17 years.	c	Per Cremation	D	0.00	0.00
- Of the body of a person whose age at the time of death exceeded 17 years	c	Per Cremation	D	753.00	770.00
- Early morning & adult simplicity cremations by appointment with the Crematorium Registrar	c	Per Cremation	D	499.00	499.00
- Direct cremations at a time agreed with the crematorium	c	Per Cremation	D	399.00	449.00
- Saturday morning service traditional cremations	c	Per Cremation	D	1130.00	1155.00
Memorial Wall Plaques:					
- Single wall plaque including inscription to 70 characters.	a	Per Plaque	D	248.00	248.00
- Double wall plaque including 2 inscriptions to 140 characters.	a	Per Plaque	D	496.00	496.00
- Double wall plaque including reserved section to 70 characters.	a	Per Plaque	D	365.00	365.00
- Second inscription on existing plaque	a	Per Plaque	D	131.00	131.00
Memorial Wall Lease Fee					
- Lease fee per section	a	Per Section	D	45.00	50.00

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Cremations Continued:					
Memorial Niche:					
- For a purchase of a new niche to include interment of first casket.	c	Per Niche	D	427.00	427.00
- For the purchase of a refurbished niche to include first casket.	c	Per Niche	D	245.00	245.00
- For the interment of a second casket in an existing niche.	c	Per Internment	D	55.00	55.00
- Single inscription on niche cover	a	Per Inscription	D	106.00	106.00
Extra Letters on Existing Memorial Stone:					
- Extra Lettering on existing kerbstones	a	Per Inscription	D	131.00	131.00
- For cleaning and re-blackening original inscription (per section)	a	Per Section	D	53.00	53.00
- For other types of memorial works	a	Per Occasion	D	Cost + 50%	Cost + 50%
Book of Remembrance:					
- For a two line entry	a	Per entry	D	50.00	50.00
- For an entry up to five lines	a	Per entry	D	100.00	100.00
- For an entry up to eight lines	a	Per entry	D	150.00	150.00
- For an entry up to five lines to include a floral emblem, badge, crest or other design	a	Per entry	D	177.00	177.00
- For an entry up to eight lines to include a floral emblem, badge, crest or other design	a	Per entry	D	225.00	225.00

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<u>PLANNING COMMITTEE</u>					
Planning					
Pre-application Advice:					
Large Scale Major Development	a	Per Enquiry	D	1,000.00	1,000.00
Significant Major Development	a	Per Enquiry	D	750.00	750.00
Small Scale Major Development	a	Per Enquiry	D	500.00	500.00
Minor Development (A)	a	Per Enquiry	D	350.00	350.00
Minor Development (B)	a	Per Enquiry	D	250.00	250.00
Householder Meeting	a	Per Enquiry	D	100.00	100.00
Householder Written Only	a	Per Enquiry	D	50.00	50.00
Custom and Self-Build Register	d	Per Year	D	120.00	120.00
Section 106:					
S106 Monitoring Fee	c	Per trigger	D	-	300.00
Printing Charges:					
A4 Documents including Decision Notes, Completion Certificates and Plans:					
Up to 14 Copies	N/A	Up to 14 Copies	D	No Charge	No Charge
15 Copies	a	15 Copies	D	2.00	2.00
Further copies	a	Per Copy	D	15p	15p
A3 Documents including Plans:					
Up to 7 Copies	N/A	Up to 7 Copies	D	No Charge	No Charge
8 Copies	a	8 Copies	D	2.00	2.00
Further Copies	a	Per Copy	D	25p	25p

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
A combination of the above shall be treated on the basis of 10p per copy for the A4 and 20p per copy for the A3. When the trigger of £1.50 is reached in any combination charging should commence.					
A2 Plans:					
1 st Copy	a	1 st Copy	D	4.30	4.30
Additional Copies	a	Per Additional Copy	D	3.00	3.00
A1 Plans:					
1 st Copy	a	1 st Copy	D	8.50	8.50
Additional Copies	a	Per Additional Copy	D	5.75	5.75
Publications:					
Adopted Fylde Borough Local Plan to 2032	e	Per document	D	75.00	75.00
Fylde Borough Local Plan to 2032 Revised Preferred Option	e	Per document	D	50.00	50.00
Fylde Borough Local Plan As Altered 2005	e	Per document	D	46.00	46.00
Postage	c	Per document		3.00	3.00
Housing Land Availability	e	Per document	D	15.50	15.50
Postage	c	Per document		1.00	1.00
2002 Housing Needs Survey	e	Per document	D	51.00	51.00
Postage	c	Per document		3.00	3.00
House Extending Your Home	e	Per document	D	30.00	30.00
Postage	c	Per document		0.60	0.60
Strategic Housing Land Availability Assessment	e	Per document	D	3.30	3.30
Postage	c	Per document		0.50	0.50

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Land at Wesham Hospital	e	Per document	D	2.20	2.20
Postage	e	Per document	D	0.50	0.50
Land at Queensway	e	Per document	D	2.20	2.20
Postage	e	Per document	D	0.50	0.50
Queen Mary School	e	Per document	D	5.50	5.50
Postage	e	Per document	D	0.50	0.50
Windows Doors and Architectural Joinery	e	Per document	D	5.50	5.50
Postage	e	Per document	D	0.50	0.50
Wimbourne Stables	e	Per document	D	2.20	2.20
Postage	e	Per document	D	0.50	0.50
Policy for Shop Front Design Guide	e	Per document	D	3.30	3.30
Postage	e	Per document	D	0.50	0.50
606 Clifton Drive North (Revised Development Brief)	e	Per document	D	2.20	2.20
Postage	e	Per document	D	0.50	0.50
Land at Weeton Road, Wesham	e	Per document	D	2.20	2.20
Postage	e	Per document	D	0.50	0.50
The Conversion of Fylde's Traditional Farm Buildings	e	Per document	D	3.30	3.30
Postage	e	Per document	D	0.50	0.50
Any document not included in the above list will be charged at the relevant charge per page as set out above					

