



# Agenda

## Finance and Democracy Committee

Date:

Wednesday, 28 September 2022 at 6:30 pm

Venue:

Town Hall, St Annes, FY8 1LW

Committee members:

Councillor Karen Buckley (Chairman)  
Councillor Vince Settle (Vice-Chairman)

Councillors Peter Anthony, Peter Collins, Ellie Gaunt, Linda Nulty, Liz Oades, David O'Rourke, Richard Redcliffe, Elaine Silverwood, John Singleton JP, Michael Withers.

### Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	<b>Declarations of Interest:</b> Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	<b>Confirmation of Minutes:</b> To confirm the minutes, as previously circulated, of the meeting held on <a href="#">15 August 2022</a> as a correct record.	1
3	<b>Substitute Members:</b> Details of any substitute members notified in accordance with council procedure rule 23(c).	1
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16	<b>EXEMPT ITEM – NOT FOR PUBLIC PUBLICATION</b> Blackpool Airport Enterprise Zone Progress Report	<b>EXEMPT</b>
17	<b>EXEMPT ITEM – NOT FOR PUBLIC PUBLICATION</b> Revised Proposal for the Disposal of Tourism and Leisure Building, Clifton Drive South, St Annes	<b>EXEMPT</b>

Contact: Lyndsey Lacey-Simone - Telephone: (01253) 658504 – Email: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF FINANCIAL OFFICER	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	4
<b>TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2023/24</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

A budget timetable needs to be approved which complies with the budget and policy framework rules, statutory deadlines, and if possible, which facilitates early billing for Council Tax.

Attached at Appendix A is a draft budget timetable for 2023/24 for consideration. The timetable may need further consideration if there are any significant changes, for example if the timetables of precepting authorities change.

#### RECOMMENDATIONS

**The Committee is recommended to:**

1. Adopt the timetable as shown at Appendix A for the budget setting process for 2023/24.

#### SUMMARY OF PREVIOUS DECISIONS

This is the first item that relates to the budget setting process for 2023/24 and marks the commencement of that process.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

## REPORT

### 1. INFORMATION

- 1.1 The setting of the composite Council Tax can only be agreed after Lancashire County Council, the Police and Crime Commissioner for Lancashire and the Lancashire Combined Fire Authority have arrived at their respective precept requirements.
- 1.2 The statutory deadline by which all the precepting authorities have to determine their budget requirements for the forthcoming financial year is 28<sup>th</sup> February 2023. Currently the dates of the relevant meetings of each body are yet to be confirmed.
- 1.3 The timetable set out in Appendix A includes key budget decision dates and proposed timescales for a budget consultation process to be undertaken.
- 1.4 In light of the above it is proposed that if all information on precepts is available, the Budget decision for Fylde Council will be taken at Budget Council on 2<sup>nd</sup> March 2023.
- 1.5 If the budget cannot be set and Council Tax charges determined by 2<sup>nd</sup> March 2023, it is likely that a Council Tax instalment date of 1<sup>st</sup> April 2023 may not be achieved with a resultant financial loss to the Council. The statutory deadline to set the Council Tax amounts for 2023/24 is 10<sup>th</sup> March 2023. Failure to set a Council Tax by the deadline is likely to have a financial impact on the Council and will be in breach of the statutory process.

### 2 CONSULTATION

- 2.1 As in previous years there will be a period of consultation on budget proposals ahead of the annual council tax setting meeting, including with representatives of business rate payers as required by the Local Government Finance Act 1992. There should also be meaningful consultation with those people who may be affected by any proposals in particular where they involve the discontinuance of a service. Detailed or specific consultation may be part of a proposal and follow after an in principle decision is made.

IMPLICATIONS	
Finance	The financial implications are contained within the body of the report.
Legal	Timetable in place to ensure annual budget for 2023/24 is set with statutory and legislative guidelines.
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul O'Donoghue Chief Financial Officer	01253 658566	September 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
N/a	N/a	N/a

Attached Documents:

Appendix A - TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2023/24

## TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2023/24

Meeting Dates	Detail
May 2022 – Feb 2023	Consideration of draft revenue budget growth options / capital bids by Budget Working Group
Sept, Nov, and Jan cycles of meetings	Consideration of draft revenue budget options and capital bids by programme committees
21 <sup>st</sup> Nov 2022	Finance & Democracy Committee - Updated Financial Forecast 2022/23 to 2026/27
5 <sup>th</sup> Dec 2022	Council - Updated Financial Forecast 2022/23 to 2026/27
Nov 2022/Feb 2023	Independent Group Briefings
Nov 2022/Feb 2023	Budget consultation exercise with stakeholders, including Town & Parish Councils and Business Rate Payers
20 <sup>th</sup> Feb 2023	Finance & Democracy Committee - Budget Proposals Meeting - expected publication date of Budget & Policy Proposals
2 <sup>nd</sup> Mar 2023	Budget Council Meeting
10 <sup>th</sup> Mar 2023	Statutory Deadline for Council to set Council Tax

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF SHARED REVENUES AND BENEFITS SERVICE	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	5
<b>ENERGY REBATE DISCRETIONARY SCHEME</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

On 3<sup>rd</sup> February 2022, the government announced a package of support for rising energy costs. This included a main scheme allocating £150 to the majority of households in Council Tax Bands A to D and a Discretionary Fund.

It is for Local Authorities to determine how best to utilise these discretionary funds by 30<sup>th</sup> November 2022; Fylde Council have received an allocation of £181,350.

On 23<sup>rd</sup> June 2022 the Finance and Democracy Committee agreed six proposals and these are in the process of being allocated. Given these six schemes will not utilise all the funding available this report outlines the potential proposals for using the remaining funds.

### RECOMMENDATIONS

1. That members accept the proposed recommendations for the distribution of the remaining funding based on the information in the main body of the report.

### SUMMARY OF PREVIOUS DECISIONS

Finance and Democracy Committee - 23 June 2022 – Resolved as follows:

1. To approve a fully funded revenue budget increase of £181,350 in 2022/23 from the Discretionary Fund Government Grant allocated to the council for this purpose, and to agree to the distribution of funding proposals 1-6 (contained in paragraph 5 of the report).
2. That subject to the outcome of 1 above, a further report be presented to a future meeting of the Committee to determine how the balance of funding is to be allocated.

### CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	

## REPORT

1. On 3<sup>rd</sup> February 2022, the government announced a package of support for rising energy costs. This included a main scheme allocating £150 to the majority of households in Council Tax Bands A to D and a Discretionary Fund.
2. Main scheme payments have now been issued and the proposals agreed at the Finance and Democracy Committee meeting on 23<sup>rd</sup> June 2022 are in the process of being allocated. Given that these proposals will not utilise all the funding available the additional proposals for how the funding can be spent are shown below. It is estimated that somewhere between £75K and £99K will be available. Allocations from the discretionary fund must be spent by 30 November 2022. Any remaining funding will be required to be repaid to government.
3. Whilst it is up to each authority to determine how they allocate the monies, the guidance and frequently asked questions issued by government have suggested that billing authorities may wish to provide support to other energy bill payers who are not eligible under the terms of the main scheme, or to provide carefully targeted 'top-up' payments to the most vulnerable households and to support those suffering financial hardship as a result of the rising cost of living.
4. The proposals for how funding should be allocated, which specifically includes tenants in Houses of Multiple Occupation (HMO's), are shown below:

**Category 1:** An application process will be made available for all tenants who are not directly responsible for energy bills (i.e. the landlord is responsible for paying the energy bill) as it is likely that these tenants will not benefit from the £400 paid to all domestic energy customers, which would most likely be retained by the landlord. A payment of £150 will be made to each applicant so more than one tenant in a property could benefit, **and**

**Category 2:** An application process will be made available to any tenant who is paying by card or cash meter, given that the tariffs paid by these residents are generally higher than those who receive a domestic energy bill and that these tenants will not have received support under other schemes. Again, a payment of £150 will be made to each tenant.

5. For category 1, tenants will be asked to provide a copy of their tenancy agreement, which will verify that they are resident at the address and that bills are inclusive in the rent, and a bank statement showing their current address. This will allow us to verify that they are not directly responsible for bills, that they are resident in the property and allow payments to be made direct to their bank.
6. For category 2, these residents may have received support under the main energy rebate scheme but if they have received a payment under the proposals approved at 23<sup>rd</sup> June 2022 Finance and Democracy Committee then they will not be eligible for another discretionary payment. Many people with a meter will have an account therefore we will ask for evidence of this along with a bank statement in order for a payment to be made. If they are a tenant then we will ask for a copy of their tenancy agreement.
7. If there is funding remaining once the application process is closed and allocations of payments of £150 to tenants as set out in categories 1 and 2 above have been made, then further payments will be made to ALL recipients of discretionary funding (including those approved by the committee in June 2022) such that all the allocated funding is distributed to residents in the borough.

## RECOMMENDATION

Approve the proposal for allocation of the energy rebate discretionary funding as set out in the report.

IMPLICATIONS	
Finance	This committee approved at its June meeting a fully funded revenue budget increase of £181,350 in 2022/23 from the Discretionary Fund Government Grant allocated to the council for this purpose, and approved the initial distribution of funding as set out in that report.

	This update report presents proposals for further distribution of the remaining funding such that all the allocated funding is distributed to residents in the borough.
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Louise Jones	Louise.jones@blackpool.gov.uk	September 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Support for Energy Bills - Council Tax Rebate 2022-23 guidance	16/03/2022	<a href="#">Support for energy bills - the council tax rebate 2022-23: billing authority guidance - GOV.UK (www.gov.uk)</a>
Council Tax Rebate Frequently Asked Questions	16/03/2022	<a href="#">7/2022: Council Tax information letter - 16 March 2022 - GOV.UK (www.gov.uk)</a>

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEPUTY CHIEF EXECUTIVE	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	6
<b>REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

To consider the Returning Officers proposals arising from the review of polling districts and polling places within the Borough of Fylde.

#### RECOMMENDATIONS

1. To authorise the Returning Officer recommendations included in the attached schedule.
2. To authorise the Returning Officer to make amendments to polling districts and polling places, where required, prior to the next statutory review.

#### SUMMARY OF PREVIOUS DECISIONS

The last full review of polling districts and polling places in the Borough was undertaken in 2018. The Returning Officer recommendations were approved.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

### REPORT

1. Under the Representation of the People Act 1983 and section 16 of the Electoral Administration Act 2006, the Council has a duty to divide the borough into polling districts and to designate polling places for each district. It also has to keep these arrangements under review.
2. Section 17 of the Electoral Registration and Administration Act 2013 requires each local authority to carry out a review of UK Parliamentary Polling Districts and Polling Places in its area.
3. The Local Government Boundary Commission for England has recently published final recommendations for new electoral arrangements for Fylde Council. The Fylde order has now passed Parliamentary scrutiny; therefore a review of polling districts and polling places is required to be in place for the local elections scheduled for May 2023. The new polling districts will form part of the new Electoral Register due to be published on 1 December 2022.

4. The Council has powers to change polling places and polling district boundaries but not ward boundaries. These are defined as follows:

A **Polling District** is the geographical sub division of an electoral ward. The Council is responsible for dividing its area into polling districts for UK Parliamentary elections and for keeping polling districts under review.

