

## Cabinet



Date	12 July 2006
Venue	Town Hall, St Annes
Cabinet Members	John Coombes (Leader of the Council) Tim Ashton, Susan Fazackerley, Patricia Fieldhouse, Albert Pounder, Simon Renwick, Paul Rigby, Roger Small.
Other Councillors	Keith Hyde, Raymond Norsworthy, Dawn Prestwich, Martin Taylor, Heather Speak, Fabian Wilson.
Officers	Philip Woodward, Dave Joy, David Jenkinson, Paul Norris, Allan Oldfield, Clare Platt, Tracy Scholes, Paul Walker, Brian White, Andy Cain, Christine Miller, Peter Welsh, Allan Williams, Richard Wood,
Others	-

### 1. Declarations of interest

Members were reminded that any personal/prejudicial interests should be declared as required by the Council's Code of Conduct adopted in accordance with the Local Government Act 2000.

### 2. Confirmation of minutes

RESOLVED: To approve the minutes (as amended) of the Cabinet meeting held on 10 May 2006 as a correct record for signature by the Chairman.

### 3. Special urgency (Rule 16 Procedure Rules) Urgent business Cabinet procedure rules - Proposed lease of Derby Road offices

The Chairman reported that the following item had been received after the publication of the Agenda and it was agreed that the report should be considered by the Cabinet as a matter of urgency, in accordance with Section 100 of the Local Government 1972 (as amended) by reason of the need to seek an early decision thereon.

Councillor Paul Rigby, Cabinet Portfolio for Finance & Efficiency presented the report of the Executive Manager for Strategic Planning and Development, which provided details on outcomes of negotiations between officers and the Fylde PCT over their short-term use of the council's offices at Derby Road, and sought the agreement of the Cabinet.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to agree to the lease of Derby Road offices to the Fylde Primary Care Trust on the terms outlined in the report.

#### 4. Annual Efficiency Statement

Allan Oldfield, Executive Manager for Policy and Performance presented the report on the 2006/07 annual efficiency statement for Fylde that had been submitted to the Department for the Communities and Local Government (DCLG).

The Council had to submit an efficiency statement each year for the period 2005 to 2008 that outlined how £270,000 of efficiency savings would be achieved.

The Forward Looking Statement for 2006/07 had focused on a few significant savings as opposed to a multitude of smaller scale savings. However, Executive Managers and Portfolio Holders were committed to achieving smaller scale savings as part of the commitment to continuous improvement.

The majority of the efficiency savings, both cashable and non-cashable in 2006/07 would be achieved through the rationalisation of street scene services. Other areas where significant savings would be achieved included process improvement, procurement, productive time (which included the reduction of sickness and absence) and transactions with the customer.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to support the efficiency statement and ensure that the necessary efficiency savings are achieved in their respective service areas.

#### 5. Corporate Objectives

Councillor Susan Fazackerley, Cabinet Portfolio for Corporate Performance and Development presented the report of the Executive Manager for Policy and Performance which provided details of the corporate objectives agreed by the Council and outlined the process in place to review the objectives. The report was brought before the Cabinet to ensure that each member was aware of the review and their role in the process.

The corporate objectives were an important element of the Council's performance framework outlining what the Council was aiming to achieve at the highest level.

The corporate objectives were determined by a number of factors including local circumstances, national priorities, stakeholder feedback and statutory responsibilities.

As part of the performance management framework at Fylde, the Council was required to review the corporate objectives. The process and timetable outlined in the report would be applied to carry out a comprehensive review.

The corporate objectives cut across every service area in the authority and impacted on every portfolio holder. All the actions identified in service plans would be linked to the corporate objectives. The Executive Manager for Policy and Performance would collate any feedback from members and consider it as part of the research and analysis stage of the review process.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED-

1. To approve the process set out for the review of the corporate objectives at Fylde.
2. That the Cabinet takes every opportunity to promote engagement in the review process and requests that the Policy & Service Review Overview & Scrutiny committee is engaged throughout the process.

6. Performance Update From The Performance Improvement Scrutiny Committee

Councillor Keith Hyde, Chairman of the Performance Improvement Overview & Scrutiny committee presented the report and informed the Cabinet that a key part of the terms of reference of the Performance Improvement Scrutiny Committee was the monitoring of performance. This was undertaken through consideration of quarterly updates with final outturn figures presented at the May meeting.

At a recent Cabinet/Scrutiny workshop attended by Cabinet members and Scrutiny Chairmen and Vice-Chairmen it was agreed that as well as Portfolio Holders attending Scrutiny meetings when items relating to their Portfolio were being examined, there should be a reciprocal arrangement with Scrutiny Chairmen drawing items of importance or reporting back to Cabinet on the outcomes of Task and Finish Groups examining particular items.

Performance management was of critical importance to the council and the Performance Improvement Scrutiny Committee wished to draw to the attention of Cabinet its observations on the performance picture at least annually. Councillor Hyde went on to highlight some of some observations and commentary of the performance picture as a result of the 2005/06 performance report considered at the May meeting of the Committee at which Councillor Sue Fazackerley, the portfolio holder was in attendance. Councillor Keith Hyde reported that his main performance concerns centred on planning performance, sickness statistics and the customer services team performance in terms of calls answered.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED-

1. To note the performance report
2. For the Cabinet to receive performance exception reports at every meeting as part of the performance management framework

7. Vehicle Policy Statement

Councillor Tim Ashton, Cabinet Portfolio for Streetscene presented the report of the Executive Manager for Streetscene Services which informed members of the Cabinet that the Council was required under the terms of its Vehicle Operators Licence and Health & Safety requirements to produce a policy document which described 'How' it intends to manage its Vehicle fleet and associated activities. (A copy of the vehicle policy statement was circulated with the agenda)

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to note the report and approve the Vehicle Policy statement.

