

Agenda

Tourism and Leisure Committee

Date:	Thursday, 6 January 2022 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman) Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Kiran Mulholland, Vince Settle, Elaine Silverwood.

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.
 To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council’s Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 4 November 2021 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	In Year Funded Budget Increase - North Beach Windsports Centre	3 - 18
5	Improvements to Children’s Play Areas 2021/22	19 - 21
6	Green Loop Project Funding	22 - 24
7	Boating Pool Safety Improvements	25 - 27
8	Budget Setting – Prioritisation of Capital Bids 2022/23	28 - 39
9	Budget Setting – Fees and Charges 2022/23	40 - 48

	INFORMATION ITEMS:	
10	Budget Setting – Revenue Budget 2022/23 - First Draft	49
11	General Fund Revenue Budget Monitoring Report 2021/22 - Position as at 30th November 2021	50 - 58
12	Capital Programme Monitoring Report 2021/22 – Position as at 30th November 2021	59 - 68
13	Performance Reporting 2020/21	69 - 74
14	Corporate Plan Action Update	75 - 77

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	4

IN YEAR FUNDED BUDGET INCREASE - NORTH BEACH WINDSPORTS CENTRE

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The property previously known as 'Trax' was brought back into council administration in July 2021 after the lease to the previous tenant was surrendered and vacant possession was obtained.

Over the last year there have been discussions with local wind sports clubs who have been seeking a fixed base and facilities to grow activities for kitesurfing, mini land yachts as well as other wind, water, and sand-based sports. Various local groups have expressed a desire to use the property as part of plans to grow sporting activity on a local, regional, and national footprint taking advantage of the ideal natural conditions offered on St Annes coast. A service level agreement would be required.

The various opportunities that could be explored from a refurbishment of the premises have been explored including a base for wind, sand and water sports clubs and a facility for all beach users to enjoy. In addition, the property could facilitate a small base and community contact point for the coast and countryside rangers.

Bringing in a commercial operator to run a café from the asset would improve the offer to the wider community and the many visitors to North Beach, who use this part of the beach throughout the year. In addition, the income from a lease would contribute towards the running costs of the whole facility.

The property needs significant refurbishment including replacement showers, new toilets for the café operation, replacement decking area, shutters, security measures and an upgrade of the décor and fittings. The cost of these works is estimated to be £200,000 and the reports seeks capital to fund the works from the capital investment reserve.

It is anticipated that, subject to contractor and material availability, the property will be ready for occupation in the summer season 2022.

RECOMMENDATIONS

1. The Committee is asked to consider and recommend to Finance & Democracy Committee, approval of a funded addition to the Councils Capital Programme in 2021/22 in the sum of £200,000 to the 'North Beach Wind Sports Centre' scheme, to be met from the Capital Investment Reserve.
2. Subject to approval by the Finance & Democracy Committee, the committee is requested to authorise the drawdown expenditure of £200,000 in 2021/22 as detailed within the report.
3. That Members approve the request to use a quotation procedure instead of the normal Contract Tender Rules that would apply to the works of this value in order to progress the scheme for completion in summer 2022 and reduce the period the premises are left vacant and unused.

SUMMARY OF PREVIOUS DECISIONS

Tourism & Leisure Committee - 9 Sept 2021

RESOLVED:

1. To note the terms of the Court Order in resolution of the breach of the terms of the lease of the tenant of the former Sand Yacht Club building.
2. To agree to officers working up a scheme to redevelop the former Sand Yacht Club building and yard as a wind sports centre as set out in the report and bring a further report on proposals for the creation of a wind sports centre to a future meeting.

Director of Development Services - 7 August 2019

To commence legal proceedings to seek forfeiture of the lease and underlease of the Sand Yacht Club building.

Finance and Democracy Committee – 22 July 2019

RESOLVED to delegate authority to the Director of Development Services to forfeit the lease and underlease (either by proceedings or by peaceable re-entry) should officers consider the Tenant unable/unwilling to remedy the breaches identified.

Ground lease of Sand Yacht Club building - Portfolio Holder Decision - 2009/012

That the Portfolio Holder authorises the grant of a new ground lease to Trax on the terms set out in the report.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

BACKGROUND

1. The property is located to the Northern corner of North Beach car park and has a decking area to the front that leads to a former kitchen area and open spaces that have been used previously for café space and educational classrooms. To the rear there is storage, toilets, and showers with significant outside space for car parking or outdoor use / storage. The property was leased for use as a sand and water sports facility with the leaseholder erecting most of the current structure and initially expressing interest in the sand yacht licence, but this was subsequently not taken up. The use of the facility was changed under a sublet by the tenant to a learning centre for bespoke students with the sand, wind and water sports offer removed and the café facility ceased. The council was not notified about the sublet or the change of use.
2. The lease of the property was forfeited following breaches of covenant by the previous tenant and possession of the site reverted to the council in July 2021. Following forfeiture of the lease officers inspected the facilities and considered options for redevelopment of the premises with the return of sand, wind and water sports the preferred option given the original remit for the premises and the increased wind and water sports activity particularly the development of kite surfing. St Annes is recognised as one of the best locations for kite surfing in the nation with the potential to develop the offer by offering a dedicated facility, this would be consistent with the corporate objective to maximise the benefit from council and natural assets.
3. The creation of a wind, sand and water sports centre would provide a base for groups and individuals partaking in the activities to do so in a safe and managed environment with the facilities to offer training, events, and development of the sports. Interest has been expressed in holding organised events from the

centre which would be an additional offer to the Fylde coast event programme enhancing the reputation of these growing sports and the local area. This approach would be consistent with the council's commitment to enhance the health and wellbeing of the community and offer a diverse tourism and sports experience.

4. The day-to-day operation of the centre (i.e. opening, closing, premise checks etc.) would be overseen and managed by one of the tenants to be agreed through a service level agreement based on use and access requirements. The council will have employees regularly accessing the premises for inspection and checks with the coastal rangers providing on-site support and a point of contact for the tenants and users when available. It is proposed to have a commercially operated café that will provide a financial contribution towards the cost of the facility.

FEASIBILITY DESIGN

5. Instructions were passed to architects, CreativeSparc, to provide costed feasibility options which would address the requirements in the attached Brief (Appendix 1). Officers also engaged with local wind sports organisations to better understand how the building could best be made fit for use as a wind sports centre. The architect was commissioned to develop a two-phase refurbishment of the premises. The first phase is to provide a property that is fit for purpose addressing the requirements for the clubs, community, and a commercial café operator which can then be operational, and the second phase is for enhancements that would offer innovative environmental advantages and aesthetic improvements.
6. The second phase is not dependent on the first and would not necessarily automatically be required but would include opportunities such as generating power from natural elements (sun or wind) and wrapping the property in timber cladding to increase energy efficiency, initiatives that would deliver a carbon neutral facility. Images for both phases of the proposed development are included at Appendix 2.
7. The property was updated about 10 years ago by the previous tenant, who then sub-let the premises to a school that supported students with bespoke requirements. Maintenance was minimal particularly with respect to the shower area which is has significant wear and tear. Given that the future use is envisaged for all the community with full access, and useability of facilities for everyone the refurbishment work is necessary.
8. The premise does not require a complete rebuild and there are some good features that have been incorporated for example, every threshold and door are capable of access by wheelchairs and prams and there are toilets and showers for disabled users, baby changing facilities and a changing places toilet facility. The refurbishment work brings the facility to a high standard that is fit for purpose as a community and commercial offer operating alongside each other.

COST OF PROPOSALS

9. The architect has shared the design proposals with a quantity surveyor who has set out the cost for the two phases of work at Appendix 3. It is the first phase of work that is intended to be carried out at the property in the coming months, which amounts to a sum just under £200,000.
10. The refurbishment work under Phase 1 is necessary to bring the property back into use for the purpose of community and commercial as soon as practical to prevent further deterioration of the asset by leaving it unused for longer.
11. The work will be undertaken by different bespoke contractors and suppliers commissioned as packages of work for specialist elements of the scheme for example, decking, bi-fold doors, painting, electrical refit, painting etc. with a main contractor overseeing the refurbishment project not exceeding £100,000.

PROCUREMENT PATHWAY

12. Because the value of the main contract exceeds £100,000, the council's contract procedure rules classify the works as a "large contract", which would normally require the contract to be subject to open or restricted tendering or let under a framework agreement.
13. Open tendering would require the council to open the work up to any bidder, subject to certain extensive quality checks. This would not normally be the preferred route for construction contracts. The route which

would normally be preferred is restricted tendering. However, this is a two-stage process, involving selection of tenderers before inviting bids. The timeline involved using the open tendering process would not meet the council's aspirations for the start of operation of the centre in summer 2022.

14. Instead, it is recommended that the "request for quotation" procedure is used for the Phase 1 works. Under this procedure, the buying officer must invite at least three quotations using an approved procurement portal. Because this would not be in accordance with normal procedures for 'large contracts', the committee is asked to specifically approve the non-compliance with the contract procedure rules.
15. Using the request for quotation procedure in this instance would likely obtain better value for money than the 'large contracts' procedure and best fit the council's requirements because there would be value in working with smaller contractors along an increased opportunity for local businesses and the local supply chain to benefit.

CAFÉ OPERATOR

16. During the early months of 2022, the council will advertise for tenders supported by a business plan from café operators interested in taking a lease for 7 years. The bidder will be required to produce a business plan that includes the proposed operating method as well as how they will work alongside the clubs using the rest of the centre and how they would engage with the community as part of a wider offer to achieve social value. The engagement with community groups and the social value offer will be a significant part of the quality evaluation assessment in the evaluation of the bid. Fit-out of the café demise including kitchen will be undertaken by the successful operator in return for a rent-free period, which will be reflective of the capital sum to be invested.
17. There is a multi-purpose room adjacent to what will be the café demise, which could be used as an over-flow area particularly when the weather is inclement, and the increased decking area is unavailable. The clubs and the coast and countryside ranger service will have the opportunity to use this space for events and initiatives for example presentations, displays, meetings etc. Accordingly, it would be proposed that the café operator manages a booking system so that they are aware when this room is available for their use and avoid double booking. Details of the booking responsibilities will form part of an SLA with all the users.

CLUBS USE OF THE CENTRE

18. The sports clubs interested in using the centre will be required to enter into a formal service level agreement that will set out the conditions and permitted use of the facility with the clubs responsible for increasing support and growth of wind, water and sand sports activities that will enhance the reputation of facility, the local area and the sports, the delivery of events as well as opportunity for newcomers to learn and develop the sports will be requirements of the service level agreement. It is anticipated that the clubs will be able to occupy the premises for the summer season.
19. The café operator would occupy the premises as soon as they have 'fitted out' their catering offer, the tender will offer the demise for the operator without the kitchen and ancillary areas being equipped. The operator will state in the tender bid what and how the fit out will be which will determine the time taken to complete the works and start operating. It will only be possible to estimate this when a successful tender is selected and a more definitive time frame can be placed on the refurbishment works commissioned by the council, it will be necessary to complete these works prior to handing over the demise for the café lease. If it is possible to install equipment or carry out any of the required café refit as part of the general refurbishment that will be considered to achieve operational efficiency and reduce the time between install and operation.

MANAGEMENT & MAINTENANCE

20. The Estates & Asset team, working alongside the Coastal & Countryside rangers will work collaboratively to manage the building, particularly as the rangers will have a dedicated presence in the annexe part.
21. The clubs and café tenant will have clearly defined responsibilities included in the service level agreements around the use of the property, repairs, insurance, reporting and cleaning responsibilities for the demised area. It is intended that most of the ongoing revenue costs will be contained within existing provision with the contribution from the commercial café lease and responsibilities taken on by any other users.

22. It is proposed that cleaning of the non-café areas, supply of consumables, maintenance and so on will be funded from the revenue receipt from the café lease.

IMPLICATIONS	
Finance	The Committee is requested to consider and recommend to Finance & Democracy Committee, approval of a new fully funded addition to the Councils Capital Programme in 2021/22 in the sum of £200,000 to the 'North Beach Windsports Centre' scheme, to be met in full from the Capital Investment Reserve; and subject to approval by Finance & Democracy Committee, the committee is requested to authorise the drawdown expenditure of £200,000 in 2021/22 as detailed within the report.
Legal	The procurement pathway for the building works has been discussed with the procurement team, and, subject to members' approval, is considered appropriate in the circumstances.
Community Safety	None arising directly from this report.
Human Rights and Equalities	None arising directly from this report.
Sustainability and Environmental Impact	None arising directly from this report.
Health & Safety and Risk Management	None arising directly from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Marie Percival	marie.percival@fylde.gov.uk & Tel 01253 658462	13/12/21

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
N/A		

Attached documents

Appendix 1 – Briefing Note

Appendix 2 – Architect Proposals (a) Layout & (b) External Design

Appendix 3 – Costed Proposal

NORTH BEACH WINDSPORTS CENTRE- BRIEFING NOTE

Background

The property was let to Edward Sloane for the use as a windsports centre. It latterly was discovered that the property was being used a special education needs school operated by a sub-tenant, Care 4 Children. After legal action was initiated a deal was agreed that the tenant would give up his interest in the property for a sum of money reflecting previous investment in the refurbishment of the old land yacht club over 10 years prior. The school was granted a licence to occupy to late July 2021. With the school year finishing, keys and the property were handed back to Fylde Borough Council by Care 4 Children on 23 July 2021.

An inspection was undertaken on 23 July 2021 and meters read. We are currently chasing for warranties and other building related manuals, particularly as a new boiler was only installed in January of this year.

Property Inspection & Surveys Linked to Proposed Options

There is a requirement for a Building Control review of the premises as for example, the annexe currently has a freestanding toilet cubicle within the kitchen!

If we are to open up the premises for clubs and the public, a review by Building Control will satisfy the safety elements of end users and ensure we are compliant in terms of public liability insurance and general insurance policies.

Toilet facilities are limited and there will need to be an over-arching review of the toilet numbers, including the installation of a Changing Places toilet especially given the aspiration of the land yacht club amongst others, to bring in sessions for children and adult disabled users, some who may require additional personal assistance from a carer to use the facilities. Such facilities could be funded by the County Council with whom we are in discussion with regarding disabled users access to the beach. Options regarding public toilets are described later in this report.

Signage would be a quick win in terms of branding the property by its new name of “North Beach Windsports Centre” as opposed to one named by the previous occupier Trax. Initial conversations have been commenced with BWD regarding a sign to be erected in the coming month to declare a new era and raise the pique of summer visitors of good things to come. In addition to internal works, the building will require external works to improve the aesthetics and safe use.

M&E & statutory compliance inspections will be required in the coming weeks to assess any additional works to be incorporated into the project in order to address the various end user requirements.

Future Uses Post-Works

Once the premises are safe and legally compliant to invite in third parties and likely, post the contracted works, it lends itself to a range of uses with some initial thinking on the plans are shown at the end of this note:

Windsport Clubs Base & Training Facility

Discussions have been ongoing with the St Annes Land Yacht Club and local kite surfing club, who are current users of North Beach.

The Clubs are extremely keen to have a base within the Centre from which they can expand their membership through want to Taster Sessions and / or with community participation, disabled groups and local schools. There are already events such as Regatta and Tournaments for both sports planned for North Beach even without the current facility being available. Overall, the collective view is that a base in the Windsports Centre and access to facilities for meeting, education sessions and possible storage of equipment can only work to increase the profile and membership of their sport and clubs respectively.

Consideration is being given by the clubs to establish Community Interest Companies to enable access to funding with the council as an active partner, particularly with the attraction of a base, which will improve the chances of gaining external funding.

Clubs and schools will share facilities based on their planned use and areas marked as 4, 8, 10, 12, 13, 14 and 15 will all be for the benefit and use of clubs. These areas include toilets including a changing places toilet (13) and showers in area 12, with areas for training and education in areas 4 and 8.

Sports Development Team are proposing to utilise the centre at least 1 day a week for engagement & interaction with the community and schools to be an active part of delivery mechanism. In turn, the team will work alongside the partnered clubs (and schools) who are the experts in their respective activities and are therefore, best placed to manage associated risks. The sports development team are also available to ensure regular checks of club Public Liability insurance and compliance with regulations both within the centre and on the beach.

Café Concession

The facility lends itself to a café towards the front of the premises which can be accessed by the club members, spectators and the general public via a ramp (prams and wheelchair access) to the front of the decked area.

An indicative layout is at the end of this note hatched in oranges and numbered areas 1, 2, 3, 9 and 10, with area 2 being converted into a disabled toilet facility and a separate staff toilet in area 10. Within area 1 there is an opening window that would serve well as an ice cream kiosk to provide double servery locations.

It is anticipated that this would be an attractive proposition for an operator with minimal outlay for the council in terms of fit out as that can be covered off by the incoming operator. The rental income could be stepped up over 2 years to cover off fit out to an annual rental income of £25,000 per annum. This

money would be able to cover some of the running costs for the rest of the premises, as the running costs of the café would be picked up by a separately metered supply of water and electric, by the tenant.

Education & Information Centre

In an area between the annexe and the café is another space (area 4) that fronts out onto the deck and could provide an excellent education / information centre, potentially with an outward presence of a ranger from the Coast & Conservation team on site periodically, to answer any questions, take bookings for rambles etc.