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Planning Fees					
Planning fees are charged at the national rates which are established and set by the Government.					
https://new.fylde.gov.uk/resident/planning/planning-application-fees/					
Building Control					
Full Plans					
Standard charge for erection of dwelling houses up to 300m2 and up to 3 storeys					
1 dwelling	a	Per application	D	690.00	690.00
2 dwellings	a	Per application	D	930.00	930.00
3 dwellings	a	Per application	D	1,170.00	1,170.00
4 dwellings	a	Per application	D	1,410.00	1,410.00
5 dwellings	a	Per application	D	1,650.00	1,650.00
Erection or conversion of 6 or more dwellings or flats	a	Per application	D	Negotiated fee	Negotiated fee
Erection of dwellings or flats where the total floor area exceeds 300m2	a	Per application	D	Negotiated fee	Negotiated fee
Standard charges for dwellings formed by conversion					
1 dwelling	a	Per application	D	-	550.00
2 dwellings	a	Per application	D	-	800.00
3 dwellings	a	Per application	D	-	900.00
4 dwellings	a	Per application	D	-	1,100.00

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Standard charges for dwellings formed by conversion continued:					
5 dwellings	a	Per application	D	-	1,400.00
Standard charges for extensions to existing dwellings					
Extension with floor area not exceeding 10m2	a	Per application	D	390.00	390.00
Extension with floor area exceeding 10m2, but not exceeding 40m2	a	Per application	D	500.00	500.00
Extension with floor area exceeding 40m2, but not exceeding 80m2	a	Per application	D	675.00	675.00
Extension with floor area exceeding 80m2, but not exceeding 100m2	a	Per application	D	825.00	825.00
Loft conversion up to 40m2 that does not include a dormer window	a	Per application	D	390.00	390.00
Loft conversion up to 40m2 that includes a dormer window	a	Per application	D	500.00	500.00
Erection or extension of a detached or attached domestic garage not exceeding 40m2	a	Per application	D	300.00	300.00
Erection or extension of a detached or attached domestic garage or carport with floor area exceeding 40m2, but not exceeding 80m2	a	Per application	D	400.00	400.00
Conversion of domestic garage to habitable room	a	Per application	D	350.00	350.00
Notifiable electrical work carried out by a non-competent person (i.e. not Part P registered)	a	Per dwelling	D	250.00	300.00
Reversion work from an approved inspector	a	Per application	D	Negotiated Fee	Negotiated Fee
Building work in relation to more than one building	a	Per application	D	Negotiated Fee	Negotiated Fee
Extension to a dwelling where floor area exceeds 80m2	a	Per application	D	Negotiated Fee	Negotiated Fee
Loft conversion (with or without a dormer) to a dwelling where floor area exceeds 40m2	a	Per application	D	Negotiated Fee	Negotiated Fee
Garage or carport where floor area exceeds 60m2	a	Per application	D	Negotiated Fee	Negotiated Fee
Regularisation of any work which would normally be subject to a set charge/negotiated fee	e	Per application	D	Minimum 150%	Minimum 150%

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Fees and Charges 2021/22

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Standard charges to other works to dwellings:					
Renovation of a thermal element of a single dwelling or flat	a	Per application	D	150.00	150.00
Renovation of a thermal element to more than one dwelling or flat	a	Per application	D	Negotiated Fee	Negotiated Fee
Replacement windows (multi flat or single dwelling , up to 10 windows)	a	Per application	D	150.00	150.00
Replacement of more than 10 windows	a	Per application	D	Negotiated Fee	Negotiated Fee
Internal alterations (Incl. structural) and installation of fittings other than electrical work	a	Per application	D	Negotiated Fee	Negotiated Fee
Fixed price based on cost of work:					
Up to £1,000	a	Per application	D	150.00	150.00
£1,000 to £5,000	a	Per application	D	250.00	250.00
£5,000 to £10,000	a	Per application	D	300.00	300.00
£10,000 to £20,000	a	Per application	D	400.00	400.00
£20,000 to £30,000	a	Per application	D	500.00	500.00
£30,000 to £40,000	a	Per application	D	600.00	600.00
£41,000 to £100,000	a	Per application	D	72.00 per £10k	72.00 per £10k
£101,000 to £1,000,000	a	Per application	D	48.00 per £10k	48.00 per £10k
Electrical Work					
Electrical work other than a rewire	a	Per application	D	Negotiated Fee	Negotiated Fee
Rewire of a dwelling including new consumer unit	a	Per application	D	Negotiated Fee	Negotiated Fee

