



Agenda

Tourism and Leisure Committee

Date:	Monday, 23 May 2022 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman)</p> <p>Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Matthew Lee, Cheryl Little, Kiran Mulholland, Vince Settle, Elaine Silverwood.</p>

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 10 March 2022 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	Improvements to Blackpool Road North Playing Fields Play Area	3 - 8

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
HEAD OF CULTURAL SERVICES	TOURISM AND LEISURE COMMITTEE	23 MAY 2022	4

IMPROVEMENTS TO BLACKPOOL ROAD NORTH PLAYING FIELDS PLAY AREA

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

This report sets out the details of a scheme included in the current Council's 2022/2023 Capital Programme for improvements to the play area at Blackpool Road North Playing Fields. The works include the extension and replacement of playground surfacing, fencing and play equipment. The 2022/2023 Capital Programme already includes the sum of £125,000 to deliver the works approved at Budget Council in March 2022. The proposed improvements form part of a wider site masterplan agreed with the local community and ward members. The scheme has now been tendered and the report sets out the details of the tender process and makes a recommendation to proceed.

RECOMMENDATIONS

The Tourism and Leisure Committee is requested:

1. To authorise the drawdown of the capital expenditure of £125,000 in respect of the approved capital scheme 'Play Area, Blackpool Road North' in 2022/23 as detailed within the report.
2. To approve the letting of the contract to Kompan Ltd for the sum of £116,795 to carry out the scheme as outlined in this report.
3. To authorise the drawdown of the capital expenditure of £8,205 to be used a contingency for the above project as outlined in this report.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure Committee 6th January 2022

Supported the progression of the proposed capital bid.

Budget Council 3rd March 2022

Approved an addition to the 22/23 Capital Programme fully funded from the Capital Investment Reserve to the sum of £125,000 in respect of the Play Area Improvements at Blackpool Road as detailed within this report.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓

REPORT

BACKGROUND

1. Officers from the Parks, Development and Leisure teams have been working with Elected Members, St Anne's Football Club and the 'Friends of BRNPF' (Blackpool Road North Playing Field) for several years on an improvement scheme to the playing fields on Blackpool Road North in St. Anne's.
2. The site is a valuable community resource used by large numbers of the local community for a range of outdoor activities namely, football, play, dog walking, running, competitions and events. The initial project brief was to address the poor state of the existing play area, however after initial consultation with the community, it was clear that the condition of the whole site needed to be addressed. Therefore, the group agreed that the wider project, in addition to play provision should also address car parking, general circulation, landscape, field drainage and club house facilities. The 'Ten Stage Park Development Process' has been adopted to take the project forward, and initial concept plans have been drawn up.
3. Significant drainage works have recently been undertaken including the replacement of the collapsed culvert, which runs the full length of the site and the addition of 2 additional lateral drains, that connect into the new culvert.
4. This report specifically covers the improvement to the children's play area element of the project.
5. A Capital Bid to the sum of £125,000 to be funded from the Capital Investment Reserve, was submitted, and approved by the Tourism & Leisure Committee on 6 January 2022. The purpose of the bid is to increase and improve the children's play facilities at the site, based on the needs of the local community.

PROCUREMENT PROCESS & EVALUATION

6. Officers led the procurement process on a 'design and build' basis, whereby the appointed contractor was required to provide a detailed design, supply the play equipment and all other materials, and carry out the installation works. The tender process was undertaken via a framework agreement using the Yorkshire Purchasing Organisation (YPO). The opportunity was advertised on 16 March 2022, via the Chest Procurement Portal with a submission deadline of 29 April 2022.
7. The suppliers were given a set of tender documents on which to base their submission. The first stage of the evaluation was a set of mandatory questions followed by quality/price questions. Fourteen companies were included on the framework and were invited to tender. Six expressions of interest were received, and six formal submissions were received. The evaluation of the mandatory requirements – company sustainability, experience, health and safety etc was scored as PASS/FAIL. All the tenderers fulfilled the mandatory requirements and proceeded through to the next stage of the evaluation process.
8. The six completed tenders have been evaluated on a 20% cost and 80% quality basis.
9. The price evaluation was conducted using the CIPFA % difference model. The model allocates the lowest price full marks, and other scores are calculated on the percentage difference of their price and the lowest.
10. Table 1 - the quality evaluation criteria with percentage.

