



MINUTES

Tourism and Leisure Committee

Date:	Thursday, 10 March 2022
Venue:	Town Hall, St Annes
Committee Members Present:	Councillor Michael Sayward (Chairman) Councillor Gavin Harrison (Vice-Chairman) Councillors Brenda Blackshaw, Karen Buckley, Peter Collins, Sue Fazackerley MBE, Matthew Lee, Cheryl Little, Elaine Silverwood, Ray Thomas.
External Representatives:	Tim Lince - Chief Executive & Artistic Director – Lowther Gardens Trust Teresa Mallabone - Chair – Lowther Gardens Trust
Officers Present:	Allan Oldfield, Mark Wilde, Adam Sugden, Lyndsey Lacey-Simone.

Public Platform

There were no requests to speak under the Public Platform arrangements.

Procedural Items

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

Councillor Sue Fazackerley declared a personal interest in item 4 on the agenda relating to Lowther Gardens Trust in so far as she is the Council's representative on Lowther Trust.

Councillor Elaine Silverwood declared a personal and prejudicial interest in item 4 on the agenda relating to Lowther Gardens Trust and withdrew from the meeting during the discussion and voting on the item.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Tourism and Leisure Committee meeting held on 6 January 2022 as a correct record for signature by the Chairman.

3. Substitute Members

The following substitutions were reported under Council Procedure Rule 23(c):

Councillor Karen Buckley for Councillor Peter Anthony.

Councillor Peter Collins for Councillor Tim Armit.

Councillor Ray Thomas for Councillor Vince Settle.

Decision Items

4. Lowther Gardens Trust - Renewal of Service Level Agreement including new Subsidy Request

Mark Wilde, Head of Parks, Leisure and Culture was invited to present the report.

By way of introduction, Mr Wilde reminded members that the Council currently has two Service Level Agreements with the operating company of Lowther Gardens Trust, Lowther Gardens (Lytham) Management Ltd, to provide a range of theatrical and cultural services at Lowther Pavilion and the delivery of ancillary services within Lowther Gardens.

Members were advised that the current Service Level Agreement for the theatrical/cultural services element expires 31 March 2022, and members were requested to consider the proposed terms and continuation of this Agreement, including a request to increase to the existing subsidy of £31,668 by an additional £12,000 per annum, to provide a total annual subsidy of £43,668 over a 3-year term commencing 1 April 2022. The rationale for the proposed increase was detailed in the report.

In addition to the above, it was reported that the supplementary Service Level Agreement between Fylde Council and Lowther Gardens Trust, covers several ancillary services to be delivered by Fylde Council within Lowther Gardens, including parks management, grounds maintenance, public conveniences, building maintenance, engineering service and leisure services. This Agreement also expires 31 March 2022, and members were requested to consider the terms and continuation of this Agreement as detailed in the report.

The following appendices (i) Lowther SLA Theatre Management (ii) Lowther SLA Ancillary Services and (iii) Draft 3-year plan 2022-2025 were circulated after the publication of the agenda.

At the conclusion of the presentation, the Chairman invited questions from members of the committee. These related to the following areas: work undertaken by the Trust during Covid; the ability/opportunities for the Trust to become self-sufficient/raise funds; impact/calculation of the VAT charges; invoicing arrangements; rationale/figures arrived at for the proposed subsidy increase; number of community sessions/safeguards in place to protect amateur/community performance groups; Council input to meetings of the Trust and the Trust's programme of work. The questions were addressed in turn by Mr Wilde, Mr Lince and Ms Mallabone as appropriate.

The Chairman invited Councillor Fazackerley to address the meeting in her capacity of the Council's representative on the Trust and in doing so, she gave her support to the work of Lowther Trust.