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Standard charges for work to non-domestic buildings:					
Extensions and new buildings (commercial)					
Not Exceeding 10m2 (industrial and storage)	a	Per application	D	350.00	350.00
Not exceeding 10m2 (other use classes)	a	Per application	D	400.00	400.00
Between 10m2 and 40m2 (industrial and storage)	a	Per application	D	450.00	450.00
Between 10m2 and 40m2 (other use classes)	a	Per application	D	550.00	550.00
Exceeding 40m2	a	Per application	D	Negotiated Fee	Negotiated Fee
All other work and alterations to non-domestic buildings					
Window replacement (up to 10 windows)	a	Per application	D	150.00	150.00
Window replacement (over 10 windows)	a	Per application	D	Negotiated fee	Negotiated fee
Renovation of a thermal element (cost up to £20,000)	a	Per application	D	250.00	250.00
Renovation of a thermal element (cost over £20,000)	a	Per application	D	Negotiated fee	Negotiated fee
Alterations and works not described elsewhere, including structural, shop and office fit-out and installation of controlled fittings. Based on cost of works:					
Up to £5,000	a	Per application	D	300.00	300.00
£5,000 to £10,000	a	Per application	D	350.00	350.00
£10,000 to £20,000	a	Per application	D	400.00	400.00
£20,000 to £30,000	a	Per application	D	500.00	500.00
£30,000 to £40,000	a	Per application	D	600.00	600.00
£41,000 to £100,000	a	Per application	D	72.00 per £10k	72.00 per £10k
£101,000 to £1,000,000	a	Per application	D	48.00 per £10k	48.00 per £10k

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Miscellaneous Charges					
Re-open an archive file	a	Per file	D	84.00	84.00
Research and retrieval of manual records (other than for search records)	a	Per file	D	60.00	60.00
Subsequent site inspections on applications previously archived	a	Per inspection	D	60.00	72.00
Copy Decision Notices and Completion certificates and, issue of non-standard data for property sale purposes	a	Per document	D	20.00	25.00
Demolition application to demolish existing property under Section 80 of the Building Act 1984 and issuing of counter notice under Section 81 of the Building Act 1984.	a	Per application	D	150.00	150.00
NOTES:					
1) Where a negotiated fee is indicated factors such as design brief, competency, build duration, service level agreement, number of units/dwellings and type of construction are factored in to provide the individual charge.					
2) Where works are of estimated cost value and are being carried out simultaneously as a standard charge item for extensions to an existing dwelling the fee shall be reduced by 50%					
3) Where the person is registered disabled and the proposals are for the benefit of that person the application is exempt from charge.					
Building Notice					
Standard charge for erection of dwelling houses up to 300m2 and up to 3 storeys					
Building Notice charge is equal to the Full Plans fee plus 10%					
1 dwelling	a	Per application	D	759.00	759.00
2 dwellings	a	Per application	D	1,023.00	1,023.00
3 dwellings	a	Per application	D	1,287.00	1,287.00
4 dwellings	a	Per application	D	1,551.00	1,551.00
5 dwellings	a	Per application	D	1,826.00	1,826.00
Erection or conversion of 6 or more dwellings or flats	a	Per application	D	Negotiated fee	Negotiated fee
Erection of dwellings or flats where the total floor area exceeds 300m2	a	Per application	D	Negotiated fee	Negotiated fee
Standard Charge for dwellings formed by conversion					
1 dwelling	a	Per application	D	-	605.00
2 dwellings	a	Per application	D	-	880.00

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Standard Charge for dwelling formed by conversion continued:					
3 dwellings	a	Per application	D	-	990.00
4 dwellings	a	Per application	D	-	1,210.00
5 dwellings	a	Per application	D	-	1,540.00
Building Notice charges for extensions to existing dwellings					
Extension with floor area not exceeding 10m2	a	Per application	D	429.00	429.00
Extension with floor area exceeding 10m2, but not exceeding 40m2	a	Per application	D	550.00	550.00
Extension with floor area exceeding 40m2, but not exceeding 80m2	a	Per application	D	742.50	742.50
Extension with floor area exceeding 80m2, but not exceeding 100m2	a	Per application	D	907.50	907.50
Loft conversion up to 40m2 that does not includes a dormer window	a	Per application	D	429.00	429.00
Loft conversion up to 40m2 that includes a dormer window	a	Per application	D	550.00	550.00
Erection or extension of a detached or attached domestic garage not exceeding 40m2	a	Per application	D	330.00	330.00
Erection or extension of a detached or attached domestic garage or carport with floor area exceeding 40m2, but not exceeding 80m2	a	Per application	D	440.00	440.00
Conversion of domestic garage to habitable room	a	Per application	D	385.00	385.00
Notifiable electrical work carried out by a non-competent person (i.e. not Part P registered)	a	Per application	D	250.00	250.00
Reversion work from an approved inspector	a	Per application	D	Negotiated Fee	Negotiated Fee
Building work in relation to more than one building	a	Per application	D	Negotiated Fee	Negotiated Fee
Extension to a dwelling where floor area exceeds 80m2	a	Per application	D	Negotiated Fee	Negotiated Fee
Loft conversion (with or without a dormer) to a dwelling where floor area exceeds 40m2	a	Per application	D	Negotiated Fee	Negotiated Fee
Garage or carport where floor area exceeds 60m2	a	Per application	D	Negotiated Fee	Negotiated Fee
Building Notice charges to other works to dwellings:					
Renovation of a thermal element of a single dwelling or flat	a	Per application	D	165.00	165.00