#### 8. Public Convenience Provision

Councillor Tim Ashton, Cabinet Portfolio for Streetscene presented the report of the Executive Manager for Streetscene Services which provided members of the Cabinet with an update of the work carried out by the Public Convenience Task & Finish Group set up under the auspices of the Policy and Service Review Scrutiny Committee (formally Community Forum) with a Final Report of the Public Convenience Task and Finish Group.

The aim of the Task and Finish Group (TFG) was to look into public convenience provision in its wider context with a view to formulating recommendations to take the current situation forward. Appended to the report was the Groups final report, which had been presented to the Policy and Service Review Scrutiny Committee the 18<sup>th</sup> May 2006. Councillor Ray Norsworthy chairman of the Policy and Service Review Scrutiny Committee was in attendance at the meeting to support the work of the task and finish group. However Councillor Norsworthy reported that he still had queries around a charging policy/income generated from the new public conveniences and would be seeking an update at a future meeting at his committee.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED-

1. To note the Final Report of the Task and Finish Group and to thank the members of the Group for the work undertaken.
2. To approve the recommendations of the Policy and Service Review Scrutiny Committee meeting of 18<sup>th</sup> May 2006 with respect to the future number and location of public toilets in Fylde.
3. To approve the joint procurement of a Public Convenience Service in partnership Wyre Borough Council
4. To approve the continued process of consultation with interested 3rd Party service providers

#### 9. CPA - District council framework from 2006

Dave Joy, Deputy Chief Executive, presented the report which provided Members with details of the Audit Commission's firm proposals for a revised framework for comprehensive performance assessment of district councils, which were scheduled to be implemented from autumn 2006.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED-

1. To note the content of the report and the revised framework.
2. That the Council seeks re-categorisation as soon as possible following consultation with the CPA Improvement Board.

10. Houses In Multiple Occupation (HMO) Licensing Policy

Councillor Patricia Fieldhouse, Cabinet portfolio for Community and Social Wellbeing presented the report of the Executive Manager for Consumer Wellbeing & Protection which informed the Cabinet that under the Housing Act 2004 local authorities were required to licence certain houses in multiple occupation. The policy, which was circulated with the agenda, had been developed as a common approach for Fylde and Wyre Borough Councils. It was also possible to charge fees for this licensing in order to recoup the associated costs and a common fee structure had also been developed by the two authorities.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED-

1. That the HMO licensing policy and associated fees be approved.
2. That delegated authority is given to the Executive Manager for Consumer Wellbeing and Protection, in consultation with the Community and Social Wellbeing Portfolio Holder, to amend the HMO Licensing Policy and fee structure in the future.

11. Local Area Agreements - Update

Councillor Albert Pounder, Cabinet portfolio for Customer Relations and Partnerships presented the report of the Executive Manager for Community & Cultural Services.

The report informed the Cabinet that Local Area Agreements (LAAs) were being promoted by the then Office of the Deputy Prime Minister as negotiated, joint-working, performance commitments, which cut across traditional functional operations delivered by all public bodies working (usually) within a County or Unitary Council area and bringing together a number of funding streams

The LAA was a three year agreement between Lancashire's public, voluntary, community and faith sectors. These partners had agreed a set of priority outcomes for Lancashire and had signed up to deliver these outcomes through the Local Strategic Partnership (LSP) in order to achieve greater efficiencies and performance outcomes at the local level.

Paul Norris, Executive Manager for Community & Cultural Services and Christine Miller, Partnerships Officer provided members with an update on funding arrangements for (LAAs).

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to note the progress on the LAA and the arrangements for governance and performance and the associated reward measures.

12. Revenue Outturn 2005/06

Councillor Paul Rigby, Cabinet portfolio for Finance and Efficiency presented the report of the Executive Manager for Finance which provided details of the actual revenue spending in 2005/06 by Business Units compared to the revised budget. The report also highlighted that in total revenue spending was £33,080 below the revised budget

of £8,416,430 approved by members in January and that the revised budget itself was £301,340 below the original budget making the total underspend for the year £334,420.

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to approve the final revenue outturn of £8,383,350 in 2005/06 representing a £33,080 underspend against the revised budget of £8,416,430.

13. Capital Out-turn report 2005-2006

Councillor Paul Rigby, Cabinet portfolio for Finance and Efficiency presented the report of the Executive Manager for Finance which provided the full-year out-turn on the council's capital investment programme for financial year ending 31<sup>st</sup> March 2006

In reaching the decision set out below, the Cabinet considered the details set out in the report before it and at the meeting and RESOLVED-

1. To approve the final capital expenditure of £3,394,059 which represents 94.4% of the revised budget as detailed in the report.
2. To approve additional slippage of £448,781 as out-lined in the report, and note the impact on the 2006/07 capital programme.