

## INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
OFFICE OF THE CHIEF EXECUTIVE	AUDIT AND STANDARDS COMMITTEE	18 JANUARY 2018	9
<b>BUSINESS CONTINUITY UPDATE</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY OF INFORMATION

This information will provide the committee with an update of where the council sits in terms of Business Continuity. Since the departure of the former Risk & Insurance Officer, Andrew Wilsdon, there has been a review of the whole Business Continuity Process.

As a council, we have conducted a Business Impact Analysis which highlights the most crucial services we deliver. Plans have been created for these services and the key people know how and when to revert to the plan in the event of a crisis/incident.

As always, the Business Continuity Process will not stand still. There will be regular (annual) testing of the plans with any necessary improvements added to the plans.

### SOURCE OF INFORMATION

Business Continuity Plans

Business Impact Analysis

### LINK TO INFORMATION

Business Continuity Update Report - [Update on the Business Continuity Process](#)

### WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

To provide the committee with assurances that the changes relating to the Business Continuity process are being delivered and that ultimately the council is geared up to deal with an incident/crisis if and when one presents itself.

### FURTHER INFORMATION

Contact Gary Marcus, Corporate Support Officer, 01253 658412