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Building Notices charges to other works to dwellings continued:					
Renovation of a thermal element to more than one dwelling or flat	a	Per application	D	Negotiated Fee	Negotiated Fee
Replacement windows (multi flat or single dwelling , up to 10 windows)	a	Per application	D	165.00	165.00
Replacement of more than 10 windows	a	Per application	D	Negotiated Fee	Negotiated Fee
Internal alterations (Incl. structural) and installation of fittings other than electrical work	a	Per application	D	Negotiated Fee	Negotiated Fee
Fixed price based on cost of work:					
Up to £1,000	a	Per application	D	165.00	165.00
£1,000 to £5,000	a	Per application	D	275.00	275.00
£5,000 to £10,000	a	Per application	D	330.00	330.00
£10,000 to £20,000	a	Per application	D	440.00	440.00
£20,000 to £30,000	a	Per application	D	550.00	550.00
£30,000 to £40,000	a	Per application	D	660.00	660.00
£41,000 to £100,000	a	Per application	D	£80.00 per £10k	£80.00 per £10k
£101,000 to £1,000,000	a	Per application	D	£50.00 per £10k	£50.00 per £10k
Electrical Work					
Electrical work other than a rewire	a	Per application	D	Negotiated fee	Negotiated fee
Rewire of a dwelling including new consumer unit	a	Per application	D	Negotiated fee	Negotiated fee

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Appendix J

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<u>TOURISM AND LEISURE COMMITTEE</u>					
Fairhaven Lake					
Motor Boat Hire:					
- Per boat	c	Per 20 min	D	8.00	8.00
Rowing Boat Hire:					
- Per boat	c	Per 30 min	D	6.00	6.00
Canoe Hire:					
- Per boat	c	Per 30 min	D	5.00	6.00
Stand Up Paddleboard Hire:					
- Per board	c	Per 2 hr.	D	-	10.00
Zorb Balls:					
- Per session	c	Per 15 min	D	-	5.00
Motor Launch:					
- Adult 16+	c	Per trip	D	2.00	3.00
- Senior Citizen / Junior	c	Per trip	D	1.00	2.00
- Child 5-15	c	Per trip	D	1.00	2.00
- Under 5 years	c	Per trip	D	Free	Free
Private Use:					
Dinghy/Sail craft:					
- 2 hr. period	c	Per 2 hr.	D	6.00	6.00
- Day	c	Per day	D	12.00	12.00
- Season	c	Per season	D	75.00	75.00
Paddle Permit:					
Canoe/Stand Up Paddle Boarding/Kayak/Windsurfing					
- Annual Permit	c	Per annum	D	60.00	60.00
- 2 hr. period	c	Per 2 hr	D	-	5.00
- Day	c	Per day	D	-	10.00

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Fairhaven Adventure Golf:					
- Adult	c	Per round	D	7.00	7.00
- Junior	c	Per round	D	5.00	5.00
- Family Ticket (2 adults, 2 children)	c	Per round	D	20.00	20.00
- Annual Adult	c	Annual	D	-	65.00
- Annual Child	c	Annual	D	-	45.00
- Annual Family	c	Annual	D	-	180.00
- Group private hire	c	Per hour	D	-	70.00
Fairhaven Water Sport Centre:					
- Open water swimming	c	Per 2 hr	D	-	4.50
- School water session incl. facilities and equipment	c	Half day	D	-	50.00
- School water session incl. facilities and equipment	c	Full day	D	-	80.00
- Room only hire	c	Per hour	D	-	15.00
- Room only hire (discounted/charitable rate)	c	Per hour	D	-	10.00
- Have a go paddle session	c	Per session	D	-	20.00
- Paddle award course, Start	c	Per course	D	-	80.00
- Paddle award course, Discover	c	Per course	D	-	120.00
- Paddle award course, Explore	c	Per course	D	-	160.00
- Canoe award course	c	Per course	D	-	80.00
- Canoe progressive award course	c	Per course	D	-	120.00
- Stand Up Paddle Boarding sheltered water course	c	Per course	D	-	80.00

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Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Fairhaven Water Sport Centre Continued:					
- Windsurf course adult – Start windsurfing	c	Per course	D	-	80.00
- Windsurf course adult – Intermediate windsurfing	c	Per course	D	-	120.00
- Windsurf course junior – Stage 1	c	Per course	D	-	80.00
- Windsurf course junior – Stage 2	c	Per course	D	-	120.00
- One to One paddle lesson	c	Per 2 hr	D	-	60.00
- Corporate paddle session per person	c	Per session	D	-	20.00
- Mixed water sports private party per person	c	Per session	D	-	15.00
- Holiday camp	c	Per day	D	-	25.00
Fairhaven Park Activities:					
- Triathlon adult	c	Per event	D	-	30.00
- Triathlon junior	c	Per event	D	-	15.00
- Orienteering hire box	c	Half day	D	-	20.00
- School Adventure Island Hire	c	Half day	D	-	50.00
- School Leisure and Sport Pass (min charge)	c	Full day	D	-	150.00
Fairhaven Combined Pass:					
- Family leisure pass (4 people golf and motorboat	c	Per round/trip	D	-	24.00
- Holiday Camp (combined activities)	c	5-day pass	D	-	100.00

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
<u>Game Sites</u>					
Bowling (Crown & Flat):					
- Adult Bowls	c	Two Hours	D	6.00	6.00
- Senior Citizen	c	Two Hours	D	5.00	5.00
- Junior Bowls	c	Two Hours	D	2.00	2.00
- Hire of Bowls – deposit	c	Deposit	D	5.00	5.00
- Adult Contract	c	Annual	D	85.00	85.00
- Senior Citizen Contract	c	Annual	D	65.00	65.00
- Junior Contract	c	Annual	D	30.00	30.00
- Winter Contract only	c	Winter	D	20.00	20.00
- Green Reservation per hour	c	Per Hour	D	35.00	35.00
Tennis:					
- Adult / Family court hire per hour	c	Per Hour	D	7.50	7.50
- Junior / Senior Citizen court hire per hour	c	Per Hour	D	4.50	4.50
- Hire of Rackets – deposit	c	Deposit	D	5.00	5.00
Club Reservation April – September					
(1 Court for one 3 hr. session per week)					

