



Agenda

Tourism and Leisure Committee

Date:	Thursday, 2 November 2017 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Cheryl Little (Chairman) Councillor Vince Settle (Vice-Chairman)</p> <p>Councillors Christine Akeroyd, Tim Ashton, Jan Barker, Brenda Blackshaw, Julie Brickles, Maxine Chew, Richard Fradley, Paul Hodgson, Sandra Pitman, Raymond Thomas.</p>

Public Platform

To hear representations from members of the public in accordance with council procedure rule 11.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#).

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 7 September 2017 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 24(c).	1
	DECISION ITEMS:	
4	Lytham Hall Restoration Project – Progress Towards a New HLF Bid	3 - 9
5	Arts Development	10 - 14
	INFORMATION ITEMS:	
6	Fairhaven Heritage Lottery Project Presentation	15 - 19

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
COUNCILLOR FRADLEY	TOURISM AND LEISURE COMMITTEE	2 NOVEMBER 2017	4
LYTHAM HALL RESTORATION PROJECT: PROGRESS TOWARDS A NEW HLF BID			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report provides a further update to the committee on progress against the recommendations approved in respect of the Lytham Hall Restoration Project. The council's interest remains focused on facilitating a renewed Heritage Lottery Fund (HLF) bid for the restoration of the Hall, only through a new bid will Lytham Hall be fully restored. The £300,000 capital grant the council contributed towards the HLF bid in 2012 was to achieve the restoration of Lytham Hall, this remains a priority for the council.

The progress report covers the seven week period since the T&L Committee on September 7th 2017 during which time Councillor Fradley has held a number of meetings with key stakeholders including Heritage Trust North West (HTNW) and Lytham Town Trust (LTT). Councillor Fradley has been supported by the Chief Executive and the report includes views, opinions and conclusions based on the conversations held and any supporting evidence provided.

RECOMMENDATIONS

1. That the committee confirm the priority is to secure a new bid to the HLF for the restoration of Lytham Hall by the most effective means possible working with all relevant partners and request that Councillor Fradley focuses on achieving this.
2. That the committee note some progress has been made by HTNW to address the recommendations made by this committee and the Moore Stephens report with the introduction of new leadership, governance and financial arrangements at Lytham Hall.
3. That the committee request any new HLF bid for the restoration of Lytham Hall includes direct engagement by the nominated elected member from the T&L Committee.

SUMMARY OF PREVIOUS DECISIONS

September 7th 2017 Tourism & Leisure - Lytham Hall Restoration Project: Progress Report
 June 22nd 2017 Tourism & Leisure – Lytham Hall Restoration Project: Rebuilding the Project
 March 9th 2017 Tourism & Leisure – Lytham Hall Restoration Project: Independent Audit Report
 November 3rd 2016 Tourism & Leisure - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 November 12th 2015 Tourism & Leisure - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 January 7th 2015 Tourism & Leisure – Lytham Hall Restoration Project: Progress Report: Coastal Revival Fund
 January 15th 2014 Cabinet - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 June 27th 2012 Cabinet - Lytham Hall Restoration Project: Capital Grant Monitoring Report
 June 28th 2011 Cabinet - Lytham Hall Restoration Project: Capital Grant Approval
 March 28th 2011 Full Council – Lytham Hall Restoration Project: Capital Grant Request
 March 23rd 2011 Cabinet – Lytham Hall Restoration Project: Capital Grant Request

