



Minutes

OPERATIONAL MANAGEMENT COMMITTEE

Date:	Tuesday, 17 January 2017
Venue:	Town Hall, St Annes.
Committee Members:	Councillor David Eaves (Chairman) Councillor Albert Pounder (Vice-Chairman) Councillors Frank Andrews, Julie Brickles, Karen Henshaw JP, Angela Jacques, Barbara Nash.
Other Councillors Present:	Councillors Susan Fazackerley, Karen Buckley
Officers Present:	Allan Oldfield, Paul Walker, Tracy Morrison, Kathy Winstanley, Sharon Wadsworth
Other Attendees:	Two members of the public were in attendance

Public Platform

There were no speakers under the Public Platform provision on this occasion.

1. Declarations of interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. There were no declarations of interest on this occasion.

2. Confirmation of minutes

RESOLVED: To approve the minutes of the Operational Management Committee meeting held on 15 November 2016 as a correct record for signature by the Chairman.

3. Substitute members

The following substitutions were reported under Council procedure rule 24(c):

Councillor Barbara Nash for Councillor Edward Nash

Councillor Angela Jacques for Councillor Sandra Pitman

Decision Items

4. Subscription Based Green Waste Collection Service

Kathy Winstanley, Head of Health and Environment, introduced the report that provided members with the operational recommendations regarding the introduction of a chargeable green waste subscription service, following approval at full council on 5 December 2016. The introduction of the scheme in 2017 would provide sufficient time to allow the service to mature and optimise the green waste rounds to ensure maximum efficiencies by the time the Waste Cost Sharing Agreement funding from Lancashire County Council is withdrawn from 2018/19 onwards.

Mrs Winstanley explained that the introduction of a subscription scheme would require employee resource and investment to set-up (i.e. software upgrades, payment system set up and

communications etc. as well as customer and back office support) and that wherever possible, these costs would be met from existing budgets or funded through income generated in year 1 if necessary.

Following questions from members that were responded to by Mrs Winstanley the committee RESOLVED to approve the following recommendations for the operation of the subscription scheme:

- Implementation date of subscription service 1st June 2017
- Annual subscription of £25 per bin in year 1 (reduced year service to March 31st 2018)
- Collection of additional wheeled bins at annual subscription of £25 per bin in year 1
- Subscription increase to £30 from year 2 (full year service April 1st to March 31st)
- Collection of additional wheeled bins at annual subscription of £30 per bin from year 2
- Fortnightly collections with a Christmas period suspension
- No reduction for part year subscription
- No refunds or transfer of subscription
- No reductions or concessions applied until the scheme has been proven
- Online direct debit payment system
- Expenditure of £38,500 on communications, finance and back office support in Year 1
- To delay making a decision on the collection of non-scheme green bins until after the scheme matures

(Councillor Julie Brickles requested that her name be recorded as having voted against the recommendation)

5. Renewal of the Lease of Beach Terrace Café Car Park

Paul Walker, Director of Development Services, introduced the report following the request from the Beach Terrace Café tenants to renew the lease of 33 car parking spaces, within Fairhaven Road car park, for the use of its customers. The tenant had the protection of the Landlord and Tenant Act 1954 which gave them the right of renewal on the same terms as the original lease, but at a current market rent.

The committee unanimously RESOLVED to grant a lease for 33 parking spaces at Fairhaven Road car park to Anthony and Karen McLaughlin as outlined in the heads of terms attached to the report.

6. Budget Setting – Fees and Charges 2017/18

Allan Oldfield, Chief Executive, introduced the report. In doing so, he advised that each year, as part of the budget-setting process, the schedule of fees and charges for the coming year (for each of the services that the Council provides) is reviewed by budget-holders prior to that schedule being considered by the relevant Programme Committee and finally being approved at the March Budget Council meeting.

The Committee was requested to consider the schedule of fees and charges for those activities within the remit of this committee as detailed in Appendix A of the report.

Mr Oldfield clarified that the Kirkham car parks would be listed in the schedule until the transfer of those car parks to Kirkham Town Council was completed. The operation dates for the Public Offices car park is to be amended to read “All Days”.

The committee RESOLVED:

1. To recommend to Council the proposed schedule of fees and charges applicable for 2017/18; and

2. To note that the final fees and charges for 2017/18 would be approved by the Budget Council in March 2017.

Information Items

The following Information Items were received by the committee.

3. Budget Setting – Revenue Budget 2017/18 – First Draft

The Committee were advised that the first draft of the Revenue Budget for 2017/18 was now available for members to view. Committee members were encouraged to contact the Chief Financial Officer, Senior Officers or budget holders with any specific questions.

4. General Fund Revenue Budget Monitoring Report 2016/17 – Position as at 30th November 2016

The Committee were provided with an up to date position of the General Fund Revenue Budget as at 30 November 2016.

5. Capital Programme Monitoring Report 2016/17 – Position as at 30th November 2016

The Committee were provided with an up to date position of the Capital Programme as at 30 November 2016.

6. Mid Year Performance 2016/17

Details of the key performance outcomes for the first two quarters were provided to the Committee.

10. Corporate Plan 2016-2020 Progress Update

Progress to date against corporate plan actions scheduled for completion between April 2016 and October 2016 were reported to the Committee.

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