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
<u>Sports Facilities</u>					
(Park View Rd, Blackpool Rd)					
Football:					
- Occasional Match (approx.. 2 hours)	c	Per 2 hours	D	60.00	60.00
Season Bookings:					
One match every other week per team:					
- Adult	c	Per Season	D	230.00	230.00
- Junior 11V11	c	Per Season	D	135.00	135.00
- Junior 9V9	c	Per Season	D	110.00	110.00
- Junior 7V7	c	Per Season	D	90.00	90.00
- Junior 5V5	c	Per Season	D	60.00	60.00
Tournaments					
- Adult	c	Per Pitch	D	30.00	30.00
- Junior	c	Per Pitch	D	25.00	25.00
<u>Hewitt Lecture Room:</u>					
Per hour or part there of:					
Monday to Friday					
- Saturdays & Bank Holidays	c	Per Hour*	D	16.00	16.00
- Commercial Hire	c	Per Hour*	D	45.00	45.00
- Share Room (Room 2)	c	Per Hour*	D	13.00	12.00
*Rate per hour in half hour periods					

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
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<u>Allotment Plots:</u>					
- Full plot yearly rent	d	Per plot	D	55.00	55.00
- Half plot yearly rent	d	Per plot	D	27.50	27.50

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
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<u>ENVIRONMENT, HEALTH AND HOUSING COMMITTEE</u>					
Private Sector Housing					
- Enforcement Notice (Housing Act 2004)	d	Per Notice	D	427.00	432.00
- Part 1 – receipt of application	d	Per Application	D	103.00	103.00
- Part 2 – administration of the license (5 years)	d	Per Application	D	388.00	388.00
- Additional costs – assistance and completing the form	d	Per Application	D	147.00	147.00
- HMO Licence Renewal (Housing Act 2004)	d	Per Application	D	309.00	309.00
- Immigration housing inspection	d	Per Inspection	D	133.00	133.00
Tenancy Support					
- Items taken from home and taken into storage	a	Per Removal	D	50.00	50.00
- Weekly storage costs	a	Per Removal	D	10.00	10.00
- Items removed from storage and taken to home	a	Per Removal	D	50.00	50.00
Discounted Market Sale					
- Processing purchaser applications to check eligibility, discounted is reflected or resale and restrictive covenant on property for resale	a	Per Property Sale	D	251.00	251.00

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
<u>Environmental Health Charges</u>					
<u>Drainage Services</u>					
- Clearance of blocked drain	a	Per Clearance	D	125.00	125.00
- CCTV drain investigation	a	Per investigations	D	125.00	125.00
- Combined clearance and CCTV investigation	a	Per Clearance / Investigation	D	240.00	240.00
<u>Removal of Illegal Traveller Encampments:</u>					
- Work associated with illegal encampments up to removal order stage	a	Per Encampment	D	350.00	350.00
- Should the encampment remain, then work associated with execution of removal order – per hour	a	Per hour	D	120.00	120.00
- Legal costs and removal to be charged in addition to the above	a	Per Encampment	D	At Cost	At Cost
<u>Fixed Penalty Notice – Householder Duty of Care</u>					
- Fixed penalty charge to householder	d	Per penalty	D	400.00	400.00
- Fixed penalty charge to householder – reduced if paid within 14 days	d	Per penalty	D	240.00	240.00
<u>Fixed Penalty Notice – Fly Tipping</u>					
- Fixed penalty charge to fly tipping suspect	d	Per penalty	D	400.00	400.00
- Fixed penalty charge to fly tipping suspect - reduced if paid within 14 days	d	Per penalty	D	200.00	200.00
<u>Air Pollution Control (Environment Protection Act 1990)</u>					
Fees are charged at the national rates which are established and set by the Government.					
https://www.gov.uk/government/publications/environmental-permitting-charging-scheme					
List of Authorised Processes:					
- Commercial Interest	a	Per Property / Site Per Hour	D	75.00	75.00

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
- Fylde Residents / Students (Academic Research)	d	Per Property / Site Per Hour	D	Free	Free
Public Register Entries:					
- Commercial Interest – per hour	a	Per Property / Site Per Hour	D	110.00	110.00
- Fylde Residents / students (Academic Research)	d	Per Property / Site Per Hour	D	Free	Free
Contaminated Land Enquiries:					
- Contaminated Land Enquires: Desk top study – records /search and basic written response where no more than one site identified - per hour	a	Per Property / Site Per Hour	D	110.00	110.00
- Contaminated Land Enquiries: Where in addition to above, basic written response detailed landfill gas or chemical data is requested or the enquiry covers more than one site.	d	Per Property / Site Per Hour	D	Individual costs to be negotiated	Individual costs to be negotiated
Other Environmental Information:					
- Commercial Interest – Per Hour	a	Per Hour	D	110.00	110.00
- Fylde Residents / Students (Academic Research)	d	Per Session	D	Free	Free
Street Trading Consents:					
- Class 1: Commercial – Annual	d	Per Application	D	460.00	460.00
- Class 1: Commercial – Renewal	d	Per Application	D	430.00	430.00
- Class 2 : Charitable Organisations (no more than one day duration)	d	Per Application	D	0.00	0.00
Volunteer Surrender of food:					
- Documentation / Certification (Per Hour – minimum 1 hour)	d	Per Application	D		
Food Hygiene Rating Scheme:					
- FBO Request for Food Hygiene Rating Revisit	d	Per Revisit	D	130.00	130.00
General Fees & Charges:					
- Work carried out in default of a notice (Initial Costs)	a	Per Investigation	D	120.00	120.00
- Plus cost per premises / site works	a	Per Site / Premises	D	65.00	65.00