When designating polling districts, the Council must:

- Seek to ensure that all electors have such reasonable facilities for voting as are practicable in the circumstances
- Seek to ensure that so far as is reasonable and practicable every polling place is accessible to electors who have disabilities.

A **polling place** is the building in which a polling station is located.

A **polling station** is the actual area where the process of voting takes place, and must be located in the polling place designated for the particular polling district.

5. In preparing the review, officers have scrutinised areas and where necessary identified alternative polling district areas and polling places located within the new wards.

In considering the suitability of polling places the following factors have been taken into account – the availability of suitable premises, accessibility, public safety and location in relation to the centers of population within the area.

6. During the consultation many comments and suggestions were made from members of the public, Parish and Town councils and local ward councillors. Officers have investigated all options and made changes where necessary. All comments together with the Returning Officers final recommendation is included in the attached schedule.
7. From time to time, due to building works being carried out, or for other reasons, designated polling places become unavailable for a particular election. In these circumstances, it is recommended that the Returning Officer be authorised, following such consultations as she considers appropriate, to make any changes necessary, therefore, to use alternative locations prior to the next statutory review.

IMPLICATIONS	
Finance	None
Legal	None
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	None
Health & Safety and Risk Management	None

LEAD AUTHOR	CONTACT DETAILS	DATE
Hazel McNicoll	<a href="mailto:hazel.mcnicoll@fylde.gov.uk">hazel.mcnicoll@fylde.gov.uk</a> 01253 658516	1 September 2022

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Review of Polling Districts and Polling Places 2022	1 September 2022	Maps and Street lists available on the Fylde website.

Attached documents

Review of polling districts and polling places Returning officer schedule.

Polling District letters	Polling District Name & Polling Place (together with column E)	Ward	Parish	Polling Station	No of PS	Electorate at Jan 22	Returning Officers Comments and Recommendations	Consultation & Final Comments
XA	Ansdell	Ansdell and Fairhaven	Ansdell - Ansdell* <i>(subject to CGR)</i>	Ansdell County Primary School	1	1443	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>A ward councillor suggested the only reason to move from Ansdell School would be due to parking issues. The RO recommends the polling place remains at Ansdell school for the May 23 Elections, now the electorate has been reduced parking may not be an issue. We will keep this polling station under review.</i>
XB	Ansdell	Ansdell and Fairhaven	Ansdell - Ansdell* <i>(subject to CGR)</i>	St Paul's Church Hall	1	1179	*New polling district* which runs along the railway line, in line with the Lytham polling districts. Change to polling station which is conveniently situated within the new polling district.	<i>1. Member of the public: From Clifton Drive it's always been onerous to walk up to Ansdell Primary School, so we'd be delighted to go along to St Paul's instead. 2. Member of the public: I did look at the proposals and they do seem very sensible especially concerning the newly created Ansdell &amp; Fairhaven polling district splitting it along the railway line. 3. A ward councillor fully supports the proposal which reflects the configuration of the newly created ward of Ansdell and Fairhaven. The RO recommends no change to the proposals.</i>
XC	Fairhaven	Ansdell and Fairhaven	Ansdell - Fairhaven* <i>(subject to CGR)</i>	St Paul's Church Hall	1	1148	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
XD	Park	Park	Ansdell - Park* <i>(subject to CGR)</i>	Fylde Rugby Club	1	768	Change due to previous polling station (Lytham Hall Park School) being out of new ward and Fylde Rugby Club was used for the elections in 2021 therefore is familiar to electors.	<i>Ward councillors support the change to Fylde Rugby Club. The RO recommends no change to the proposals.</i>
XE	Park	Park	Ansdell - Park* <i>(subject to CGR)</i>	Fylde Rugby Club	2	2592	Change due to previous polling station (Clifton Primary School) being out of new ward. Fylde Rugby club is familiar to electors.	<i>Ward councillors support the change to Fylde Rugby Club. The RO recommends no change to the proposals.</i>
XF	Ashton North	Ashton	Saint Annes on the Sea - Ashton North	Parish Rooms, Headroomgate Road	1	1902	No change to polling place for the majority of electors (with the exception of those previously in Kilnhouse ward) and it is conveniently situated on the edge* (Ashton ward) of the polling district.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XG	Ashton North	Ashton	Saint Annes on the Sea - Ashton North	St Annes Cricket Club	1	1171	No change to polling place and it is conveniently situated on the edge* (Kilnhouse ward) of the polling district and is well known to electors.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XH	Ashton South	Ashton	Saint Annes on the Sea - Ashton South	Church Road Methodist Hall	1	1776	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XI	Carnegie	Carnegie	Saint Annes on the Sea - Carnegie	The Drive Methodist School Room	1	1571	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XJ	Carnegie	Carnegie	Saint Annes on the Sea - Carnegie	St Thomas Parish Centre, St Thomas Road	1	2283	New polling district and polling place due to change of wards. Although polling station will be combined with XK- Heyhouses each polling station will have a separate entrance.	<i>1. St Annes Town Council are happy to support the proposals. 2. A ward councillor supports the change. The RO recommends no change to the proposals.</i>
XK	Heyhouses	Heyhouses	Saint Annes on the Sea - Heyhouses	St Thomas Parish Centre, St Thomas Road	1	1515	New polling place due to change of wards which is based on the edge* of the polling district. Although polling station will be combined with XJ-Carnegie each polling station will have a separate entrance.	<i>1. St Annes Town Council are happy to support the proposals. 2. Ward councillors are happy with the proposals. The RO recommends no change to the proposals.</i>
XL	Heyhouses	Heyhouses	Saint Annes on the Sea - Heyhouses	Clifton Primary School	1	1770	Change to polling place due to boundary changes. The new Heyhouses ward will use Clifton Primary School for the majority of the ward which is well known to electors.	<i>Following consultation with ward councillors the RO has changed the polling place to Clifton Primary School (previously Hope Street) due to boundary changes and no alternative polling place being available for Kilnhouse East electors.</i>
XM	Heyhouses Park	Heyhouses	Saint Annes on the Sea - Park	Clifton Primary School	1	1468	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>1. St Annes Town Council are happy to support the proposals. 2. Ward councillors are happy with the proposals. The RO recommends no change to the proposals.</i>
XN	Kilgrimol	Kilgrimal	Saint Annes on the Sea - Kilgrimol	St. Annes United Reformed	2	2033	No change to polling place for the majority of electors (with exception of those previously in St Leonards ward) and it is conveniently situated in the polling district.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>

XO	Kilgrimol	Kilgrimal	Saint Annes on the Sea - Kilgrimol	Princess Alexandra House	1	1347	No change to polling place and it is conveniently situated on the edge* (Blackpool) of the polling district and is well known to electors. Although this polling station is shared with Blackpool, no alternative venue can be found within polling district and when possible a separate room will be used.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XP	Kilnhouse East	Kilnhouse	Saint Annes on the Sea - Kilnhouse East	The Hope Street Park Community Pavilion	1	821	No change to polling place and it is conveniently situated within the edge polling district and is well known to electors.	<i>Member of public: The access to the polling station - from Heyhouses Lane to the building - is rough and unmade. Lighting is also an issue especially in the evenings or if the poll were to be held in the autumn/winter. (Referring to the proposed change of Fylde Scout Hut). Following consultation with ward councillors the RO has decided to remain at Hope Street Pavilion for Kilnhouse East electors. Electors are familiar with Hope Street but the RO will keep the polling place under review as the electorate grows.</i>
XQ	Kilnhouse West	Kilnhouse	Saint Annes on the Sea - Kilnhouse West	St Albans Church Hall	1	1554	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XR	Kilnhouse West	Kilnhouse	Saint Annes on the Sea - Kilnhouse West	Eco pod Heyhouses C.E. (Jnr) School	1	1438	No change to polling place and it is conveniently situated on the edge* (Ashton ward) of the polling district and is well known to electors.	<i>1. Member of public: Despite this polling place being, just, outside the ward, it offers the best polling place for voters in that area, and is very well-known to local people. It can also be used without needing the school to close/disrupt education provision. I think it should actually welcomed by the school as it is important that the next generation see elections taking place. 2. St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XS	Kilnhouse West	Kilnhouse	Saint Annes on the Sea - Kilnhouse West	St Annes Cricket Club	1	1121	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>St Annes Town Council are happy to support the proposals. The RO recommends no change to the proposals.</i>
XT	Lytham East	Lytham East	Lytham - Lytham East* <i>(subject to CGR)</i>	Hope Church (Lytham Christian Centre)	1	1841	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
XU	Lytham East	Lytham East	Lytham - Lytham East* <i>(subject to CGR)</i>	Lytham C of E Primary School	1	1744	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
XV	Lytham West	Lytham West	Lytham - Lytham West * <i>(subject to CGR)</i>	Lytham Hall Park	1	1303	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
XW	Lytham West	Lytham West	Lytham - Lytham West * <i>(subject to CGR)</i>	Lytham Methodist Church	2	2065	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
XX	Kirkham North	Kirkham	Kirkham - Kirkham North	St Michaels Church, Church Street	2	3590	Change to polling station due to previous issues with St Michaels School. No change to polling district.	<i>Following consultation with ward councillors the RO recommends electors try St Michaels Church as a polling place for the May 2023 polls and keep the polling station under review.</i>
XY	Kirkham South	Kirkham	Kirkham - Kirkham South	Kirkham Community Centre	2	2032	No change to polling place and it is conveniently situated on the edge* (Kirkham North) of the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
XZ	Medlar with Wesham	Medlar with Wesham	Medlar with Wesham	Community Centre	2	3185	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Medlar with Wesham Parish Council had no comments to make on the use of Wesham Community Centre as the polling station. The RO recommends no change to the proposals.</i>
ZA	Freckleton East	Freckleton Village	Freckleton - Freckleton East	Freckleton Village Hall	1	1612	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Freckleton Parish Council had no comments to make on the review. The RO recommends no change to the proposals.</i>
ZB	Freckleton West	Freckleton Village	Freckleton - Freckleton West	Freckleton Village Hall	2	2185	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Freckleton Parish Council had no comments to make on the review. The RO recommends no change to the proposals.</i>
ZC	Freckleton Outer	Rural East Fylde	Freckleton - Freckleton Outer	Freckleton Village Hall	1	861	No change to polling place and it is conveniently situated on the edge* (Freckleton Village) of the polling district and is well known to electors.	<i>Freckleton Parish Council had no comments to make on the review. The RO recommends no change to the proposals.</i>
ZD	Clifton	Rural East Fylde	Newton-with-Clifton - Clifton	Lund Church Hall	1	881	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Newton with Clifton parish council agreed that existing polling arrangements are considered appropriate. The RO recommends no change to the proposals.</i>
ZE	Newton	Rural East Fylde	Newton-with-Clifton - Newton	Newton Bluecoat School	1	1295	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Newton with Clifton parish council agreed that existing polling arrangements are considered appropriate. The RO recommends no change to the proposals.</i>