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

REPORT

- At the Tourism & Leisure Committee on September 7th the following recommendations were agreed:
 - To advise the Heritage Trust North West (HTNW) that the committee has no confidence that it can establish, lead or be involved in a new project team that will deliver a successful Heritage Lottery Bid for the restoration of Lytham Hall.
 - To investigate the option of making a bid with partners to the HLF Resilience Fund and also investigate the feasibility of establishing an appropriate accountable body or structure e.g. a Community Interest Company to make the full bid for the restoration of the Hall.
 - To support Fylde Council acting as the 'Accountable Body' for any future HLF bids
 - To require HTNW to be more transparent about their financial matters with regard to Lytham Hall and act on the findings of the Moore Stephens report.
 - To reserve the right to undertake further investigation and/or seek to legal advice to reclaim all or part of the £300,000 capital grant.
 - To reserve the right to report the matter to the Charity Commission if deemed necessary.
 - To make appropriate arrangements for a progress/standing report relating to the Lytham Hall Restoration Project to be included on the agenda at each meeting of the committee.
- On September 12th 2017 HTNW published changes to the management structure, governance and leadership at Lytham Hall that can be viewed on the website at [this link](#) and is reproduced in Appendix 1 to this report. Some of the proposed managerial, governance and leadership changes announced are consistent with recommendations made by this committee and the Moore Stephens report i.e. new management at the Hall, new financial procedures.
- On Friday October 6th 2017 a meeting was held at HTNW offices to view the financial records, discuss the recommendations passed by the T&L committee and the implications of the managerial changes announced at Lytham Hall. Financial records were made available for inspection and HTNW produced a substantial volume of records that had been used to prepare fourteen individual grant claims to the Heritage Lottery Fund. Each claim was accompanied by supporting documentation in the form of photocopies of invoices for goods and services, an analysis of the allocation of overheads and volunteer timesheets. A sample from two of the fourteen claims made to the HLF were examined in detail and the supporting documentation confirmed the substance and value of each of the two claims examined. It was explained that each claim undergoes a rigorous audit by the HLF before any grant monies are paid to HTNW, as is usual for all lottery-funded projects.
- As previously reported to this committee in the independent Fact Finding Report commissioned through Blackpool Council the funding arising from each separate source has not been accounted for separately. Consequently it is not possible to determine specifically what the £300,000 grant from Fylde Council (or any other grant) has been spent on. Rather it has been used as part-funding to support the whole of the restoration project, along with the HLF grant and other funding. This point is made in the Fact Finding Report prepared by the Blackpool Council Audit Service and presented to this Committee in March 2017 (paras 2.4.6 and 2.4.7 refer).
- Whilst the committee has reserved the right to seek legal advice in respect of the £300,000 grant and this remains on record from the minutes of the meeting held on September 7th 2017 the focus should at present

remain on working with all partners to secure a new HLF bid that will deliver the full restoration of Lytham Hall and therefore meet the original objective of the grant.

6. At the meeting with HTNW it was stated that from September 12th 2017 Mr Miller was no longer involved in the Lytham Hall Restoration Project in any capacity, and from October 1st Mr Miller stepped down as the Chief Executive of HTNW. Mr Turner provided an Extract from Minutes of the Trustees' Meeting held on Tuesday October 10th 2017 at Pendle Heritage Centre which provided confirmation that Mr Miller no longer has any responsibility for the financial arrangements at Lytham Hall. Mr Miller remains as an advisor to HTNW whilst a replacement Chief Executive is appointed but with no involvement at any level in Lytham Hall.
7. In accordance with the recommendation approved by the committee on September 7th 2017 HTNW were advised by Councillor Fradley that the council had lost confidence in their ability to deliver a revised bid to the HLF. This was primarily because of the lack of evidence provided to support any of the changes proposed in leadership, governance and financial management at the September committee. However, this does not necessarily exclude HTNW from engagement in, or making, any future bid to HLF. The recommendation was the view taken by the committee based on the report before them but there is every intention to continue to hold dialogue and engage with all viable partners including HTNW as the current tenants.
8. Work is currently in progress to investigate various options to establish a suitable board, committee or group that would apply to the HLF Resilience Fund to secure a grant to support the submission of a new restoration bid for Lytham Hall. The options include investigating proposals with different partners, including HTNW, which at this stage requires further discussion with some of the partners as well as a viability assessment of the options. A further update on the work to establish a body that can submit a new bid will be provided to the committee at the January 2018 meeting.
9. The council is prepared to act as accountable body for both the Resilience Fund bid and any future major HLF bid for the restoration of Lytham Hall. The HLF supports and advocates local authorities acting as the accountable body for projects because of the need to comply with CIPFA (Certified Institute of Public Finance Accounting) regulations that have rigorous accountability and transparency. Acting as the accountable body for a project secures financial transparency but does not mean that the council will be the lead organisation for the project and indeed the council is not best placed to be the lead on a restoration project for Lytham Hall.
10. HTNW complying with the recommendations of the Moore Stephens Report is one of the conditions the HLF has required before considering any further lottery bid led by HTNW. The committee's representative will liaise direct with HLF to ensure they are satisfied with the measures taken by HTNW to address the recommendations in the Moore Stephens report (commissioned by the HLF). When the HLF confirm they are satisfied that the necessary actions have been taken the council will be able to have confidence that any bid to HLF involving HTNW can progress more effectively. HLF have confirmed that progress against the Moore Stephens Report is being monitored and have provided the following statement through their representative Nathan Lee after the most recent meeting with John Turner from HTNW:

"I am happy to let them (the T&L Committee) know that we have met and that, whilst we (HLF) need a detailed response to the Moores Stephens report, we are convinced of your (HTNW) commitment to reviewing your governance and establishing HTNW to be in a renewed position to be able to seek a significant project delivery grant, including, if appropriate, for Lytham Hall."
11. Further information has been sought about the announcement made by HTNW on September 12th in particular the governance, management and leadership at Lytham Hall along with the establishment of the 'independent Lytham Hall Foundation'. In order to determine whether the changes support the recommendations made by the committee evidence has been requested from HTNW, in particular the role and responsibility of the two newly appointed managers.
12. The Lytham Hall Foundation was announced as a 'new charitable trust' that will ensure 'all donations and grants to the hall will be paid into..... and only dispersed exclusively for projects and restoration at Lytham Hall itself.' The purpose of the Trust is to bring 'complete transparency' to the financial management of any future works. Mr Turner confirmed that the 'charitable purpose will be to fundraise for and on behalf of the Lytham Hall project and grant monies to the project for works or initiatives bought to the Foundation by the project team. This will be a defined fund for the benefit of the Lytham Hall project. Trustees of the Foundation

will be local, and independent with HTNW and no other body or organisation having a place on the board of trustees as of right. The Trustees will be responsible for allocating funds, releasing and then monitoring spend'. It was announced that the new foundation has five local members / trustees and a request has been made for the names and the selection process.

13. A General Manager was appointed by HTNW as part of the leadership and governance changes announced, the roles and responsibility of the post have been requested. The post holder is Councillor Peter Anthony who has demonstrated passion and energy for Lytham Hall for several years and has led the transformation of the catering and events offer at the Hall demonstrated by the increased income and footfall leading to a reduction in the annual operating deficit. Whilst this demonstrates progress in respect of the revenue account the focus of the committee recommendations is a new capital bid to the HLF.
14. In preparation for this progress update to the committee HTNW have been asked to provide evidence of changes made and actions taken, the same request had been extended ahead of the previous progress report. HTNW shared a large number of documents many of which were relevant to the previous HLF bid, the challenges with that bid and an attempt to redraft a further bid in May 2016 which was unsuccessful. The documentation demonstrates that there is a comprehensive body of existing information that would contribute to any future HLF bid. Confirmation has also been provided that the HTNW Board meets at regular intervals, minutes are taken and published.
15. A meeting was held with Lytham Town Trust (LTT) on Thursday October 12th 2017 to continue discussions over their potential role and responsibilities in any future bid to the HLF and to maintain dialogue with one of the key partners responsible for the Hall. LTT confirmed that they are prepared to work with all partners to support a future bid and have put in place new representatives to engage with HTNW.

IMPLICATIONS	
Finance	In August 2011 Fylde Council agreed a capital sum of £300,000 to support the Lytham Hall Heritage Restoration Project, which was paid in 2011/12. The audited accounts of the Heritage Trust for the North West as at 31 st March 2015 showed that at that date a sum of £131,108 of this grant remained unspent – shown within the accounts as 'Deferred Income'. Within the 2015/16 accounts this figure has reduced to zero as at 31 st March 2016, indicating that all of the grant had been expended.
Legal	The committee on June 22 nd and September 7 th 2017 reserved the right to take legal action in the event that satisfactory evidence was not provided of expenditure against the £300,000 capital grant or there was insufficient progress by HTNW to restore the Lytham Hall Restoration Project. Evidence from the Independent Audit Report on March 9 th indicated that there has been at least one clause of the Heads of Terms breached by HTNW.
Community Safety	There are no direct community safety implications
Human Rights and Equalities	There are no direct human rights or equalities implications
Sustainability and Environmental Impact	There are no direct sustainability or environmental impact implications
Health & Safety and Risk Management	There are no direct health & safety or risk management implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Councillor Fradley	cllr.rfradley@fylde.gov.uk	20/10/2017

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
T&L Committee Meetings	November 3 rd 2016 March 9 th 2017	www.fylde.gov.uk

	June 22nd 2017 September 7 th 2017	
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Appendix 1: HTNW Management Structure Changes at Lytham Hall

Appendix 1: HTNW Management Structure Changes at Lytham Hall

Lytham Hall has undergone changes in its management structure following a review of governance at Heritage Trust for the North West.