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Private Water Supplies Regulations 2009					
- Risk Assessment	a	Per Assessment	P	500.00 (MAX)	500.00 (MAX)
- Sampling	a	Each Visit	P	100.00 (MAX)	100.00 (MAX)
- Investigation	a	Each Investigation	P	100.00 (MAX)	100.00 (MAX)
- Granting an authorisation	a	Each Authorisation	P	100.00 (MAX)	100.00 (MAX)
- Analysing a sample (reg 10)	a	Each Sample	P	25.00 (Max)	25.00 (Max)
- Analysing a sample taken during check monitoring	a	Each Sample	P	100.00 (Max)	100.00 (Max)
- Analysing a sample taken during audit monitoring	a	Each Sample	P	500.00 (Max)	500.00 (Max)
<u>Licences</u>					
Site Licensing Fees – The Mobiles Homes Act 2013:					
- New Site Application	d	Per Application	D	320.00	320.00
- Transfer Existing Site Licence	d	Per Application	D	190.00	190.00
- Alteration of Conditions	d	Per Application	D	375.00	375.00
- Depositing Site Rules	d	Per Application	D	80.00	80.00
- Annual Licence Fee – Per Site	d	Per Site	D	250.00	250.00
- Annual Licence Fee - Pitch Fee	d	Per Pitch	D	5.00	5.00
Street Café:					
- Grant	d	Per Application	D	312.00	312.00
- Renewal	d	Per Application	D	230.00	230.00
Sex Shop:					
- Grant	d	Per Application	D	1,710.00	1,710.00

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Public / Private Hire:					
- Vehicle	d	Per Application	D	190.00	190.00
- Hackney Carriage Vehicle Licences	d	Per Application	D	190.00	190.00
- Hackney Carriage Drivers Licences	d	Per Application	D	94.00	94.00
Plate Charges:					
- Full Set	d	Per Application	D	21.00	21.00
- Rear Plate & Mount	d	Per Application	D	11.25	11.25
- Rear Plate Only	d	Per Application	D	5.25	5.25
- Rear Mount Only	d	Per Application	D	6.00	6.00
- Front Plate & Mount	d	Per Application	D	7.00	7.00
- Front Plate Only	d	Per Application	D	2.75	2.75
- Front Mount Only	d	Per Application	D	4.25	4.25
- Button & Keys	d	Per Application	D	1.50	1.50
- Pouch	d	Per Application	D	1.25	1.25
- Private Hire Door Stickers	d	Per Pair	D	6.15	6.15
Drivers					
- New (annual)	d	Per Application	D	94.00	94.00
- New (3 yearly)	d	Per Application	D	235.00	235.00
- Private Hire Operators 1-5 Vehicles (5 yearly)	d	Per Application	D	312.00	312.00
- Private Hire Operators 6-10 Vehicles (5 yearly)	d	Per Application	D	333.00	333.00
- Private Hire Operators 11 Vehicles (5 yearly)	d	Per Application	D	358.00	358.00

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Fees and Charges 2021/22

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
- Replacement Driver Badges	d	Per Application	D	10.50	10.50
- Driver Licence Renewals (Private Hire or Hackney)	d	Per Application	D	78.00	78.00
- Driver Licence Renewals (Private Hire or Hackney 3 yearly)	d	Per Application	D	184.50	184.50
- Drivers Combined New	d	Per Application	D	130.50	130.50
- Drivers Combined New (3 yearly)	d	Per Application	D	235.00	235.00
- Drivers Combined Existing	d	Per Application	D	84.50	84.50
- Driver Combined Existing (3 yearly)	d	Per Application	D	184.50	184.50
- Transfer Licence Fee	d	Per Application	D	37.00	37.00
Notes: We do not issue refunds with respect to Taxi/PHV Licences					
- Fare Cards	d	Per Application	D	2.65	2.65
- Knowledge Test	d	Per Test	D	19.00	19.00
Licensing & Registration:					
- Grant of Animal Boarding Establishment (Initial application including one inspection)	d	Per Application	D	110.00	110.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Renewal of Animal Boarding Establishment (Initial application including one inspection)	d	Per Application	D	106.00	106.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Grant of Dog Breeding Establishment Licence (Initial application including one inspection)	d	Per Application	D	110.00	110.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00

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Fees and Charges 2021/22

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
-					
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Renewal of Dog Breeding Establishment (application including one inspection)	d	Per Application	D	106.00	106.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Dangerous Wild animal Licence	d	Per Application	D	230.00	230.00
- Selling Animals as Pets (Initial application including one inspection)	d	Per Application	D	110.00	110.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Renewal of Selling Animals as Pets (Initial application including one inspection)	d	Per Application	D	94.00	94.00
- Additional fee payable on approval of 2 year licence	d	Per Application	D	69.00	69.00
- Additional fee payable on approval of 3 year licence	d	Per Application	D	138.00	138.00
- Hiring of Horses Licence	d	Per Application	D	144.00	144.00
- Hiring of Horses Licence Renewal	d	Per Application	D	135.00	135.00
- Scrap Metal Collectors	d	Per Application	D	343.00	343.00
- Scrap Metal Site	d	Per Application	D	348.50	348.50
- Second Hand Dealer Registration	d	Per Application	D	125.50	125.50
- Skin Piercing Registration – Premises	d	Per Application	D	172.00	172.00
- Skin Piercing Registration - Persons	d	Per Application	D	172.00	172.00
Notes: Skin piercers include acupuncturists, tattooists, ear piercers and electrologists'. Both skin piercers and their premises have to be registered with an Authority. Normally there is one registered proprietor for each premises, although there may be a number of practitioners. Each and every additional practitioner will be required to register					

