

Performance Improvement Community Forum



Date	21 st December 2005
Venue	Studio Room, Lowther Pavilion, Lytham
Committee members	Keith Hyde (Chairman) John Dolan (Vice-Chairman) Albert Pounder and Thomas Threlfall.
Other Councillors	Bill Thompson
Officers	Dave Joy, Brian White, Paul Norris, Allan Oldfield, Penny Rose, Oliver Shimell and Peter Welsh
Others	None

1. Declarations of interest

Members were reminded that any personal/prejudicial interests should be declared as required by the Council's Code of Conduct adopted in accordance with the Local Government Act 2000.

2. Confirmation of minutes

RESOLVED: To approve the minutes of the Performance Improvement Community Forum meeting held on 21 November 2005 as a correct record for signature by the chairman.

3. Substitute members

No Substitute members were reported.

4. Implementing Electronic Government - Update Report Number 3

Allan Oldfield (Policy and Change Management Manager) presented an update report on progress made in Implementing Electronic Government. (A copy of the report was included in the agenda). The report provided members with details of the IEG (Implementing Electronic Government) programme at Fylde Borough Council and the latest information against the key performance measures in place to monitor progress as well as the final statement submitted to the Audit Commission.

Members scrutinised issues relating to the implementation of 'Smart cards', the need for public consultation on the Council's e-enabled services and the usage of lap-top computers provided to Members.

Following consideration the Forum RESOLVED to congratulate Mr Oldfield on the implementation of the IEG programme.

5. Listening Day - Final Report

Paul Norris (Community & Cultural Services Manager) presented the report on the outcomes and findings from the Community Listening Day held on 25th August 2005.

With the instigation of the Local Strategic Partnership (LSP) which had membership from the public, private and voluntary sectors that delivered a wide range of services to the community, Listening Day had developed into a wider consultation involving the other LSP members. The questionnaire used had evolved to focus on the key data that partner organisations needed to shape the future delivery of their services.

The finding from the Community Listening Day was another source of information that could be used by managers as a key reference and support document to their service plans and by Members to monitor that service delivery outcomes were in line with identified customer need

Members noted the various satisfaction responses to services and made particular reference to the facilities for young people and parks and open spaces. Responses to residents suggestions of where they would spend extra council tax and the positive response from the visitor survey were debated.

After considering the report the Forum RESOLVED to-

1. Note the findings contained within the report.
2. Recommend that this information be used to inform the 2006/07 budget process.
3. Thank everyone involved in making the Community Listening Day a success.

6. Budget

Brian White (Finance Manager) presented the report which provided members with a detailed update on the budget work undertaken to date, and that currently planned through to the Council meeting on February 27th to set the council tax for 2006/07.

Members questioned the usage of the usable part of the receipt from the sale of the housing stock following which Oliver Shimell (Overview & Scrutiny Officer) circulated a draft of a proposed budget matrix, which could be used to highlight preferred areas for possible budget cuts.

The Forum RESOLVED to convene an informal meeting of the Performance Improvement Forum on the 11th January (commencing at 5:00pm) in order to examine possible budget cuts through the use of the budget matrix.

7. Best Value Performance Indicator Monitoring 2005/06 Quarter 2

Oliver Shimell (Overview & Scrutiny Officer) presented the report which provided the present information on significant variances in Best Value Performance Indicators (BVPI's) for the second quarter of 2005/06.

Mr Shimell highlighted areas where performance indicators were under performing.

Following consideration the Forum RESOLVED-

1. To note the performance data presented.
2. That when the third quarter figures are received any continually under performing indicators be subject to further scrutiny.