Info-boards installed on the rooms walls about club activities, local events, local ecology, dune projects, bird life and general beach information that can be supported by a range of public facing Tourism & Leisure team members giving talks together with invited groups such as RSPB.

Client / User Aspirations

Tourism & Leisure are the client with the lead manager, Mark Wilde, confirming that use of the property by his Coast & Conservation team which will provide a welfare base and consequently ensure a continued 7-day a week presence for security of the premises.

If space allows, the new Enforcement Team could also use this as a base, again providing extra security at weekends and evenings. This would also help integrate the collaboration of both teams and increase response flexibility when required. "Hotdesking" would allow use of IT for both teams.

Coast & Conservation Team Base

There is a separately accessed annexe which can serve as an immediate base marked as 6, 7 & on the plan below. This has been viewed by the end user who have reported that this will work very well for them, with a request to ensure that there are opening patio doors to the beach side to tie in with the existing elevation. They would wish to have IT (no3) and telephone points (no1) installed as soon as possible which appears feasible. Their use and occupation of the annexe will not interfere with the contracted works proposed for the premises.

Public Toilets

An option discussed with council staff would be to relocate the existing container adjacent to the Coastguard Station into the compound and construct the public toilets in that location instead. This container houses materials used by the coastal team as part of the dunes project.

This would have the advantage of enabling access for the public to toilets that don't compromise the security of the facility, it is proposed that a separate block is installed within the centre's walled compound. The challenge would be to secure the compound whilst giving full access to the public even when the facility isn't open. The advantages would be:

1. The windsports centre would require minimal intervention in terms of work and could therefore be fully operational in a shorter time span.
2. The security of the windsports centre would be preserved within a walled and gated compound, which wouldn't be the case if there were public toilets there
3. The location adjacent to the Coastguard would be more visible to all visitors including disabled users as it would be adjacent to a tarmacadam car park.
4. Danfo who clean first thing each day, would be able to access the toilet without the need to open up the gates to the compound prior to opening of the centre itself

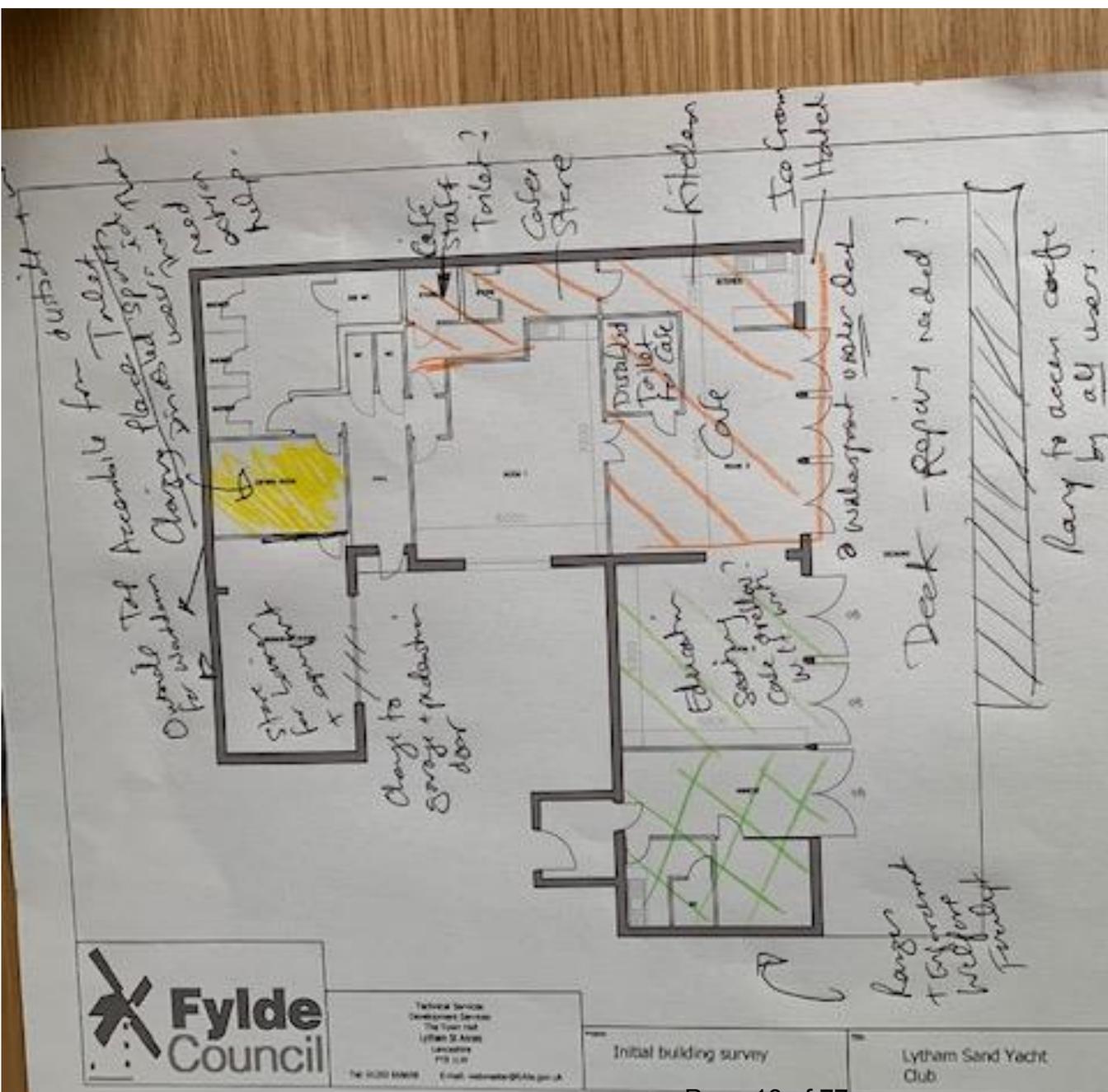
Delivery and Project Management

The preliminary investigations and surveys as outlined in this note together with the delivery / project management are to be led by Charlie Richards who will be starting mid-August as Fairhaven HLF works wind down. It would be anticipated that a workshop to include end users would be convened to discuss the contents of this briefing note and the findings the building control review.

Charlie Richards will be appointing a small team of consultants including (but not limited to) a building architect, Quantity Surveyor, Building Services Engineer. to work up the design of the facility through the RIBA plan of work based on this briefing note and further consultation with officers, members and user groups. The Stage 4 design and cost plans will inform a capital bid for consideration by members.

The schedule for the works will be confirmed at the appropriate point within the planned stages of work as per the PRINCE 2 methodology. We are aiming to deliver the refurbishment and have the building fully operational by the start of season 2022. A detailed schedule of work including Committee approval dates, statutory approvals, design stages, procurement dates and construction dates will be provided to the PRINCE 2 project board as soon as practically possible, once the appropriate initial design work has been undertaken to transfer the brief into a design format.

The Estates & Assets team can advertise the concession opportunity once final details are known to enable the café facility to be open at the same time as the centre is ready for access by the clubs and public alike.



NOTES

- 1. DO NOT SCALE FROM THIS DRAWING.
- 2. NOT TO SCALE - INDICATIVE LAYOUT ONLY
- 3. REQUIRES A CHECK MEASUREMENT SURVEY

flans + wheelchairs
 Need to check if toilet of this size for Cafe Use with Saver
 Conyfin

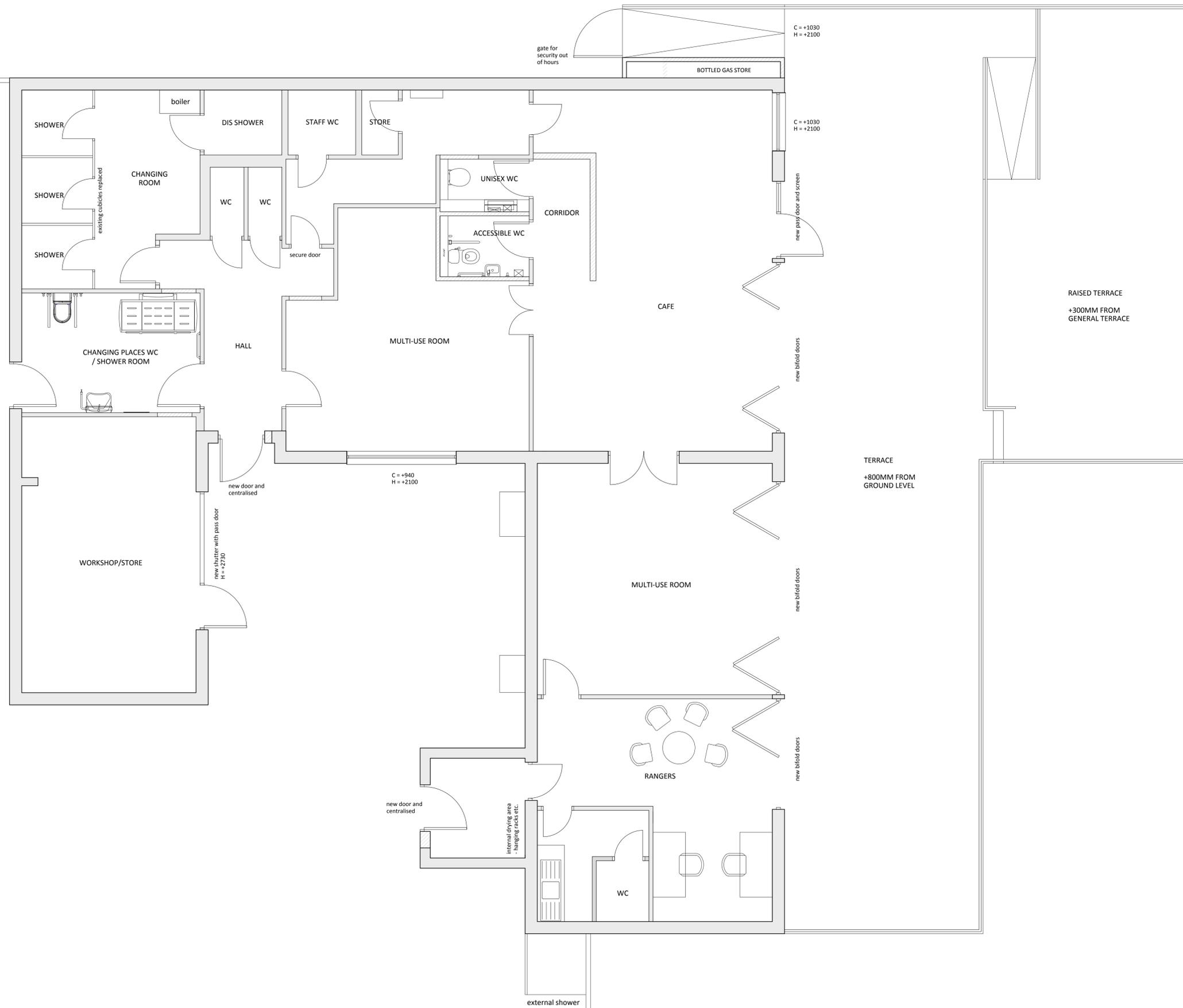


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 Development Services
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Initial building survey

Lytham Sand Yacht Club

Drawn by	JR	Date	27 11 2020
Checked by	JJR	Scale	NTS
Project No.	TS20018		



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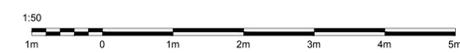
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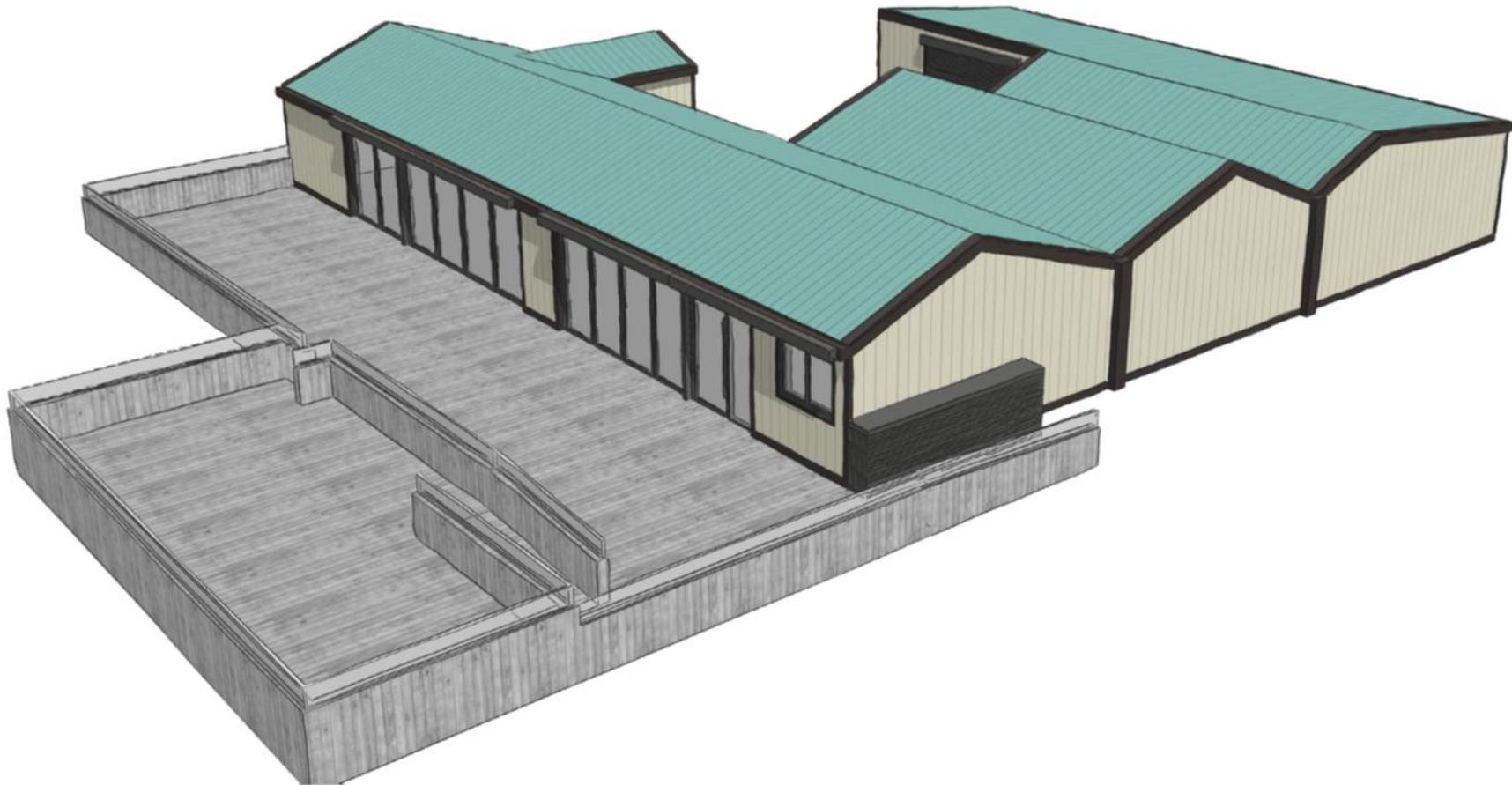
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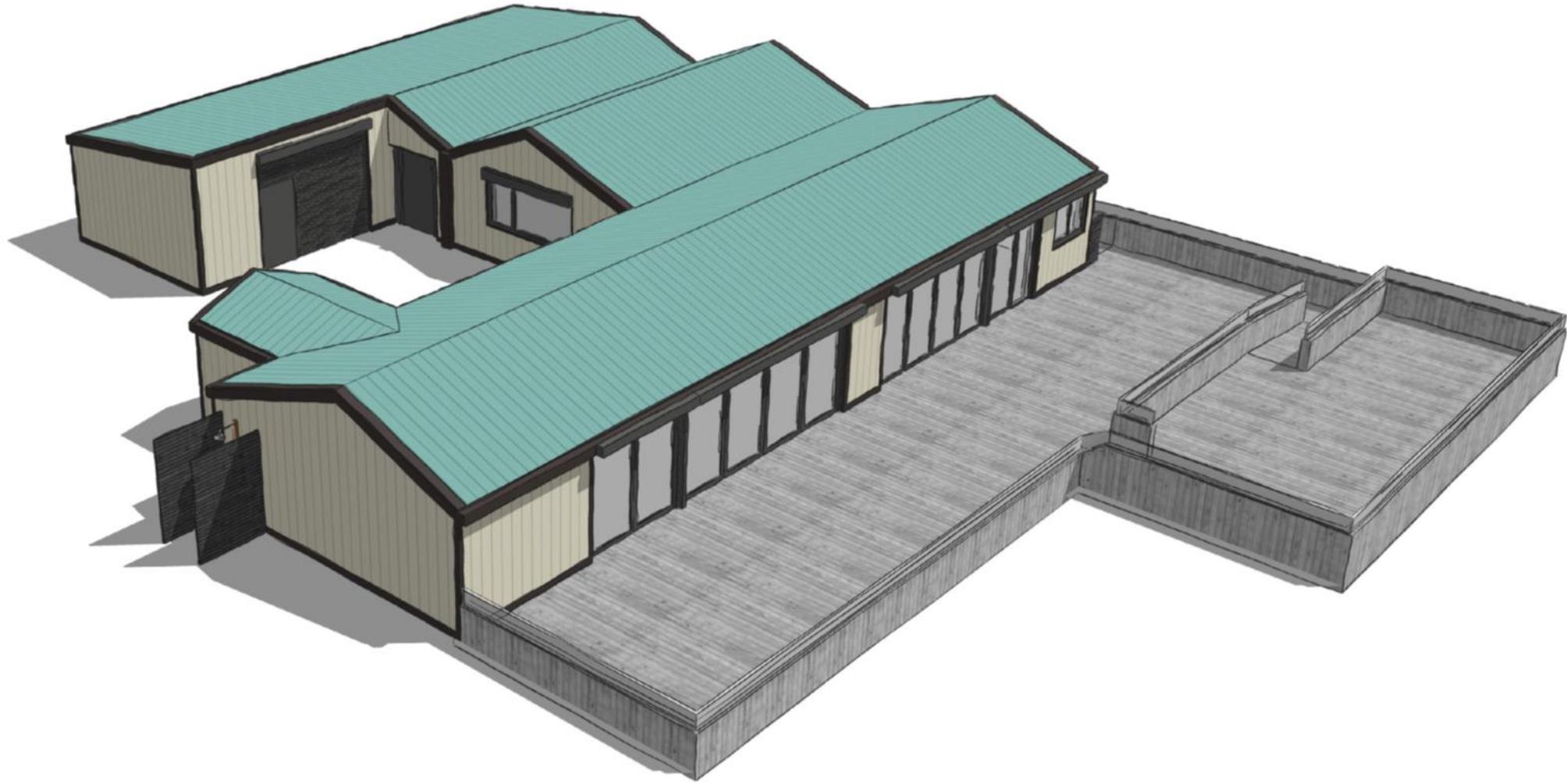
PROJECT
**NORTH BEACH
 WINDSPORTS CENTRE**