ZF	Treales	Rural East Fylde	Treales	Treales C.E. School	1	405	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Treales Parish Council had no further suggestions. The RO recommends no change to the proposals.</i>
ZG	Elswick	Rural North Fylde	Elswick	Elswick Village Hall	1	843	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
ZH	Little Eccleston	Rural North Fylde	Little Eccleston-with-Larbreck	Merlewood Country Park	1	454	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Little Eccleston with Larbreck Parish Council had no comments to make on the review. The RO recommends no change to the proposals.</i>
ZI	Greenhalgh	Rural North Fylde	Greenhalgh-with-Thistleton	The Black Valais, Fleetwood Road	1	368	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Greenhalgh with Thistleton Parish Council comments: Concerns were made regarding the proposed change to Singleton Village Hall. Following investigations the RO recommends that the polling place remains at The Black Valais and will continue to keep the polling station under review. The parish council are happy with these arrangements.</i>
ZJ	Singleton	Rural North Fylde	Singleton	Singleton Village Hall	1	763	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>Singleton Parish Council is happy with the current arrangements. The RO recommends no change to the proposals.</i>
ZK	Weeton	Rural North Fylde	Weeton-with-Preese	Weeton Village Hall	1	566	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
ZL	Staining	Staining	Staining	Staining Village Hall	1	1887	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>A ward councillor supports the proposals. The RO recommends no change to the proposals.</i>
ZM	Warton	Warton	Bryning with Warton - Warton	Bryning with Warton Village Hall	2	3285	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
ZN	Bryning	Wrea Green with Westby	Bryning with Warton - Bryning	Bryning with Warton Village Hall	1	229	New polling district and polling place due to change of wards. Polling station well known to electors.	<i>The RO recommends no change to the proposals.</i>
ZO	Wrea Green	Wrea Green with Westby	Ribby-with-Wrea	St Nicholas Church Community Centre	1	1496	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>
ZP	Westby	Wrea Green with Westby	Westby-with-Plumpton	St Matthews Church (Former Ballam School)	1	1533	No change to polling place and it is conveniently situated within the polling district and is well known to electors.	<i>The RO recommends no change to the proposals.</i>

*\*Community Governance Review (CGR)*

*\* Where a polling station is located on the edge of the polling district this can be agreed under special circumstances when no other option is available.*

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF CORPORATE SERVICES	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	7
<b>FULLY FUNDED REVENUE BUDGET INCREASE – HOMES FOR UKRAINE SCHEME</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

Please note that the Fully Funded Revenue Budget Increase – Homes for Ukraine Scheme report is TO FOLLOW.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	8
<b>THE GREATER LANCASHIRE PLAN</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

The purpose of the report is to provide the committee with the latest information regarding the Greater Lancashire Plan.

#### SOURCE OF INFORMATION

Lancashire wide meetings and working groups on the development of the Greater Lancashire Plan.

#### LINK TO INFORMATION

[The Greater Lancashire Plan](#)

[New Deal for Greater Lancashire](#)

[Lancashire Independent Economic Review](#)

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide members with an update on work undertaken towards development of strengthened joint working, a long-term strategic Greater Lancashire Plan.

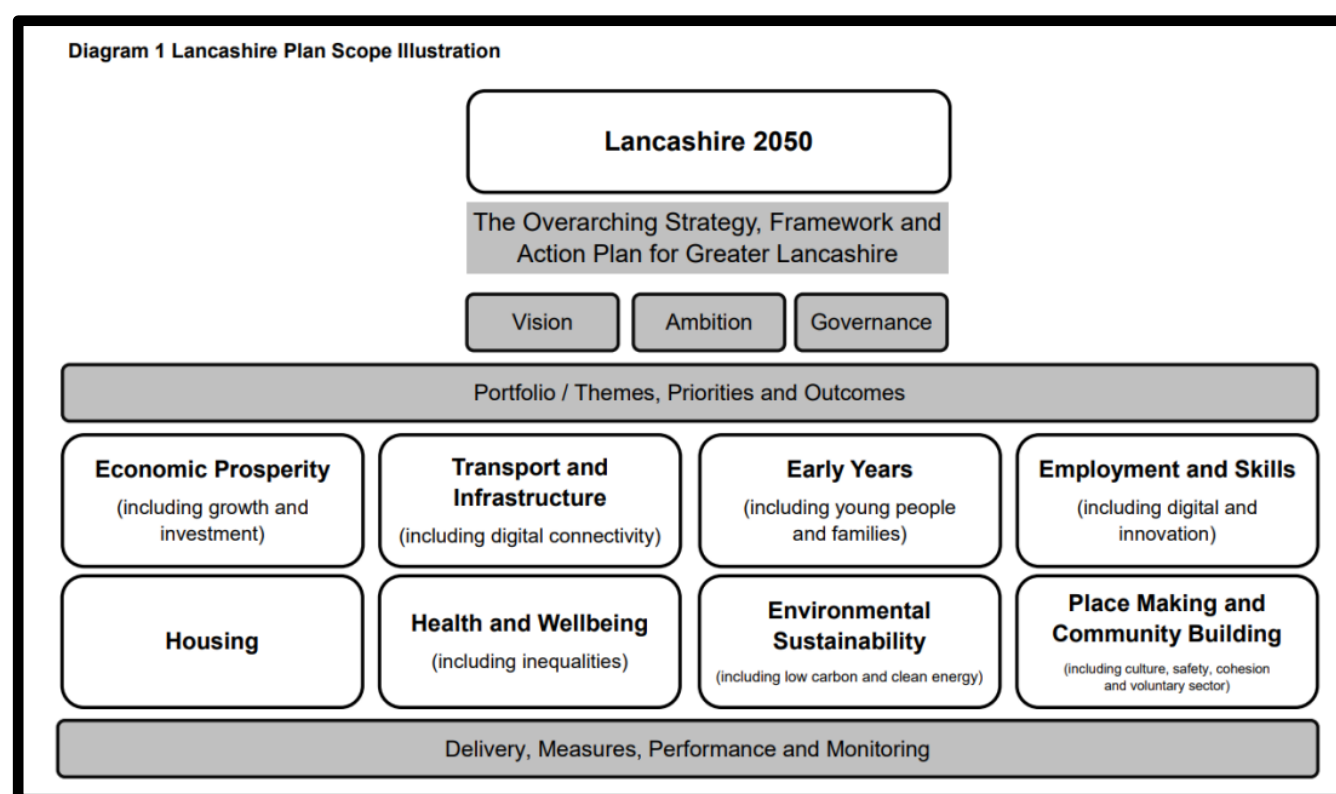
#### FURTHER INFORMATION

Contact: Allan Oldfield [allan.oldfield@fylde.gov.uk](mailto:allan.oldfield@fylde.gov.uk)

## The Greater Lancashire Plan

Pre-pandemic Council leaders across Lancashire commissioned an independent economic review to inform the Greater Lancashire Plan as a strategy document to lever in Government funding and deliver a vision for an emerging County Deal should that come to pass. The Greater Lancashire Plan is the document that will 'sit behind' and support the ambition and outcomes of a County Deal or any other arrangement for working together across Lancashire. The Greater Lancashire Plan is aimed at identifying the unique selling points and strengths of Lancashire as a region to support the rationale for the devolution of power and resources from central government along the same arrangements as those in Merseyside, Manchester, and other regions. The plan represents Lancashire's co-ordinated approach for regional development and improvement.

The Greater Lancashire Plan is an overarching strategic plan that looks to Lancashire in 2050, outlining a broader ambition beyond the immediate priorities framed by the eight themes (see diagram below). The plan will deliver economic resilience, capitalise on the County's unique set of environmental assets, and transform the delivery of public services across the County, making Lancashire a beacon for place-based service delivery and sustainable economic growth.



In July 2021, as part of its levelling up plans the government announced it would introduce County Deals as part of its devolution plans, with the aim of transferring powers from Whitehall to local areas. Lancashire's political leaders are looking to set out proposals for a Lancashire plan that will be considered by all 15 councils.

Lancashire authorities have been working in close collaboration to develop a set of ambitious and forward-thinking proposals that would present a New Deal for a Greater Lancashire across a range of areas including the economy, transport, jobs, skills, and the environment.

Lancashire County Council, the 12 district councils, Blackpool Council and Blackburn with Darwen Council – are working together to secure a deal with government for the devolved powers, flexibilities, and funding to accelerate the delivery of the immediate priorities set out in the plan. The ask could be in the order of £5bn investment into the wider Lancashire area to address local needs and priorities as determined by and in Lancashire over the next 5-10 years across the core themes.

Lancashire has an amazing story to tell of natural beauty, of hard-working people, of legacy and of the future. As the birthplace of the Industrial Revolution, Lancashire is a place that makes things; innovation is in our DNA. With a population of 1.5m people, over 60% of whom are working age, Lancashire has a significant talent pool. Across four universities, a student population of over 55,000 continuously adds to that talent every year. This workforce serves 52,000 businesses, generating £32bn per year, pre-Covid-19. Because of the impact of Covid-19, Lancashire's entire economic base has been adversely affected, manufacturing and tourism are at risk of irreparable damage. The pandemic will have significant impacts on the employment base and productivity across Lancashire for years to come.

The impact on Lancashire's economy is yet to be fully realised, but already, there is an emerging picture of differential impact, across industry sectors, occupations, and places. As more understanding is developed, of the intensity and scale of impact, it's already clear that some parts of the economy will face long term obstacles to growth, and others will never recover. Lancashire's industry base and people are fighting back to protect what has been rightfully earned and regain stability of employment and retention of key businesses, assets, and capabilities.

A combination of democratic and business leadership will determine the priorities and actions needed, to recover however, from a broad base of industry sectors, the immediate impacts of global lockdown are challenging, and most keenly felt in many communities, already disadvantaged through poverty and deprivation, in places which have been failed through decades of low levels of investment and unrealised opportunity.

Whilst anticipating the benefits of the "levelling-up" agenda, Covid-19 has dealt a hard and severe blow. Action is needed now to limit the damage imposed to the sectors and occupations most exposed, with a continued commitment to support beyond the short-term until traction on recovery becomes real. Equally, a more comprehensive response to address the challenges and opportunities our businesses face as they fight for survival, stabilise, recover, and return to growth must also be developed, which focuses on businesses and employment.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF PROJECTS AND REGENERATION	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	9
<b>UPDATE – WORK OF THE ST ANNES PROGRAMME BOARD</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

This report gives an update on the work of the St Annes Programme Board undertaken since its formation in June 2021.

#### SOURCE OF INFORMATION

Head of Projects and Regeneration

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

A request from the Chairman of Finance and Democracy to update the Finance and Democracy Committee on the work of the Programme Board.

#### FURTHER INFORMATION

Contact – Charlie Richards – Head of Projects and Regeneration [Charlie.richards@fylde.gov.uk](mailto:Charlie.richards@fylde.gov.uk)

Paula Huber – Economic Development and Regeneration Manager - [paula.huber@fylde.gov.uk](mailto:paula.huber@fylde.gov.uk)

### INTRODUCTION AND BACKGROUND

1. The St Annes Programme Board is a Working Group tasked with oversight of the strategic development of St Anne's Town Centre and the Island site. Terms of Reference for the Working Group were presented and agreed at the 7 December Programme Board meeting and can be found at Appendix A.
2. The Programme Board have met several times during 2022/2023 with published notes available to view by request to the Democratic Services team.

### ST ANNES TOWN CENTRE AND ISLAND MASTERPLAN

3. A key focus of the Programme Board since its inception has been the development of a Masterplan for St Annes Town Centre and the Island site. The Programme Board oversaw the successful bid to LCC for Lancashire

Economic Recovery Grant (LERG) funding (£108k), which was earmarked for the preparation of a Masterplan for the Island site. The LERG funding was combined with existing funding (£150k) already committed by the Council to undertake a Town Centre health check and Masterplan for St Annes.