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
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<p>General: Alterations or additions to the above licences, registrations and consents, which result in the need to visit premises and issue documentation will be charged at half the standard fee.</p> <ul style="list-style-type: none"> - Many of the Licences are issued from the 1st January each year. Where application is made part way through a year, 1/12 of the standard fee will be charged for each full month remaining plus an administration fee of £54.00 - Where a licence is surrendered part way through a year a 1/12 refund of the standard fee will be charged for each full calendar month remaining, less an administration fee of £54.00 - Licence fee levels for 2021/22 have been assessed to ensure the fee equates to no more than the cost of providing the licence. 					
<p><u>Gambling Act 2005 – Premises Licence Fees</u></p>					
<p>Casino Premises Licence:</p>					
- Annual Fee	d	Per Application	D to P max	271.50	271.50
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50
-					
<p>Bingo Premises Licence:</p>					
- New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement Fee	d	Per Application	D to P max	156.50	156.50

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Fees and Charges 2021/22

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Bingo Premises Licence continued:					
- Premises Licence fee holder of provisional statements	d	Per Application	D to P max	31.00	31.00
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50
Bingo Premises (Other) Licence:					
- New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement Fee	d	Per Application	D to P max	156.50	156.50
- Provisional Licence fee for holders of provisional statements	d	Per Application	D to P max	31.00	31.00
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50
Adult Gaming Centre Premises Licences:					
- New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement Fee	d	Per Application	D to P max	156.50	156.50
- Premises Licence fee for holders of provisional statements	d	Per Application	D to P max	31.00	31.00
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of Licence	d	Per Application	D to P max	156.50	156.50

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Fees and Charges 2021/22

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Tracks:					
- New Application	d	Per Application	D to P max	200.00	200.00
- Annual Fee	d	Per Application	D to P max	246.00	246.00
- Provisional Statement fee	d	Per Application	D to P max	156.50	156.50
- Premises licence fee for holder of provisional Statement	d	Per Application	D to P max	31.00	31.00
- Variation Fee	d	Per Application	D to P max	195.00	195.00
- Transfer Fee	d	Per Application	D to P max	156.50	156.50
- Reinstatement of licence	d	Per Application	D to P max	156.50	156.50
- Fee for notification of change of circumstance	d	Per Application	P	50.00	50.00
- Fee for copy of licence	d	Per Application	P	25.00	25.00
Licensing Act Charges					
Licensed Premises Fees:					
Non-Domestic Rateable Value					
Application / Initial Fee					
Band A: 0 - 4300	d	Per Application	P	100.00	100.00
Band B: 4301 - 3300	d	Per Application	P	190.00	190.00
Band C: 33001 - 87000	d	Per Application	P	315.00	315.00
Band D: 87001 - 125000	d	Per Application	P	450.00	450.00
Band E: 125001 and Over	d	Per Application	P	635.00	635.00

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Annual / Renewal Charge					
Band A: 0 - 4300	d	Per Application	P	70.00	70.00
Band B: 4301 - 3300	d	Per Application	P	180.00	180.00
Band C: 33001 - 87000	d	Per Application	P	295.00	295.00
Band D: 87001 - 125000	d	Per Application	P	320.00	320.00
Band E: 125001 and Over	d	Per Application	P	350.00	350.00
Note:					
Where the premises are in Band D or Band E, and where the primary or exclusive function is to supply alcohol for consumption on the premises the fees will be as follows.					
Annual / Renewal Charge					
Band D: 87001 - 125000	d	Per Application	P	640.00	640.00
Band E: 125000 and Over	d	Per Application	P	1050.00	1050.00
Personal Licence: Renewable after 10 years	d	Per Application	P	37.00	37.00
Other Fees & Charges:					
Application for copy of licence or summary on theft, loss etc. of premises licence or summary	d	Per Application	P	10.50	10.50
Notification of Change of name or address (holder of premises licence)	d	Per Application	P	10.50	10.50
Application to vary to specify individual as premises supervisor	d	Per Application	P	10.50	10.50
Application to transfer premises licence	d	Per Application	P	23.00	23.00
Interim authority notice	d	Per Application	P	23.00	23.00
Application for making a provisional licence	d	Per Application	P	23.00	23.00
Application for a copy certificate or summary on theft, loss of certificate or summary	d	Per Application	P	315.00	315.00
Notification of change of name or alteration of club rules	d	Per Application	P	10.50	10.50
Change of relevant registered address of club	d	Per Application	P	10.50	10.50
Temporary event notices	d	Per Application	P	10.50	10.50

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Application of copy of notice on theft, loss etc. of temporary event notice	d	Per Application	P	21.00	21.00
Application for copy of licence on theft, loss etc. of personal licence	d	Per Application	P	10.50	10.50
Notification of change of name or address (personal licence)	d	Per Application	P	10.50	10.50
Notice of interest in any premises	d	Per Application	P	21.00	21.00
<p>Note: All the prescribed Licensing Act 2003 fees are currently prescribed in regulations to the act. New legislation is anticipated whereby such fees shall be locally set but the date for this currently unknown.</p>					