Following detailed consideration of this matter it was RESOLVED:

1. To recommend to Full Council an annual unfunded revenue budget increase of £12,000 to Lowther Gardens Trust in the years 2022/23, 2023/24, 2024/25. This would create a total annual subsidy of £43,668 per annum for the next 3 years.
2. That subject to the approval of Full Council of the additional funding in recommendation 1 above, to approve the continuation of the Service Level Agreement as set out in Appendix 1 of the report regarding the provision of theatre services at Lowther Pavilion by the operating company of Lowther Gardens Trust, Lowther Gardens (Lytham) Management Ltd.
3. To approve the terms and continuation of the Supplementary Service Level Agreement between Fylde Council and the Lowther Gardens Trust as set out in Appendix 2 of the report and summarised in the report.

(Councillor Peter Collins requested that his name be recorded as having voted against the above decision)

5. Park View Drainage Improvements

Allan Oldfield, Chief Executive presented the report relating to the Park View drainage improvement scheme.

The report provided details of the proposed delivery mechanism for improvements to the existing drainage system at Park View playing fields and sought approval from the Committee for expenditure up to the total sum of £40,000 within the approved Capital Programme in relation to this scheme. (Capital budget profiled as follows: 2021/22 - £1,000 and 2022/23 - £39,000). Details regarding this matter were set out in the report.

A copy of a plan of Park View Playing field highlighting the required drainage works was included as an appendix to the report.

The Chairman invited questions. These related to effect of the current drainage system on sports related activities/children playing. In addition, an assurance was sought on the likely effectiveness of the planned scheme. Mr Sugden addressed these points.

The importance attached to overseeing the tender process to ensure the ratio between price and quality was given due consideration was also highlighted. The Chairman gave an undertaking to do this.

Following consideration of this matter it was RESOLVED:

1. To authorise expenditure of up to £40,000 for the Park View Drainage Improvement scheme which is included within the Councils Capital Programme (budget profiled as follows: 2021/22 - £1,000 and 2022/23 - £39,000).
2. To delegate the engagement of the contractor to the Head of Technical Services based on using the Council's request for quotation tender procedure. The contractor with the most economically advantageous tender to the council will be appointed based on price and quality.
3. To approve the procurement approach with the use of quotations through the Chest procurement hub.
6. Nominations to Outside Bodies/ Working Groups

The Committee was invited to recommend nominations to the various outside bodies/working Groups (within the remit of the committee) for consideration at Full Council.

Following consideration of this matter it was RESOLVED:

1. To recommend the following nominations to the outside bodies for consideration by Council:
 - Lowther Trust - Councillor Sue Fazackerley
 - Lytham Town Trust - Councillor Ray Thomas.
 - Fylde Coast YMCA Partnership Board - Councillor Gavin Harrison.
 - Fylde Arts Association - Councillor Michael Sayward.
 - St George's Day Festival Committee - Councillor Cheryl Little.
 - Arts Partnership for Fylde - Councillor Michael Sayward.
 - Fairhaven Lake & Gardens Restoration Project Board - Councillor Michael Sayward.
 - Lytham Hall Partnership - Councillor Shirley Green.
 - Park View 4U Group - Councillor Michael Sayward
2. To recommend to Council the removal of the Arts Working Group Outside Body from the list of outside bodies due to the recent conclusion of its work.
3. To confirm the continued establishment of the Arts Service Review Working Group comprising: Councillors Peter Anthony, Sue Fazackerley, Gavin Harrison, Cheryl Little, Roger Lloyd, Michael Sayward, Vince Settle and Ray Thomas.
4. To note the reports from members currently serving on Outside Bodies.
5. To request that a review of the Protocol for Members serving on Outside Bodies be undertaken as a part of the work proposed on Constitution Review.

Fylde Borough Council copyright [2022]

You may re-use this document/publication (not including logos) free of charge in any format or medium. You must re-use it accurately and not in a misleading context.

The material must be acknowledged as Fylde Borough Council copyright and you must give the title of the source document/publication.

Where we have identified any third party copyright material you will need to obtain permission from the copyright holders concerned.

This document/publication was also available on our website at www.fylde.gov.uk

Any enquiries regarding this document/publication should be sent to the Town Hall, St Annes Road West, St Annes FY8 1LW, or to listening@fylde.gov.uk.