DRAWING TITLE
**PROPOSED LAYOUT PLAN
 PHASE 01**

DRAWING No.	Rev
21-22 SK01	







DETAILED FEASIBILITY PHASE 1
NORTH BEACH WATERSPORTS CENTRE
LYTHAM ST ANNES

<u>Item</u>	<u>Description</u>	<u>Amount</u>	<u>Totals</u>
1	<u>Demolitions and Alterations</u>		
a	Strip out	4,930.00	
b	Break out openings	5,175.00	
		10,105.00	10,105.00
2	<u>External Walls</u>		
a	Clean existing wall coverings incl above	0.00	
		0.00	0.00
3	<u>Roof</u>		
a	Clean out gutters Undertake roof repairs	4,300.00	
		4,300.00	4,300.00
4	<u>Internal Walls & Partitions</u>		
a	100mm stud wall, labours etc.	4,672.00	
		4,672.00	4,672.00
5	<u>Aluminium Windows and Doors</u>		
a	Single door and screen	2,000.00	
b	Bifold doors	12,750.00	
c	Lockable shutter to workshop	3,500.00	
d	New shutters to bifold doors	25,080.00	
e	Single escape doors	2,600.00	
		45,930.00	45,930.00
6	<u>Internal doors and Screens</u>		
a	Single Doors	5,920.00	
b	Double Doors	1,260.00	
c	Signage	250.00	
		7,430.00	7,430.00
7	<u>Wall Finishes</u>		
a	Incl with stud partitions	0.00	
		0.00	0.00
8	<u>Floor Finishes</u>		
a	Assumed floor finish £50/m2	10,020.00	
		10,020.00	10,020.00
9	<u>Ceiling Finishes</u>		
a	Make good existing ceilings	2,000.00	
		2,000.00	2,000.00
10	<u>Decoration</u>		
a	Decorate throughout	8,432.00	
		8,432.00	8,432.00
11	<u>Sanitary & Plumbing Installations</u>		
a	Unisex WC and accessible WC inc tiling and fittings	4,420.00	
b	Ditto shower area	2,770.00	
c	Ditto changing places WC/ shower	5,310.00	
d	Ditto staff WV	1,590.00	
		14,090.00	14,090.00
12	<u>Heating/Mechanical Installations</u>		
a	Service existing boiler	300.00	
		300.00	300.00
13	<u>Electrical Installations</u>		
a	Upgrade supply to 3 phase (Budget depends on what is required)	10,000.00	
b	Electrics to new layout	1,600.00	
		11,600.00	11,600.00
14	<u>Builderswork in Connection</u>		
a	Builderswork in connection with plumbing/pipe boxing	250.00	
b	Builderswork in connection with extract installation	250.00	
c	Builderswork in connection with heating/pipe boxing	250.00	
d	Builderswork in connection with electrics	250.00	
		1,000.00	1,000.00
	carried forward		119,879.00

brought forward

119,879.00

15 Signage and External Lighting

a	Signage	2,500.00	
		2,500.00	2,500.00

16 External Works

a	Form new shower	1,800.00	
b	Spray existing window	220.00	
c	Clean down existing cladding	2,250.00	
d	Lockable enclosure for gas	1,400.00	
e	New composite decking to existing area	11,137.00	
f	New composite decking to new area	9,220.00	
g	New ramps	1,340.00	
f	New solid balustrade	10,860.00	
		38,227.00	38,227.00

17 Drainage

a	Drainage to existing building	4,600.00	
		4,600.00	4,600.00

	Sub-total	165,206.00
Preliminaries	15%	24,780.90
		189,986.90
Contingency	5%	9,499.35
TOTAL BUILD COST		199,486.25

Notes

- 1 Excludes Fees
- 2 Excludes utilities upgrade Electrics included
- 3 Excludes café fit out
- 4 Assumed no works to certain areas
- 5 Furniture and fittings
- 6 IT installations
- 7 Excludes CCTV
- 8 Excludes V.A.T.

**TOM LUCAS PARTNERSHIP
CHARTERED QUANTITY SURVEYORS
24th November 2021**



DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	5

IMPROVEMENTS TO CHILDREN'S PLAY AREAS 2021/22

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

This report sets out the details of a scheme included in the current Council's 21/22 Capital Programme for improvements to play areas. The works include the refurbishment of playground surfacing and equipment. The 21/22 Capital Programme already includes the sum of £100,000 to deliver the works approved at Budget Council in March 2021. Planned works are based on a prioritised play area audit prepared by officers. The scheme has now been tendered and the report sets out the details of the tender process and makes a recommendation to proceed.

RECOMMENDATIONS

The Tourism and Leisure Committee is requested:

1. To authorise the drawdown of the capital expenditure of £100,000 in respect of the approved capital scheme 'Play Area Improvements' in 2021/22 as detailed within the report.
2. To approve the letting of the contract to Abacus Playgrounds for the sum of £100,000 to carry out the scheme as outlined in this report.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure Committee 7th January 2021

Supported the progression of the proposed capital bid.

Budget Council 4th March 2021

Approved an addition to the 21/22 Capital Programme fully funded from the Capital Investment Reserve to the sum of £100,000 in respect of the Children's Play Area Improvements project as detailed within this report.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

BACKGROUND

1. Fylde Council holds an operating budget to carry out minor repairs to play equipment and surfacing, however it does not hold a budget for the replacement of failing or decommissioned equipment or safety surfacing.
2. A play area audit was carried out by Parks and Coastal Services in 2019. The audit showed that remedial and replacement works were required across the children’s play areas. A schedule of prioritised works was compiled with associated costings. A Capital Bid to the sum of £100,000 to be funded from the Capital Investment Reserve, was submitted, and approved by the Tourism & Leisure Committee on 7th January 2021.
3. Following a community group consultation, specifications for each play area were prepared and finalised in readiness for the contract tendering. The following sites are proposed for investment and improvement:
 - Waddington Road Park
 - Promenade Gardens
 - Mornington Park
 - South Park
 - Lansdowne Road Open space
 - King George V Playing Fields

PROCUREMENT PROCESS & EVALUATION

4. Officers led the procurement process on a ‘supply and install’ basis, whereby the appointed contractor was required to supply the goods and carry out the installation works. The tender process was undertaken via a framework agreement using the Yorkshire Purchasing Organisation (YPO). The opportunity was advertised on 29th October 2021, via the Chest Procurement Portal with a submission deadline of the 29th of November 2021.
5. The suppliers were given a set of tender documents on which to base their submission. The first stage of the evaluation was a set of mandatory questions followed by quality/price questions. Seven companies were included on the framework and were invited to tender. Two expressions of interest were received, however only one formal submission was received. The evaluation of the mandatory requirements – company sustainability, experience, health and safety etc was scored as PASS/FAIL. The successful tenderer fulfilled the mandatory requirements and proceeded through to the next stage of the evaluation process.

Table 1 - Quality Evaluation Results

Case Study	40%
Delivery & Customer Service	20%
Added Value & Bespoke Requirements	20%
Sustainability	20%

The Tenderer scored full marks, therefore scoring the full 40% weighting for the quality criteria.

6. Price evaluation was conducted using the CIPFA % difference model. The model allocates the lowest price full marks, and other scores are calculated on the percentage difference of their price and the lowest.

Table 2 - Price evaluation Results

Company	Price	Score
Abacus Playgrounds	£100,000	60%

The highest scoring tenderer from the evaluation was Abacus Playgrounds Ltd.

METHOD AND COST OF FINANCING THE SCHEME

7. Funding for the scheme is included within the approved Capital Programme for 2021/2022 for the sum of £100,000.

VALUE FOR MONEY AND DETAILS OF PROCUREMENT PATH

8. To ensure that value for money is achieved, a procurement exercise has been undertaken in accordance with the Council's contract procedure rules. Selection of the successful tenderer is on the basis that value for money is a key consideration, as well as the suitability of the proposed improvements.

SUMMARY

9. The proposal is to award the contract to Abacus Playgrounds Ltd to the value of £100,000. This project will be completed by March 2022.

IMPLICATIONS	
Finance	To authorise the drawdown of the capital expenditure of £100,000 in respect of the approved capital scheme 'Play Area Improvements' in 2021/22 as detailed within the report; and To approve the letting of the contract to Abacus Playgrounds for the sum of £100,000 to carry out the scheme as outlined in this report.
Legal	None arising from this report
Community Safety	The scheme will improve the safe and accessibility of children's play facilities for the community. Works will comply with health and safety regulations.
Human Rights and Equalities	The scheme will improve accessibility to play facilities.
Sustainability and Environmental Impact	The proposals seek to incorporate low maintenance materials and to complement existing play provision. Lifecycle costs have been considered during the tender process.
Health & Safety and Risk Management	The tender specification will stipulate health and safety requirements in the design and construction of the scheme.

LEAD AUTHOR	CONTACT DETAILS	DATE
Lisa Foden	Lisa.foden@fylde.gov.uk	16 th December, 2021

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	6
GREEN LOOP PROJECT FUNDING			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The purpose of this report is to advise the Committee of funding awarded from Arts Council England to provide support to a series of arts & environment initiatives, within a project entitled 'Green Loop'. The project will be coordinated by the Fylde Council Arts Development Officer who will commission & oversee the work of a creative team and local community & environmental organisations. The project will consist of three main tranches:

1. Engage two artists to work alongside a professional environmental artist and participants in a workshop programme to research, design, create, promote, and retail a limited-edition, sustainable & ethically produced range of wearable or home accessories made from recycled plastic and waste found in the Ribble Estuary.
2. An artist commission which will explore the environmental impacts of plastic waste through a series of artworks created both using and inspired by litter found in the River Ribble.
3. A Sustainable Makers Market will be co-produced by Fylde residents in collaboration with Hopeful & Glorious (a Lancashire based arts organisation who specialise in delivering events for artists, makers, and designers to exhibit and sell art).

This project was formerly an aspect of the proposed wider 'Coastal Explorers' / Sightlines & Shorelines project. This 'Coastal Explorers' / Sightlines & Shorelines proposed project resulted in an unsuccessful funding bid to the Big Lottery Fund, so it was agreed by the 'Coastal Explorers' Member Working Group to develop and progress the 'Green Loop' strand of the formerly proposed project and to apply to Arts Council England for funding.

The Arts Council funding application was successful, and the project delivery programme will run from February 2022 to October 2022. The grant allocated to Fylde Council by Arts Council England to deliver this initiative is £26,200. Other funding is provided either as match or in-kind support.

RECOMMENDATIONS

Committee is requested to consider and:

To recommend to the Finance & Democracy Committee approval of a fully funded revenue budget increase in the sum of £26,200 for the year 2022 / 23 to be met in full, from a grant from the Arts Council England relating to this project.

SUMMARY OF PREVIOUS DECISIONS

None.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

REPORT

1. Fylde Council had previously approved a capital request for £20,000 for an arts project entitled ‘Coastal Explorers’ / Sightlines & Shorelines subject to the securing of external funding from the Big Lottery Fund and Arts Council England. Due to funding grants from the Big Lottery Fund being primarily diverted to Covid 19 recovery related projects, the bid for ‘Coastal Explorers’ / Sightlines & Shorelines was unsuccessful and the £20,000 was removed from the capital programme.
2. One element of the formerly proposed ‘Coastal Explorers’ project was a series of arts & environment initiatives and following discussions with the Member working group, it was decided to develop & progress this element of the project and make an application to Arts Council England for funding. This funding bid was successful and communicated to Fylde Council in November 2021. This project is entitled Green Loop.
3. Green Loop is an art and environment project motivated by the desire to connect Fylde’s communities with the coastline. The project will provide meaningful volunteer opportunities, develop skills, provide engagement opportunities for local people, particularly socially isolated young people (NEET), whose lives and opportunities have been particularly impacted by COVID-19. In doing so, it will offer local people opportunities to create deeper connections to the coastline so that it becomes more accessible to all, better appreciated, and better understood. We have strengthened relationships and ideas through partnership working with community and voluntary organisations, artists, and environmentalists. The pandemic has forced many to be more creative, and to appreciate the natural environment. It is this acknowledgment across society that we wish to capture. GL will bring together some of our most isolated residents through this shared purpose.

The Green Loop project is comprised of three thematically linked strands, delivered by the community in collaboration with professional artists and environmentalists: -

- Using the local coastline as the stimulus, we will engage two emerging artists to work alongside a professional environmental artist and participants in a workshop programme to research, design, create, promote, and retail a limited-edition, sustainable & ethically produced range of wearable or home accessories made from recycled plastic and waste found in the Ribble Estuary. Participants will retail their outputs online and at local craft markets, showing how beautiful items can be made from recycled materials. Working with partner organisations Ribble Rivers Trust, Love My Beach & Friends of the Estuary invaluable support will be provided through the provision of ecology sessions and waste material sourcing activities.
- An artist commission created by Nerissa Cargill Thompson will explore the environmental impacts of plastic waste through a series of artworks created both using and inspired by litter found in the River Ribble. Nerissa will collaborate with the local business sector to develop an exhibition trail to be hosted by the participating businesses, along Fylde’s high streets, bringing greater awareness of the human impact on the local environment looking at the legacy of such waste and alternative choices.
- A Sustainable Makers Market will be co-produced by Fylde residents in collaboration with Hopeful & Glorious (<https://hopefulandglorious.co.uk/>) providing a platform for the launch of the communities limited edition product range. Developed with an environmental ethos, the makers market brand will be produced in line with a set of green principles which will shape the design of the marketing strategy,

artisans selected and transport/travel requirements. The market will be hosted at Fairhaven Lake and within the newly restored Isaac Dixon boathouse.

4. Fylde Council shall provide match funding of £10,000 against total project costs of £44,523. This is from existing revenues and has been used to lever in the external funding from Arts Council England. There is some additional 'in kind' match funding provided, as well as some funding expected from hosting a Sustainable Makers Market at Fairhaven Lake – these are detailed as below:

Arts Council Grant to Fylde	£26,200
Match funding from Fylde Council	£10,000 (from existing revenue budgets)
In kind support	£ 7,373
Income from Market	£ 950
Total Project costs	£44,523

5. This project will be delivered by the existing Arts Development Officer at Fylde Council who will liaise with relevant organisations, artists and teams within Fylde Council

IMPLICATIONS	
Finance	The report recommends that Finance and Democracy Committee approve a fully-funded revenue budget increase in the sum of £26,200 in 2022/23 to support this project.
Legal	None arising directly from this report
Community Safety	None arising directly from this report
Human Rights and Equalities	None arising directly from this report
Sustainability and Environmental Impact	Improvement in environmental awareness and engagement
Health & Safety and Risk Management	None arising directly from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Tim Dixon	tim.dixon@fylde.gov.uk & Tel 01253 658436	7 December 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	7

BOATING POOL SAFETY IMPROVEMENTS

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

This report requests funding for a Boating Pool Safety Improvements scheme. The scheme includes a series of measures to safeguard the public in the use of the facility, including the installation of non-slip rubber wetpour surfacing, accessible ramp, traffic barrier fence and a public safety sign. The Committee are requested to approve a fully funded budget increase to the value of £60,000 to deliver the scheme in-line with a specification prepared by officers.

RECOMMENDATIONS

The Committee is requested:

1. To recommend to the Finance and Democracy Committee approval of a new fully funded addition to the Councils Capital Programme in 2021/22 in the sum of £60,000 to the 'St Annes Paddling Pool (boating pool) - health and safety improvements' scheme, to be met in full from the Capital Investment Reserve.
2. Subject to approval by Finance & Democracy Committee, the committee is requested to authorise the drawdown expenditure of £60,000 in 2021/22 as detailed within the report.