Trustee John Turner, who manages the vast Lonsdale Estates in Cumbria, explained these to a packed meeting of staff and volunteers on Tuesday 12th September.

He gave a detailed presentation outlining HTNW's future for the hall. He announced to the room the retirement of John Miller as Project Director to Lytham Hall after two decades. Mr Turner, who will be the new Project Director, acknowledged and paid tribute to John Miller's years of hard work and thanked him for his dedication to the Lytham Hall project.

Mr Turner then went on to reveal plans for an independent Lytham Hall Foundation. This new charitable trust will form and ensure that all donations and grants to the hall will be paid into this account, and only dispersed exclusively for projects and restoration at Lytham Hall itself. The new foundation already has five local members/trustees and will demonstrate complete transparency with regard to financing any future works at the Grade 1 listed mansion.

He announced the appointments of new trustees to improve the diversity and skill-set at HTNW. These trustees included an international banker, a curator specialising in fundraising and development of large scale heritage projects, and also a consultant with over 30 years' experience in the arts and cultural sectors; recently working in a senior management role with the Arts Council of England.

Finally, John Turner revealed the appointments of the Hall's new General Manager to be Peter Anthony, and his Deputy Manager Paul Lomax.

John said "We are delighted to appoint these positions to Peter and Paul who have shown total commitment over their last two years at the Hall. Their work ethic and entrepreneurial qualities have transformed the hospitality and catering operation, and exceeded all expectations in a very short while. Their CV's and business experience speak for themselves and our board of trustees were delighted to unanimously offer them promotion into these new roles."

Mr Turner also expressed his huge gratitude to the boundless enthusiasm and hard work of the Hall's many volunteers and urged everyone to unite and embrace the new changes taking place.

Peter Anthony, the new General Manager spoke of his passion and involvement with the Hall over the last several years. He said "When myself and Paul were in business Lytham Hall was our chosen charity and together we raised thousands to help safeguard its future. This Hall is the single most important and the only Grade 1 listed building here in Fylde. Its significance is therefore paramount for future generations to enjoy. There is no doubt about it, it gets under your skin in a way you can't shrug off. I know how devoted I am to the place, and I know how many others are too. I want us all to work together to achieve great things collectively. I'm a great believer that the glass has to be half full and never half empty. I don't accept the word 'can't', I only embrace the word – 'how?'. I love a challenge, we have seen the immense success of the catering here and I intend to distribute that success throughout the entire team."

Peter paid tribute to Activity plan officer Marianne Blaauboer. She had asked HTNW for a 4-month sabbatical leave. On behalf of everyone at the Hall Peter thanked her for her work and wished her all the very best.

Speaking later Peter said – "The Hall is a hive of activity at the moment with many rolling repairs completed or underway. I have appointed a building maintenance manager, Austin Grady, who is making weekly reports of essential repairs and putting them right. We have recently painted and restored part of the North elevation of the Hall and have been colour testing different panels. Mr Nigel Leaney from Lincoln is a historic paint consultant and John Carr expert, and has visited the Hall on numerous occasions recently. Nigel has discovered its original

colour scheme and has been working closely with local painter Paul Wilkinson. The pair are currently working on a specification and Listed Building Consent for painting the entire Georgian Hall which will follow imminently”

“Paul Wilkinson has also been doing paint and preparation workshops with volunteers, these are currently giving the Jacobean courtyard a facelift. This coincides with retired professional joiners repairing and replacing windows. The grounds volunteers continue to work hard on new paths, essential tree maintenance, the kitchen garden, and I myself am embarking on a general programme of ornamental projects around the site. The Friends of Lytham Hall are constantly raising money to help fund goods, and I would like to thank them for their recent purchase of over 100 banqueting chairs for our West Wing. There is a fantastic community spirit here at Lytham Hall which I intend to nurture”.