4. The Masterplan will shape long term development and investment within St Annes and will be used to lever private and public sector investment to achieve the coordinated vision set out in the final plan.
5. Following a comprehensive tender exercise, Building Design Partnership were appointed by the Council to lead the production of the Masterplan, with support from a multi-disciplinary team of business planners, transport consultants, programme and cost consultants, designers/engineers and property advisors.
6. The Programme Board have acted as a key stakeholder throughout all the key stages of the Masterplan development, including providing direction to the consultation strategy, providing feedback to the viability of options and ultimately steering the overall long-term vision for the development of St Annes.
7. The final draft of the Masterplan was presented to the Planning Committee on 27<sup>th</sup> July 2022 for adoption and is available to view at this [link](#).
8. Officers are currently preparing a formal launch of the Masterplan which will be published within the next few weeks with the approval of the Programme Board.

## LEVELLING UP FUND

9. In April 2022 the Government published application guidance for Round 2 of the Levelling Up Fund (LUF), aimed at Town Centre and High Street Regeneration, local transport projects and support of cultural and heritage assets.
10. A detailed assessment of the guidance was undertaken by Amion Consulting and presented to the Programme Board on the 17<sup>th</sup> May. This is included at Appendix B. The Board agreed to progress a LUF bid in parallel to the Masterplan development based on a 6<sup>th</sup> July application deadline. Based on the professional advice provided by Amion, it was agreed that the parameters of the LUF bid would focus on the key public realm projects that had been identified within the emerging Masterplan. These included key interventions at: Station Gateway, Square Events Space, Active Travel Link, Pier Gateway, Promenade Gardens and the Fairhaven Road Car Park. The bid has been named “From the Station to the Sea; Revitalising St Anne’s Town Centre and the Promenade Gardens”.
11. The scope of the LUF application was then developed by the multi-disciplinary team into the required application format. The resultant scope was subject to a detailed viability assessment and cost estimate. The total value of the LUF bid is £14.6m.
12. The application deadline was extended by Government due to technical issues with the application portal. The Council submitted the completed application document on 27<sup>th</sup> July 2022.
13. Further information on the scope of the application can be found here [From the Station to the Sea: Fylde Council Submits Bid to Round 2 Levelling Up Fund To Revitalise St Annes Town Centre & Promenade Gardens – Fylde Council](#). The full LUF application document and supporting information can be made available by request.
14. Members of the Programme Board have also been involved in partnership discussions with the LCC Leadership and the Strategic Development team to align the strategic principles of the LUF bid with the wider regional strategy. This has resulted in a commitment by LCC to match fund Fylde’s LUF bid by £500,000 if successful, subject to agreement. The outcome of the LUF bid is expected in Autumn 2022. If successful a further report will be presented to this Committee to agree any financial contributions from Fylde Council to help deliver the projects, with the Programme Board monitoring and providing strategic direction in the delivery of the LUF project to its completion in March 2025.

## **ST ANNES SEAWALL PROJECT**

15. The St Annes Seawall Project reports to the Programme Board to ensure that risk and opportunities are identified and managed in terms of the interface between the new Seawall and the vision for the regeneration of the Island.
16. The Programme Board have provided input and direction to the consultation strategy and delivery strategy for the new Seawall project and have made decisions regarding risk mitigation for addressing stakeholder concerns on the site, particularly regarding engagement with the RNLI.
17. The current high level delivery programme for the Seawall construction is as follows:
  - Submit outline design to RNLI – end October 2022;
  - RNLI approval of outline design – early December 2022;
  - Submit planning application – mid December 2022;
  - Planning determination – Spring 2023;
  - Phase 1 start on site – September 2023;
  - Phase 1 completion – Spring 2024;
  - Phase 2 start on site – September 2024;
  - Phase 2 completion – Spring 2025.
18. The Programme Board have also confirmed key personnel changes within the St Annes Seawall Project Board. The Project Executive is now the Head of Projects and Regeneration, replacing the Head of Technical Services who now acts as Senior User for the project within the PRINCE 2 methodology.

## **COMMUNICATIONS**

19. The Programme Board is attended by a representative from the Communications Team to ensure the coordination of corporate communications associated with the Programme and to provide advice to the Board as and when required. The Communications team have supported the delivery team with the overall consultation and engagement for the Masterplan and will continue to provide strategic support throughout the duration of the Programme.

## **St Anne's Regeneration Project Board – Working Group**

### **Terms of Reference**

#### **Role and Function**

The Working Group will:

- Provide a strategic approach to the development of the St Anne's Town Centre and Island Masterplan.
- Ensure that a strategic approach is taken to the development of the Island site masterplan to incorporate the new hard sea defences in a sympathetic manner with regards to the wider landscaping and public realm, whilst maximising the opportunities the replacement sea defences present to the development of the site and facilities on offer.
- Provide strategic direction to the St Anne's sea wall project board on key facilities e.g. lake, RNLI building, swimming pool, car park and additional facilities that will add to south promenade, for example shelters, kiosk, toilets, outdoor shower, etc.

Recommendations of the Working Group will be made to the Finance & Democracy Committee.

#### **Membership**

The Working Group comprises (as appointed at Finance & Democracy Committee 28 June 2021):

- 2 Conservative Members - Councillors Karen Buckley (Leader) and Councillor Roger Small (Deputy Leader)

The Working Group will elect a Chairman from the membership.

The Working Group to invite the Chair of the Town Centres Working Group to observe/ contribute (as appropriate) to the work of the group.

#### **Meetings**

Meetings will take place as agreed by the Working Group.

The Lead Officer for the Group will be Paula Huber (Economic Development and Regeneration Manager). The Group will be co-ordinated through the Democratic Services Team with officer support determined on capacity, knowledge and availability.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	10
<b>CORPORATE PLAN ACTION UPDATE</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

The purpose of the report is to provide the committee with the latest progress against the corporate actions relevant to the committee that are scheduled for completion at the time of the meeting.

#### SOURCE OF INFORMATION

Relevant officers responsible for delivery of the Corporate Plan action / outcome.

#### LINK TO INFORMATION

[The 2020-2024 Corporate Plan](#)

<http://fyldeperformance.inphase.com>

[Corporate Plan 2020/24 Prioritisation Log](#)

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to inform the committee about progress against the key strategic objectives the council has set out in the corporate plan.

#### FURTHER INFORMATION

Contact: Alex Scrivens [alex.scrivens@fylde.gov.uk](mailto:alex.scrivens@fylde.gov.uk)

**Actions / Outcomes due for completion by 30<sup>th</sup> June 2022.**

***Develop the Enterprise Zone through the Fylde Coast partnership attracting employment and new industry  
(Annual report against the EZ performance in terms of tenants and jobs)***

**Completed** – The report included on the agenda from the Enterprise Zone (EZ) team provides details of economic activity (employment and investment) on the EZ. The report is updated for every meeting of the Joint Economic Prosperity Board and on annual basis to the F&D Committee.

***Explore income generating opportunities and maximise return from assets in line with the commercial policy  
(Revised commercial strategy that includes process for income generating proposals and asset use)***

**Not Complete** – The Commercial Strategy has been revised and presented before the committee for approval. The strategy includes the approach to income generation.

**Actions / Outcomes due for completion by 30<sup>th</sup> September 2022.**

In collaboration support the development of the Greater Lancashire Plan (Outcome: Approval of the plan with clear benefit for Fylde included)

Consult with stakeholders to secure the future use of Lytham Institute in accordance with the purpose of the Trust (Outcome: Consultation completed and reported to committee)

**Actions / Outcomes due for completion by 30<sup>th</sup> December 2022.**

None.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	11
CAPITAL PROGRAMME MONITORING REPORT 2022/23 – POSITION AS AT 31 <sup>st</sup> JULY 2022			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 31<sup>st</sup> July 2022 and specifically for those schemes under the remit of the Committee.

### SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31<sup>st</sup> July 2022 and feedback received from budget holders.

### LINK TO INFORMATION

Capital Programme Monitoring Report to 31<sup>st</sup> July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

### FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

## **Summary**

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2022/23, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2022/23. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

### **1. Background**

The Council approved the Capital Programme on 3<sup>rd</sup> March 2022. That update showed a balanced capital programme position from 2021/22 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2022. The Programme has also been rolled forward to include the year 2026/27.

### **2. Notes on Specific Schemes**

There are a number of schemes for which further information is provided below:

#### **(i) Town Centre Regeneration Kirkham**

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5<sup>th</sup> July 2021. A report was approved by Planning Committee and Council in December 2021 to authorise various property acquisitions as part of the project.

The Kirkham Futures Regeneration Programme, which encompasses the funding streams identified above is a complex multi-stranded programme with strict delivery timeframes. As such the Programme has been added to the Council's Strategic Risk Register in order that the identified risks can be managed.

#### **(ii) St Annes Sea Wall**

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to

ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5<sup>th</sup> July 2021. EA have now approved the scheme and the final award is a total scheme cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. This has now been reflected within the capital programme. Following the planning phase it is proposed to start the construction in 2 phases. Phase 1 is anticipated to commence in Autumn 2023 and complete in late Spring 2024. Phase 2 will commence in Autumn 2024 and complete late Spring 2025 to minimise business disruption.

### **(iii) Fairhaven Lake and Gardens Heritage Lottery Scheme**

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the remaining works are due to be completed during 2022.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

### **(iv) St Annes Regeneration Schemes**

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan which has been commissioned.

### **(v) Lytham Regeneration Schemes**

Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.

### **(vi) Better Care Fund (Formerly Disabled Facilities Grants)**

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to

the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2022/23 (including slippage) totals £1.503m which provides for the delivery of disabled adaptations. It is anticipated that for 2022/23 all identified need for disabled adaptations can be met from the existing resource.

**(vii) M55 Link Road (Inc. S106 monies for design work)**

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.

**(viii) St Annes Masterplan – Levelling Up Fund Capital Bid Submission Round 2 - £14.6m**

A Levelling Up Fund capital bid was submitted on the 27<sup>th</sup> July 2022 for £14.6m and the outcome is expected in Autumn 2022. Consultants were appointed to prepare a comprehensive masterplan to shape the future development of St Annes Town centre and the Island site on the Promenade and to help the council to access external funding. The views of the public and key stakeholders have been sought during a consultation exercise and these views had helped to shape the development of the masterplan. A bid was prepared and submitted to the second round of the governments Levelling Up fund. The round had three investment themes being transport; regeneration and town centre investment, and cultural investment. There was an opportunity to secure funding to help deliver different phases of the masterplan, in particular the public realm improvement to the area around the train station, dedicated pedestrian and cycle links, an events space in the Square and improving the connection to the town centre and the sea front. If successful it is expected that the bid will deliver a transformation of the town centre with 4 hectares of new public realm and 460 metres of active travel links, encouraging increased walking and cycling and an enhanced events programme to increase both day and overnight visitors to Fylde.

### **3 Conclusions**

3.1 Actual expenditure to 31<sup>st</sup> July 2022 is £0.995m against a full year budget of £18.405m. This equates to 5.4% of the latest budget. Progress on the delivery of a number of schemes have been delayed due to the continuing economic recovery from the coronavirus pandemic, together with the war in Ukraine and higher inflation leading to a review on the original costings of capital schemes. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may have to be adjusted or re-phased into 2023/24 as part of this update and this will be reflected in future Financial Forecast updates during the year.