SUMMARY OF PREVIOUS DECISIONS

None

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

BACKGROUND

1. Parks and Coastal Services are proposing to implement a scheme to undertake various safety improvements to the boating pool within the Promenade Gardens, St Annes. The boating pool encloses the octagonal cast-iron bandstand (c1900, Grade II listed) and was constructed in 1912. Despite its original purpose, the facility now serves as a public paddling pool and enhancements are required to safeguard users.
2. The pool and bandstand are important heritage assets with strong architectural character. Any enhancements to structure and form must remain sensitive to original design concepts and comply with planning regulations. The scheme specification takes this into account and proposes enhancements which are in-keeping with the area. The Council's Planning Development Manager has been consulted for the proposed scheme and works fall within the Council's Permitted Development Rights.
3. Proposed works include the preparation of the pool base to remove existing paint and ensure the proper binding of a new safety surface. A blue, non-slip rubber wetpour surface will then be installed to provide cushioning in the event of a slip or fall. A similar surface was used in the construction of Splash and proves to be suitable. Works also include the design and installation of a single accessible turning platform ramp with a handrail to allow safe access when entering and exiting the pool. A traffic barrier fence to protect pedestrians and a public safety sign will also be included in the scheme.

PROCUREMENT PROCESS

4. Parks and Coastal Services will lead the procurement process on a JCT design and build basis, whereby the appointed contractor is required to complete the design and undertake the necessary works in line with a specification.
5. A restricted tender process will be undertaken via the request for quotation procedure. The opportunity will be advertised through the Chest Procurement Portal with a January submission deadline. The specified deadline for the completion of the works will be March 2022.

METHOD AND COST OF FINANCING THE PROJECT

6. A budget increase to the value of £60,000, fully funded from the Capital Investment Reserve, is requested to complete this scheme.

Table 1: Cost Plan

Cost Heading	Description	Total £
Abrasive treatment to the base of the pool to remove existing paint and prepare for new surface.	Pool base preparation.	£5,000
Installation of blue rubber wetpour surface.	Pool base surfacing.	£36,000
Installation of ramp and handrail.	Pool access treatment.	£15,000
Installation of pedestrian traffic barrier fence.	Safety barrier between pool and road.	£3,000
Design and installation of public safety sign.	Sign to guide safe usage.	£1,000
Total Project Costs		£60,000

IMPLICATIONS	
Finance	The report requests that the Tourism and Leisure Committee recommends to the Finance and Democracy Committee the approval of a fully funded increase to the sum of £60,000 for the Boating Pool Safety Improvements scheme, within the Council's approved Capital Programme for 2021/22 - to be met in full from the Capital Investment Reserve. To approve the drawdown of £60,000 to complete the scheme within the Council's 21/22 Capital Programme, subject to the approval by the Finance and Democracy Committee.
Legal	None arising from this report.
Community Safety	The scheme will safeguard users of the facility.
Human Rights and Equalities	The scheme will improve facility accessibility and inclusivity.
Sustainability and Environmental Impact	The scheme seeks to incorporate sustainable materials. Lifecycle costs will be considered during the tender process.
Health & Safety and Risk Management	The tender specification will stipulate health and safety requirements in the design and construction of the scheme.

LEAD AUTHOR	CONTACT DETAILS	DATE
Lisa Foden	Lisa.foden@fylde.gov.uk	15 th December, 2021

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	8
BUDGET SETTING – PRIORITISATION OF CAPITAL BIDS 2022/23			

PUBLIC ITEM

SUMMARY

The Council has a duty to manage its assets and capital resources to best deliver its objectives as set out in the Corporate Plan.

The consideration of capital bids for inclusion or otherwise within the Council's approved Capital Programme is a key component of the budget-setting process and contributes to the longer-term management of the Council's resources in an efficient and effective manner. This report requests that Members provide that consideration and prioritisation process in respect of the capitals bids for 2022/23 which fall within the terms of reference of this Committee.

RECOMMENDATIONS

The Committee is requested:

1. To consider and provide any feedback or comments on each of the capital bids relevant to this Committee's terms of reference as shown at Appendix A to this report; and
2. To provide a prioritised list of bids supported by the Committee for further consideration by the Budget Working Group.

SUMMARY OF PREVIOUS DECISIONS

The capital bids that are relevant to the terms of reference of this Committee are considered and prioritised each year as part of the annual budget-setting process. There have been no previous decisions in respect of these capital bids.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. The Council has a duty to manage its assets and capital resources in order to best deliver its objectives as set out in the Corporate Plan.
2. The prioritisation of capital investment according to a well-defined and rational approach is especially important in helping to prioritise resources when the demand for such resources exceeds the total of the resources available. This process is defined within the Council's Capital Strategy, the latest revision of which was approved by Council on 11th April 2016.
3. A key element of the prioritisation process, as described within the Capital Strategy, is the consideration of capital bids by the Council's Programme Committees. The capital bids for 2022/23 which fall within the terms of reference of this committee are shown at Appendix A to this report. The Committee is requested to consider and prioritise the capital bids relevant to this Committee's terms of reference.
4. Once capital bids have been prioritised by each programme committees, the Budget Working Group will review the outcome of the deliberations of programme committees and will make recommendations to the Finance and Democracy Committee via an updated Medium Term Financial Strategy (MTFS) report on a proposed budget package which will include capital budget proposals.

IMPLICATIONS	
Finance	The consideration of capital bids for inclusion or otherwise within the Council's approved Capital Programme is a key component of the proper financial management of the Council's resources. This report requests that Members provide that consideration and prioritisation process in respect of the capitals bids for 2022/23 which fall within the remit of this Committee.
Legal	No implications arising from this report.
Community Safety	No implications arising from this report.
Human Rights and Equalities	No implications arising from this report.
Sustainability and Environmental Impact	No implications arising from this report.
Health & Safety and Risk Management	No implications arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Management Team		November 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Council Report - Approved Capital Strategy	11th April 2016	www.Fylde.gov.uk

Attached documents

1. Appendix A - Childrens Play Area
2. Appendix B - New Play Area Blackpool Road North Playing Fields
3. Appendix C - Petanque Court

Improvements to Children’s Playgrounds

Fylde Council own 17 formal children’s playgrounds throughout St, Anne’s, Ansdell and Lytham, with supplementary responsibility for 2 further play areas managed by charitable Trusts at Lowther Gardens and Park View. Parks and Coastal Services are responsible for the formal inspection, repair and record keeping of these areas. This service is also provided to the town and parish councils under an annual service level agreement.

All items of play equipment and surfacing are inspected weekly in line with RoSPA guidance, by qualified Fylde Council play inspectors, with an independent inspection being undertaken by Fylde Council’s insurance company, Zurich, once per year.

All faults and findings are classified as high, medium or low risk and rectified in priority order based on the level of risk. Relevant repairs are then carried out or the item is permanently or temporarily decommissioned. All weekly and annual inspection results and remedial works are formally recorded and retained on a web-based inspection system to mitigate against any potential insurance claims.

In addition to the Play and Projects Team resource, Fylde Council holds an operating budget to carry out repairs to play equipment and surfacing. This budget is used for the replacement of worn parts such as nuts, bolts, shackles, seats, panels, and chains in addition to small repairs to rubber safety surfacing, signage, fencing and furniture.

The Council does not hold a budget for the replacement of failing or decommissioned play equipment or safety surfacing. Play equipment, surfacing and associated items on the playgrounds are in various condition from excellent to poor. The average lifespan of rubber safety surface is around 10 - 15 years, with play equipment around 10 - 30 years dependant on type, location, material, and usage.

The Council has been successful in working with community groups in attracting external funding, diverting S106 funding into play improvements and replacement, but a longer term, sustainable approach is now required to address the gradual deterioration of the play facilities, and improve accessibility. Some further remedial and replacement works are now required based on the formal inspection information.

The priority works and estimated costs are listed in the table below.

Site	Items	Costings
Promenade Gardens	Design and installation of new play equipment and ‘all inclusive’ compliant entrances.	£60,000
Ashton Gardens	Reconstruction of steps to junior slides, replacement equipment and inclusion of new family seating areas.	£15,000
Mornington Meadows	Replacement and installation of additional play equipment to improve play value of existing area.	£25,000
	Total	£100,000

The above works are required as a priority and therefore a capital budget request of £100,000 for 2022/23 is being sought. Work will continue with community groups to gain external grant funding and the allocation of further S106 monies to maximise the impact of this play replacement budget and to ensure long term sustainability of the boroughs formal children’s playgrounds.

Capital Cost Plan:

Cost Heading	Description	Total £
Improvements to Children's Playgrounds	To carry out playground improvement works as listed in the table shown.	£100,000
Total Scheme Cost:		£100,000

Outputs (i.e. details of what the investment will specifically deliver):

- Modernisation of Fylde's play provision.
- Improve the play value of equipment.
- Replacement of worn and decommissioned play equipment.
- Replacement of worn safety surfacing.
- Installation of DDA compliant play entrances.

Outcomes (i.e. details of the broader benefits achieved by the investment, for example community or environmental benefit, health and safety compliance, or statutory obligations):

- Safer playgrounds.
- Improved play opportunities for residents and visitors.
- Improve playground accessibility.

Contribution to corporate objectives (i.e. how does the project achieve or help deliver priorities within the corporate plan):

Clean and green

- Deliver high quality parks and open spaces.
- Maintain Green Flag Award status for parks and open spaces by demonstrating continual investment and improvement of play facilities.

Budget Resource Requirements

Breakdown of initial capital costs and future revenue implications

Estimated Total Capital costs of bid (£000's):	£100,000
Improvements to Children's Play Areas	

Annual additional Revenue costs arising from the bid (£000's):	£ nil
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Value and phasing of bid:

2022/23	2023/24	2024/25	Additional capital investment required (i.e. the value of the bid)
£100,000	£000	£000	

Existing resources in the Capital Programme relating to this scheme:

2022/23	2023/24	2024/25	
£000	£000	£000	

Estimated timescales for the bid:

Start Date: April 2022	Completion Date: March 2023
------------------------	-----------------------------

Project Risks (outline any risks to delivery of the project and how these will be mitigated)

Risk	Impact	Mitigating Action
Budget not enough to keep up with failing equipment & surfacing.	High. Some items of equipment decommissioned.	The budget will be used on a priority basis based on risk and condition of equipment and surfacing.

Scheme Title: Play Area, Blackpool Road North

Description of Scheme: Officers from the parks development and leisure teams have been working with local Cllrs, St Anne’s Football Club and the ‘Friends of BRNPF’ (Blackpool Road North Playing Field) for several years on a park’s improvement scheme at the playing fields on Blackpool Road North.

The site is a valuable community resource used by large numbers of the local community for a range of outdoor activities namely, football, play, dog walking, running, competitions and events. The initial project ‘brief’ was to address the poor state of the existing play area, however after initial consultation with the community, it was clear that the whole of the site needed to be addressed. Therefore, the group agreed that the project, in addition to play provision should also address car parking, general circulation, landscape, field drainage and club house facilities. The ‘Ten Stage Park Development Process’ has been adopted to take the project forward, and initial concept plans have been drawn up.

Significant drainage issues have recently been addressed with replacement of the collapsed culvert the length of the site and the inclusion of 2 additional lateral drains. Further commitment has been provided to look at additional pitch maintenance treatments.

The project, in its entirety, is significant in size and with an estimated project value in the region of £300, 000 (exclusive of improvement work / replacement of the club house). It has therefore been agreed that the project is carried out in 3 phases as follows: -

Phase 1 – New play area

Phase 2 – Landscape /Infrastructure improvements

Phase 3 – Improvements to club house, pitch drainage and parking provision

It is proposed to execute each phase as a stand-alone contract however at this stage it is for phase 1 that funding is being sought.

The process for the delivery of a new play area will be executed through a ‘Design and Build’ contract. Much consultation has taken place over recent years, the most recent being October 2019 and further recent onsite consultation through questionnaires. The tender opportunity will thus include and reflect preferences and priorities as established via the community consultation.

The estimated cost for the provision of a new play area (involving a larger footprint to the existing) is £125,000.

Phase 2 will address improvement of the landscape, circulation, and infrastructure of the site. This element of the scheme will potentially be funded through a further capital bid in 22/23 and external funding via an application to Lancashire Environment Fund.

Phase 3 will be developed in close collaboration with the football club and the community. This phase will include the development of the clubhouse, car parking provision and pitch drainage. This will potentially enable a funding bid to the FA or sports lottery.

Ten stage process for the development/improvement

1. Set up a supporter’s group (Friends group with a constitution)
2. Apply to Fylde Council for officer support to assist with the project

3. Initial consultation with the group, residents and users to produce a design brief based on community need
4. Produce 3 concept drawings based on the design brief
5. Consult / agree / produce a final Masterplan for the scheme
6. Cost the project up in sections (Bill of Quantities and specifications)
7. Prepare a funding strategy
8. Tender and evaluation (with community)
9. Project Management
10. Open Event / Future use /Maintenance

This capital bid of £125,000 is based on a quotation obtained in 2020 for a new play area to replace and increase the existing play facilities. The estimate accounts for the increase in size and recent cost increases, due to Brexit and Covid 19. The request is for the full phase 1 project cost as indicated below:

Capital cost plan:

Cost Heading	Description	Total £
Children's Play Area	Removal of existing play area and provision of new play area (with increase in footprint size).	£125,000
Phase 1 total		£125,000

Outputs (i.e. details of what the investment will specifically deliver):

- Improved play facilities to encourage usage
- New outdoor community facilities

Contribution to corporate objectives (i.e. how does the project achieve or help deliver priorities within the corporate plan):

- Environment - Provide high quality parks and open spaces
- Environment - Create clean, safe and healthy communities

Budget Resource Requirements - Breakdown of initial capital costs and future revenue implications

Estimated Total Capital costs of bid (£000's): £125, 000

Annual **additional Revenue costs** arising from the bid (£000's): NIL

Value and phasing of bid:

2022/23	2023/24	2024/25	2025/26	Additional capital investment required (i.e. the value of the bid)
£125,000	£000	£000	£000	

Existing resources in the Capital Programme relating to this scheme:

2021/22	2022/23	2023/24	2024/25	Existing capital resources in the approved Capital Programme
£000	£000	£000	£000	

Estimated timescales for the bid:

Start Date: April 2022

Completion Date: Summer 2022

Project Risks (outline any risks to delivery of the project and how these will be mitigated)

Risk	Impact	Mitigating Action
➤ Disturbance to the community whilst work is undertaken.	Low Impact	Contractor to work with officers to ensure customers and visitors are kept fully informed.
➤ Project costs and delivery	Medium Impact	All works will be procured and delivered under Fylde Councils financial regulations and project managed by officers

Scheme Title: Petanque Court

Description of Scheme:

Parks and Coastal Services have been invited to develop a capital scheme to design and install a Petanque Court. Petanque is classified as a French boules game which involves a ball being thrown or bowled and is like other boules games such as bocca and lawn bowls. They all share the commonality that the players aim their balls towards a target ball. Petanque specifically uses metal balls which are thrown as near as possible to a target ball. There are usually three teams which have one, two or three players.

Court Specification and Construction

The play court is known as the 'terrine'. The appeal of the game is that it can be played virtually anywhere where there is an adequately flat and well drained space.

There are no formal dimensions of a petanque court. However, the FIPJP (the international petanque federation) specifies that for national competitions, the court must be a minimum of 13ft (4m) wide and 50ft (15m) long and features a suitable surface such as thin compacted gravel or sand enclosed by a low wooden surround. The proposal and costings within this report adhere to this specification. The court will need to be constructed when ground conditions and weather permit – it is expected that construction will occur in spring 2022.



Court Location

The location for the proposed court is north of the Mini links Putting Green, Promenade Gardens, St. Annes (see map). The location is easily accessible from the adjacent highway and promenade footpath, making use of flat, well-drained and unused public green space.

The court has a small footprint and can be constructed within permitted development rights as advised by the Council's Planning Department. The discrete nature of the game should prevent undue disturbance or disruption to neighbouring hotels and residents.



Court Management

The design of the Petanque court will include user seating and a single public sign with instructions for use. The court will be promoted by the Friends of the Promenade Gardens and on the Council's website and social media channels.

The facility will be self-managing and unstaffed, however the court will be maintained to an excellent standard by the Promenade Gardens grounds team. The lifespan of the court infrastructure is expected to be in the region of 10 years. Some wear and tear of the facility is expected over time, with the requirement to undertake annual grass repairs, additional grass cutting, herbicide spraying and periodic repairs to the stone surface. Users will be advised to bring their own balls, as is the case with other bowling green and ball court facilities across the borough.

Capital Cost Plan:

Cost Heading	Description	Total £
Move pulhamite rocks to gain access.	Court construction	£10,050
Cut out turf and set aside for reuse.	Court Construction	
Excavate to a depth of 200mm and dispose of soil.	Court construction	
Inset 200mm x 100mm tanalised timber sleepers to the full perimeter.	Court construction	
200mm depth of compacted MOT stone.	Court construction	
12mm rolled top dressing of 6mm to dust grano stone	Court construction	
Relay turf around the perimeter.	Court construction	
Reset pulhamite rocks and clear up.	Court construction	
Seating	Integrated seating	
Information sign	Design/ manufacture of 1xuser sign	£950
Total Project Costs		£13,000

Outputs (i.e., details of what the investment will specifically deliver):

- Installation of quality, national standard Petanque court.
- Add to the diverse range of leisure activities

Outcomes (i.e. details of the broader benefits achieved by the investment, for example community or environmental benefit, health and safety compliance, or statutory obligations):

- Improved Fylde tourism and sports offer.
- Inclusive facility for people of all ages, gender and fitness abilities.