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	2 NOVEMBER 2017	5
ARTS DEVELOPMENT			

PUBLIC ITEM

SUMMARY

The report provides members with further clarification on the role and function of certain arts development groups on which Fylde Council is represented. As a result it proposes some changes to the existing list of bodies/partnerships covering the arts and seeks the committee's confirmation of nomination to these bodies/partnerships. If there are changes to nominations to these bodies/partnerships then this will need consideration at Full Council.

The report also provides an update on the work that has been underway with the review of the Lytham St Annes Art Collection and seeks the committee's confirmation as to the membership of the Arts Service Review Working Group that will take this forward.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested:

1. To consider whether it wishes to continue with representation on each of the three arts-related outside bodies/partnerships and if so whether it wishes to confirm or change the current representation.
2. To decide whether it wishes to review the membership of the Arts Service Review Working Group

SUMMARY OF PREVIOUS DECISIONS

Tourism & Leisure Committee – 7 September 2017

12. Outside Bodies

In accordance with the Protocol for Members on Outside Bodies, reports from members representing the council on the various outside bodies (within the remit of the committee) were circulated with the agenda for information purposes.

Councillor Thomas also commented that the Arts Partnership for Lytham was no longer existence. He added that this had been replaced by the Arts Partnership for Fylde. It was suggested that it would be helpful to clarify the position of the Outside Body concerned.

Tourism and Leisure Committee – 9th March 2017

8. Appointment to Outside Bodies/Working Groups - (*arts only bodies/groups quoted below*)

The Committee were invited to recommend nominations to the various outside bodies/working Groups (within the remit of the committee) for consideration at Full Council. In addition, copies of reports received from members currently serving on outside bodies were also included as an appendix to the report for information.

Following consideration of each outside body in turn, it was RESOLVED to

1. Recommend the following nominations to the outside bodies for consideration by council:

- Fylde Arts Association – Councillor Raymond Thomas
- Arts Partnership for Lytham – Councillor Raymond Thomas

- Arts Working Group – Councillor Vince Settle

2. Confirm the continued establishment of (i) The Arts Service Review working group comprising Councillors Christine Akeroyd, Julie Brickles, Maxine Chew, Sandra Pitman, Vince Settle and Raymond Thomas;

Cabinet – 24th September 2014

In reaching its decision, Cabinet considered the details set out in the report before it and at the meeting and RESOLVED to:

1. Consider and agree the recommendations detailed below of the Community Focus Scrutiny Committee on the interim conclusions and recommendations of the arts collection task and finish group.
 - 1.1 That the Blackpool Fylde and Wyre Cultural Partnership Framework is recommended for endorsement by Cabinet.
 - 1.2 To present an interim report to the next Cabinet detailing the work of the Task and Finish group thus far.
 - 1.3 To acknowledge the excellent work undertaken by the Arts Working Group involving the Friends of the Lytham St Annes Art Collection, Booths, Lancashire County Council Museum Service Fylde Decorative and Fine Arts Society and the Civic Society. Also the Group wish to support future collaboration and partnership working with these groups.
 - 1.4 To investigate the feasibility of establishing an appropriate mechanism/ legal framework to enable a management policy for the Arts Collection to be developed.
 - 1.5 To explore the feasibility/options available to appoint a part time dedicated Arts Development Officer who would be responsible for management of the Arts Collection as part of a wider arts development role and to secure external funding for projects at a level which exceeds the cost of the post.
 - 1.6 Officers bring a further report to Community Focus Scrutiny Committee on the outcomes of 4 and 5 above.
2. Request that a further report is prepared and presented to Cabinet setting out the outcomes of the detailed feasibility studies in respect of an arts collection management framework and arts officer post as recommended by Community Focus Scrutiny Committee on the 24th July 2014 at points 4 and 5.

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	✓
Delivering the services that customers expect of an excellent council (Clean and Green)	✓
Working with all partners (Vibrant Economy)	✓
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	✓
Promoting Fylde as a great destination to visit (A Great Place to Visit)	✓

BACKGROUND

1. The committee annually considers a report and recommends nominations to the various outside bodies/working groups (within the remit of the committee) for consideration at Full Council. This was last considered at the [Tourism and Leisure Committee meeting on 9th March 2017](#).
2. An information item was considered by the meeting of the Tourism and Leisure Committee on 7th September 2017 which contained reports from members representing the council on the various outside bodies (within the remit of the committee). Councillor Thomas commented that the Arts Partnership for Lytham was no longer in existence. He added that this had been replaced by the Arts Partnership for Fylde. It was suggested that it would be helpful to clarify the position of the outside body concerned.

