



DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	28 SEPTEMBER 2020	7
APPOINTMENT TO OUTSIDE BODIES/WORKING GROUPS			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Appointments to Outside Bodies are made at Council following recommendations from the programme committees for nominations from within their respective memberships.

Nominations and appointments for the 2020/2021 municipal year have been delayed due to the Coronavirus outbreak. The Coronavirus (Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) allowed local authorities to extend current appointments for an additional year until 2021, therefore all appointments made in 2019/20 remain in place throughout 2020/21 unless the council decides to change them.

Following changes to committee membership at Council on 20th July 2020 it is timely for the programme committees to review the current Outside Body appointments and put forward any recommend changes to membership to the next Council meeting scheduled for 19 October 2020.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. Members last reported in June 2020.

This report covers those nominations that relate to the Finance and Democracy Committee.

At the same time it seems prudent for the programme committees to review the current appointments to any working groups that relate to the terms of reference of the Finance and Democracy Committee that are currently established. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.

The report also provides details of a request to include the South Fylde Rail Users Group on the list of Outside Bodies for Fylde Council. The formalisation of the body has emerged from the discussions between the Leader of the Council and the Vice Chairman of the group, Councillor Vince Settle. The committee are also asked to recommend a mutually acceptable and appropriate representative on behalf of Fylde Council in the event that the South Fylde Rail Users Group is established as an outside body.

RECOMMENDATIONS

The committee is invited to:

1. recommend to Full Council that the South Fylde Rail Users Group is added to the approved list of Outside Bodies for Fylde Council.
2. nominate an appropriate elected member for Full Council to approve as the representative on the South Fylde Rail Users Group, if it is accepted on the Outside Bodies list.

3. recommend any nominations to the current outside bodies within the remit of the Finance and Democracy Committee for consideration by council,
4. confirm the membership to any working groups that relate to the terms of reference of the committee.

SUMMARY OF PREVIOUS DECISIONS

20th May 2015 - Council sought recommendations from individual programme committees as to nominations for representation.

6 July 2015 – Council confirmed the nominations from the programme committees.

11 April 2016 – Council confirmed the nominations from the programme committees.

3 April 2017 - Council confirmed the nominations from the programme committees.

16 April 2018 – Council confirmed the nominations from the programme committees

22 May 2019 – Council sought the recommendations from individual programme committees for nominations

20 July 2020 – Council noted and endorsed the list of current working groups.

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	√
Delivering the services that customers expect of an excellent council (Clean and Green)	
Working with all partners (Vibrant Economy)	√
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	
Promoting Fylde as a great destination to visit (A Great Place to Visit)	√

REPORT

1. The Council makes a number of appointments to outside bodies in each municipal year. In an election year these appointments are made at the AGM. In non-election years, these appointments are made at the last Council meeting of the municipal year.
2. Nominations and appointments for the 2020/2021 municipal year have been delayed due to the Coronavirus outbreak. The Coronavirus (Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) allowed local authorities to extend current appointments for an additional year until 2021, therefore all appointments made in 2019/20 remain in place throughout 2020/21 unless the council decides to change them.
3. Changes were made at Council on 20 July 2020 to committee memberships and it is now prudent for the programme committee to review the current appointments to the Outside Bodies within the remit of their committee as well as the value, in terms of contribution to the council, of retaining representation i.e. should the council continue to dedicate resource.
4. Any changes in representation or appointments on the Outside Bodies represented will be put forward to the next scheduled Council meeting for confirmation.
5. This report deals with the outside bodies that relate to the terms of reference for the Finance and Democracy Committee. The first table below includes the name of the body/group, the role/purpose and which elected member is the current appointee. The committee is invited to recommend nominations for consideration by Full Council.
6. Programme committees may wish to establish their own subject specific working groups to be set up when required in order to advise the parent programme committee on a particular topic/issue.

7. The second table below lists those working groups that relate to the terms of reference of the Finance and Democracy Committee that are currently established.
8. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.
9. It is important that the members nominated to represent the Council on outside bodies/working groups have an appropriate interest in the body/partnership/subject, can commit to positively represent the Council and be available to commit the time to attend the majority of the meetings involved.
10. The members nominated should ideally be a member of the programme committee to which the matter relates to.
11. The current protocol is that members are required to produce regular reports about the outside bodies on which they serve, currently every six months. It is the intention that this information will be made available to the programme committee members to which the external partnership relates.
12. The conclusion of any working group would be brought to committee in a formal report.

Table 1 - Finance and Democracy Committee- Outside bodies/partnerships

Outside body / partnerships	Role/Purpose	Frequency of meetings	Current representation
Blackpool Airport and Hillhouse Enterprise Zone Project Board	Responsible for the operational delivery of the two EZs, with a remit encompassing activity including commercial, financial, development, legal, planning, land, infrastructure, and highways works and, marketing and promotion.	As required	Chairman of Finance and Democracy – Councillor Karen Buckley
Fylde Community Project Fund	Decision making body allocating small grants to local volunteer groups and organisations from the Community Project Fund	3 x p/a plus smaller bids considered by email	The Mayor
North West Employers Organisation	Provides a network of support, advice and consultancy regarding human resources, policy and practice, leadership, development, organisational design and performance. It works with regional and national partners representing North West authorities as employers including consultation on pay and conditions.	Quarterly (4xp/a)	Chairman of Finance and Democracy (plus a named substitute) – Councillor Karen Buckley and Vince Settle
North West of England & the Isle of Man Reserve Forces & Cadets Association	To support and maintain Armed Forces Reserves and Cadets in North West England.	Annually with two optional outside days	Councillor Ed Nash

Table 2 - Finance and Democracy Committee– Working groups

Working group	Role/purpose	Notes	Current representation
Budget Working Group	To co-ordinate and oversee the budget setting process and to provide a strategic steer to programme committees on key elements of the budget setting process such as the level of growth or savings required in light of	The establishment of this working group was considered and recommended for approval by the Governance Working Group. The group meet as and when required during the annual budget setting cycle. It is recommended that the group includes representation	Councillor Sue Fazackerley, Chairman & Vice Chair of F&D Chairmen of T&L, Op Mgmt, EH&H & Planning Plus 2 F&D members – Richard Redcliffe & John Singleton

	the overall financial position of the Council, capital bid expectations, fees and charges levels etc	from each of the main programme committees in order to ensure a corporate cross-cutting approach to budget setting	
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13. Members of the committee are also asked to consider recommending for approval at full council the addition of an outside body for South Fylde Rail Users Group.
14. The group comprises Northern Rail, Network Rail, LCC, Fylde Council, Blackpool Council and St Annes Town Council and its aim is to improve both the passenger usage and facilities on the line by considering ways of accessing government and other grants and new projects to promote increased use as an alternative to private transport. It forms one of the lines within the Lancashire Community Rail Partnership as approved by the Department of Transport.
15. The committee are asked to recommend a mutually acceptable and appropriate representative on behalf of Fylde Council in the event that the South Fylde Rail Users Group is established as an outside body

IMPLICATIONS	
Finance	No implications arising from this report
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Democratic Services	democracy@fylde.gov.uk	30/7/20

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		