3.2 UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022.

Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

- 3.3 Capital Receipts to date total £98,918 against a total in year budgeted figure of £100,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.4 The current Capital Programme as updated is showing a balanced position for 2022/23 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2023/24.
- 3.5 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4<sup>th</sup> March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31<sup>st</sup> March 2022 was £6.094m. Of this £2.700m is already committed to deliver existing approved capital schemes leaving an uncommitted balance of £3.394m. A further budgeted contribution into the reserve of £0.428m in 2022/23 was reported in the latest Medium Term Financial Strategy (MTFS) forecast presented to full Council in March 2022, which would result in an unallocated balance on the reserve at 31<sup>st</sup> March 2024 of £3.822m. The estimated transfers in are subject to change as costs and income will undoubtedly fluctuate over the next 2 financial years.

To Note: Council in July 2022 approved the underwriting to the sum of £942,589 for 2022/2023 financial year from the capital investment reserve in the event that approval is not ultimately confirmed from the Future High Street Fund team at DLUHC for the Kirkham Futures programme for Public Realm phase 1 works (this underwriting being required in order for the contract to be awarded for delivery of the public realm works) so the potential Capital Investment Reserve balance would be £2.879m if this was required.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2023/24. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

**CAPITAL PROGRAMME - 2022/23 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/22**

**Appendix A**

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>									
<b>Z188</b>	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	6		6		6	This project is ongoing. As agreed at Full Council, the compulsory purchase of the land was initiated. It is expected that the process will be completed by the end of 2022/23.
	<b>Sub total</b>			<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>6</b>	
	<b>TOURISM &amp; LEISURE COMMITTEE</b>									
<b>Z112</b>	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	0	250		250	17	233	Building and landscape capital work completed, defect period to end September 2022 when final condition surveys completed with any outstanding works. Lake package to be completed by end of 2022, engagement with consultants regarding designs has commenced. Lake dredge has been moved from capital works and put within the 5 year management and maintenance plan due to time constraints with obtaining licenses from marine authority.
<b>Z097</b>	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	155	0		155		155	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with an unknown start date. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
<b>Z176</b>	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43	15	28	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
<b>Z179</b>	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	61		61	1	60	Phases 1, 2 and 3 (Consolidation / Rationalisation, Digital Beach Signs and Beach Safety Signs) have been completed. Phases 3 and 5 (Waymarking & Directional and Heritage & Interpretation) are currently being modelled. Remaining scheme delivery completion is anticipated to be during 2022/23.
<b>Z192</b>	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	11		11		11	All works successfully completed. Awaiting final invoice.
<b>Z197</b>	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	0	26		26		26	Works are substantially complete. Remaining funding for additional works on the maintenance of football pitches is to be utilised as match-funding for an external funding bid to further improve the football pitches.
<b>Z212</b>	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	39	0	25	64		64	F&D (June 22) approved an additional £25k fully funded from the Capital Investment Reserve. Delivery currently ongoing, expected completion late Summer.
<b>Z213</b>	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Darren Bell	Capital Investment Reserve	217	0		217		217	This scheme has been re-phased for delivery in 2022/23.
<b>Z214</b>	Play Area Improvements	Mark Wilde	Capital Investment Reserve	0	43		43	43	0	All works successfully completed.
<b>Z219</b>	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Funding Volatility Reserve	340	5		345		345	Scheme approved at Council 5th July 2021. The project works are scheduled to be completed during 2022/23.
<b>Z220</b>	Boating Pool Safety Improvements	Mark Wilde	Capital Investment Reserve	0	51		51	26	25	All major works successfully completed. Sign/safety fencing is outstanding and due to be completed September 2022.
<b>Z221</b>	North Beach Windsports Centre	Darren Bell	Capital Investment Reserve	0	200	50	250	49	201	The project works are scheduled to be completed during 2022/23. F&D (June 22) approved an additional £50k fully funded from the Capital Investment Reserve. Expected completion Autumn 2022.
<b>Z223</b>	Petanque Court	Mark Wilde	Capital Investment Reserve	13	0		13		13	Due for design and construction winter 2022/23.
<b>Z224</b>	Play Area - Blackpool Road North Playing Field	Mark Wilde	Capital Investment Reserve	125	0		125		125	Opportunity for the design and build of a new play area was advertised on the 16th March 2022 via the CHEST procurement portal which attracted six submissions. The contract has been awarded to the winning tenderer and work is scheduled to start on site on the 19th September 2022.
<b>Z225</b>	Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	100	0		100		100	Due for design and construction winter 2022/23.
<b>Z231</b>	Lytham St Annes Art Collection Display Options	Mark Wilde	Capital Investment Reserve	0	0	65	65		65	F&D (June 22) approved a new scheme of £65k fully funded from the Capital Investment Reserve
	<b>Sub total</b>			<b>989</b>	<b>690</b>	<b>140</b>	<b>1,819</b>	<b>151</b>	<b>1,668</b>	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	<b>OPERATIONAL MANAGEMENT COMMITTEE</b>									
<b>Z038</b>	Replacement Vehicles	Mark Wilde	No external finance - funded by borrowing / general asset disposal receipts	306	322		628	76	552	It is anticipated that part of the replacement vehicle purchases for this financial year will be required to be re-phased in future updates of the financial forecast due to expected longer lead times from the tenders. This will be reviewed later in the year.
<b>Z049</b>	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	30	30		60		60	Capital funding is being built up to enable the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks once the St Annes hard sea defences have been completed.
<b>Z165</b>	Public Transport Improvements	Darren Bell	s106 Developer Contributions	30	120		150		150	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
<b>Z130</b>	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve	0	10		10		10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
<b>Z207</b>	St Annes Sea Wall	Charlie Richards	Specific Government Grant (Environment Agency)	2,571	29		2,600	178	2,422	Funding was secured in 2021/22 to initiate the development and delivery phase of this project. The planning phase has now commenced consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The EA have now approved the scheme and the final award is a total cost of £12.1m funded by EA Grant of £9.7m and the council's contribution of £2.4m. Following the planning phase it is proposed to start the construction phase Autumn 2023.
<b>Z190</b>	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	0	27		27		27	Charging units now installed and an invoice for 80% of costs has been paid. Remainder to be paid once the units are commissioned by August/September 2022.
<b>Z195</b>	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	0	35		35		35	The main project is now complete. Additional landscaping, surfacing and drainage works will be completed during 2022/23.
<b>Z199</b>	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	0	20		20		20	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered during 2022/23.
<b>Z216</b>	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve / Staining Parish Council	65	0		65		65	Plans for landscaping works are currently being developed with project completion anticipated to be during 2022/23.
<b>Z226</b>	North Beach Car Park Public Conveniences	Darren Bell	Capital Investment Reserve	150	0		150	1	149	Purchase order for the unit has been issued. Site surveys for construction of concrete base have been completed. Expected completion Autumn 22.
<b>Z227</b>	Stanner Bank Public Conveniences Refurbishment	Darren Bell	Capital Investment Reserve	58	0	20	78		78	F&D (June 22) approved an additional £20k fully funded from the Capital Investment Reserve. Expected delivery within 2022/23.
<b>Z228</b>	Carbon Neutral Vehicles	Mark Wilde	Capital Investment Reserve	34	0		34		34	Budget Council approved a new scheme for Carbon Neutral vehicles and it's recommended that two operational vehicles are replaced with electric vehicles during 2022/23 followed by the replacement of the mayoral car in 2023/24.
<b>Z229</b>	Cleaning Mechanical Sweeper Vehicle	Mark Wilde	Capital Investment Reserve	60	0		60		60	Machine now on order a following tendering process and delivery is expected early October.
<b>Z222</b>	Changing Places	Darren Bell	Capital Investment Reserve / Specific Grant	0	0	40	40		40	External funding awarded March 22. Full Council agreed 10% match funding and draw down for Phase 1 (April 2022). Total funding to deliver 3 changing places facilities by March 2024 is £120,000. The first facility at North Beach Windsports Centre to be completed by August/September 2022. Initial £45k external funding received. Negotiations for Lowther and Kirkham sites have been initiated with potential options being explored.
	<b>Sub total</b>			<b>3,304</b>	<b>593</b>	<b>60</b>	<b>3,957</b>	<b>255</b>	<b>3,702</b>	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>									
<b>Z010</b>	Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	186	187	1,503	331	1,172	The grant programme is now progressing as normal and all of the funding is expected to be fully committed by the end of the financial year.
<b>Z161</b>	Housing Needs Grant	Mark Evans	DFG Grant Repayments	0	55		55		55	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. Funding has been used in previous years for specific community information events. Planning of a 2022/23 programme of events is underway as part of the HMO Inspection project.
<b>Z107</b>	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	0	1		1		1	Four WCCTV rapid deployable cameras with accessories have been purchased and two have been deployed at Lytham Windmill and Park View. The other two are available for deployment on submission of an application. This is the residual funding.
<b>Z201</b>	Hydration Points	Darren Bell	Capital Investment Reserve	0	60		60	6	54	A drawdown request for a small number of hydration points was approved in March 2022. Four wall mounted units have been installed with signage being designed. Two free-standing units are on order, to be installed late summer/early Autumn 22.
<b>Z205</b>	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	0	41		41		41	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract has been awarded and it is anticipated that the survey will be completed during 2022/23.
<b>Z208</b>	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	0	260		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
<b>Z230</b>	Replacement of Town Centre CCTV Systems	Ian Curtis	Capital Investment Reserve	79	0		79		79	A capital bid was submitted for the replacement of the Town Centre CCTV systems in St Annes, Lytham and Kirkham. A decision was taken to work with Wyre Council to commission a consultant to progress the project. A competitive exercise to commission the consultant is about to start.
<b>Z186</b>	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	0	19		19		19	Take up of trees for the "15 Trees for 15 Parishes" scheme was not as high as envisaged. The Carbon Neutral Working Group had previously requested that the funds were slipped to allow planting during the 2022/23 planting season.
	<b>Sub total</b>			<b>1,209</b>	<b>622</b>	<b>187</b>	<b>2,018</b>	<b>337</b>	<b>1,681</b>	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2022/23 £000	Slippage B/F from 2021/22 £000	Adjustments from 04/03/22 £000	Updated Budget 2022/23 £000	Expenditure to 31/07/22 £000	Variance £000	Budget Holder Comments
	<b>PLANNING COMMITTEE</b>									
<b>Z138</b>	St Annes Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	123		123		123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation, have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of an enhanced Pier Link project in accordance with the decision made by Planning Committee on 22 June 2020. The Pier Link project now forms part of a wider suite of works proposed as part of the St Annes Town Centre Masterplan, which are in turn subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
<b>Z185</b>	St Annes Road West – Square to Pier link and Gateway	Charlie Richards	Capital Investment Reserve	110	0		110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan, which in turn is subject to a bid to the Levelling Up Fund. The scope of the project will be reviewed once the outcome of the bid is known.
<b>Z139</b>	Lytham Regeneration Schemes	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	800	0		800		800	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan currently programmes the commencement of the Clifton Street Works (£750k) during 2022/23. Additional funding has been applied for as part of the UK Shared Prosperity Fund (UKSPF) submission, the outcome of which is expected in October/November. The UK SPF funding award will be phased and so delivery of the project will need to be reviewed accordingly. The Lytham Beach Lighting Scheme (£50k) is programmed for delivery during the current financial year.
<b>Z136</b>	Kirkham Public Realm Improvements	Charlie Richards	S106 Developer Contributions / Capital Investment Reserve	0	2		2		2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
<b>Z158</b>	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	121		2,121		2,121	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024. It is expected that LCC will require the funding to be transferred to them during the latter stages of the project and so is likely to be spent during 2022/23.
<b>Z172</b>	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	0	5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during 2022/23.
<b>Z193</b>	Future High Street Fund: Kirkham	Charlie Richards	Specific Grant	4,417	551	520	5,488	3	5,485	In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. During 2021/22 the Council purchased 2 properties within Kirkham Town Centre for restoration alongside the Kirkham Heritage Action Zone Scheme. Council approved a funded budget increase of £845k (£520k in 2022/23 and £325k in 2023/24) in July 2022 fully funded from Lancashire County Council grant.
<b>Z203</b>	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	0	115	-55	60	60	0	Planning Committee in April 2022 approved that, subject to the Parish Council entering into a legally binding agreement to return the funding should it not be utilised in accordance with the agreed terms, Committee authorise transfer of £60,000 (£35,000 funded from Sn 106 monies held to improve the public realm in Elswick Village and £25,000 from the approved capital programme) to Elswick Parish Council for use in the formation of a new village green in Elswick village in line with the details approved under planning permission 20/0390. The project is now completed and the funds have been transferred to the Parish Council.
<b>Z204</b>	Kirkham Heritage Action Zone	Charlie Richards	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,030	716		1,746	39	1,707	This is a 4 year programme (2020-2024) with spending being spread across the programme period. Delays have resulted from the Coronavirus pandemic and officers have been working with Historic England to agree a reprofiling of the spend to minimise the loss of grant. Historic England have confirmed that £224k has been removed from the scheme funding and the programme has been adjusted for this reduction in grant and the related expenditure.
<b>Z218</b>	25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	S106 Developer Contributions	150	0		150	150	0	Scheme approved at Finance & Democracy Committee 29th March 2021. It was phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at start on site and the remainder 75% on project completion once the units are allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations. The project has now been completed and all payments transferred.
	<b>Sub total</b>			<b>8,507</b>	<b>1,633</b>	<b>465</b>	<b>10,605</b>	<b>252</b>	<b>10,353</b>	
	<b>Total Expenditure</b>			<b>14,009</b>	<b>3,544</b>	<b>852</b>	<b>18,405</b>	<b>995</b>	<b>17,410</b>	

**UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - BY SCHEME**

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCE &amp; DEMOCRACY COMMITTEE</b>					
Z188 Purchase of Land Adjacent to Squires Gate Station	6				
<b>Sub total</b>	6	0	0	0	0
<b>TOURISM &amp; LEISURE COMMITTEE</b>					
Z112 Fairhaven Lake & Promenade Gardens Restoration	250				
Z097 Promenade Footways	155	40	40	40	40
Z176 Staining Playing Fields Development Scheme	43				
Z179 Coastal Signage Improvements	61				
Z192 Fylde Sand Dunes Improvement Scheme	11				
Z197 Blackpool Road North Playing Fields drainage	26				
Z212 Park View Drainage Improvement Scheme	64				
Z213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme	217				
Z214 Play Area Improvements	43				
Z219 Fairhaven Kiosk / Ice Cream Bar Project	345				
Z220 Boating Pool Safety Improvements	51				
Z221 North Beach Windsports Centre	250				
Z223 Petanque Court - Budget Council March 2022	13				
Z224 Play Area - Blackpool Road North Playing Field - Budget Council March 2022	125				
Z225 Improvements to Children's Play Areas - Budget Council March 2022	100				
Z231 Lytham St Annes Art Collection Display Options	65				
<b>Sub total</b>	1,819	40	40	40	40
<b>OPERATIONAL MANAGEMENT COMMITTEE</b>					
Z038 Replacement Vehicles	628	971	791	1,251	359
Z049 Car Park Improvements	60	30	30	30	30
Z165 Public Transport Improvements	150				
Z130 Fairhaven and Church Scar Coast Protection Scheme	10				
Z207 St Annes Sea Wall	2,600	7,480	1,870		
Z190 Charging Infrastructure for Electric Taxis	27				
Z199 Outdoor Digital Signage	20				
Z216 Staining Drainage Improvement Scheme	65				
Z226 North Beach Car Park Public Conveniences	150				
Z227 Stanner Bank Public Conveniences Refurbishment	78				
Z228 Carbon Neutral Vehicles	34	27			
Z229 Cleaning Mechanical Sweeper Vehicle	60				
Z222 Changing Places	40	80			
<b>Sub total</b>	3,957	8,588	2,691	1,281	389
<b>ENVIRONMENT, HEALTH &amp; HOUSING COMMITTEE</b>					
Z010 Disabled Facilities Programme	1,503	1,317	1,317	1,317	1,317
Z161 Housing Needs Grant	55				
Z107 Rapid Deployment CCTV Replacement Projects	1				
Z201 Hydration points	60				
Z205 Fylde Affordable Housing Delivery Programme	41				
Z208 Affordable Housing Scheme, Lytham Road, Warton	260				
Z230 Replacement of Town Centre CCTV Systems - Budget Council March 2022	79				
Z186 Tree Planting Scheme	19				
<b>Sub total</b>	2,018	1,317	1,317	1,317	1,317
<b>PLANNING COMMITTEE</b>					
Z138 St Annes Regeneration Schemes	123				
Z185 St Annes Road West – Square to Pier link and Gateway	110				
Z139 Lytham Regeneration Schemes	800				
Z136 Kirkham Public Realm Improvements	2				
Z158 M55 Link Road (Inc. S106 monies for design work)	2,121				
Z172 St Annes Pier - Coastal Revival Fund	5				
Z193 Future High Street Fund: Kirkham	5,488	1,008			
Z203 Elswick Village Green	60				
Z204 Kirkham Heritage Action Zone	1,746	622			
Z218 25 Victoria Road St Annes Y-Pad Scheme	150				
<b>Sub total</b>	10,605	1,630	0	0	0
<b>Total Expenditure</b>	<b>18,405</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>

**UPDATED 5 YEAR CAPITAL PROGRAMME 2022/23 TO 2026/27 - FINANCING**

	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000	Estimate 2026/27 £000
<b>FINANCING:</b>					
Capital Receipts - General Asset Sales	75	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,260	1,237	1,237	1,237	1,237
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	55				
Section 106 Monies - St Annes	73				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	121				
Section 106 Monies - Public Transport Improvements	150				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	263	168			
Section 106 Monies - Fylde Affordable Housing Delivery Programme	41				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	0				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	150				
Capital Investment Reserve	2,673	27			
M55 Link-Road Reserve	2,000				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	345				
Funding Volatility Reserve - St Annes Sea Wall	0	2,300			
Other External Finance (see analysis below )	10,127	6,802	1,950	80	80
Direct Revenue Finance	0				
Prudential Borrowing	622	971	791	1,251	359
<b>Total Financing</b>	<b>18,405</b>	<b>11,575</b>	<b>4,048</b>	<b>2,638</b>	<b>1,746</b>
<b>Total surplus (-) / shortfall in year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cumulative surplus (-) / shortfall</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

See note below for external funding available to finance the above schemes:

<b>Other External Finance: Analysis</b>					
LSP Performance Reward Grant Reserve	1				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	2,600	5,180	1,870		
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	4,968	683			
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	243	80	80	80	80
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	11				
Heritage Lottery Fund - Fairhaven Restoration Project (Remainder of £1.476m)	366				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Central Government - Charging Infrastructure for Electric Taxis	27				
Wesham Town Council	0				
Elswick Parish Council (Elswick Village Green)	0				
Kirkham Town Council (Kirkham Heritage Action Zone)	95				
External Grants - Lancs Env Fund (Elswick Village Green)	0				
External Grants - Pocket Parks (Elswick Village Green)	0				
External Grants - Historic England (Kirkham Heritage Action Zone)	661	272			
External Grants - Historic England - Additional Grant (Kirkham HAZ)	29	10			
Private Sector / Other (Kirkham Heritage Action Zone)	548	172			
Changing Places - Department for LevellingUp, Housing and Communities	28	80			
Lancashire County Council - Kirkham Futures	520	325			
	10,127	6,802	1,950	80	80

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	12
<b>GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23 - POSITION AS AT 31<sup>st</sup> JULY 2022</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31<sup>st</sup> July 2022 and specifically for those areas under the remit of the Committee.

### SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31<sup>st</sup> July 2022 and feedback received from budget holders.

### LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 31<sup>st</sup> July 2022:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

### FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566

e-mail: [paul.o'donoghue@fylde.gov.uk](mailto:paul.o'donoghue@fylde.gov.uk)

# **GENERAL FUND REVENUE BUDGET MONITORING REPORT 2022/23**

## **POSITION AS AT 31<sup>ST</sup> JULY 2022**

### **Summary**

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 31<sup>st</sup> July 2022. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

### **1. Background**

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 31<sup>st</sup> July 2022.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2022/23 budget at its meeting on 3<sup>rd</sup> March 2022. Subsequently on 23<sup>rd</sup> June 2022 the Finance and Democracy Committee approved the financial outturn position for 2021/22. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2021/22 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2022/23.

### **2. Budget Rightsizing Exercise**

For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process will be repeated during 2022/23 and the resulting changes will be reflected in the latest budgets and updates to the Councils Financial Forecast.

### **3. Conclusions**

The Council has seen particular volatility in expenditure and income levels since the commencement of the pandemic which has required that the Council continues the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability to be maintained.

As a consequence of the uncertainty about the impact of the pandemic on national public finances, the Government implemented a one-year Spending Review for 2022/23 and the Council, as with all Local Authorities, received a one-year funding settlement for the year. This was the second year running that the funding settlement was for one-year only. The MTFs report presented to Council in March 2022 sets out the full context of the financial landscape of the council, including an assessment of the key financial risks which primarily relate

to uncertainties around reviews of the future funding regime for local government. The report can be found at this link: [MTFS Report March 2022](#).

UK CPI was 0.7% in March 2021 but thereafter began to steadily increase. Initially driven by energy price effects and by inflation in sectors such as retail and hospitality which were re-opening after the pandemic lockdowns, inflation then was believed to be temporary. Thereafter price rises slowly became more widespread, as a combination of rising global costs and strong demand was exacerbated by supply shortages and transport dislocations. The surge in wholesale gas and electricity prices led to elevated inflation expectations. CPI for July 2022 registered 10.1% year on year, up from 9.4% in June 2022. Increasing inflation is exerting significant upward pressure on prices for utilities and on supplies and services across all sectors of the economy, which in turn increases the base costs for both revenue and capital budget items. The situation is particularly acute in the construction sector where supply chain issues and price increases are combining to put increased risks on the delivery of capital programme schemes. This is likely to be a continuing issue for the council during 2022/23 and this has resulted in current scheme delays and reviews on scheme costings.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Council's website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

In light of the potential for future general reductions in central government funding from 2023/24 onwards, the Council needs to continue with the approach to delivering savings and efficiencies which have helped deliver balanced budgets and provided contributions to reserves over recent years.