3. The Tourism and Leisure Committee at its meeting on 9th March 2017 made the following arts related nominations for representation which were subsequently agreed by Full Council.

Tourism and Leisure Committee- Outside bodies/partnerships relating to arts			
Outside body / partnerships	Role/Purpose	Frequency of meetings	Current representation
Fylde Arts Association	To further the development of arts education through the appreciation and enjoyment of the Lytham St Annes Art Collection	Quarterly (4xp/a)	Councillor Raymond Thomas
Arts Partnership for Lytham	The APL is a working group of local artists and arts organisations committed to increasing the profile and importance of arts in Lytham, and developing partnerships to create new opportunities in the arts		Councillor Raymond Thomas
Arts Working Group	To further the development of arts education through the appreciation and enjoyment of the Lytham St Annes Art Collection. To maintain and conserve the artistic heritage of the Collection for the benefit of the community. To assist community development through support to local arts societies/groups.	Meets quarterly (4xp/a)	Councillor Vince Settle

Table 1 - Nominations related to arts outside bodies/partnerships agreed by the Tourism and Leisure Committee on 9th March 2017

Fylde Arts Association

4. Further enquiries have identified that the Fylde Arts Association is a registered charity ([number 500834](#)). Its covers the geographical area of Blackpool, Fylde and Wyre boroughs and has been in existence for a number of years. Its charitable objectives are: *to encourage the study, practice and enjoyment of the arts in the Fylde area*, which is different than shown in the previous report to committee (in the above table). There have been no formal meetings of the association over the past year due to the ill health of the chairman. There is an intention for the association to formally meet soon to which Cllr Thomas will be invited.

Arts Partnership for Lytham

5. It has been confirmed that this group has evolved into the Arts Partnership for Fylde, which now covers the whole borough. Its aims and objectives are similar to that listed previously but now relate to the whole of Fylde Borough. Previously regular meetings took place of the committee but since some individuals have moved on these have not taken place. Since then only the directors have met. The partnership is involved in lobbying, advocacy and relationship building for arts in Fylde.

The Arts Working Group

6. The Arts Working Group have been meeting since about 2008, and meet around every 2 months. Currently the AWG comprises Margaret Race (chair of Friends of the LSA Art Collection), Veronica McDonnell (LSA Art Society/Friend), Kate Cartmell (LSA Civic Society/Fylde DFAS), Christine Marshall (Lytham Heritage Group/LSACS), Jacqueline Arundel (Fylde DFAS), Julie Newall (Booths), Graham Booth (Booths), Heather Davis (LCC), Councillor Vince Settle (T&L Committee) and Amanda Draper (FBC Arts Development Officer (chair)). The remit of the group is to decide on programming for the Fylde Gallery and to make recommendations on some management aspects of the art collection e.g. new acquisitions.
7. As a result of this the outside bodies/partnerships relating to art that the council has been invited to have representation on are shown in the revised table below:

Tourism and Leisure Committee- Outside bodies/partnerships relating to arts - revised			
Outside body / partnerships	Role/Purpose	Frequency of meetings	Current representation
Fylde Arts Association	To encourage the study, practice and enjoyment of the arts in the Fylde area,	Does not currently have an established meeting frequency	Councillor Raymond Thomas
Arts Partnership for Fylde	The APFF is a working group of local artists and arts organisations committed to increasing the profile and importance of arts in Fylde, and developing partnerships to create new opportunities in the arts.	Does not currently have an established meeting frequency	Councillor Raymond Thomas
Arts Working Group	To further the development of arts education through the appreciation and enjoyment of the Lytham St Annes Art Collection. To maintain and conserve the artistic heritage of the Collection for the benefit of the community. To assist community development through support to local arts societies/groups.	Meets every 2 months (6xp/a)	Councillor Vince Settle

Table 2 – Revised list of arts outside bodies/partnerships for consideration by the Tourism and Leisure Committee on 2nd November 2017

8. The committee is asked to consider whether it wishes to continue with representation on each of the three arts related outside bodies/partnerships above and if so whether it wishes to confirm or change the current representation.
9. The committee also has a current working group relating to arts which has been in existence since June 2015 which is shown below. The role/purpose and membership was confirmed and agreed by the committee in March 2016 and March 2017. The group was set up with its main focus to continue to review the management of the Lytham St Annes Art Collection following on from a previous decision of Cabinet to investigate the feasibility of establishing an appropriate mechanism/ legal framework to enable a management policy for the art collection to be developed. It has not met during this time.

