

DRAFT Fees and Charges Schedule 2019/20

Appendix A

FINANCE AND DEMOCRACY COMMITTEE	VAT Code	Unit Of Charge	Variable Charge Discretionary (D) Prescribed (P)	Approved 2018/19 Fees & Charges £	DRAFT 2019/20 Fees & Charges £
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<u>Revenues & Benefits Service</u>					
Council Tax Administration					
Recovery of admin costs in issuing summonses & liability orders	d	Each	D	75.00	72.50
Business Rates (NNDR) Administration					
Recovery of admin costs in issuing summonses & liability orders	d	Each	D	75.00	72.50
<u>Electoral Services</u>					
Register of Electors					
Sale of copies :- (a) Data Format	d	Each	P	20.00 plus £1.50 per 1000 names (or part)	20.00 plus £1.50 per 1000 names (or part)
- (b) Printed Format	d	Each	P	10.00 plus £5.00 per 1000 names (or part)	10.00 plus £5.00 per 1000 names (or part)
Price of a copy of return or declaration of election expenses (or accompanying document)	d	Each side	P	0.20	0.20
Sale of marked copies of Register / Absent Voters List					
- (a) Printed Format	d	Each	P	10.00 plus £2.00 per 1000 names (or part)	10.00 plus £2.00 per 1000 names (or part)
- (b) Data Format	d	Each	P	10.00 plus £1.00 per 1000 names (or part)	10.00 plus £1.00 per 1000 names (or part)

VAT Codes:

a = Standard Rate c = Exempt d = Outside Scope e = Zero Rated

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<u>Estates</u>					
Legal fees for Disposal of Freehold (including lease premiums / reverse premiums)					
Commercial:					
Up to £5,000	c	Per transaction	D	500.00	500.00
£5,000 - £10,000	c	Per transaction	D	825.00	825.00
£10,000 - £25,000	c	Per transaction	D	1,000.00	1,000.00
£25,000 - £50,000	c	Per transaction	D	1,250.00	1,250.00
Over £50,000	c	Per transaction	D	3% of transaction	3% of transaction
Charities and Community Groups					
Up to £5,000	c	Per transaction	D	100.00	100.00
£5,000 - £10,000	c	Per transaction	D	150.00	150.00
£10,000 - £25,000	c	Per transaction	D	250.00	250.00
£25,000 - £50,000	c	Per transaction	D	350.00	350.00
Over £50,000	c	Per transaction	D	1% of transaction	1% of transaction
Legal fees for Disposal of Leaseholds					
Commercial:					
New Lease Rent up to £7,500 pa	c	Per transaction	D	750.00	750.00
New Lease Rent over £7,500 pa	c	Per transaction	D	950.00	950.00
Lease Renewal	c	Per transaction	D	550.00	550.00

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Legal fees for Disposal of Leaseholds continued					
Charities and Community Groups:					
New Lease Rent up to £7,500 pa	c	Per transaction	D	250.00	250.00
New Lease Rent over £7,500 pa	c	Per transaction	D	350.00	350.00
Lease Renewal	c	Per transaction	D	150.00	150.00
Legal fees for Easements, Licences and Agreements					
Commercial:					
Garden Licences	c	Per transaction	D	250.00	250.00
Less than 1 year	c	Per transaction	D	350.00	350.00
Over 1 year	c	Per transaction	D	500.00	500.00
Licence Renewals	c	Per transaction	D	-	50.00
Charities and Community Groups:					
Garden Licences	c	Per transaction	D	50.00	50.00
Less than 1 year	c	Per transaction	D	50.00	50.00
Over 1 year	c	Per transaction	D	150.00	150.00
Licence Renewals	c	Per transaction	D	-	50.00
Legal fees for Assignment, Alterations and User Clause					
Commercial:					
Assignment without Guarantor / Rent Deposit	c	Per transaction	D	650.00	650.00

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Legal fees for Assignment, Alterations and User Cause continued					
Assignment with Guarantor / Rent Deposit	c	Per transaction	D	950.00	950.00
Licence to Alter	c	Per transaction	D	950.00	950.00
Commercial:					
Change of User Clause	c	Per transaction	D	750.00	750.00
Charities and Community Groups:					
Assignment without Guarantor / Rent Deposit	c	Per transaction	D	150.00	150.00
Assignment with Guarantor / Rent Deposit	c	Per transaction	D	250.00	250.00
Licence to Alter	c	Per transaction	D	350.00	350.00
Change of User Clause	c	Per transaction	D	150.00	150.00
Legal fees for Surrender /Re-Gear of Leasehold Interest					
Commercial:					
Surrender	c	Per transaction	D	750.00*	750.00*
Re-Gear of Leasehold	c	Per transaction	D	1,250.00*	1,250.00*
* represents a minimum – premium fees apply					
Legal fees for Statutory Management / Covenant Breach					
Commercial:					
S146 Notice	c	Per transaction	D	750.00	750.00
Other Covenant Breaches	c	Per transaction	D	650.00	650.00
Charities and Community Groups:					
S146 Notice	c	Per transaction	D	250.00	250.00

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Legal fees for Assignment, Alterations and User Cause continued					
Other Covenant Breaches	c	Per transaction	D	150.00	150.00
Legal Fees					
All transactions (most cases will be within the set price scale but more complex cases charges may exceed this)	c	Per transaction	D	500.00 – 1250.00	500.00 – 1250.00
<u>Civic Room Hire</u>					
Civil Ceremonies					
Monday - Friday	c	Per Ceremony	D	350.00	350.00
Saturday - Sunday and Bank Holidays	c	Per Ceremony	D	650.00	550.00
Corkage Charge – Celebratory drinks package with customers own drinks	c	Per Bottle	D	-	10.00
<u>Miscellaneous</u>					
Filming on Fylde Borough Land	c	Per Application	D	Negotiable	Negotiable

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