Through continued focus on the importance of financial stability the Council has delivered a significant savings programme in recent years and has continued to reduce overheads wherever possible. Ongoing modernisation work and business improvement will continue to make Council services more efficient, save money and maintain high quality frontline services to customers. For Fylde Council to continue to successfully meet the new challenges that it faces it is vital that this approach continues and that all reasonable opportunities for further cost-reduction measures and for the generation of additional income are seriously considered. Prudent financial management in previous years has provided a level of reserves which allows the necessary time to determine how this council can best respond to the challenges ahead.

We are now just past the first quarter of 2022/23 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out to Council in March 2022 and updated to Finance & Democracy Committee in June 2022 remain alongside the significant additional risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

Appendix A

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end
Favourable variance against latest budget
Adverse variance against latest budget
Projected adverse outturn variance

FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS

Service Area	Detailed Description	Full Year Budget £	Budget as at Period 4 £	Actual & Commitments as at Period 4 £	Variance as at Period 4 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	1,022,639	3,499,060	3,365,631	-133,429	FAVOURABLE	RED	All Budget Holders	The budget forecast which was approved by Council in March 2022 assumes employee cost savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2022/23 onwards. The actual spend to date shown does not include any pay award as it is yet to be agreed. The budgeted pay award assumes a 2.75% increase. This budget will be kept under review during the remainder of the financial year and may be adjusted as part of future budget right-sizing exercises and confirmation of the agreed pay award.
Utilities	Electricity	92,827	30,942	7,627	-23,315	FAVOURABLE	RED	Andrew Loynd	The current underspend is as a result of outstanding bills that have not yet been processed. It is expected that, with the increase in electricity costs, across the year the budget will be significantly overspent.
	Gas	44,800	12,933	18,835	5,902	ADVERSE	RED		Costs have significantly increased. Although expenditure should decrease over summer months this will rise over winter.
Council Assets / Building	Repairs & Maintenance	188,445	62,815	114,100	51,285	ADVERSE	RED	Darren Bell	Additional costs for planned and reactive building maintenance. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Human Resources	Training Exps - qualifications	25,000	8,333	480	-7,853	FAVOURABLE	BLUE	Alex Scrivens	Personal Development Appraisals are not yet due to be completed until 31/09/22, anticipated to be spent to budget at year end.
Communications and PR	Media Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		We have covered a PR summer campaign period and will be reviewing Autumn / Winter campaigns for marketing spending, anticipated to be spent to budget at year end.
Computer Services	Purchase of Computer Equipment	186,975	62,325	118,341	56,016	ADVERSE	BLUE	Ross McKelvie	The budgets shown include a healthy slippage which will be used to develop the device, virtual infrastructure and enhancement of cyber going forward, with an exploration of solutions currently underway which should see normalisation through both budgets shown after implementation.
	Computer - Development Costs	275,427	91,809	16,861	-74,948	FAVOURABLE	BLUE		
St Annes Public Offices	Legal Fees and Court Costs	0	0	6,000	6,000	ADVERSE	RED	Darren Bell	Legal fees incurred regarding the ground rent of the re-development of the Public Offices Site.
Pleasure Island/Salters Wharf	Consultants Fees	120,000	40,000	0	-40,000	FAVOURABLE	BLUE	Mark Evans	Phasing of expenditure - anticipated to be spent to budget at year end.
	LCC - Lancashire Economic Recovery Grant	-108,000	-36,000	0	36,000	ADVERSE	BLUE		The grant claim process with Lancashire County Council is currently being finalised and payment will be received next month.

REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)

Appendix A

Key

BLUE
GREEN
AMBER
RED

Variance currently showing but expected to be on target at year end
Favourable variance against latest budget
Adverse variance against latest budget
Projected adverse outturn variance

TOURISM AND LEISURE COMMITTEE									
Service Area	Detailed Description	Full Year Budget £	Budget as at Period 4 £	Actual & Commitments as at Period 4 £	Variance as at Period 4 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Sports Development	PCC - Safe Communities Project	26,750	8,917	300	-8,617	FAVOURABLE	BLUE	Ian Brookes	Phasing of expenditure - anticipated to be spent to budget at year end. Delivery of the project has been moved to after the summer holiday period
	Weight Management Activities	41,863	13,954	2,001	-11,953	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.
St. Annes-Leisure (Strategic)	Crown Green Bowling	0	0	-5,200	-5,200	FAVOURABLE	GREEN	Lisa Foden	Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Games Site Fees	-34,112	-11,370	-37,110	-25,740	FAVOURABLE	GREEN		Additional unbudgeted income. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Lytham-Parks (Non-Strategic)	General Maintenance of Grounds	4,106	1,369	7,715	6,346	ADVERSE	RED		Essential maintenance costs incurred during 2022/23. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Parks Developmnt - Lytham & St Annes	Drives and Paths	18,000	6,000	0	-6,000	FAVOURABLE	BLUE	Tim Dixon	Phasing of expenditure - anticipated to be spent to budget at year end.
Management of the Arts & Heritage Assets	Support to Arts	7,206	2,402	17,763	15,361	ADVERSE	RED		Additional costs incurred for management of the arts to be funded by Arts Council England grant. The budget will be kept under review during the remainder of the financial year and adjusted as a funded budget increase.
Coast and Countryside	Consultants Fees	45,716	15,239	45,736	30,497	FAVOURABLE	BLUE	Darren Bell	Profiling of the Sand winning Environmental studies - anticipated to be spent to budget at year end.
Fylde Sand Dunes Project	Other Miscellaneous Grants	-50,173	-16,724	-22,462	-5,738	FAVOURABLE	BLUE	Geoff Willetts	Outstanding grant payment has been followed up and it has been confirmed that the payment will be made.

**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**
**Appendix A**

Key

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Variance currently showing but expected to be on target at year end

Favourable variance against latest budget

Adverse variance against latest budget

Projected adverse outturn variance

**OPERATIONAL MANAGEMENT COMMITTEE**

Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
St Annes Square (Maintenance)	Reps & Mtce of Capital Schemes	45,000	15,000	0	-15,000	FAVOURABLE	BLUE	Darren Bell	An additional one off £25k has been built into this budget for 2022/23. This was for a rolling programme of maintenance to be managed by the Town Centre Manager. A programme of works is being developed.
Property Management Team	Miscellaneous Income	0	0	-5,525	-5,525	FAVOURABLE	GREEN		Additional unbudgeted income - Estates legal fees contribution. This will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Car Parking Fees	Car Parking Fees	-685,000	-228,333	-276,748	-48,415	FAVOURABLE	GREEN	Andrew Loynd	Due to the good weather and increased visitors it is anticipated that the annual income will be greater than expected. The budgets will be kept under review and adjusted as necessary as part of the budget right-sizing exercise to reflect this.
Off-Street Parking Enforcement	Decrim - Off-Street Pkng Fees	-40,000	-13,333	-21,388	-8,055	FAVOURABLE	GREEN		With an increase in visitors as per above the increase in parking contraventions has occurred resulting in a higher number of Penalty Charge Notices being issued. The budget will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
Stanner Bank Car Park	Ticket Issuing Machines	0	0	9,420	9,420	ADVERSE	RED		These are costs associated with operating and maintaining the barrier system out of hours. The budget will be kept under review during the remainder of the financial year.
Fleet	FMS Materials	140,670	46,890	58,331	11,441	ADVERSE	AMBER	Mark Wilde	There are a number of adverse and favourable variances in respect of vehicle costs. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Bartec - In Cab Technology	19,970	6,657	0	-6,657	FAVOURABLE	GREEN		
	Hire of Plant	13,631	4,544	11,072	6,528	ADVERSE	AMBER		
Fylde Waste Schemes	Replacement Waste Containers	75,000	25,000	57,386	32,386	ADVERSE	RED		A report is being presented to the Operational Management Committee in September 2022.
Cemetery and Crematorium	Interments	-200,000	-66,667	-96,929	-30,262	FAVOURABLE	GREEN	Rebecca Riley	There is increased demand for plots post pandemic. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Cremations	-1,070,000	-356,667	-297,876	58,791	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Memorial Income	-40,000	-13,333	-6,023	7,310	ADVERSE	AMBER		There has been a reduced demand for services from residents outside of the borough. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.

**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**
**Appendix A**

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Variance currently showing but expected to be on target at year end

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Projected adverse outturn variance

ENVIRONMENT, HEALTH & HOUSING COMMITTEE									
Service Area	Detailed Description	Full Year Budget £	Budget as at Period 4 £	Actual & Commitments as at Period 4 £	Variance as at Period 4 £	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Ukraine Scheme	Ukraine Sponsors 'Thank you' Payment	0	0	18,200	18,200	ADVERSE	BLUE	Edyta Paxton	Funded Budget Increase Report to be completed
	LCC Ukraine Scheme	0	0	-155,000	-155,000	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed
Homelessness	B&B	71,750	23,917	53,940	30,023	ADVERSE	RED	Kirstine Riding	The homeless service continues to see high demand for temporary accommodation with limited move on opportunities. The budget is partially offset by Housing benefit income which stands at £23k. The expected outturn position will be above the full year budget of £71k.
Housing Standards	Care & Repair Service	30,000	10,000	0	-10,000	FAVOURABLE	GREEN		Handyperson and Sanctuary Service now delivered by Preston Care and Repair. Awaiting invoice for 22/23. Service out for procurement as comes out of trial. Outturn position expected to be below budget as demand for service is still being gauged.
	Enforcement Notices	0	0	-5,368	-5,368	FAVOURABLE	GREEN		HMO inspection programme underway. Number of enforcement notices served as part of the programme. As at end of Qtr 1 74 inspections had been undertaken and 42 notices served. Currently no budget set for this income. Outturn position expected to be £10k.
Covid-19 Support	Unringfenced Covid Grant Support	241,070	80,357	13,250	-67,107	FAVOURABLE	BLUE	Tracy Manning	The Government provided un-ringfenced Covid support grant to all local authorities in 2021/22, with Fylde receiving £392k for the year and this is the remaining balance. This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	LCC - Practical Support for Self-Isolation	0	0	-137,155	-137,155	FAVOURABLE	BLUE		It is anticipated that LCC will seek a return of this uncommitted expenditure.
Covid-19 Contain Management Outbreak (COMF)	COMF Expenditure	47,985	15,995	576	-15,419	FAVOURABLE	BLUE		This budget will be kept under review as part of the ongoing response to the Covid pandemic throughout the remainder of the current financial year.
	Consultants Fees	28,000	9,333	3,220	-6,113	FAVOURABLE	BLUE		The team are continuing to work with food hygiene inspectors and it is anticipated that this budget will be fully spent this financial year.
Covid 19 - Household Support Fund	LCC - Household Support Funding	0	0	-267,830	-267,830	FAVOURABLE	BLUE	Chris Hambly	This funding has only recently been received and there are plans to expend the money on pensioner support for CTRS recipients, with grants to the food banks and CAB to support vulnerable households.
Environmental Protection Team	LCC - Covid-19 Support Grant	0	0	-19,959	-19,959	FAVOURABLE	BLUE		Funded Budget Increase Report to be completed in due course.
Community Safety Initiatives	Community Safety Initiatives	25,041	8,347	30	-8,317	FAVOURABLE	BLUE		Phasing of expenditure - anticipated to be spent to budget at year end.