Tourism and Leisure Committee– Working groups relating to arts			
Working group	Role/purpose	Notes	Current representation
Arts Service Review	To review the Arts Service and in particular the Lytham St Annes Art Collection	When required	Councillors Christine Akeroyd, Julie Brickles, Maxine Chew, Sandra Pitman, Vince Settle and Ray Thomas.

Table 3 – Working groups relating to arts agreed by the Tourism and Leisure Committee on 9th March 2017

10. In 2016 the council agreed to the appointment of two part time Arts Development Officers, one focusing on programmes and events and the other on the art collection. Since then a detailed review has been undertaken to establish so far as possible the provenance of each piece of the Lytham St Annes Art Collection. Counsel's opinion has been sought to advise generally as to the options for the ongoing management of the Collection. That opinion has now been received and it is proposed to arrange for the Arts Service Review working group to meet to consider that advice and to make recommendations to this committee on the future management of the Collection.

11. The review process will be carried out over 3 or 4 meetings over the next few months culminating in a report to this committee around spring/early summer 2018. It is anticipated that the work involved will be focused and intensive, leading to a set of recommendations for the future management (including storage and display) of the Collection. As a result of this it is suggested that the committee takes this opportunity to review the membership of the working group to ensure that members can commit the time involved over the next few months to achieve a meaningful outcome.

IMPLICATIONS	
Finance	There are no financial implications arising directly from this report
Legal	No implications arising from this report.
Community Safety	No implications arising from this report.
Human Rights and Equalities	No implications arising from this report.
Sustainability and Environmental Impact	No implications arising from this report.
Health & Safety and Risk Management	No implications arising from this report.

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul Walker	paul.walker@fylde.gov.uk	October 2017

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	2 NOVEMBER 2017	6
FAIRHAVEN HERITAGE LOTTERY PROJECT PRESENTATION			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

At the meeting of the Tourism & Leisure Committee on 7 September 2017, a request was made for the Fairhaven Project Officer to give a presentation at the next meeting of the Committee that provides a broad historic overview of Fairhaven Lake and a general project update.

SOURCE OF INFORMATION

HLF Application Supporting Documents prepared by:
 Tourism, Leisure and Cultural Services
 Fylde Council Regeneration Team

LINK TO INFORMATION

[Fairhaven T&L Committee Presentation](#)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

A request was made at the previous Tourism & Leisure Committee meeting for the Fairhaven Project Officer to give a short presentation.

FURTHER INFORMATION

Contact – Charlie Richards, Fairhaven Project Officer, 01253 658472, charlie.richards@fylde.gov.uk

Fairhaven Lake HLF Project

Restoration Project Overview
T&L Committee 02/11/2017



To Achieve Excellence

About Us

- Charlie Richards MRICS – Chartered Project Management Surveyor
- Julie Vale
- Fairhaven Project Officer
- Activity Development Officer
- Graduated 2013 from University Of Salford
- Environmental background
- Project Manager – East Anglia, Greater Manchester, Lancashire, North Wales
- Visitor Experience Officer at RSPB Fairhaven – audience development, volunteer management and event planning
- Started Early August 2017 – From Blackpool



To Achieve Excellence

History of Fairhaven Lake – Phase 1 Late 19th Century/Early 20th Century

- Thomas Riley proposed creation of the Fairhaven marine resort in 1891
- Construction of Sea Wall (Outer Promenade)
- Fairhaven Masterplan produced by Architect Arthur Carter in 1893
- Recreational Facility including golf course, boating, swimming, tennis, bowling



