



MINUTES

Planning Committee

Date:	Wednesday, 23 January 2019
Venue:	Town Hall, St Annes
Committee Members Present:	Councillor Trevor Fiddler (Chairman) Councillor Richard Redcliffe (Vice-Chairman) Councillors Michael Cornah, Neil Harvey, Sandra Pitman, Ray Thomas
Other Members Present:	None
Officers Present:	Mark Evans, Ian Curtis, Sharon Wadsworth
Members of the Public:	No members of the public were in attendance at the meeting.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

There were no Declarations of Interest.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Planning Committee held on 16 January 2019 as a correct record for signature by the Chairman.

3. Substitute Members

There were no substitutions on this occasion.

Decision Items

4. Budget Setting – Fees and Charges 2019/20

Mark Evans, Head of Planning and Housing, introduced the report. In doing so he advised that each year, as part of the budget-setting process, the schedule of fees and charges for the coming year are reviewed by budget-holders prior to the schedule being considered by the relevant Programme Committee before being approved at the March Budget Council meeting.

Mr Evans highlighted that the charge for the approved local plan should be £75 and reflects the actual cost of printing the document and the included plans. In response to a question by Cllr Sandra Pitman, Mr Evans confirmed that prior to the fees and charges going to full Council a review of the postage costs will be undertaken to ensure that they reflect the actual cost of postage.

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The schedule of fees and charges for those activities within the remit of the Planning committee were considered and the Committee RESOLVED:

1. To recommend to Council the proposed schedule of fees and charges applicable for 2019/20, as amended; and
2. To note that the final fees and charges for 2019/20 would be approved by the Budget Council in March 2019.

Information Items

5. Budget Setting – Revenue Budget 2019/20 – First Draft

The Committee were advised that the first draft of the Revenue Budget for 2019/20 was now available for members to view. Committee members were encouraged to contact the Chief Financial Officer, Senior Officers or budget holders with any specific questions.

6. Revenue Budget Monitoring Report 2018/19 – Position as at 30th November 2018

The Committee were provided with an up to date position of the General Fund Revenue Budget as at 30th November 2018.

7. Capital Programme Monitoring Report 2018/19 – Position as at 30th November 2018

The Committee were provided with an up to date position of the Capital Programme as at 30th November 2018.

8. Mid-Year Performance 2018/19

Details of the key performance outcomes for April 2018 to September 2018 were provided to the Committee. Mr Evans provided members with a further explanation of how some of the performance targets were calculated.

Members commended the figures and thanked the planning department for their continued performance.

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