Contribution to corporate objectives (i.e., how does the project achieve or help deliver priorities within the corporate plan):

- Provide high quality parks and open spaces.
- Provide high quality leisure, tourism, art, sports and recreation facilities.
- Develop our leisure offer along the coast to cater for residents and visitors all year round.

Budget Resource Requirements				
Breakdown of initial capital costs and future revenue implications				
Estimated total capital costs of bid: £13,000				
Annual additional Revenue costs arising from the bid: Nil				
Value and phasing of bid:				
2022/23	2023/24	2024/25	2025/26	Additional capital investment required (i.e. the value of the bid)
£13,000	Nil	Nil	Nil	
Existing resources in the Capital Programme relating to this scheme:				
2022/23	2023/ 24	2024/ 25	2025/ 26	Existing capital resources in the approved Capital Programme
Nil	Nil	Nil	Nil	
Estimated timescales for the bid:				
Start Date: April 2022			Completion Date: June 2022	

Project Risks (outline any risks to delivery of the project and how these will be mitigated)		
Risk	Impact	Mitigating Action
➤ Damage to Promenade Gardens during construction phase.	Low. Some damage to surrounding landscape expected during construction phase.	Designated Clerk of Works to oversee construction. Contract specification and works method statement to be agreed in advance. Remedial grounds works to ensure adequate completion.
➤ Low usage	Medium. Low key sporting activity in the UK which will require promotion.	Work in partnership with the Friends of the Promenade Gardens and Sports Development Officer to promote use.

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	9

BUDGET SETTING – FEES AND CHARGES 2022/23

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Each year, as part of the budget-setting process, the schedule of fees and charges for the coming year (for each of the services that the Council provides) is reviewed by budget-holders prior to that schedule being considered by the relevant Programme Committee and finally being approved at the March Budget Council meeting.

Each Programme Committee is required to recommend to the Council for approval a schedule of fees and charges for those activities within the remit of the Committee.

This report requests that Members consider the proposed schedule of fees and charges for those services within the remit of this committee as detailed at Appendix A to this report and provide a recommendation to Council in this regard.

Note: A full schedule of proposed fees and charges for all Council services for 2022/23 is accessible at the link below:

<https://www.fylde.gov.uk/council/finance/draft-fees-and-charges-2022-23/>

RECOMMENDATIONS

The Committee is requested to consider the schedule of fees and charges for those activities within the remit of this committee as detailed in Appendix A to this report and:

1. To recommend to Council a proposed schedule of fees and charges applicable for 2022/23; and
2. To note that the final fees and charges for 2022/23 will be approved by the Budget Council in March 2022.

SUMMARY OF PREVIOUS DECISIONS

The proposed fees and charges for services that are within the terms of reference of each programme committee are recommended to Council for approval as part of the annual budget-setting process. There have been no previous decisions in respect of these fees and charges for 2022/23.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. Each year, as part of the budget-setting process for the coming financial year, budget-holders are required to review the fees and charges that the Council applies to the range of services which it delivers.
2. There are different considerations for assessing changes to the level of fees and charges depending upon the nature of the service. This is explained below:
 - For certain activities, for example some environmental health-related activities, fee levels are set by statute at a prescribed level. In respect of these types of activity the review of fees and charges is restricted to ensuring that the correct amount is approved by Council and is correctly applied for the forthcoming year;
 - For other types of charges in respect of services for which the Council has statutory responsibilities (for example in relation to licensing matters) fee levels must be set at an appropriate level such that only eligible costs are recovered. In respect of these types of activity the review of fees and charges comprises a review of costs and the adjustment of fees where necessary to avoid the under or over-recovery of costs. Where only minor discrepancies are found between costs and fee levels the charges may be left unchanged until the next review to avoid the costs associated with more regular leaflet re-printing etc.; and
 - For other activities which are not set by statute and for which the Council is not acting under statutory powers (e.g. games site fees) fee levels may be set at levels that are determined by the Council itself. In respect of these types of activity the review of fees and charges comprises a review of costs, a review of the fee levels of competitor providers and after a consideration of the likely effect on demand for the services and the total income that would be received at different fee levels.
3. Fee levels for all services have been reviewed according to the differing criteria as described above and the Programme Committee is invited to consider and provide comments as appropriate.
4. The role of the Council's Programme Committees in providing a recommendation to Council of a schedule of fees and charges for services within the remit of that committee is a key part of the budget-setting process for the coming year. The final schedule of fees and charges for all Council services will be considered by the Budget Council in March 2022.

IMPLICATIONS	
Finance	The recommendation to Council of a schedule of proposed fees and charges for services within the remit of each Programme Committee is a key part of the budget-setting process for the coming year. This report requests that Members consider the schedule of fees and charges as detailed at Appendix A and provide a recommendation to Council as appropriate. Any financial implications from proposed changes to fees and charges will be quantified and reflected in the financial forecast contained in the final Medium Term Financial Strategy report to be considered by Budget Council in March 2022.
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Management Team		December 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
n/a	n/a	n/a

Fees and Charges 2022/23

Appendix A

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2021/22 Fees & Charges £	DRAFT 2022/23 Fees & Charges £
<u>TOURISM AND LEISURE COMMITTEE</u>					
Fairhaven Lake					
Motor Boat Hire:					
- Per boat	c	Per 20 min	D	8.00	8.00
Rowing Boat Hire:					
- Per boat	c	Per 30 min	D	6.00	6.00
Canoe Hire:					
- Per boat	c	Per 30 min	D	6.00	6.00
Stand Up Paddleboard Hire:					
- Per board	c	Per 2 hr.	D	10.00	10.00
Zorb Balls:					
- Per session	c	Per 15 min	D	5.00	5.00
Motor Launch:					
- Adult 16+	c	Per trip	D	3.00	3.00
- Senior Citizen / Junior	c	Per trip	D	2.00	2.00
- Child 5-15	c	Per trip	D	2.00	2.00
- Under 5 years	c	Per trip	D	Free	Free
Private Use:					
Dinghy/Sail craft:					
- 2 hr. period	c	Per 2 hr.	D	6.00	6.00
- Day	c	Per day	D	12.00	12.00
- Season	c	Per season	D	75.00	75.00
Paddle Permit:					
Canoe/Stand Up Paddle Boarding/Kayak/Windsurfing					
- Annual Permit	c	Per annum	D	60.00	60.00
- 2 hr. period	c	Per 2 hr	D	5.00	5.00
- Day	c	Per day	D	10.00	10.00

VAT Codes:

a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated

Fees and Charges 2022/23

Appendix A

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2021/22 Fees & Charges £	DRAFT 2022/23 Fees & Charges £
Fairhaven Adventure Golf:					
- Adult	c	Per round	D	7.00	7.00
- Junior	c	Per round	D	5.00	5.00
- Family Ticket (2 adults, 2 children)	c	Per round	D	20.00	20.00
- Annual Adult	c	Annual	D	65.00	65.00
- Annual Child	c	Annual	D	45.00	45.00
- Annual Family	c	Annual	D	180.00	180.00
- Group private hire	c	Per hour	D	70.00	70.00
Fairhaven Water Sport Centre:					
- Open water swimming	c	Per 2 hr	D	4.50	4.50
- School water session incl. facilities and equipment	c	Half day	D	50.00	50.00
- School water session incl. facilities and equipment	c	Full day	D	80.00	80.00
- School water session incl. facilities and equipment (Concessional rate)	c	Per Session	D	-	POA
- Room only hire (Mawson Back Classroom)	c	Per hour	D	15.00	15.00
- Room only hire (discounted/charitable rate) (Mawson Back Classroom)	c	Per hour	D	10.00	10.00
- Room only hire (Riley Front Classroom)	c	Per hour	D	-	20.00
- Room only hire (discounted/charitable rate) (Riley Front Classroom)	c	Per hour	D	-	15.00
- Have a go paddle session	c	Per session	D	20.00	20.00
- Paddle award course, Start	c	Per course	D	80.00	80.00
- Paddle award course, Discover	c	Per course	D	120.00	120.00
- Paddle award course, Explore	c	Per course	D	160.00	160.00

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Fees and Charges 2022/23

Appendix A

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2021/22 Fees & Charges £	DRAFT 2022/23 Fees & Charges £
Fairhaven Water Sport Centre Continued:					
- Performance award canoe	c	Per course	D	120.00	120.00
- British canoeing accredited	c	Per course	D	80.00	80.00
- Learn to paddle board	c	Per course	D	-	65.00
- Windsurf course adult – Start windsurfing	c	Per course	D	80.00	80.00
- Windsurf course adult – Intermediate windsurfing	c	Per course	D	120.00	120.00
- Windsurf course junior – Stage 1	c	Per course	D	80.00	80.00
- Windsurf course junior – Stage 2	c	Per course	D	120.00	120.00
- One to One paddle lesson	c	Per 2 hr	D	60.00	30.00
- Corporate paddle session per person	c	Per session	D	20.00	20.00
- Mixed water sports private party per person	c	Per session	D	15.00	15.00
- Holiday camp	c	Per day	D	25.00	25.00
Fairhaven Park Activities:					
- Triathlon adult	c	Per event	D	30.00	30.00
- Triathlon junior	c	Per event	D	15.00	15.00
- Orienteering hire box	c	Half day	D	20.00	20.00
- School Adventure Island Hire	c	Half day	D	50.00	50.00
- School Leisure and Sport Pass (min charge)	c	Full day	D	150.00	150.00
Fairhaven Combined Pass:					
- Family leisure pass (4 people golf and motorboat)	c	Per round/trip	D	24.00	24.00
- Holiday Camp (combined activities)	c	5-day pass	D	100.00	100.00

VAT Codes:

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Fees and Charges 2022/23

Appendix A

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2021/22 Fees & Charges £	DRAFT 2022/23 Fees & Charges £
Fairhaven Events					
- Special events and promotions	c	Ad hoc	D	-	POA
Game Sites					
Bowling (Crown & Flat):					
- Adult Bowls	c	Two Hours	D	6.00	6.00
- Senior Citizen	c	Two Hours	D	5.00	5.00
- Junior Bowls	c	Two Hours	D	2.00	2.00
- Hire of Bowls – deposit	c	Deposit	D	5.00	5.00
- Adult Contract	c	Annual	D	85.00	85.00
- Senior Citizen Contract	c	Annual	D	65.00	65.00
- Junior Contract	c	Annual	D	30.00	30.00
- Winter Contract only	c	Winter	D	20.00	20.00
- Green Reservation per hour	c	Per Hour	D	35.00	35.00
Tennis:					
- Adult / Family court hire per hour	c	Per Hour	D	7.50	7.50
- Junior / Senior Citizen court hire per hour	c	Per Hour	D	4.50	4.50
- Hire of Rackets – deposit	c	Deposit	D	5.00	5.00
Club Reservation April – September (1 Court for one 3 hr. session per week)					

VAT Codes:

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Fees and Charges 2022/23

Appendix A

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2021/22 Fees & Charges £	DRAFT 2022/23 Fees & Charges £
<u>Sports Facilities</u>					
(Park View Rd, Blackpool Rd)					
Football:					
- Occasional Match (approx.. 2 hours)	c	Per 2 hours	D	60.00	60.00
Season Bookings:					
One match every other week per team:					
- Adult	c	Per Season	D	230.00	230.00
- Junior 11V11	c	Per Season	D	135.00	135.00
- Junior 9V9	c	Per Season	D	110.00	110.00
- Junior 7V7	c	Per Season	D	90.00	90.00
- Junior 5V5	c	Per Season	D	60.00	60.00
Tournaments					
- Adult	c	Per Pitch	D	30.00	30.00
- Junior	c	Per Pitch	D	25.00	25.00
<u>Hewitt Lecture Room:</u>					
Per hour or part there of:					
Monday to Friday					
- Saturdays & Bank Holidays	c	Per Hour*	D	16.00	16.00
- Commercial Hire	c	Per Hour*	D	22.00	22.00
- Share Room (Room 2)	c	Per Hour*	D	45.00	45.00
- Share Room (Room 2)	c	Per Hour*	D	12.00	12.00
*Rate per hour in half hour periods					

VAT Codes:

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Fees and Charges 2022/23

Appendix A

	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2021/22 Fees & Charges £	DRAFT 2022/23 Fees & Charges £
<u>Allotment Plots:</u>					
- Full plot yearly rent	d	Per plot	D	55.00	60.00
- Half plot yearly rent	d	Per plot	D	27.50	30.00

VAT Codes:
a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	10

BUDGET SETTING – REVENUE BUDGET 2022/23 - FIRST DRAFT

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The first draft of the revenue budget for 2022/23 has been prepared and is available via the link below. As in previous years, the budget has been prepared on a continuation basis and has been updated to reflect all Committee and Council decisions made to date, the outcome of the budget-rightsizing exercise and all virements.

SOURCE OF INFORMATION

Revenue Budget Book 2022/23 – First Draft

LINK TO INFORMATION –

<https://new.fylde.gov.uk/council/finance/budget-book-2022-23-first-draft/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The provision of a first draft of the 2022/23 Revenue Budget to the Council’s Programme Committees allows members of each Programme Committee to review the draft revenue budget for the services within the Committee’s terms of reference and to provide any comments or feedback as appropriate to the committee Lead Officer, Service Director or budget holders.

This first draft does not reflect any changes to fees and charges for 2022/23 as these will be considered by Programme Committees during the January cycle of meetings. Nor does it reflect any revenue growth items or the revenue implications of capital bids. At this stage the draft budget for 2022/23 does not include recharges in respect of support services and service management costs as these elements remain to be finalised. A further budget-rightsizing exercise will be carried out early in 2022 and this first draft will be updated to reflect any changes arising from that piece of work.

The final revenue budget for 2022/23 will include any subsequent decisions made and will be presented to Members for approval at the Council meeting on 3rd March 2022.

FURTHER INFORMATION

Contact: Paul O’Donoghue, Chief Financial Officer.

Tel 01253 658566 e-mail: paul.o'donoghue@fylde.gov.uk

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	11
GENERAL FUND REVENUE BUDGET MONITORING REPORT 2021/22 - POSITION AS AT 30th NOVEMBER 2021			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30th November 2021 and specifically for those areas under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 30th November 2021 and feedback received from budget holders.

LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 30th November 2021:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: paul.o'donoghue@fylde.gov.uk

GENERAL FUND REVENUE BUDGET MONITORING REPORT 2021/22

POSITION AS AT 30TH NOVEMBER 2021

Summary

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30th November 2021. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance. In addition to the budget areas identified in the supporting Appendix of the report the Council has separately received funding from the Contain Outbreak Management Fund and a progress update report will be presented to the Environment Health & Housing Committee later in the year as delivery against the scheme continues.

1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 30th November 2021.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2021/22 budget at its meeting on 4th March 2021. Subsequently on 29th July 2021 the Finance and Democracy Committee approved the financial outturn position for 2020/21, and approved the latest update of the financial forecast at its November 2021 meeting. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2020/21 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2021/22.

2. Budget Rightsizing Exercise

For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process has been repeated during 2021/22 and the resulting changes have been reflected in the latest budgets and recent updates to the Councils Financial Forecast.

3. Conclusions

The Council has seen particular volatility in expenditure and income levels since the commencement of the pandemic which has required that the Council continues the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability to be maintained.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

We are now past the mid-point of the 2021/22 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out in the MTFS to Council in December 2021 remain alongside the significant additional risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

REVENUE MONITORING 2021/22 - Period 8 to November 30th 2021 (Variances in excess of £5K)

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
AMBER	Adverse variance against latest budget
RED	Projected adverse outturn variance

FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder Comments
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	10,103,006	6,898,487	6,890,538	-7,949	FAVOURABLE	BLUE	The budget forecast which was approved by Council in March 2021 assumes employee cost savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2021/22 onwards. The actual spend to date shown here includes an assumed pay award of 2.75% in line with the current budget provision, although the actual pay award is yet to be agreed. This budget will be kept under review during the remainder of the financial year and may be adjusted as part of future budget right-sizing exercises.
Organisational Improvement	Organisational Improvement Costs	26,000	17,336	11,019	-6,317	FAVOURABLE	BLUE	This budget includes some monies slipped from last financial year which were unspent due to covid. Additional seasonal costs at Christmas on recognition and rewards - some predicted expenditure may not occur due to COVID measures.
Communications and PR	Media Costs	15,000	10,000	0	-10,000	FAVOURABLE	BLUE	Most media costs have been COVID related. Therefore, we have used COMF allocated funding, which has taken priority most of the year. Currently uncertainty on the demand for comms if new COVID regulations begin within the new year it is likely this budget will be required.
Mayoralty	Mayoral Chauffeur/Assistant	19,485	12,993	5,745	-7,248	FAVOURABLE	GREEN	There have been fewer mayoral engagements as a result of the pandemic, which has led to this favourable variance.
Elections - Other/Referendum	Elections - Neighbourhood Plan Referenda	26,411	17,611	0	-17,611	FAVOURABLE	GREEN	The original budget was allocated to provide for the St Annes neighbourhood plan referendum to be re-run in the event that a legal challenge to the original referendum had been successful. The Supreme Court eventually rejected the challenge, so the budget is no longer required. It is possible that a neighbourhood plan referendum may be required in 2023 in Wrea Green and this budget could be used to fund that.
Computer Services	Purchase of Computer Equipment / Licences / Infrastructure & Network Costs	280,138	186,796	59,508	-127,288	FAVOURABLE	BLUE	An underspend is currently recorded against the profiled budget, however with a core infrastructure and network transformation project and associated license costs in response to the challenges of end of life platforms and enablement of hybrid working underway we expect variances to normalise towards the end of the year. A parallel and essential modernisation project to telephony ahead of the decommission of the PSTN lines is being scoped and due to commence before the end of the calendar year which will enable full internet dialling and direct routing of calls through video and voice platforms. These commitments also pick up business continuity, ongoing network hardening and security works, Town Hall WIFI replacement and meeting room improvements enabling a modern, secure and fit for purpose network in line with the ICT Strategy.
Council Tax Collection Costs	MHCLG Grant Funding - LCTS	0	0	-130,548	-130,548	FAVOURABLE	BLUE	F&D Committee approved a scheme at its November meeting to top up the CTRS hardship fund to £10k and allocate the remaining amount for distribution to CTRS cases.
External Audit Fees	Other Reimbursements	0	0	-7,250	-7,250	FAVOURABLE	GREEN	This income is from Public Sector Audit Appointments Ltd following a distribution of surplus funds as they are 'a not for profit' organisation. The budget will be updated accordingly as part of budget right-sizing.