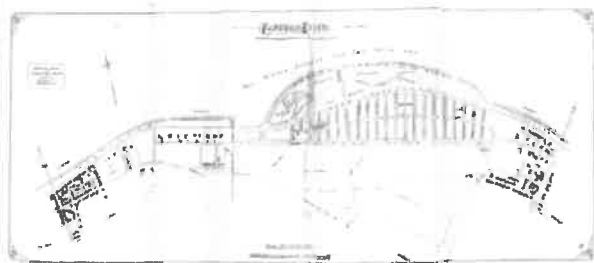
To Achieve Excellence

1844 Ordinance Survey Map



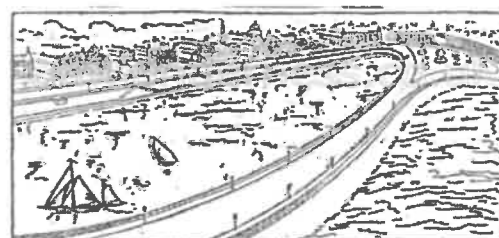
To Achieve Excellence

Arthur Carter Masterplan 1893



To Achieve Excellence

1893 Press Article Artist Impression



To Achieve Excellence

History of Fairhaven Lake – Phase 2 Mawson Post WW1

- February 1924 – Lytham St Anne's Town Clerk approached TH Mawson and Sons to complete the design of Ashton Marine Park
- Improve health of the nation through civic projects
- Enlargement of the Lake, improve recreational provision, significant landscape improvements, Japanese Garden
- Unemployed Grants Commission – Labour force implemented the Mawson Plan



To Achieve Excellence

Mawson Plan



To Achieve Excellence

Japanese Gardens



To Achieve Excellence

Japanese Gardens



To Achieve Excellence

1950's 60's Heyday



To Achieve Excellence

Where we are now – Phase 3 2017

- HLF Development Grant - £165,000
- Project Officer and Activity Development Officer
- Lead Consultant and Multi-Disciplinary Team
- Independent Quantity Surveyor
- Round 2 Application August 2018



To Achieve Excellence

Project Aims

- Repair and Restoration of Fairhaven Lake and Gardens
- To protect, enhance, conserve and promote the natural and semi-natural habitats/environments
- To improve and enhance the connectivity of the pedestrian and vehicular access and circulation to enable access for all
- To improve and introduce new leisure, recreation and educational activities
- Public Realm link with the Sea Defence Project
- Interpretation and Story Telling
- Sustainable Community Asset
- Community Involvement



To Achieve Excellence

Fairhaven Masterplan



To Achieve Excellence

Building Restoration and Reconfiguration

- Café Pavilion – Architectural Restoration, Internal Reconfiguration and Fit-Out
- Pagoda Building (RSPB Discovery Centre) – Functionality Improvements, Heating Upgrade, Wider Range of Interpretation, Lake Visitor Centre
- Current Boathouse (Isaac Dizon) – Poor Utilisation, Community Building, Classroom/Fitness Facilities, Lake Welfare Facilities
- Sailing Centre (Currently outside MFL)



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Landscape Proposals

- Full Perimeter Footpath Route – Widened footpaths to improve access for all and repairs to footpaths where necessary
- Japanese Gardens Restoration
- Fitness Trail
- Mawson Planting
- Events Lawn and Mawson's Lookout
- Shrub Management & Habitat Improvement
- Tennis and Bowls Improvements



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Lake Proposals

- Drivers – Improved Sailing Offer, Improved Ecological and Environmental Features, Long Term Sustainability of Lake
- 'Concentrated' Lake Dredge – 1.3m depth
- Dredged material – Restoration of Lake Edges, Sea Defence works, Edsting/New Island
- Aeration Pods



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Activity Development

Current activity and consultation

- RSPB
- Bowling clubs & greens
- Tennis club & public courts
- Ribble Cruising Club
- Sea Scouts
- Model Boat club
- Fitness activity



To Achieve Excellence

Proposed Activity - piloting and consultation

- Open days
- Piloting events
- Public consultation
- Case studies
- Targeted stakeholder talks
- Community involvement



Programme / Next Steps

Development Phase

- Concept Design Output – November 2017
- Developed Design Output – January 2018
- HLF Mid Term Review – January/Feb 2018
- Planning App. – April 2018
- Planning Consent – June 2018
- HLF Round 2 Submission – August 2018

Delivery Phase

- HLF Delivery Grant Confirmation – January 2019
- Permission to Start – Feb 2019
- Tender Period – Until Summer 2019
- Start On Site – July/August 2019
- Works Completed – Summer 2020