

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MONITORING OFFICER	AUDIT AND STANDARDS COMMITTEE	20 SEPTEMBER 2018	5
CORPORATE GOVERNANCE ACTION PLAN			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report provides an action plan for those improvement actions identified within the corporate governance statement which the Committee considered and approved on 24 May 2018.

RECOMMENDATION

The Committee notes the action plan and that an update report will be brought to a future meeting of the committee.

SUMMARY OF PREVIOUS DECISIONS

24 May 2018 – Annual Governance Statement approved by committee

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	
Promoting Fylde as a great destination to visit (A Great Place to Visit)	

REPORT

- At the 24 May 2018 meeting of the Audit and Standards Committee, the committee approved the Annual Governance Statement with three actions identified for the 2018/19.
- The Action Plan was previously presented to the Audit and Standards Committee as a part of the Corporate Governance Statement and members sought an update on the completion of its actions. This report provides such an update.
- The action plan is detailed below and commentary on actions to date is given at paragraph 4.

No.	Area Requiring Action	Senior Responsible Officer	Completion Date
1	Material compliance with General Data Protection Regulations (GDPR)	Ian Curtis	25 th May 2018
2	Reviewing the effectiveness of the Project Management methodology and consider the pertinence of the current format	Alex Scrivens	End of November 2018
3	Ensure good governance arrangements are maintained	Corporate Governance Group, together with the newly appointed Head of Internal Audit	Ongoing

4. In terms of compliance with GDPR, the council has reviewed all main systems which process personal data, has introduced processes such as records of processing activity and has designed a Data Protection Officer. An on-going programme of training and awareness raising on GDPR is also taking place throughout the organisation.
5. With respect to ensuring good governance arrangements are in place, the Corporate Governance Group meets on a regular basis, comprising Director of Resources, Section 151 Officer, Head of Governance and Shared Head of Internal Audit. The Group keeps under review the various facets of the governance framework, and considers evidence regarding the governance of the authority, culminating with the production of the Council's Annual Governance Statement. During the course of 2018, the Council's Constitution is also being reviewed. This work is on-going with any proposals to be formally considered by both the Council's Audit and Standard Committee and Council in due course.
6. Work to review the effectiveness of the Project Management methodology is currently underway and will be completed by the end of November 2018, in line with the Action Plan timeframe.

IMPLICATIONS	
Finance	None arising from this report
Legal	None arising from this report
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Annual Governance Statement		Council offices