REVENUE MONITORING 2021/22 - Period 8 to November 30th 2021 (Variances in excess of £5K)

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
AMBER	Adverse variance against latest budget
RED	Projected adverse outturn variance

TOURISM AND LEISURE COMMITTEE

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder Comments
Sports Development	Business Health Matters Initiatives	26,750	17,836	0	-17,836	FAVOURABLE	BLUE	This is a new project which has only just had committee approval and funds will be spent / claimed from early 2022 onwards.
	ESF - Business Health Matters Funding	-26,750	-17,836	0	17,836	ADVERSE		
	PCC - Safe Communities Project	16,300	10,872	2,475	-8,397	FAVOURABLE	BLUE	Money is being held back to ensure we have a good delivery plan for the Christmas and New Year period. This will include a combination of youth interventions, diversionary activities and education.
Management of the Arts & Heritage Assets	Support to Arts	14,000	9,336	0	-9,336	FAVOURABLE	BLUE	£10K is allocated to Green Loop Arts project for Spring 2022. The project has only recently been approved by Arts Council and the £10K will be used as match funding and will be spent on the project early 2022.

REVENUE MONITORING 2021/22 - Period 8 to November 30th 2021 (Variances in excess of £5K)

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
AMBER	Adverse variance against latest budget
RED	Projected adverse outturn variance

OPERATIONAL MANAGEMENT COMMITTEE

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder Comments
Cemetery and Crematorium	Interments	-200,000	-133,360	-123,907	9,453	ADVERSE	AMBER	There is a general downward demand for burials as opposed to cremations. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Cremations	-1,070,000	-713,476	-602,681	110,795	ADVERSE	AMBER	There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Memorial Income	-40,000	-26,672	-20,876	5,796	ADVERSE	AMBER	There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Fylde Waste Schemes	Replacement Waste Containers	75,000	75,000	84,709	9,709	ADVERSE	AMBER	Additional expenditure due to demand for replacement containers and increased wheeled bin costs per unit. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise. We will look to do a budget virement to cover these increased costs.
Public Conveniences	Miscellaneous Receipts	-30,000	-30,000	-42,642	-12,642	FAVOURABLE	GREEN	Additional unbudgeted income due to increased number of visitors following lockdown/staycations. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Highways Cleansing	Weed Control	22,000	22,000	27,131	5,131	ADVERSE	AMBER	The contracted cost of the weed service has increased. We will look to do a recurring virement to cover these increased costs.
Health & Wellbeing	Food Purchases	35,260	35,260	29,003	-6,257	FAVOURABLE	BLUE	In 2021, all local authorities were provided with grant funding to co-ordinate free holiday provision during the summer and Christmas holidays - including healthy food and enriching activities. The funding is for all children who receive benefits-related free school meals. The summer programme ran over for 4 weeks in July and August and accounted for ¼ of the budget, the remaining ¾ of the budget remaining is allocated for the Christmas provision, which will be delivered over the week of 19-24 th December. The Christmas provision will include face to face delivery of physical activities through play, including healthy food, plus food parcel support for all children who attend. The funding is budgeted to be spend by the end of January.
	Miscellaneous Expenses	12,500	12,500	2,883	-9,617	FAVOURABLE		
Fleet & Plant	FMS Material Costs	165,670	110,547	90,281	-20,266	FAVOURABLE	GREEN	There are a number of favourable variances in respect of vehicle costs. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Fuel Costs	305,595	220,483	180,227	-40,256	FAVOURABLE		
	Tyres - Renewal	34,636	23,186	13,042	-10,144	FAVOURABLE		
	Hire of Transport	63,357	42,247	23,805	-18,442	FAVOURABLE		
Car Parking Fees	Car Parking Fees	-688,000	-458,765	-582,891	-124,126	FAVOURABLE	GREEN	Due to the good weather and increased staycations over the summer months due to Covid it is anticipated that the annual income will be greater than expected. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
Stanner Bank Car Park	Operational Costs including Barrier System	0	0	12,492	12,492	ADVERSE	RED	Costs associated with maintenance contract and repairs required to barrier system. Costs do not yet fully reflect the true impact of operating the barrier as an out of hours call system and proposed CCTV system have not yet been accounted for.
Off-Street Parking Enforcement	Enforcement Costs	56,000	37,340	50,569	13,229	ADVERSE	RED	This budget is likely to be overspent as a result of additional charges incurred from the contractor as a result of LCC taking back in-house their enforcement services and the contractor increasing their charges to their remaining customers, including Fylde.
	Decrim - Off-Street Pkng Fees	-40,000	-26,672	-35,251	-8,579	FAVOURABLE	GREEN	With more visitors to the area so more contraventions have been observed with a greater number of Penalty Charge Notices being issued resulting in greater enforcement income.
Land Charges Fee Income	LC - CON29, LLC1 & CON290 Fees	-75,000	-50,012	-71,866	-21,854	FAVOURABLE	GREEN	Increased land charge fee income received in year. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Bus Shelters	Shelters-Provision/Replacement	20,000	13,336	4,342	-8,994	FAVOURABLE	BLUE	2 replacement shelters are about to be ordered it is expected expenditure will be contained within the budget.
St Annes Square (Maintenance)	Repairs & Maintenance	45,000	30,004	6,204	-23,800	FAVOURABLE	BLUE	Repairs ongoing on assets it is expected this budget will be fully used by year-end.
Property Management Team	Miscellaneous Income	0	0	-8,550	-8,550	FAVOURABLE	GREEN	Additional income from ad hoc fees generated through management of portfolio. This budget will be updated as part of budget right-sizing.

ENVIRONMENT, HEALTH & HOUSING COMMITTEE

REVENUE MONITORING 2021/22 - Period 8 to November 30th 2021 (Variances in excess of £5K)

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
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Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder Comments
Covid-19 Support	Unringfenced Covid Grant Support	263,000	175,368	14,462	-160,906	FAVOURABLE	BLUE	The Government provided un-ringfenced Covid support grant to all local authorities in 2021/22, with Fylde receiving £392k for the year. Of this £33k was allocated to Town and Parish areas to support covid recovery, and to date £50k has been vired to support agency labour costs within Operational Services to ensure continuing service delivery, £15k has been vired to the Cemetery & Crematorium to ensure covid compliance and £22k has been vired towards cleaning and covid measures in the Town Hall. This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	Practical Support for Self-isolation	0	0	5,750	5,750	ADVERSE	BLUE	Along with all the Lancashire Authorities take up in Fylde of the practical support funding is extremely low. Officers have recently met with the Methodist Church who are delivering the program to ensure the scheme is as responsive as possible for anyone who is seeking support, but demand continues to be low. This may shift with the onset of the Omicron variant.
	LCC Funding - Practical Support for Self-Isolation	0	0	-140,315	-140,315	FAVOURABLE	BLUE	
	LCC Funding - Community Testing Covid	0	0	-82,611	-82,611	FAVOURABLE	BLUE	A report is going to the January cycle seeking agreement to fully fund the lateral flow program from this LCC funding as opposed to the Community Outbreak Management Funding as originally anticipated.
Covid 19 - Household Support Fund	HSF Initiatives - CAB	0	0	15,000	15,000	ADVERSE	BLUE	A report is going to the January cycle to explain that the Council has been awarded £150k Household Support Funding from Lancashire County Council. This has to be expended by 31st March 2022 to support vulnerable households. Due to the urgency in delivery emergency procedure rules were used to approve the expenditure by the Chief Executive Officer in consultation with the Leader and Chairman of EHH Committee. The planned report will give further details.
Covid-19 Contain Management Outbreak (COMF)	Covid Contain Outbreak Management Funding supporting vulnerable people, contact tracing, testing, enforcement, communications and covid prevention acquisitions	479,768	404,913	413,324	8,411	ADVERSE	BLUE	Accelerated spend against the profiled budget. Many of the budget heads identified within this approved budget are on track. However there may be some variances as we near year-end for example the support for the vulnerable budget may be underspent due to the prevalence of other funding streams. This also may be the case for budget identified for food inspections, due to staffing pressures within the Environmental Health Team as a result of ongoing vacancies combined with the difficulty in sourcing consultants to take on the work.
Covid-19 Welcome Back Fund	Welcome Back fund - expenditure	243,516	162,376	689	-161,687	FAVOURABLE	AMBER	This budget is specifically held to assist in the economic recovery following the Covid pandemic. Funds are required to be spent before April 2022, with all spending agreed by the Department for Levelling Up, Housing and Communities. Welcome Back Fund application has now been approved by Govt. Two external groups yet to submit intentions & quotes, others have started to submit. Internally, the Public Realm larger commitment is still being costed up due to contractor unavailabilities. Other internal activities have either started or in final stage of costing for RFQ's.
	Media Costs	0	0	20,098	20,098	ADVERSE	AMBER	
	Covid-19 Welcome Back Grant	-243,516	-162,376	0	162,376	ADVERSE	AMBER	This grant funding is specifically held to assist in the economic recovery following the Covid pandemic. Funds are required to be spent before April 2022, with all spending agreed by Department for Levelling Up, Housing and Communities. It is expected that the budget will be used in full before the end of the financial year and the grant is claimed in arrears.
Community Grants	Community Projects Fund	20,000	13,336	7,624	-5,712	FAVOURABLE	BLUE	A publicity campaign will be carried out in the new year to encourage applications.
Community Safety Initiatives	Community Safety Initiatives	25,441	16,964	0	-16,964	FAVOURABLE	BLUE	As a result of Covid funding available to CSP partners, and other funding via the PCC's office, there has not been a great demand for CSP funding for other initiatives during the course of the year. £500 has recently been agreed by the Chairman of the CSP for a policing initiative over the Christmas period. A slippage request is again likely to move the budget forward to 2022/23. The available budget is specifically for community safety Initiatives going forward, as stipulated by the former Local Strategic Partnership, who granted the money on the understanding it would remain within the Partnerships preview until it is exhausted going forward.

REVENUE MONITORING 2021/22 - Period 8 to November 30th 2021 (Variances in excess of £5K)

Appendix A

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ENVIRONMENT, HEALTH & HOUSING COMMITTEE (CONTINUED)

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder Comments
Homelessness	CAB - Debt Advice Service	21,877	14,588	0	-14,588	FAVOURABLE	BLUE	This is an MHCLG Homelessness Reduction Act grant funded Initiative to support clients with Debt issues. The service transferred from CAB to Blackpool Debt advice service. We are now charged per client as opposed to previously funding staff and management costs of the CAB, therefore enabling us to get more value for money. As a result there will be an underspend in this budget which cannot yet be quantified. Any underspend at year-end will be requested as slippage with the off-setting grant funding.
	MHCLG Homlessness Reduction Act Initiatives	24,937	16,631	-2,380	-19,011	FAVOURABLE	BLUE	This is MHCLG Homlessness Reduction Act funding to provide a range of activities to support clients into accommodation i.e. household items, rent in advance/bond. The Next Steps funding (see below) has been utilised to fund these activities and therefore there will be an underspend at year-end where a slippage with the corresponding grant funding slippage will be requested.
	Ex-Offender Initiatives	34,172	22,784	0	-22,784	FAVOURABLE	BLUE	This MHCLG funding was awarded in 20/21. There had been a delay in value of the funding being confirmed, therefore EHH Committee in September approved the merger of the Ex-offender funding with Rough Sleeper Initiative year 3 funding to create a project accommodation finding service for rough sleepers and ex-offenders. The project has gone through Procurement and the successful contractor will commence in January 2022. Due to the delay in the funding award the project will extend beyond the original period into 2023/24. MHCLG have approved the merging of the two funding streams and extension of the project.
	Domestic Abuse Act Initiatives	16,500	11,004	0	-11,004	FAVOURABLE	BLUE	This is MHCLG funding to deliver a domestic abuse support housing outreach worker. The appointment commenced in November 2021. This project will run until November 2022/23.
	Invest to Save Expenditure	10,000	6,668	496	-6,172	FAVOURABLE	GREEN	Due to the award of MHCLG Next Steps funding or Covid recovery being used to fund the invest to save initiatives there will be an underspend at year-end against this budget.
	B&B Accommodation Costs	62,500	42,508	72,792	30,284	ADVERSE	RED	The Homeless service has seen high demand for temporary accommodation following the lifting of evictions coupled with limited move-on opportunities in social and private accommodation. This trend is likely to continue with the budget being significantly overspent at year-end. The overspend would have been greater if it hadn't been supported by the use of the Next Steps funding. This has supported clients who are unable to claim housing benefit and the need of the service to secure empty accommodation. The service only has available 10 units of temporary homelessness in Fylde and significantly relies of B&B accommodation.
	Rapid Re-housing Programme	28,866	19,250	546	-18,704	FAVOURABLE	BLUE	This is MHCLG funding for Rough Sleeper 3 year initiative which was not expected. As described above this funding has been merged with Ex-offenders funding to provide the rough sleeper and ex-offenders accommodation service. MHCLG have approved the merging of the two funding streams and extension of the project.
	Next Steps Accommodation Programme (NSAP)	25,000	16,668	25,223	8,555	ADVERSE	BLUE	This is MHCLG Funding for Covid-19 recovery. Its delivering a range of housing support for clients within the homeless service i.e. household items, rent in advance/bonds and the provision of temporary accommodation in B&B. A further budget virement will be actioned to cover these additional costs.
Housing Standards	Hsing Benefit/Univrsal Credit Repayment	-45,000	-30,004	-35,451	-5,447	FAVOURABLE	GREEN	The Homeless service has seen high demand for temporary accommodation. All clients complete Housing benefit forms, but cost of accommodation in B&B varies per week from £120 - £350 and clients entitled to between £82.40 and £91.50 per week.
	Contribution to Care & Repair	30,000	20,004	0	-20,004	FAVOURABLE	BLUE	Pilot underway with Care and Repair Preston for Handyperson and Sanctuary Scheme awaiting invoice for Qtr 1 and Qtr 2. We expect this to be on target for year-end.
	Disabled Facilities Grant Fees	-160,000	-106,688	-95,803	10,885	ADVERSE	BLUE	The budget will be monitored throughout the rest of the year and adjusted through the MTFs if necessary.

REVENUE MONITORING 2021/22 - Period 8 to November 30th 2021 (Variances in excess of £5K)

Appendix A

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PLANNING COMMITTEE

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 8 £	Actual & Commitments as at Period 8 £	Variance as at Period 8 £	FAV / ADV	Alert	Budget Holder Comments
Building Control	Plan, Inspection & Building Notice Fees	-211,500	-141,028	-176,508	-35,480	FAVOURABLE	GREEN	Increased Building Control fee income received in year due to an increased demand. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Development Management	Archaeology and Ecology Agreement	12,000	8,000	2,307	-5,693	FAVOURABLE	BLUE	Expenditure on Archaeological and ecological advice is determined by the nature of planning applications submitted. During the year to date there has been a reduced need to consult with these particular specialist bodies. The introduction of the requirement for new developments to 'Biological Net Gain' through the Environment Act 2021 is likely to require increased ecological advice.
	Planning Application Fees	-675,000	-450,088	-531,058	-80,970	FAVOURABLE	GREEN	The number of planning applications received is significantly higher than recent years. This may be a reflection of the economic recovery following the pandemic. The number of application fees received will continue to be monitored.
Planning Appeals	Planning Appeal Hearing Costs	45,000	30,004	0	-30,004	FAVOURABLE	GREEN	There has only been one planning hearing this year, which did not require the procurement of specialised advisors. Accordingly there has been no call on this budget in the year to date.
Planning Enforcement	Enforcement Costs	35,000	23,340	0	-23,340	FAVOURABLE	BLUE	Court action regarding the case this funding was set aside for was suspended due to the Coronavirus pandemic. As the courts reopen for business this funding will be required, although expenditure may be delayed as the courts recover from their backlog of cases.
Development Management Team	Consultants Fees	20,000	13,336	0	-13,336	FAVOURABLE	BLUE	This funding is held to allow the appointment of specialist consultants to assist in the determination of planning applications. Spend depends on the needs of the service based on the nature of applications received and continues to be reviewed on an ongoing basis.
Economic Regeneration	Consultants Fees	150,000	100,020	0	-100,020	FAVOURABLE	BLUE	This funding is held for the St Anne's Town Centre Masterplanning project. Work has been commissioned and is underway and this is expected to be fully spent in year.
Pleasure Island/Salters Wharf	Consultants Fees	120,000	80,016	0	-80,016	FAVOURABLE	BLUE	This funding is held for The Island MasterPlan project. Work has been commissioned and is underway and this is expected to be fully spent in year.
	LCC - Lancashire Economic Recovery Grant	-108,000	-72,016	0	72,016	ADVERSE	BLUE	Income to be claimed from Lancashire County Council as part of the Island MasterPlan Project through the Lancashire Economic Recovery Grant in line with agreed triggers set out in the Grant Fund Agreement.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	12
CAPITAL PROGRAMME MONITORING REPORT 2021/22 – POSITION AS AT 30th NOVEMBER 2021			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 30th November 2021 and specifically for those schemes under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 30th November 2021 and feedback received from budget holders.