**REVENUE MONITORING 2022/23 - Period 4 to July 31st 2022 (Variances in excess of £5K)**
**Appendix A**

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Variance currently showing but expected to be on target at year end

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PLANNING COMMITTEE									
Service Area	Detailed Description	Full Year Budget	Budget as at Period 4	Actual & Commitments as at Period 4	Variance as at Period 4	FAV / ADV	Alert	Budget Holder	Budget Holder Comments
Development Management	Planning Application Fees	-675,000	-225,000	-187,910	37,090	ADVERSE	RED	Mark Evans	Income from application fees is dependant upon the number and nature of planning applications submitted by third parties and so is outside the direct control of the council. The situation will continue to be monitored through the MTFS.
Planning Appeals	Planning Appeal Hearing Costs	65,000	21,667	0	-21,667	FAVOURABLE	GREEN		There have been no major planning appeals submitted during the year to date and so there has been no call on this budget at the time of reporting.
Planning Enforcement	Enforcement Costs	40,000	13,333	0	-13,333	FAVOURABLE	GREEN		Court action regarding the case this funding was set aside for was suspended due to the Coronavirus pandemic in line with Government guidance. Processing of the enforcement case has recommenced, although expenditure may be delayed as the courts recover from their backlog of cases.
Planning Policy	Local Devlpmnt Framework Costs	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		The council is in the process of preparing two Supplementary Planning Documents which wil require funding from this budget later in the financial year.
Development Management Team	Consultants Fees	30,000	10,000	0	-10,000	FAVOURABLE	GREEN	Paula Huber	This funding is ring fenced following the increase income from planning application fees in 2018. The budget could be utilised dependant on the level and complexity of planning applications over the remainder of the year.
Regeneration Team	Consultants Fees	15,000	5,000	0	-5,000	FAVOURABLE	BLUE		Growth Lancashire review of Kirkham Futures - phasing of expenditure - anticipated to be spent to budget at year end.

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEMOCRATIC SERVICES	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	13

### REPORTS OF THE VARIOUS OUTSIDE BODIES

#### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY OF INFORMATION

On 25<sup>th</sup> April 2022, Council made appointments to the various outside bodies. These appointments followed recommendations from the various programme committees.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. This report deals with appointments within the remit of this committee. The last reports were submitted to the March 2022 cycle of meetings.

Included as an appendix to this report are the returned completed reporting forms and a list of outstanding reports/details of those bodies which have not met.

#### SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

#### INFORMATION ATTACHED

Outside Bodies Reports and Summary

#### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and to remain abreast of any issues that may have an impact on the residents of the borough or the council.

#### FURTHER INFORMATION

Contact: [democracy@fylde.gov.uk](mailto:democracy@fylde.gov.uk)

Finance & Democracy Committee		
Blackpool Airport and Hillhouse Enterprise Zone Project Board	Deputy Leader – Roger Small	Report attached below
Fylde Community Projects Fund	The Mayor – Ben Aitken	Report attached below
Growth Lancashire Ltd	Leader of the Council – Karen Buckley	Report attached below
Local Government Association (LGA)	Leader of the Council – Karen Buckley	Nil Return
North West Employers Organisation	Chair F&D – Karen Buckley (named substitute Vince Settle)	Report attached below
NW of England & Isle of Man Reserve Forces & Cadets Association	Edward Nash	Report attached below
South Fylde Line Community Rail Partnership	Vince Settle	Report attached below

## **Outside Bodies - Member Reporting Form**

### **Details**

**Councillor Name and Role on Outside Body** (*for example, Observer, Trustee, Director*):-

Roger Small board member

**Email**:-

**Period this report covers** (date):- June-September 2022

**Name of Outside Body**:- Blackpool Airport and Hillhouse Enterprise Zone

**How often does the organisation meet? And how often have you attended?**:-

Two monthly, 100% attendance

**Key issues arising for Fylde Borough Council**:-

*Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc*

Employment,

Investment in the area including Fylde

Government grants access

**Who did you inform of these issues within Fylde Borough Council?**:-

CEO

**In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?**:-

Absolutely

**Any further comments?**:-

## **Outside Bodies - Member Reporting Form**

### **Details**

Community Projects Fund

**Councillor Name and Role on Outside Body** (*for example, Observer, Trustee, Director*):-

Councillor Ben Aitken – panel member

**Email**:- cllrbaitken@fylde.gov.uk

**Period this report covers** (date):- Mayoral year, ie. May to May

**Name of Outside Body**:- Community Projects Fund

**How often does the organisation meet? And how often have you attended?**:-

The panel no longer meet and the applications are reviewed electronically

**Key issues arising for Fylde Borough Council**:-

*Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc*

None

**Who did you inform of these issues within Fylde Borough Council?**:-

n/a

**In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?**:-

Yes

**Any further comments?**:-

The fund enables community groups to undertake projects for the benefit of the Borough and is very worthwhile.

## **Outside Bodies - Member Reporting Form**

### **Details**

**Councillor Name and Role on Outside Body** (*for example, Observer, Trustee, Director*):-

Karen Buckley

**Email**:- [cllr.kbuckley@fylde.gov.uk](mailto:cllr.kbuckley@fylde.gov.uk)

**Period this report covers** (date):- up to 28 September 2022

**Name of Outside Body**:- Growth Lancashire

**How often does the organisation meet? And how often have you attended?**:-

Quarterly

One meeting in June since becoming a member.

**Key issues arising for Fylde Borough Council**:-

Growth Lancashire is focused on supporting businesses to grow. FBC became a member earlier this year when requesting a piece of work to review the Kirkham Futures Project. The membership is drawn from local authorities in Lancashire and business partners. Details of the company are available here: <https://www.growthlancashire.co.uk/>

*Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc*

Growth Lancashire have been commissioned to review the progress of the Kirkham Futures Project. They are partners on the UK Shared Prosperity Fund partnership board for FBC and will bring their expertise to that body.

**Who did you inform of these issues within Fylde Borough Council?**:-

Leadership Board

**In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?**:-

Yes.

**Any further comments?**:-

-

## **Outside Bodies - Member Reporting Form**

### **Details**

**Councillor Name and Role on Outside Body** *(for example, Observer, Trustee, Director):-*

Karen Buckley

**Email:-** [cllr.kbuckley@fylde.gov.uk](mailto:cllr.kbuckley@fylde.gov.uk)

**Period this report covers** (date):- up to 28 September 2022

**Name of Outside Body:-** North West Employers

**How often does the organisation meet? And how often have you attended?:-**

Annually and more frequently for those with positions in the organisation.

**Key issues arising for Fylde Borough Council:-**

*Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc*

Representation for employer pay negotiations and training needs.

**Who did you inform of these issues within Fylde Borough Council?:-**

Officers and colleagues as appropriate

**In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-**

As a member of NW Employers it is important to have representation.

**Any further comments?:-**

No

## **Outside Bodies - Member Reporting Form**

### **Details**

#### **Councillor Name and Role on Outside Body**

Edward J Nash – member.

**Email:-** [cllrenash@fylde.gov.uk](mailto:cllrenash@fylde.gov.uk)

**Period this report covers (date):-** 6 months to June 2022

**Name of Outside Body:-** North West and IOM Reserve Forces and Cadets.

**How often does the organisation meet? And how often have you attended?:-**

Annually, attended annually

**Key issues arising for Fylde Borough Council:-**

Request to rededicate the Armed Forces Covenant.

Canvass for reserves from staff

Have bronze, carry on to silver employers awards.

Need new representative from 2023

**Who did you inform of these issues within Fylde Borough Council?:-**

Edyta Paxton.

**In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-**

Yes – very much so.

**Any further comments?:-**

Enjoyed attending this outside body for the last ten years.

## **Outside Bodies - Member Reporting Form**

### **Details**

**Councillor Name and Role on Outside Body** (*for example, Observer, Trustee, Director*):-Vince Settle

**Email**:- [cllr.vsettle@fylde.gov.uk](mailto:cllr.vsettle@fylde.gov.uk)

**Period this report covers** (date):- May to August 2020

**Name of Outside Body**:- South Fylde Line Community Rail Partnership

**How often does the organisation meet? And how often have you attended?:-**

Meets every 3 months I always attend

**Key issues arising for Fylde Borough Council:-**

*Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc*

None.

**Who did you inform of these issues within Fylde Borough Council?:-**

N/A.

**In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-**

No. Issue can now be flagged up in Fylde committee meetings.

**Any further comments?:-**

No.

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
BLACKPOOL AIRPORT ENTERPRISE ZONE	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	14
<b>EXCLUSION OF THE PUBLIC - BLACKPOOL AIRPORT ENTERPRISE ZONE PROGRESS REPORT</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### RECOMMENDATION

*Members are invited to consider passing a resolution concerning the exclusion of the public from the meeting in accordance with the provisions of Section 100A (4) of the Local Government Act 1972 on the grounds that the business to be discussed is exempt information as defined under paragraph 3, information relating to the financial or business affairs of any person (including the authority holding that information).*

### STATUTORY BACKGROUND

1. Section 100A of the Local Government Act 1972 requires all council and committee meetings to be open to the public except<sup>1</sup> to the extent that they are excluded by a resolution.
2. Councillors can only pass a resolution to exclude the public from a meeting during an item of business if it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item there would be disclosure to them of exempt information.
3. The categories of information that are “exempt information” are described in schedule 12A to the act.

### FINANCIAL OR BUSINESS INFORMATION

4. Information relating to the financial or business affairs of any particular person (including the authority holding that information) can be exempt information. But it is only exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

### CONSIDERATION OF WHETHER TO EXCLUDE THE PUBLIC

5. Like any resolution, a resolution to exclude the public needs to be proposed and seconded. It can be debated under the normal rules for debates. If there is a debate, councillors should be careful not to disclose any of the information in the potentially exempt report during the debate.
6. In deciding whether to exclude the public, councillors will want to consider the following questions:
  - a. What is the public interest in maintaining the exemption? In other words, what damage would be done by the information in the report entering the public domain?
  - b. What is the public interest in disclosing the information? There is always a public interest in the openness, accountability, and transparency of public bodies, and in demonstrating proper stewardship of public funds.

<sup>1</sup> Section 100A also requires the public to be excluded during discussion of information furnished to the council by a Government department upon terms which forbid the disclosure of the information to the public and information which is forbidden to be disclosed to the public by law or a court order.

- c. Does the public interest in maintaining the exemption outweigh the public interest in disclosing the information? The public can only be excluded if the answer to that question is “yes”.

# DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF TECHNICAL SERVICES	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2022	15
<b>EXCLUSION OF THE PUBLIC</b> <b>REVISED PROPOSAL FOR THE DISPOSAL OF TOURISM AND LEISURE BUILDING, CLIFTON DRIVE SOUTH, ST ANNES</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

## RECOMMENDATION

*Members are invited to consider passing a resolution concerning the exclusion of the public from the meeting in accordance with the provisions of Section 100A (4) of the Local Government Act 1972 on the grounds that the business to be discussed is exempt information as defined under paragraph 3, information relating to the financial or business affairs of any person (including the authority holding that information).*

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  - b. What is the public interest in disclosing the information? There is always a public interest in the openness, accountability, and transparency of public bodies, and in demonstrating proper

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stewardship of public funds.

- c. Does the public interest in maintaining the exemption outweigh the public interest in disclosing the information? The public can only be excluded if the answer to that question is “yes”.