Site Team and Sub-Contracting	10%
Range of Equipment and Play Value	20%
Design and Creativity	20%
Quality Management	10%
Method Statement and Programme	10%
Health and Safety	10%

11. Table 2 - the scoring methodology.

EVALUATION METHODOLOGY	
QUESTION RESPONSES	MARKS
Exceeds the requirement Exceptional demonstration by the Bidder of the relevant ability, understanding, experience, skills, resource & quality measures required to provide the supplies / services. Response identifies factors that will offer potential added value, with evidence to support the response.	5
Satisfies the requirement Demonstration by the Bidder of the relevant ability, understanding, experience, skills, and resource and quality measures required to provide the supplies / services, with evidence to support the response.	4
Satisfies the requirement with minor reservations Some minor reservations of the Bidder’s relevant ability, understanding, experience, skills, and resource & quality measures required to provide the supplies / services, with little evidence to support the response.	3
Satisfies the requirement with major reservations Considerable reservations of the Bidder’s relevant ability, understanding, experience, skills, and resource & quality measures required to provide the supplies / services, with little evidence to support the response.	2
Does not meet the requirement with little or no evidence to support the response to demonstrate that the Bidder has the ability, understanding, experience, skills, resource & quality measures required to provide the services.	1
The question is not answered or the response is completely unacceptable.	0

12. Table 3 - Price and Quality Evaluation Results

		Broxap		Caloo		Kompan		Play and Leisure		Playdale		Wicksteed	
Criteria	w	s	ws	s	ws	s	sw	s	sw	s	sw	s	ws
Site Team and Sub-Contracting	10	3	6	4	8	4	8	4	8	3	6	4	8
Please provide details for the main contacts involved in delivery of the project and details for any element of work you intend to subcontract, including how you													

would manage the sub-contractors to ensure quality delivery/performance.													
Range of Equipment and Play Value Please provide full details of the equipment included in the final design	20	3	12	3	12	5	20	4	16	4	16	4	16
Design and Creativity Detail how you will deliver high quality, innovative conceptual designs that fulfil the specified brief and budget.	20	2	8	3	12	5	20	3	12	4	16	4	16
Quality Management Detail how you will ensure the quality of the facility complies with all relevant legislation and applicable British standards. Your response must include full details of quality control procedures, membership of any relevant professional body(s) and ISO accreditation(s).	10	4	8	4	8	4	8	4	8	4	8	4	8
Method Statement and Programme Please provide full details of how the works for each stage of the project will be carried out.	10	3	6	4	8	4	8	4	8	4	8	4	8
Health & Safety Provide relevant up to date Health and Safety documents	10	3	8	4	8	4	8	3	8	4	8	4	8
Quality (total)		46		56		72		58		62		64	
Price (weighted score)		20		18.36		18.86		18.36		18.36		18.37	
Grand Total		66		74.36		90.86		76.36		80.36		82.37	

s= score, ws= weighted score

13. The highest scoring tenderer from the evaluation was Kompan Ltd.

14. Breakdown of costs:

Description	Broxap (£)	Caloo (£)	Kompan (£)	Play and Leisure (£)	Playdale (£)	Wicksteed (£)
Play equipment	86,335	55,020	66,165	71,788	47,626	54,811
Safety surfacing	21,710	55,699	41,579	34,800	30,149	48,885
Fencing and gates	0.00	8,754	8,486	10,593	11,562	11,789
Seating, litter bins	1,714	527	0.00	2,370	1,831	3,888
Installation	0.00	0.00	0.00	0.00	36,835	0.00
ROSPA inspection	400.00	0.00	565	450	450	578

Discount	0.00	0.00	0.00	0.00	-8,457	0.00
Total	110,159	120,000	116,795	120,001	119,996	119,951

15. Artist impression of the highest scoring tender submission is showed in Appendix A.

METHOD AND COST OF FINANCING THE SCHEME

16. Funding for the scheme is included within the approved Capital Programme for 2022/2023 for the sum of £125,000.
17. The tender cost will be £116,795, with a contingency budget of £8,205 to be held separately by Fylde Officers to be used on any unforeseeable works and/or required enhancements.

VALUE FOR MONEY AND DETAILS OF PROCUREMENT PATH

18. To ensure that value for money is achieved, a competitive and fair procurement exercise has been undertaken in accordance with the Council's contract procedure rules. Selection of the successful tenderer is on the basis that value for money is a key consideration, as well as the suitability and quality of the proposed improvements.

SUMMARY

19. The proposal is to award the contract to Kompan to the value of £116,795, with a contingency budget of £8,205 to be held separately by Fylde Officers to be used on any unforeseeable works and/or required enhancements.
20. This project will be completed by Autumn 2022.

IMPLICATIONS	
Finance	To authorise the drawdown of the capital expenditure of £125,000 in respect of the approved capital scheme 'improvements to the play area at Blackpool Road North Playing Fields' in 2022/23 as detailed within the report; and To approve the letting of the contract Kompan Ltd for the sum of £116,795 to carry out the scheme as outlined in this report, with a contingency budget of £8,205 to be held separately by Fylde Officers to be used on any unforeseeable works and/or required enhancements.
Legal	None arising from this report.
Community Safety	The scheme will improve the safe and accessibility of children's play facilities for the community. Works will comply with health and safety regulations.
Human Rights and Equalities	The scheme will improve accessibility to play facilities.
Sustainability and Environmental Impact	The proposals seek to incorporate low maintenance materials and to complement existing play provision. Lifecycle costs have been considered during the tender process.
Health & Safety and Risk Management	The tender specification will stipulate health and safety requirements in the design and construction of the scheme.

LEAD AUTHOR	CONTACT DETAILS	DATE
Mark Wilde	mark.wilde@fylde.gov.uk	10 May 2022

APPENDIX 1. Artist impression/Design