LINK TO INFORMATION

Capital Programme Monitoring Report to 30th November 2021:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

FURTHER INFORMATION

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Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2021/22, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2021/22. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 4th March 2021. That update showed a balanced capital programme position from 2020/21 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2021. The Programme has also been rolled forward to include the year 2025/26.

2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) Town Centre Regeneration Kirkham

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.

The Kirkham Futures Regeneration Programme, which encompasses the funding streams identified above is a complex multi-stranded programme with strict delivery timeframes. As such the Programme has been added to the Council's Strategic Risk Register in order that the identified risks can be managed.

(ii) St Annes Sea Wall

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the

promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5th July 2021. EA have now approved the scheme and the final award is a total scheme cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction phase early 2023.

(iii) Fairhaven Lake and Gardens Heritage Lottery Scheme

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the restoration works are due to be completed during 2021. Fairhaven Café re-opened in October 2021.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

(iv) St Annes Regeneration Schemes

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan which has recently been commissioned.

(v) Lytham Regeneration Schemes

In respect of the large capital scheme for Lytham town centre, a number of suggestions have been made by the Lytham Business Group and other parties, some of which require careful consideration along with agencies such as Lancashire County Council. Options are being considered involving local members and a draft plan is being drawn together. This will have a phased programme of works to be considered in due course by the Planning Committee. It is envisaged that the first phase of work, the improvements to lighting on East, Central and West Beaches will be completed during the current financial year in line with the scheme agreed by Planning Committee in March 2021. The Lytham Beach Lighting Scheme is programmed for delivery during the current financial year and the proposed improvements to Clifton Street are now timetabled for Q2 2022/23 in line with the Corporate Plan. Plans have been prepared and will be presented to the Town Centre Working Group at the earliest opportunity. This will enable detailed schemes to be prepared and consulted upon.

(vi) Better Care Fund (Formerly Disabled Facilities Grants)

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the

'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2021/22 of £1.236m provides for the delivery of disabled adaptations to similar levels as 2020/21. It is anticipated that for 2021/22 all identified need for disabled adaptations can be met from the existing resource.

(vii) M55 Link Road (Inc. S106 monies for design work)

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024.

3 Conclusions

- 3.1 Actual expenditure to 30th November 2021 is £2.847m against a full year budget of £11.470m. This equates to 24.8% of the latest budget. Progress on the delivery of a number of schemes has been delayed due to covid restrictions. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes have been adjusted or re-phased into 2022/23 as part of this update and will be reflected in future Financial Forecast updates during the year.
- 3.2 Capital Receipts total £161,575 against a total in year budgeted figure of £185,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.3 The current Capital Programme as updated is showing a balanced position for 2021/22 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2022/23.
- 3.4 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31st March 2021 was £5.224m. Of this £2.441m is already committed to deliver existing approved capital schemes leaving an uncommitted balance of £2.783m. Further budgeted contributions into the reserve of £1.090m in 2021/22 and £0.516m in 2022/23 as reported in the latest MTFs forecast presented to the December 2021 meeting of Full Council, which would result in an unallocated balance on the reserve at 31st March 2023 of £4.389m. The estimated transfers in are subject to change as costs and income will undoubtedly fluctuate over the next 2 financial years.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2022/23. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

CAPITAL PROGRAMME - 2021/22 IN-YEAR SCHEME MONITORING REPORT - AS AT 30/11/21

Appendix A

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 30/11/21 £000	Variance £000	Budget Holder Comments
	FINANCE & DEMOCRACY COMMITTEE									
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	5	1	6	0	6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land will now be initiated which could take 12 months to complete.
	Sub total			0	5	1	6	0	6	
	TOURISM & LEISURE COMMITTEE									
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	1,025	408		1,433	1,100	333	Building and Landscaping works are scheduled to be completed during 2021. The lake works project will be undertaken during 2021/22.
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	115		-115	0	0	0	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with a likely start date during 2022/23. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee. This budget has been re-phased into 2022/23 and will be reflected in the next financial forecast update.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43	0	43	Plans for landscaping works are currently being developed with project completion anticipated to be March 2022.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	68		68	2	66	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled.
Z181	Coastal Explorers	Mark Wilde	Capital Investment Reserve	20		-20	0	0	0	Following the unsuccessful bid with the Big Lottery Fund for the Coastal Explorers project, this match funding is no longer required.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	46		46	15	31	The first phase of the scheme to regrade the dunes opposite the Persimmon Homes development has now been successfully completed. A tendering exercise has been completed for the second and third phases of the scheme - which include new dune entrance ways and signage. Draft artwork has been produced by a graphic designer for the signs and is ready for completion by March 2022. A contractor has been selected for the entranceway installation and this will be completed by March 2022.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	50	55	40	145	116	29	Works are substantially complete. Additional works on the maintenance of football pitches are to be completed Spring 2022.
Z210	Additional Parks Access Control Measures	Mark Wilde	Capital Investment Reserve	16			16	16	0	This scheme has been successfully delivered.
Z211	Ashton Gardens Lighting Improvement Scheme	Darren Bell	Capital Investment Reserve	25			25	21	4	This scheme has been delivered and completed to budget. Awaiting final invoice.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	40		-39	1	1	0	A drawdown report to be presented to Committee in March 2022 and work is anticipated to start in Spring/Summer 2022. This budget has been re-phased into 2022/23 and will be reflected in the next financial forecast update.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Mark Wilde	Capital Investment Reserve	224		-217	7	7	0	This scheme has been re-phased for delivery into 2022/23 and this will be reflected in the next financial forecast update.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	100			100	0	100	The scheme has now gone out to tender and tender evaluations will be completed December 2021. It is anticipated works will commence February 2022.
Z215	Friends of Newton Community Park Improvement Scheme - Fylde Council Contribution	Mark Wilde	Capital Investment Reserve	50		50	100	70	30	Scheme approved at Finance & Democracy Committee 29th March 2021. Anticipated scheme completion to budget by the end of December 2021.
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Funding Volatility Reserve	0		20	20	2	18	Scheme approved at Council 5th July 2021. Scheme details currently being developed. A draw-down report is expected to be submitted to committee March 2022.
	Sub total			1,665	620	-281	2,004	1,350	654	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 30/11/21 £000	Variance £000	Budget Holder Comments
OPERATIONAL MANAGEMENT COMMITTEE										
Z038	Replacement Vehicles	Kathy Winstanley	Borrowing	447	39		486	0	486	It is anticipated that part of the replacement vehicle purchases for this financial year will be required to be re-phased in future updates of the financial forecast due to expected longer lead times from the tenders. This will be reviewed later in the year.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	70			70	1	69	The improvement of the interface between Stanner Bank car park and Inner Promenade is substantially complete. The remaining budget will be rephased to future years within a future forecast update of the medium term financial strategy to contribute to the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks.
Z165	Public Transport Improvements	Darren Bell	£106 Developer Contributions	48	90		138	0	138	This scheme relates to developer contributions (£106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the £106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve		10		10	5	5	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
Z207	St Annes Sea Wall	Darren Bell	Specific Government Grant (Environment Agency)			891	891	1	890	In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. This has now been completed. Following this a bid was submitted to the Environment Agency which was approved. The planning phase has now commenced consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The EA have now approved the scheme and the final award is a total cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction phase early 2023.
Z182	Accommodation/ facilities at Snowdon Road Depot - Welfare Improvements	Darren Bell	Capital Investment Reserve	350	-144		206	202	4	Scheme completed - awaiting final invoices.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant		150		150	0	150	Contracts and leases are being finalised. Work has already started in other districts with contractors expected to start install in the coming months.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve		35		35	0	35	Further infrastructure works are anticipated to be completed during 2021/2022.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve		30		30	10	20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered within this financial year.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve / Staining Parish Council	65		-65	0	0	0	Scheme currently being planned in conjunction with Parish Council and wider community. Expected delivery Spring/Summer 2022. This budget has been re-phased into 2022/23 and will be reflected in the next financial forecast update.
Z217	South Fylde Line Study	Darren Bell	Specific Grant / Capital Investment Reserve	0		70	70	50	20	The study was completed within timescale and £10k under budget. Final reports were submitted to Department for Transport at the end of November 2021. Final invoices received and grant payments currently being invoiced. The final changes will be updated as part of the next forecast update.
Sub total				980	210	896	2,086	269	1,817	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 30/11/21 £000	Variance £000	Budget Holder Comments
ENVIRONMENT, HEALTH & HOUSING COMMITTEE										
Z010	Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	106		1,236	828	408	Following delays as a result of Covid restrictions, the grant programme is now progressing as normal and all of the original funding is expected to be fully committed by the end of the financial year.
Z161	Housing Needs Grant	Mark Evans	DFG Grant Repayments		27		27	0	27	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. Funding has been used in previous years for specific community information events. Planning of a 2022/23 programme of events is underway as part of the HMO Inspection project.
Z209	Progress Housing Buy Backs	Mark Evans	S106 Developer Contributions		58		58	0	58	Finance & Democracy Committee in November 2020 approved a fully funded addition to the Capital Programme – 'Progress Housing Buy Backs' in 2020/21 for £57,500. Progress Housing have confirmed they now expect completion of the purchases in Autumn of 2021 and will be invoicing for the full amount by the end of the year.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	27			27	26	1	The WCCTV rapid deployable cameras have now been purchased and two have been deployed at Lytham Windmill and Park View. The other two are available for deployment on submission of an application. A capital bid has been submitted for the replacement of the Town centre CCTV systems in St Annes, Lytham and Kirkham. If approved, the project is due to start in April 2022.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	60			60	0	60	The project was delayed due to Covid restrictions which would have stopped the points being used. Following a presentation to Members in September 21, it was decided to focus on a limited number of sites and submit a drawdown report following approval from United Utilities for new connections to the water supply infrastructure. It is proposed to have a number of units installed in February/March 2022.
Z205	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	60			60	2	58	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract has been awarded and it is anticipated that the survey will be completed during the current financial year 2021/22.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	130	130		260	0	260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
Sub total				1,407	321	0	1,728	856	872	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 30/11/21 £000	Variance £000	Budget Holder Comments
	PLANNING COMMITTEE									
Z138	St Annes Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	100	24		124	1	123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020.
Z185	St Annes Road West – Square to Pier link and Gateway	Mark Evans	Capital Investment Reserve	110		-110	0	0	0	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan. This budget has been re-phased into 2022/23 and will be reflected in the next financial forecast update.
Z139	Lytham Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	800		-750	50	0	50	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan now programmes the delivery of the Clifton Street Works (£750k) during Q2 of 2022/23 and this element has been re-phased into next year. The Lytham Beach Lighting Scheme (£50k) is currently out to tender and programmed for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Mark Evans	S106 Developer Contributions / Capital Investment Reserve		3		3	1	2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	122	-2,000	122	0	122	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23 at the earliest. £2m has been re-phased into 2022/23 and will be reflected in the next financial forecast update.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	5			5	0	5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during the current financial year.
Z187	Kirkham and Wesham Station	Mark Evans	S106 Developer Contributions		15		15	0	15	This funding was identified to allow a feasibility study to be carried out which would examine the alternative proposals available to deliver off street parking at Kirkham and Wesham Station. Following an initial delay as a result of changes to the rail franchise operating on the Preston-Blackpool Line, the feasibility study has now been completed (considered by Planning Committee on 11/11/2020). Awaiting final invoice.
Z193	Future High Street Fund: Kirkham	Mark Evans	Specific Grant		17	3,489	3,506	36	3,470	A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.
Z202	Wesham Community Centre	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	60	32		92	0	92	This scheme was programmed to commence in early October 2020. Whilst preliminary ground works commenced, a national shortage of building materials delayed delivery. Work has continued on the project which is nearing completion and should be concluded during the current year.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	115			115	0	115	Elswick PC are leading this proposal and have faced a number of challenges in delivering the project in line with the originally agreed programme. Progress of the project continues to be monitored and the Parish Council have been offered support to deliver the project.
Z204	Kirkham Heritage Action Zone	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,327	177	35	1,539	334	1,205	This is a 4 year programme with spending being spread across the programme period. Delays of approx. 6 months have resulted from the Coronavirus pandemic and officers have agreed a reprofiling of the spend with Historic England. A further grant award of £80k has been successful from Historic England and a report was presented to F&D (29/07/21) for a fully funded capital budget increase approval.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	25			25	0	25	Anticipated scheme completion to budget during 2021/22.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	S106 Developer Contributions	0		50	50	0	50	Scheme approved at Finance & Democracy Committee 29th March 2021. It is phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at start on site and the remainder 75% on project completion once the units are allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations.
	Sub total			4,542	390	714	5,646	372	5,274	
	Total Expenditure			8,594	1,546	1,330	11,470	2,847	8,623	

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - BY SCHEME

	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000
FINANCE & DEMOCRACY COMMITTEE					
2188 Purchase of Land Adjacent to Squires Gate Station	6				
Sub total	6	0	0	0	0
TOURISM & LEISURE COMMITTEE					
2112 Fairhaven Lake & Promenade Gardens Restoration	1,433				
2097 Promenade Footways	0	155	40	40	40
2176 Staining Playing Fields Development Scheme	43				
2179 Coastal Signage Improvements	68				
2181 Coastal Explorers	0				
2192 Fylde Sand Dunes Improvement Scheme	46				
2197 Blackpool Road North Playing Fields drainage	145				
2210 Additional Parks Access Control Measures	16				
2211 Ashton Gardens Lighting Improvement Scheme	25				
2212 Park View Drainage Improvement Scheme	1	39			
2213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	7	217			
2214 Play Area Improvements	100				
2215 Friends of Newton Community Park Improvement Scheme - Fylde Council Contribution	100				
2219 Fairhaven Kiosk / Ice Cream Bar Project	20	340			
Sub total	2,004	751	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
2038 Replacement Vehicles	486	306	971	791	1,251
2049 Car Park Improvements	70	30	30	30	30
2165 Public Transport Improvements	138	30			
2130 Fairhaven and Church Scar Coast Protection Scheme	10				
2207 St Annes Sea Wall	891	1,870	7,480	1,870	
2182 Accommodation/ facilities at Snowdon Rd Depot - Welfare Improvements	206				
2190 Charging Infrastructure for Electric Taxis	150				
2195 Cemetery and Crematorium - Infrastructure Phase 3b	35				
2199 Outdoor Digital Signage	30				
2216 Staining Drainage Improvement Scheme	0	65			
2217 South Fylde Line Study	70				
Sub total	2,086	2,301	8,481	2,691	1,281
ENVIRONMENT, HEALTH & HOUSING COMMITTEE					
2010 Disabled Facilities Programme	1,236	1,130	1,130	1,130	1,130
2161 Housing Needs Grant	27				
2209 Progress Housing Buy Backs	58				
2107 Rapid Deployment CCTV Replacement Projects	27				
2201 Hydration points	60				
2205 Fylde Affordable Housing Delivery Programme	60				
2208 Affordable Housing Scheme, Lytham Road, Warton	260				
Sub total	1,728	1,130	1,130	1,130	1,130
PLANNING COMMITTEE					
2138 St Annes Regeneration Schemes	124				
2185 St Annes Road West – Square to Pier link and Gateway	0	110			
2139 Lytham Regeneration Schemes	50	750			
2136 Kirkham Public Realm Improvements	3				
2158 M55 Link Road (Inc. S106 monies for design work)	122	2,000			
2172 St Annes Pier - Coastal Revival Fund	5				
2187 Kirkham and Wesham Station	15				
2193 Future High Street Fund: Kirkham	3,506	2,118	683		
2202 Wesham Community Centre	92				
2203 Elswick Village Green	115				
2204 Kirkham Heritage Action Zone	1,539	1,067	622		
2186 Tree Planting Scheme	25				
2218 25 Victoria Road St Annes Y-Pad Scheme	50	150			
Sub total	5,646	6,195	1,305	0	0
Total Expenditure	11,470	10,377	10,956	3,861	2,451

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - FINANCING

	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000
FINANCING:					
Capital Receipts - General Asset Sales	160	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,156	1,090	1,090	1,090	1,090
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	27				
Section 106 Monies - St Annes	74				
Section 106 Monies - Lytham	50	80			
Section 106 Monies - M55 Link-Road	122				
Section 106 Monies - Public Transport Improvements	138	30			
Section 106 Monies - Kirkham and Wesham Station	15				
Section 106 Monies - Fylde Sand Dunes Improvement Scheme	19				
Section 106 Monies - Wesham Community Centre	18				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	69	223	168		
Section 106 Monies - Fylde Affordable Housing Delivery Programme	60				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	58				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	50	150			
Capital Investment Reserve	1,099	1,091			
Capital Investment Reserve - Underwriting max £343k - Fairhaven	251				
M55 Link-Road Reserve	0	2,000			
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	20	340			
Funding Volatility Reserve - St Annes Sea Wall			2,300		
Other External Finance (see analysis below)	7,443	4,882	6,357	1,910	40
Direct Revenue Finance	120				
Prudential Borrowing	201	421	971	791	1,251
Total Financing	11,470	10,377	10,956	3,861	2,451

Total surplus (-) / shortfall in year 0 0 0 0 0

Cumulative surplus (-) / shortfall 0 0 0 0 0

See note below for external funding available to finance the above schemes:

Other External Finance: Analysis					
LSP Performance Reward Grant	27				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	771	1,870	5,180	1,870	
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	3,506	2,118	683		
Staining Parish Council	0	10			
New Fylde Housing - DFG Contribution	80	40	40	40	40
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	27				
Heritage Lottery Fund - Fairhaven Restoration Project	1,169				
Sport England - Fairhaven Restoration Project - confirmed	100				
United Utilities - Fairhaven Restoration Project	60				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Café Tenant Contribution	15				
RSPB - Fairhaven Restoration Project	3				
Central Government - Charging Infrastructure for Electric Taxis	150				
Wesham Town Council	24				
Elswick Parish Council (Elswick Village Green)	10				
Kirkham Town Council (Kirkham Heritage Action Zone)	150				
External Grants - Lancs Env Fund (Elswick Village Green)	30				
External Grants - Pocket Parks (Elswick Village Green)	15				
External Grants - Historic England (Kirkham Heritage Action Zone)	778	618	272		
External Grants - Historic England - Additional Grant (Kirkham HAZ))	35	35	10		
Private Sector / Other (Kirkham Heritage Action Zone)	357	191	172		
Department for Transport (South Fylde Line Study)	50				
Project Partners (South Fylde Line Study)	16				
Newton Community Park - Lancashire Environment Fund	30				
Newton Community Park - Newton & Clifton Parish Council	15				
Newton Community Park - Friends of Newton Community Park	5				
	7,443	4,882	6,357	1,910	40

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	13
PERFORMANCE REPORTING 2020/21			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

All services have been impacted by the pandemic resulting in reduced resources, new demands by customers and changes in working practices. This has naturally hindered our reporting arrangements, however, regular performance monitoring and reporting is being reintroduced.

This report combines details of the key performance outcomes which has not been reported to the committee for the previous financial yearend 2020/21 (1st April 2020 to 31st March 2021) and now for the first six months of the existing financial year end (1st April 2021 to 30th September 2021).

Performance is reported against the targets set and commentary is provided by performance exception. Due to the ongoing challenges post-covid, target setting will be reviewed in detail at the start of the new financial year 2021/22. The periods reported have shown unusual trends in data, benchmarking would not be comparable for most instances with the previous outturns and will need to be considered when scrutinising results.

SOURCE OF INFORMATION

The Tourism, Leisure and Park teams have input data into the corporate online system (called InPhase) for service-based performance data.

LINK TO INFORMATION

<http://fyldeperformance.inphase.com> - Full Corporate Performance suite for Fylde Council

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The performance information is relevant to the committee terms of reference and the responsibility of the committee to monitor the performance of the services within its remit.

FURTHER INFORMATION

Contact: Alex Scrivens, Performance & Improvement Manager (alex.scrivens@fylde.gov.uk).

Fylde Visitor Economy through visitlancashire.com Covid Summary

PM124: Annual number of visitor days from staying visitors in Fylde

PM125: Total economic impact generated within the local economy through visitor & tourism business

PM126: Economic impact by day visitors to Fylde

PM127: Economic impact by staying visitors in Fylde

PM129: Total number of Accommodation Stock

PM131: Total number of Non-serviced accommodation stock

PM22: Number of 'in bloom' awards achieved by groups working with LA

The above measures are captured through an annual subvention agreement with Lancashire County Council Destination Management Organisation (DMO), Marketing Lancashire Ltd. Fylde Council is provided with an annual report detailing a range of tourism statistics. These statistics, which are compiled on behalf of Marketing Lancashire Ltd by Global Tourism Solutions (UK) Ltd, use the STEAM economic impact modelling process that are considered as the official tourism statistics.

As national restrictions started to lift from March 2021 and then in full from May 2021, the tourism economy has seen a strong bounce back as the hospitality sector was able to operate again in full, albeit with extra measures in place. Some large scale events have been able to be staged again and visitor accommodation has reopened. The challenges of international travel have also helped the domestic tourism economy. Grant funding for events and businesses have helped to stimulate recovery. However, the wider recovery of the tourism and hospitality sector is wholly dependant upon national restrictions so may be subject to change. This is beyond the control of Fylde Council.

Year-end 1st April 2020 to 31st March 2021 Commentary by Performance Exception

***** PERFORMANCE ABOVE TARGET *****

None to report.

***** PERFORMANCE BELOW TARGET *****

Commentary is provided to explain why performance is currently not on target, with details of any corrective action.

PM23: Number of swims at St Annes pool is 5182 and last year's comparison figure was 99686, the target is 53500.

The complete closure of all leisure services across the Borough included both indoor and outdoor facilities which meant the target figures were unable to be achieved. Some of the challenges included the government tier restrictions, second government lockdown, restrictive numbers, implementation of a booking system, and phased reopening of facilities. There remains hesitancy to return to centres and numbers continue to be lower than the original target figures. Reasons for people not returning include alternative methods of exercising developed through lockdown and post pandemic people not being able to afford membership. We continue to work closely with the YMCA reacting to challenges. A new booking system in place enables better plaining of sessions in the facilities to enable social distancing measures and increased hygiene measures. With various membership offers across all ages we work alongside the YMCA to market and promote offers to assist increased memberships

Mid-Year 1st April 2021 to 30th September 2021 Commentary by Performance Exception

***** PERFORMANCE ABOVE TARGET *****

Commentary is provided to explain why progress has exceeded target, with details of how this will be maintained.

PM20: Number of Major parks achieving a 'Green Flag' award is 6 and last year's comparison figure was 6, the target is 5.

The Parks & Coastal Services team submit annual Green Flag Award applications to Keep Britain Tidy for green spaces that meet or exceed the award scheme criteria. Sites are annually assessed by Green Flag Judges and a feedback report is provided to the managing authority with associated scores. Fylde's 5 major heritage green spaces have secured and retained Green Flag status for over 7 years. Elswick Parish Council have also retained the award for Elswick Village Hall. To retain Fylde's award status, the Parks & Coastal Services team continually demonstrate the highest standards in the promotion, use, management and maintenance of each green space.

PM21: Number of community groups supported (including 'in bloom' & 'friends of') is 30 and last year's comparison figure was 28, the target is 28.

Fylde Council is supported by a wide range of community, volunteer and special interest groups linked with green spaces that support the work of the Parks & Coastal Services team. These partnerships provide additional manpower, enhance community engagement and bring investment toward green space improvements. Partnerships are key to securing Green Flag Awards, In Bloom and Seaside Awards and are retained through ongoing communication and joint projects led by Park Operational Supervisors and Development Officers. The creation of the Ranger Service in 2017 enabled the Council to grow it's volunteer and community support base on ecological and woodland sites and this facilitated additional groups on Green Drive Woodland and Crescent Gardens.

PM22: Number of 'in bloom' awards achieved by groups working with LA is 32 and last year's comparison figure was 28, the target is 28.

The Parks & Coastal Services team submit annual In Bloom Award applications for Wards or green spaces that meet or exceed the award scheme criteria. Wards or sites are annually assessed by experienced In Bloom Judges and feedback reports are provided to the managing authority with associated scores. Fylde have enjoyed huge success with the scheme with high standards of horticulture and green space management throughout the borough with hard work and commitment from various local volunteer In Bloom Groups who the Council supports. The Parks & Coastal Services team continue to coordinate borough wide In Bloom applications supporting the community groups.

PM23: Number of swims at St Annes pool is 27115 and the target is 25000.

During the lockdown period the YMCA implemented new safer systems of working, and cleaning schedules enabling a safe reopening of facilities. These measures included a new booking system, one way systems, regular cleaning of equipment and a new timetable of activities to accommodate the tiered restrictions. With a phased reopening of the pool which included limited numbers, fewer classes and track and trace this gave people the confidence to attend the facility knowing there was a commitment to providing clean, safe facilities, that adhered to the strict social distancing guidelines, ensuring customers and employees felt reassured at the centre. Since reopening there has been positivity on social media and customers have clearly been delighted to be back. A good marketing and promotion push has seen existing members return and new customers signing up.

***** PERFORMANCE BELOW TARGET *****

Commentary is provided to explain why performance is currently not on target, with details of any corrective action.

None to report.

PERFORMANCE KEY ICON STATUS

	Over Performance – the indicator is over performing against target
	On Track – the indicator is performing within tolerance of target.
	Cautionary Under Performance – the indicator is moderately under performing. Whilst the indicator has slipped from target it maybe a minor blip overall or minor action will remedy it.
	Under Performance – the indicator is under performing against target.
	Missing Data – the indicator is missing data, this could be due to lag in data in the way the information is collated, or because its currently unavailable.
N/A	Not Applicable – no comparable data available. This could be due to the methodology being change or being a new measure created.

APPENDIX 1: Performance Measures year-end performance (1st April 2020 – 31st March 2021)

Tourism and Leisure						
Local Key Performance Indicators	Frequency	Good Performance Is	APR 2019 MAR 2020	APR 2020 MAR 2021	Year-end Target	Performance Status
PM120: Annual number of visitors visiting Fylde (Millions)	Annual	Bigger is Better	3.33	1.19	0.98	
PM121: Number of day visitors visiting Fylde (Millions)	Annual	Bigger is Better	2.75	0.98	1.83	
PM122: Number of visitors staying in Fylde as part of a holiday or short break (Millions)	Annual	Bigger is Better	0.52	0.51	0.5	
PM123: Annual number of days visitors have stayed in Fylde (Millions)	Annual	Bigger is Better	4.76	1.83	4.00	
PM124: Annual number of visitor days from staying visitors in Fylde (Millions)	Annual	Bigger is Better	1.94	0.83	1.9	
PM125: Total economic impact generated within the local economy through visitor & tourism business (Millions)	Annual	Bigger is Better	271.90	111.95	200.60	
PM126: Economic impact by day visitors to Fylde (£ Millions)	Annual	Bigger is Better	104.2	37.07	99.00	
PM127: Economic impact by staying visitors in Fylde (£ Millions)	Annual	Bigger is Better	167.70	74.88	160.00	
PM128: Number of full time equivalent jobs supported by the visitors to Fylde	Annual	Bigger is Better	3314	1435	3200	
PM129: Total number of Accommodation Stock	Annual	Bigger is Better	10076	10372	10000	
PM130: Total number of Serviced Accommodation Stock	Annual	Bigger is Better	3000	3122	2925	
PM131: Total number of Non-serviced accommodation stock	Annual	Bigger is Better	6000	6954	6900	
PM20: Number of Major parks achieving a 'Green Flag' award	Annual	Bigger is Better	6	6	5	
PM21: Number of community groups supported (including 'in bloom' & 'friends of')	Annual	Bigger is Better	28	30	28	
PM22: Number of 'in bloom' awards achieved by groups working with LA	Annual	Bigger is Better	28	32	28	
PM23: Number of swims at St Annes pool	Monthly	Bigger is Better	99686	5182	53500	
PM94: Number of recorded safety inspections carried out on each unit of children's play equipment	Annual	Bigger is Better	48	48	48	

APPENDIX 2: Performance Measures mid-year performance (1st April 2021 - 30th September 2021)

Tourism and Leisure						
Local Key Performance Indicators	Frequency	Good Performance Is	APR 2019 SEP 2020	APR 2020 SEP 2021	Mid-end Target	Performance Status
PM120: Annual number of visitors visiting Fylde	Annual	Bigger is Better	3.33	1.19	0.98	
PM121: Number of day visitors visiting Fylde	Annual	Bigger is Better	2.75	0.98	1.83	
PM122: Number of visitors staying in Fylde as part of a holiday or short break	Annual	Bigger is Better	0.52	0.51	0.5	
PM123: Annual number of days visitors have stayed in Fylde	Annual	Bigger is Better	4.76	1.83	4.00	
PM124: Annual number of visitor days from staying visitors in Fylde	Annual	Bigger is Better	1.94	0.83	1.9	
PM125: Total economic impact generated within the local economy through visitor & tourism business	Annual	Bigger is Better	271.90	111.95	200.60	
PM126: Economic impact by day visitors to Fylde (£)	Annual	Bigger is Better	104.2	37.07	99.00	
PM127: Economic impact by staying visitors in Fylde (£)	Annual	Bigger is Better	167.70	74.88	160.00	
PM128: Number of full time equivalent jobs supported by the visitors to Fylde	Annual	Bigger is Better	3314	1435	3200	
PM129: Total number of Accommodation Stock	Annual	Bigger is Better	10076	10372	10000	
PM130: Total number of Serviced Accommodation Stock	Annual	Bigger is Better	3000	3122	2925	
PM131: Total number of Non-serviced accommodation stock	Annual	Bigger is Better	6000	6954	6900	
PM20: Number of Major parks achieving a 'Green Flag' award	Annual	Bigger is Better	6	6	5	
PM21: Number of community groups supported (including 'in bloom' & 'friends of')	Annual	Bigger is Better	28	30	28	
PM22: Number of 'in bloom' awards achieved by groups working with LA	Annual	Bigger is Better	28	32	28	
PM23: Number of swims at St Annes pool	Monthly	Bigger is Better	N/A	27115	25000	
PM94: Number of recorded safety inspections carried out on each unit of children's play equipment	Annual	Bigger is Better	48	48	48	

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
LEAD OFFICER	TOURISM AND LEISURE COMMITTEE	6 JANUARY 2022	14
CORPORATE PLAN ACTION UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of the report is to provide the committee with the latest progress against the corporate actions relevant to the committee that are scheduled for completion at the time of the meeting.

SOURCE OF INFORMATION

Relevant officers responsible for delivery of the Corporate Plan action / outcome.

LINK TO INFORMATION

[The 2020-2024 Corporate Plan](#)

<http://fyldeperformance.inphase.com>

[Corporate Plan 2020/24 Prioritisation Log](#)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to inform the committee about progress against the key strategic objectives the council has set out in the corporate plan.

FURTHER INFORMATION

Contact: Alex Scrivens alex.scrivens@fylde.gov.uk

Actions / Outcomes due for completion by 31st December 2021.

Promote the Parks Development approach to partnerships across the Borough on parks and open space (Outcome: Present and promote the parks development approach to parish and town councils)

The Parks Development approach has been circulated direct to the town and parish clerks and included on the agenda of the District Parish Liaison. Examples of the approach being used to successfully secure development and the necessary funding have been shared with community groups and interested parties always have a dedicated advisory session to 'walk' them through the approach. The parks development approach will be regularly reinforced through the Parish Liaison and communication channels. Task completed.

Pursue museum accreditation of LSA art collection with Arts Council England and options for display with partners (Outcome: Options for exhibition venues investigated)

Options for exhibition venues have been and continue to be explored. The accreditation process includes clear criteria on the requirements for exhibition venues which has ruled out some options. The council is committed to the national accreditation process which requires exhibition venues to be explored and made available, either temporary or permanent and this will ensure the action is completed. Task completed venue delivery will be part of additional outcome.

Actions / Outcomes due for completion by 30th September 2021 (outstanding)

Submit application for museum accreditation

Work is ongoing to put together all the necessary documents and procedures to apply for museum accreditation, this has taken longer because of delays from the impact of the COVID pandemic including the need to divert resources to other priorities; lack of availability of stakeholders required to contribute to the process; and additional work to submit an appropriate application for accreditation. The completion date for this task has been revised to March 30th, 2022 and will be reported on, at the first committee after that date.

Appendix 1 Scorecard:

Corporate Plan 2020 -2024: Quarter Three December 2021/22 Tourism and Leisure	Due date	Progress Marker
Actions		
Promote the Parks Development approach to partnerships across the Borough on parks and open space (Outcome: Present and promote the parks development approach to parish and town councils)	MED Q1 2021/22	
Pursue museum accreditation of LSA art collection with Arts Council England and options for display with partners. Outcome: Investigate options for exhibition venues	HIGH Q3 2021/22	

Key

-  Completed, benefits reached/delivered
-  In Progress, on track or slightly behind due date
-  Not yet started or requires further resource allocation