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
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<u>FINANCE AND DEMOCRACY COMMITTEE</u>					
<u>Revenues & Benefits Service</u>					
Council Tax Administration					
Recovery of admin costs in issuing summonses & liability orders	d	Each	D	72.50	72.50
Business Rates (NDR) Administration					
Recovery of admin costs in issuing summonses & liability orders	d	Each	D	72.50	72.50
<u>Electoral Services</u>					
Register of Electors					
Sale of copies :- (a) Data Format	d	Each	P	20.00 plus £1.50 per 1000 names (or part)	20.00 plus £1.50 per 1000 names (or part)
- (b) Printed Format	d	Each	P	10.00 plus £5.00 per 1000 names (or part)	10.00 plus £5.00 per 1000 names (or part)
Price of a copy of return or declaration of election expenses (or accompanying document)	d	Each side	P	0.20	0.20
Sale of marked copies of Register / Absent Voters List					
- (a) Printed Format	d	Each	P	10.00 plus £2.00 per 1000 names (or part)	10.00 plus £2.00 per 1000 names (or part)
- (b) Data Format	d	Each	P	10.00 plus £1.00 per 1000 names (or part)	10.00 plus £1.00 per 1000 names (or part)

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
<u>Estates</u>					
Fees for Disposal of Freehold (including lease premiums / reverse premiums)					
Commercial, Charities and Community Groups:					
Up to £5,000	c	Per transaction	D	500.00	500.00
£5,000 - £10,000	c	Per transaction	D	825.00	825.00
£10,000 - £25,000	c	Per transaction	D	1,000.00	1,000.00
£25,000 - £50,000	c	Per transaction	D	1,250.00	1,250.00
Over £50,000	c	Per transaction	D	3% of transaction	3% of transaction
Fees for Disposal of Leaseholds					
Commercial:					
New Lease Rent up to £7,500 pa	c	Per transaction	D	750.00	750.00
New Lease Rent over £7,500 pa	c	Per transaction	D	950.00	950.00
Lease Renewal	c	Per transaction	D	750.00	500.00
Fees for Disposal of Leaseholds continued					
Charities and Community Groups:					
New Lease Rent up to £7,500 pa	c	Per transaction	D	250.00	300.00
New Lease Rent over £7,500 pa	c	Per transaction	D	350.00	400.00
Lease Renewal	c	Per transaction	D	250.00	200.00

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Fees for Easements, Licences and Agreements					
Commercial:					
Less than 1 year	c	Per transaction	D	350.00	350.00
Over 1 year	c	Per transaction	D	500.00	500.00
Licence Renewals	c	Per transaction	D	150.00	150.00
Charities and Community Groups:					
Less than 1 year	c	Per transaction	D	50.00	50.00
Over 1 year	c	Per transaction	D	150.00	150.00
Licence Renewals	c	Per transaction	D	50.00	50.00
Fees for Assignment, Alterations and User Clause					
Commercial:					
Assignment without Guarantor / Rent Deposit	c	Per transaction	D	750.00	750.00
Assignment with Guarantor / Rent Deposit	c	Per transaction	D	950.00	950.00
Licence to alter / vary terms within a lease	c	Per transaction	D	950.00	950.00
Commercial:					
Change of User Clause	c	Per transaction	D	Negotiable – minimum £850	Negotiable – minimum £850
Charities and Community Groups:					
Assignment without Guarantor / Rent Deposit	c	Per transaction	D	250.00	250.00
Assignment with Guarantor / Rent Deposit	c	Per transaction	D	350.00	350.00

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	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Fees for Assignment, Alterations and User Cause continued					
Charities and Community Groups:					
Licence to alter / vary terms within a lease	c	Per transaction	D	500.00	500.00
Change of User Clause	c	Per transaction	D	450.00	450.00
Fees for Surrender /Re-Gear of Leasehold Interest					
Commercial:					
Surrender	c	Per transaction	D	750.00*	750.00*
Re-Gear of Leasehold	c	Per transaction	D	1,250.00*	1,250.00*
* represents a minimum – premium fees apply					
Fees for Statutory Management / Covenant Breach					
Commercial:					
S146 Notice	c	Per transaction	D	750.00	750.00
Other Covenant Breaches	c	Per transaction	D	650.00	650.00
Charities and Community Groups:					
S146 Notice	c	Per transaction	D	250.00	250.00
Other Covenant Breaches	c	Per transaction	D	150.00	150.00
Note – All Transactions					
All transactions (most cases will be within the set price scale but more complex cases charges may exceed this)	c	Per transaction	D	500.00-1500.00	500.00-1500.00

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Fees and Charges 2021/22

Appendix J

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2020/21 Fees & Charges £	DRAFT 2021/22 Fees & Charges £
Filming and Photography					
Licence Agreement*	c	Per transaction	D	350.00	350.00
Student Filming and Photography	c	Per transaction	D	50.00	50.00
*Plus additional charge for use of land, property, parking and overnight storage / welfare facilities per request	c	Per transaction	D	Negotiable	Negotiable
<u>Civic Room Hire</u>					
Civil and Naming Ceremonies					
Monday - Friday	c	Per Ceremony	D	350.00	350.00
Saturday - Sunday and Bank Holidays	c	Per Ceremony	D	550.00	550.00
Corkage Charge – Celebratory drinks package with customers own drinks	c	Per Bottle	D	10.00	10.00

VAT Codes:

a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated