



Agenda

Finance and Democracy Committee

Date:	Thursday, 7 October 2021 at 6:30 pm
Venue:	Town Hall, St Annes, FY8 1LW
Committee members:	<p>Councillor Karen Buckley (Chairman) Councillor Vince Settle (Vice-Chairman)</p> <p>Councillors Peter Anthony, Peter Collins, Ellie Gaunt, Linda Nulty, Liz Oades, David O'Rourke, Richard Redcliffe, Elaine Silverwood, John Singleton JP, Michael Withers.</p>

Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#)

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 13 September 2021 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
	DECISION ITEMS:	
4	Timetable for Developing Budget Proposals 2022/23	3 – 5
5	Lytham Institute - Consultation on the Objects	6 – 30
6	Fully Funded Revenue Budget Increase - PRS HMO Inspection Programme	31 – 37
7	Fully Funded Revenue Budget Increase - Domestic Abuse Act 2021	38 – 41
8	Elected Member Development Strategy 2021 - 2025	42 – 44
	INFORMATION ITEMS:	

9	Corporate Plan Action Update	45
10	Capital Programme Monitoring Report 2021/22 - Position as at 31st July 2021	46 – 55
11	Reports of the Various Outside Bodies	56 – 62

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<http://fylde.cmis.uk.com/fylde/DocumentsandInformation/PublicDocumentsandInformation.aspx>

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	4
TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2022/23			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

A budget timetable needs to be approved which complies with the budget and policy framework rules, statutory deadlines, and if possible, which facilitates early billing for Council Tax.

Attached at Appendix A is a draft budget timetable for 2022/23 for consideration. The timetable may need further consideration if there are any significant changes, for example if the timetables of precepting authorities change.

RECOMMENDATIONS

The Committee is recommended to:

1. Adopt the timetable as shown at Appendix A for the budget setting process for 2022/23

SUMMARY OF PREVIOUS DECISIONS

This is the first item that relates to the budget setting process for 2022/23 and marks the commencement of that process.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. INFORMATION

- 1.1 The setting of the composite Council Tax can only be agreed after Lancashire County Council, the Police and Crime Commissioner for Lancashire and the Lancashire Combined Fire Authority have arrived at their respective precept requirements.
- 1.2 The statutory deadline by which all the precepting authorities have to determine their budget requirements is 28th February 2022. Currently the dates of the relevant meetings of each body are yet to be confirmed.
- 1.3 The timetable set out in Appendix A includes key budget decision dates and proposed timescales for a budget consultation process to be undertaken.
- 1.4 In light of the above it is proposed that if all information on precepts is available, the Budget decision will be taken at Budget Council on 3rd March 2022.
- 1.5 If the budget cannot be set and Council Tax charges determined by 3rd March 2022, it is likely that a Council Tax instalment date of 1st April 2022 may not be achieved with a resultant financial loss to the Council. The statutory deadline to set the Council Tax amounts for 2022/23 is 11th March 2022. Failure to set a Council Tax by the deadline is likely to have a financial impact on the Council and will be in breach of the statutory process.

2 CONSULTATION

- 2.1 As in previous years there will be a period of consultation on budget proposals ahead of the annual council tax setting meeting, including with representatives of business rate payers as required by the Local Government Finance Act 1992. There should also be meaningful consultation with those people who may be affected by any proposals in particular where they involve the discontinuance of a service. Detailed or specific consultation may be part of a proposal and follow after an in-principle decision is made.

IMPLICATIONS	
Finance	The financial implications are contained within the body of the report.
Legal	Timetable in place to ensure annual budget for 2022/23 is set with statutory and legislative guidelines
Community Safety	None arising from this report
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	None arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul O'Donoghue Chief Financial Officer	01253 658566	September 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
N/a	N/a	N/a

Attached Documents:

Appendix A - TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2022/23

TIMETABLE FOR DEVELOPING BUDGET PROPOSALS 2022/23

Meeting Dates	Detail
May 2021 – Feb 2022	Consideration of draft revenue budget growth options / capital bids by Budget Working Group
Sept, Nov, and Jan cycles of meetings	Consideration of draft revenue budget options and capital bids by programme committees
22 nd Nov 2021	Finance & Democracy Committee - Updated Financial Forecast 2021/22 to 2025/26
6 th Dec 2021	Council - Updated Financial Forecast 2021/22 to 2025/26
Nov 2021/Feb 2022	Independent Group Briefings
Nov 2021/Feb 2022	Budget consultation exercise with stakeholders, including Town & Parish Councils and Business Rate Payers
8 th Feb 2022	Finance & Democracy Committee - Budget Proposals Meeting - expected publication date of Budget & Policy Proposals
3 rd Mar 2022	Budget Council Meeting
11 th Mar 2022	Statutory Deadline for Council to set Council Tax

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CORPORATE SERVICE	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	5
LYTHAM INSTITUTE – CONSULTATION ON THE OBJECTS			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The council begun a consultation in 2020 on possible changes to the Objects of the Lytham Institute charity, of which it is the sole corporate trustee. The consultation was interrupted by the pandemic but has now been completed. The results of the consultation have been analysed and are included in the appendix to the report.

The consultation has been carried out on the Objects of the charity as part of the process to submit revised Objects for approval by the Charity Commission. Several respondents commented on the Institute building rather than the Objects of the Trust with some indicating that the revised Objects should include specific commitments to the Institute building.

Other respondents provided feedback that was not about the Objects, this has been included and will be used to inform any improvements to the Trust where appropriate. The purpose of the consultation was to receive feedback on the proposed Objects for the Trust that would be consistent with modern day Objects in delivering benefit to the community.

RECOMMENDATIONS

1. The council, as the sole corporate trustee of the Lytham Institute Trust, applies to the Charity Commission to make a cy-pres scheme to change the Objects of the charity from its existing objects to the following:

“To further or benefit the residents of Lytham and the neighbourhood, without distinction of gender, sexual orientation, race or of political, religious, or other opinions by providing facilities in the interests of social welfare for learning, recreation, and leisure time occupation, including cultural and art exhibitions, with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power to maintain or manage or co-operate with any statutory authority in the maintenance and management of the Lytham Institute building or other appropriate premises for activities promoted by the charity in furtherance of the above objects.”

2. The Trust consider feedback provided through the consultation exercise that commented on other aspects of the Trust and assets when delivering the Objects of the Trust.

SUMMARY OF PREVIOUS DECISIONS

[Finance and Democracy Committee – 22 July 2019](#)

The Committee AGREED to

1. Register the Lytham Institute as a charitable trust, and then seek immediate advice and discussion with the

Charity Commission on the governance and future management of the trust.

2. Open discussions with community groups and interested stakeholders to determine the most effective use of the Institute to fulfil the required objectives of the Trust

[Finance and Democracy Committee 17 February 2020](#)

It was therefore RESOLVED for the item to be referred to Council on the 9th March 2020.

[Council 9 March 2020](#)

It was therefore RESOLVED

1. That the council acting as trustee of the Lytham Institute approve the proposed objects as set out in paragraph 12 of the report for consultation in accordance with the Charity Commission guidance;
2. That the council acting as the trustee of the Lytham Institute accept the recent advice of the Charity Commission that administrative provisions as referred to in paragraph 13 of the report should be adopted by way of a resolution under section 280 of the Charities Act 2011 and instruct the officers to draft detailed administrative provisions, to include the matters set out in paragraph 13, to be considered by members prior to consultation;
3. That the council acting as trustee of the Lytham Institute approve consultation on the proposed objects, with the stakeholders listed in paragraph 15 of the report, with a deadline date of April 20th after which all feedback will be considered by members prior to submission of the proposed revised objects to the Charity Commission; and
4. The council acknowledges that, under part 3 of the constitution, Finance and Democracy Committee is the appropriate forum to take future decisions of the council as trustee of the Lytham Institute, in line with Charity Commission guidance that decisions by local authorities in their capacity as charity trustee should be taken through their normal decision-making procedures; and that a special meeting of the committee is scheduled to consider the feedback from the consultation on 1 above.

Delegated decision 3 April 2020

To suspend the Lytham Institute Consultation for an undetermined period with the commitment to re-open the consultation at the first opportunity after the return to normal business.

[Finance and Democracy Committee 25 January 2021](#)

It was RESOLVED

1. To approve the re-opening of the consultation on the proposed objects of the Lytham Institute Trust after the current national Covid-19 lockdown that was announced from 5th January 2021.
2. To approve that the re-opened consultation on the charitable objects will be for a period of 28 days with publication and promotion of the commencement date at least 7 days before the consultation is to re-open.
3. [Related to filing accounts]

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

TRUST AND OBJECTS

1. The council is the sole corporate trustee of Lytham Institute, which is a registered charity. The objects of the charity are *"to maintain the said premises and the buildings now or hereafter erected thereon for public use under the provisions of the Public Libraries Acts 1892 – 1901 and the Museum and Gymnasiums Act 1891 or any Acts re-enacting or amending the said Acts or any of them"*.
2. The Public Libraries Acts 1892-1901 are now repealed. Before repeal they gave library authorities power to *"...provide all or any of the following institutions, namely, public libraries, public museums, schools for science, art galleries, and schools for art..."*. The Museums and Gymnasiums Act 1891 is also repealed. Before the repeal it gave urban authorities power to *"...provide and maintain museums for the reception of local antiquities or other objects of interest, and gymnasiums with all the apparatus ordinarily used therewith..."*.
3. In correspondence during the process of registering the charity, the Charity Commission advised that *"[a]s the charity no longer provides a library, its objects will need to be changed through a legal document known as a scheme"*. The legislation on which the original objects were founded is no longer in existence. A scheme is made by the Commission following application by the charity. It is the duty of a charity trustee to apply for the Commission to make a scheme in certain circumstances, including where the existing objects of the trust cannot be efficiently accomplished. The Commission has subsequently advised on the procedure for obtaining a scheme.
4. The objects of a charity must include only purposes that are regarded in law as being charitable. They may not include any purpose that is not regarded in law as being charitable. The Charity Commission has indicated that when deciding on changes to charitable objects they will also have regard to:
 - a. The spirit of the original gift
 - b. The desirability of securing that the new charitable purposes are close to the original purposes
 - c. The need for the charity to have purposes which are suitable and effective in the light of current social and economic circumstances

THE CONSULTATION

5. At its meeting on 9 March 2020, the council resolved to carry out consultation on proposed new objects for the charity. The proposed objects, after advice and support from the Charity Commission were based on model objects clause set out by the Charity Commission for community centres and were:

"To further or benefit the residents of Lytham and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by providing facilities in the interests of social welfare for learning, recreation, and leisure time occupation, including cultural and art exhibitions, with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power to maintain or manage or co-operate with any statutory authority in the maintenance and management of the Lytham Institute building or other appropriate premises for activities promoted by the charity in furtherance of the above objects."
6. The consultation was suspended in April 2020 because of the coronavirus pandemic and recommenced on 2 June 2021, concluding on 30 June. The consultation was focused on the revised Objects of the Trust to properly undertake the process set out by the Charity Commission to request a cy-pres scheme to change the Objects.
7. The responses to the consultation have been analysed and are presented in Appendix 1 to the report. Several themes are evident from the open narrative provided through the consultation that are summarised below.

THE BUILDING

8. Several responses focused on the preservation or use of the Institute building rather than the proposed Objects however, given the interest in the building and the fact that it is used to deliver the Objects of the Trust this is understandable. The feedback regarding the use of the building reflects widespread community

appreciation of and affection for the building itself.¹ The comments include suggestion that the words “or other appropriate premises” should be removed from the proposed objects, as well as alternative uses for the building and criticism that the proposed objects do not specifically refer to the preservation of the building.

9. A charity can be set up to preserve an historic building provided that the preservation of the building is the overarching purpose in the advancement of education of the public, and there is sufficient public access to the building. The Charity Commission would need to be satisfied as to the merit of the building before accepting that its preservation is a charitable purpose².
10. The existing 1917 objects are not concerned with the preservation of the building for its own sake. The Commission could take the view that new objects which include the preservation of the building for its own sake are not sufficiently close to the original purposes to be acceptable.
11. It is not proposed to include building preservation within the objects because the building forms part of the permanent endowment of the charity, Charity Commission consent would be needed to dispose of it and the trustees of the charity would be required to maintain it.

LIBRARY

12. Some consultees suggested that the objects should require a library to be run from the building. However, the need for the objects to be changed arises in part from the fact that the present 1917 objects envisage the building being used as a library, but the library authority now provides that service elsewhere in Lytham. There is no evidence of public benefit in requiring the charity to duplicate a service that is already provided by a public authority elsewhere in the town, it is more likely to harm the existing service that the residents of Lytham canvassed to retain and continue to be delivered by the County Council.

OTHER RESPONSES

13. Some consultees have made specific suggestions for uses that could be accommodated in the building, governance of the trust and sources of funding. The suggestions are welcome but are not appropriate for the objects of the trust, which are intended to state as a high-level objective what the charity is set up to achieve.

NEXT STEPS

14. As set out above, it is ultimately up to the Charity Commission, not the council or the Trust, whether to amend the objects by making a scheme.
15. The next step is for the council, as trustee of the charity, to ask the Charity Commission to make a cy-pres scheme to amend the objects of the charity by substituting the clause set out in paragraph 5 of this report (or such other wording as the committee determines) for the existing objects of the charity.
16. The Commission would then decide whether to make a draft scheme. Given the public interest in the Institute, the Commission is likely to require that formal public notice be given of a draft scheme (as opposed to the informal consultation noted in this report), and would then consider any representations, before making a final decision whether to make the scheme.

ADMINISTRATIVE PROVISIONS

17. At the meeting on March 9th, 2020, it was agreed:

That the council acting as the trustee of the Lytham Institute accept the recent advice of the Charity Commission that administrative provisions as referred to in paragraph 13 of the report should be adopted by way of a resolution under section 280 of the Charities Act 2011 and instruct the officers to draft detailed administrative provisions, to include the matters set out in paragraph 13, to be considered by members prior to consultation.

18. This report addresses the important matter of the draft Objects and the result of the consultation that the Charity Commission require. Work on possible administrative clauses will be picked up in the next few weeks

¹ According to its [Wikipedia entry](#), it was built as a mechanics' institute and opened in 1878. The building was extended in 1898 to include a reading room, gymnasium and classrooms. It is a handsome and well-regarded building, with “dark red and yellow and black brick dressings, including dentil sill bands and quoins, steep coped gables with jaunty finials, and lancets [and] bay windows of yellow brick” (Hartwell, Clare and Pevsner, Nikolaus (2009), *The buildings of England - Lancashire: North*, Yale University Press, p.435, quoted in Wikipedia).

² [Review of the Register of Charities: Preservation and Conservation](#) (Charity Commission), especially paragraph 4 and annex A.

as resources become available subject to no further demand from COVID related activity. The clauses will be subject to consultation before a proposal is brought before this committee at the first opportunity after the Charity Commission have made the change to the Objects.

IMPLICATIONS	
Finance	No direct financial implications.
Legal	The trust is not a separate entity to the council and individual councillors or officers are not trustees of the trust. The duties of the council as trustee of Lytham Institute charity are set out in law, principally the Charities Act 2011. The council cannot use any trust property for its own purposes, but only for the purposes of the charity. Public opinion or expectations cannot displace any duty that the council is subject to as trustee.
Community Safety	There are no material community safety implications.
Human Rights and Equalities	There are no known human rights and equalities implications.
Sustainability and Environmental Impact	There are no sustainability or environmental impacts because of the report
Health & Safety and Risk Management	The principal risk associated with the Institute is that the council will fail to comply with its obligations as trustee. The processes set out in this report should prevent this.

LEAD AUTHOR	CONTACT DETAILS	DATE
Ian Curtis	ian.curtis@fylde.gov.uk & Tel 01253 658506	25 August 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Guidance: How to write charitable purposes	Accessed 25 August 2021	www.gov.uk/guidance/how-to-write-charitable-purposes
English Heritage listing information	Accessed 25 August 2021	https://historicengland.org.uk/listing/the-list/list-entry/1291791
Charity Commission operational guidance OG 519 Unincorporated Charities: Changes to Governing Documents and Transfer of Property (Charities Act sections 268, 275 and 280)	Accessed 25 August 2021	http://ogs.charitycommission.gov.uk/g519a001.aspx

Appendix 1 – Analysis Report on the Consultation on the Objects of the Trust



Lytham Institute: Charitable Objects

Analysis of responses to
public consultation

July 2021



Contents.

Section	Page
Background	p3
Overall views on the proposed Objects	p6
Suggested changes to proposed Objects	p9
Feedback on wider concerns and suggestions for use	p11
Summary of feedback received from key stakeholders	p16

Background.

Background.

Fylde Borough Council is the sole corporate trustee of the Lytham Institute Trust.

Based on the indenture dated 1917, the current 'charitable objects' are to: 'maintain the said premises and the buildings now or hereafter erected thereon for public use under the provisions of the Public Libraries Act 1901 and the Museum and Gymnasium Act 1891 or any acts re-enacting or amending the said acts or any of them'.

The charity has maintained and managed the Lytham Institute building and has ongoing arrangements with several community groups. Activity has been limited following the library operator ceasing its activities from the building. Lytham Heritage Group and the Civic Society occupy rented space on the first floor of the premises. After Lancashire County Council relinquished the User Rights following the decision to relocate the library service in Lytham Assembly Rooms, the future of the Institute needed to be reviewed.

After considering legal advice, the council registered the Institute as a charitable trust, a process that was completed in 2019. The 2017 assignment did not include any governance arrangements and left the council as the sole Trustee.

After seeking advice and support from the Charity Commission, the council identified the need to revise the purpose of the Trust and develop a scheme of governance.

The following revised purposes for the Trust (based on the Charity Commission's model purpose for community centres) were approved for consultation on 9 March 2020:

"To further or benefit the residents of Lytham and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by providing facilities in the interests of social welfare for learning, recreation and leisure time occupation, including cultural and art exhibitions, with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power to maintain or manage or co-operate with any statutory authority in the maintenance and management of the Lytham Institute building or other appropriate premises for activities promoted by the charity in furtherance of the above objects."

The consultation.

The Trust followed Charity Commission advice and undertook a public consultation to obtain the views of anyone who has an interest in the revised purpose.

An online link was posted on the Fylde Council website. The initial consultation was suspended due to the coronavirus pandemic, however this was reopened on 2 June 2021 for a period of 28 days, ending on 30 June 2021.

The following statement was posted on the consultation website from the Leader of the Council, Cllr Karen Buckley, said:

“Lytham Institute’s future is still to be determined and the decisions will be informed by local people. This consultation is about the purposes of the charity rather than the use of the building and needs to be settled before we can move forward.

“Anyone who submitted a response before the consultation was suspended last year can be assured that these have been retained, however, if an organisation or individual wishes to make further comment there is no restriction on how many submissions can be made.”



The consultation posed three questions:

- Do you feel that the proposed objects are appropriate for the Lytham Institute Trust? (Yes/No answer)
- If NO, then please provide additional feedback on what you would change? (Open text answer)
- Do you have any other feedback you would like to share on the proposed objects for the Lytham Institute Trust? (Open text answer)



66

Responses to the consultation were received

- 65 via the online feedback form
- 1 paper copy from the Friends of Lytham Institute

It should be noted that much of the feedback received does focus on the **use of the building**, and that some respondents disagree with separating out the purpose of the charity and the use of the building. All responses have been analysed and this report includes a summary of the key themes amongst these responses.

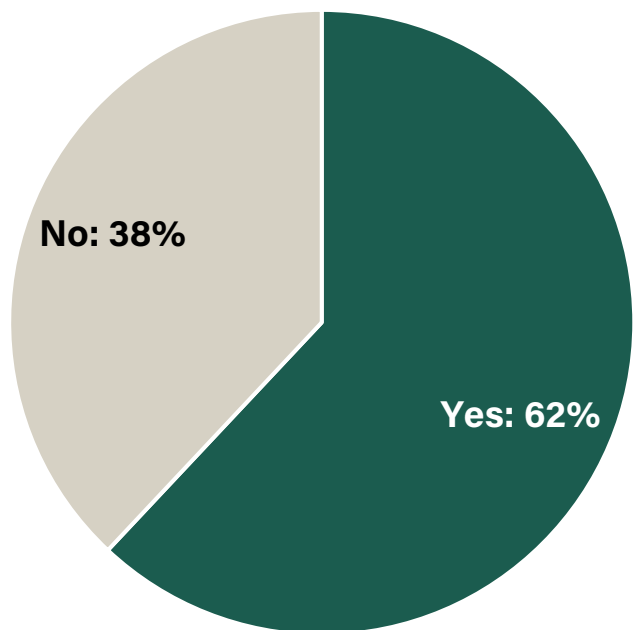
Overall views on the proposed Objects.

3 in 5 feel that the proposed Objects are appropriate.



66

Responses to the consultation in total



62%

Feel the proposed Objects are appropriate for the Lytham Institute Trust



38%

Do not feel the proposed Objects are appropriate for the Lytham Institute Trust

Q: 'Do you feel that the proposed objects are appropriate for the Lytham Institute Trust?'

The main feedback from those in support is the Trust should provide a space that the whole community can use.

8 in 10 (33) of those who feel the Objects are appropriate gave further feedback



Of these **the majority (45%)** reiterate that, in the spirit of the original gift, the purpose of the Charity should be to **provide space within the Institute for the whole community to use**

- For the use of community groups and events
- For the use by the whole of the community
- 3 respondents feel that the purposes should mention how it will be economically viable
- 3 respondents feel it should have remained/be reinstated as the Library, and that the purposes should reflect this

“

The Trust has to be in the interests of people now that have changed from those of 100 years ago. It has to have a use and a purpose for all, not just a few and those who shout loudest.

”

“

There is not much for the younger people and I agree that the Institute should be a hub for arts, culture and learning. The Trustees should be reminding of the original intentions: it was supposed to be for the whole community and not mostly to serve the vocal third age residents.

”

Suggested possible changes to the proposed Objects.

The most frequently suggested change to the Objects is to remove the phrase 'and other premises'.

23 respondents **did not agree** that the Objects are appropriate, although not all suggested changes/feedback which relate to the purposes of the Charity.

Of the feedback given by these respondents that relates **specifically to the Charity's Objects:**

- 7 respondents would like to see the phrase '**and other premises**' **removed** from the Charity's Objects

Other suggested changes (mentioned by a smaller numbers of respondents) include:

- The **provision of a library** in the Objects (as specified when the building was originally gifted)
- Some mention of how the building can be used to bring in **income/be economically sustainable**
- A specific reference to the provision for the storage of and public access to the **Archives**
- A specific reference to '**heritage**' and the preservation of an historic building

“ Library provision should be included in the aims...The Lytham Institute scheme should aim to provide wide community library facilities including a reference library and community information desk. ”

“ Please delete 'or other appropriate premises'. The Institute building and what should be happening inside it are linked together and activities should not be transferred to other premises. ”

Feedback on wider issues and suggestions for use.

People found it difficult to **separate out the uses of the building and the purpose of the Trust** and some felt this separation is not appropriate.

“

The charity purposes inherently include on-going use of the LI building. The trust relates to the maintenance and management of the LI building and to its provisions for and use by the people of Lytham and surrounds. The Trust cannot be separated from the building.

”

“

‘Purposes’ and ‘use’ are inextricably linked and it is illogical to deal with them separately.

”

Whilst not specifically part of the consultation, much of the feedback reflected on possible uses for the building.

The majority of respondents commented on **the emphasis of the Charity's purposes and how it could fulfil these purposes**, in particular that it should:



- Focus on **recreation** and **learning** by becoming an **inclusive community hub**:
 - Offer adult learning, including for people with disabilities
 - Offer provision for the youth in the area
- Become a **multi-purpose arts and cultural centre**, providing space for cultural events, art and exhibitions
- Provide spaces and facilities for the community to hire at a reasonable price



The nature of the different rooms in the building are suited to the establishment of a multi purpose arts centre, serving the community with a range of cultural activities not available at present. Opportunities for visual arts exhibitions, artists studios to hire, music rooms for instrumentalists, choirs, and study groups would create a hub of activity.



In these times of high street demise and an alleged increased adoption of online interface, I feel it is vital for a facility gifted to Lytham to remain open to all, community focussed, inclusive and educational.



Many gave specific ideas as to how the building could be used to fulfil the Charity's purposes.



Specific ideas for how the Charity could fulfil its purposes including using the Lytham Institute to house:

- A community café/kitchen area
- A town centre Tourist Information Office
- Registrar Services
- A flat for a custodian to address social housing need
- A Food Bank
- A centre for the NHS/LA to provide health and well-being education
- Bookable rooms to hire for meetings, events, classes and lectures

And specific suggestions for how the space could be used by the community include:

- Children's facilities, e.g. a games room for young people, Sure Start initiatives
- An exhibition space for local artists and photographers
- Youth groups, mums and babies/toddler groups

Other feedback focused on the consultation itself and governance of the Trust.



Almost a quarter of responses (15) mentioned the **consultation approach**, in particular that it should have:

- Been more specific in how the Objects are consistent with the original spirit of the gift
- Provided more information
- Been easier to understand
- Been publicised more widely
- Offered more ways of providing feedback

“

It is not clear what 'objects' are and with such a vague proposal, the public cannot know if the use of the Institute will be well run.

”

8 responses refer to the need for **governance to be transparent**, and that some of the Trustees should come from the community.

5 specifically mentioned being **opposed to the sale** of the Institute.

3 also mention that **accessibility** needs improving.

“

Recruit capable Trustees (a minimum of three) from the Lytham community with appropriate skills and knowledge.

”

Summary of feedback received from key stakeholders.

Summary of response from Friends of Lytham Institute, a recognised stakeholder in the Lytham Institute (LI).

Comments on the consultation process

- The consultation should concern both the aims of the charity and the use of the purpose-build Institute building to facilitate those aims.
- A wide-ranging public consultation exercise is still needed.
- The Friends of LI propose that a roundtable of interested parties takes place.

More transparent and open governance

- Work needs to be done on legal and governance practice, engaging with communities of place and interest, working out the potential uses of the building and costs of making it fit for modern purposes.
- They are not in favour of 'closed' governance and feel that a wide and engaged membership will be vital in making a success of the Institute.

Preserve the LI for community use

- The Aims should include library provision, and the wording should not restrict community usage.
 - They are opposed to LI activities being transferred to 'other premises' as suggested in the consultation.
 - They are opposed to the sale of the Institute.
- Agreement with the St Annes Civil Society that:
- It should be far more specific as to the main charitable objects consistent with the spirit of the gift
 - The potential beneficiaries of the Charity should include both residents and visitors.

Potential activities and uses

Potential activities and uses are suggested (not listed here) that are considered in keeping with the aims of the original give, i.e. a focus on education and social interaction for the whole community.

Summary of response from the LSA Civic Society.

The Society feel they are a key stakeholder

- Concerned with building conservation in the area
- Currently rent a room in Lytham Institute (LI)
- Invested in the process that established that the Council holds the Institute as Charity Trustee

Need for transparent and open governance

- Must respect the wishes of the original trustees
- The Lytham Institute is not an asset of the Council

Preserve the LI for community use

- Continue to use the LI as a community asset and a catalyst for regeneration of the town centre
- Strongly oppose any part of the site being sold
- At least 50% of the space should be dedicated to furthering the aims of the charity, with the remainder let to commercial tenants and as a hub for general public

Give more consideration to funding

- The Civic Society propose using a similar model as per the Lytham Baths and Assembly Rooms
- Consideration needs to be given to both initial funding and ongoing sustainable funding – a feasibility study and business plan are needed
- Funding support from the Local Authority is expected
- The response also included suggestions for specific possible funding avenues to consider (not listed here).
- Proposed model would require a salaried manager and could not rely solely on volunteers.

Create a town centre hub

- As a base for the creative arts and community use, the LI would enhance the area and enhance the development of the visitor economy and serve as a focus in the town centre
- LI should house the Tourist Information Centre
- Many potential uses suggested (not listed here)

Summary of response from the Lytham Heritage Group.

Concern over specific omissions from the revised Objects of the Institute

- **No specific mention of heritage**, which is a fundamental Object from Lytham Heritage Group (LHG)'s Constitution and is only inferred, not specified, in the revised Objects of the Institute
- **No mention of preserving the Grade II listed structure** - preservation, protection, development and improvement of historic buildings and architecture is an Object from the Lytham Heritage Group's Constitution

Some of the revised Objects of the Institute fit with the Lytham Heritage Group objects

- The Archive and an annual keynote address in a 'room for hire' in the Institute would fulfil both organisations' Objects

Future input of LHG may be limited

- LHG is a small group and would struggle to take a more active role, such as in organization and administration of the Institute.

Particular uses

- There is a need for an additional display space to fulfil the cultural aspects of the Objects.



Prepared by Emma Slater and Adam Pearson.

psresearch.co.uk | hello@psresearch.co.uk

It all starts with good research.

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	6
FULLY FUNDED REVENUE BUDGET INCREASE - PRS HMO INSPECTION PROGRAMME			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Fylde Council wish to undertake a proactive inspection programme of HMOs detailed in this report during 2021/22 and 2022/23.

The project will be funded using Homelessness Prevention Grant (HPG) funding for 2021/22, totalling £107,457. Direct project costs total £96,623 and the remaining £10,824 will be used to support the work of the Housing Service to provide continued support for clients identified as facing homelessness during the project. The HPG grant is received annually by Local Authorities for MHCLG and is designed to transform the way councils fund homelessness services to give them greater flexibility to priorities the prevention of homelessness.

Proactively inspecting properties within the private rental sector (PRS) maintains standards and overall property condition which will assists in reducing transiency and homelessness.

RECOMMENDATIONS

The Committee are requested to:

1. Note the contents of the report and the proposed HMO inspection programme, in accordance with Part 1, Chapter 3 of Housing Act 2004, in which local authorities have a statutory duty to maintain housing standards within their district.
2. Approve a fully funded revenue budget increase to undertake the proactive inspection programme of HMOs in Fylde for the total of £96,623 to be met by the HPG (£25,742 21/22 AND £70,881 22/23)
3. Approve a fully funded budget increase for 2021/22 for the Housing Services Team for the remainder of the funding in the sum of £10,834 to be used to support the work of the Housing Service to provide continued support for clients facing homelessness in 2021/22 and 2022/23 (£2,000 21/22 and £8,074 22/23)

SUMMARY OF PREVIOUS DECISIONS

[Enforcement-Policy-April-2020](#)

[Environment, Health and Housing Committee - 2nd September 2021](#)

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	
Tourism – To create a great place to live and visit	√

FYLDE COUNCIL HOUSING SERVICES PRIVATE RENTAL SECTOR

BACKGROUND

1. Within Fylde there is a growing number of HMOs. The main area for HMOs is the centre of St Annes where there is a higher concentration here than anywhere else within the Fylde Borough.
2. A Licensed HMO falls under Part 2 of the Housing Act 2004 and is a property for which there must be in place a mandatory license, renewed every 5 years, it is rented to 5 or more people who form more than 1 household with shared facilities. It is estimated that the majority of HMOs within Fylde do not currently require a license, this is due to HMOs having less than five people living within the property.

PROACTIVE PROGRAMME OF HMO INSPECTION

3. The Housing Service are proposing to embark on a project to proactively inspect HMO's. The proposal is for a separate project to run alongside existing reactive work. The project will last for a period of 2.5 years and will be reviewed at the end of two years in March 2024. Appendix 1 provides a flowchart detailing the inspection programme.
 - Week 1 Decide on the area for door to door and send letters/emails to LL, agents, and attending agencies.
 - Week 2 Door to door, establish their residential status and need for HHSRS survey and fire safety interventions.
 - Week 3 Send sections 239s to properties that were highlighted as needing further intervention for week 4 inspections.
 - Week 4 Conduct HHSRS inspections.
 - Week 5 All notices must be finalised and served, multi-agency meeting.
4. Clarification was requested at Environment Health and Housing Committee on the 2nd September on what was termed the computer database. It was explained that this is a new computer system 'Pentagull, ESB' designed to increase efficiency of Officers, ease the burden of notice writing and keep all information on HMOs in one easily accessed and monitored system. Photographs, notes, and all evidence relating to each HMO inspected under the programme will be stored on a secured system (Appendix 2)
5. The cost of the computer system is £10,000 in year 1 which includes an annual maintenance fee of £5,000. A similar system has been considered and the year 1 costs was £20,000 with an annual maintenance of £10,000. This system is in operation at Blackpool Council and is user friendly for the producing of Notices and providing data on the condition of the private sector stock.
6. When carrying out a Housing Health and Safety rating System inspection, Officers are looking for total of 29 hazards. These hazards are not always visible, damp is not always obvious, therefore equipment is required to enable officers to carry out their inspections in full. Damp meters, socket testers and volt readers, is an example of how equipment allows officers to make confident decisions when scoring the health and safety of tenants and properties during the HHSRS report.

STAFFING RESOURCES

7. Clarification was requested at Environment Health and Housing Committee on the new posts to be created to support the Project and provide essential services to the inspection programme.
8. **The first post, a Housing Services Technical Assistant**, will provide support to Technical Officers undertaking inspections and serving Notices related to property disrepair. This post will be for 18 months starting in the Autumn of 2021.
9. The post will assist with the HMO programme and daily reactive work providing refile to officers. The assistant will be required to:
 - Take part in essential training regarding PRS housing including understanding HMOs.
 - Respond both directly and indirectly to tenant and landlord queries regarding the operation of the programme and reactive work.
 - Keep and update spreadsheets on the progress of the programme.
 - Plan the route and provide a list of where is to be inspected in week 4 to officers.
 - Log and provide officers with equipment and calibrate equipment as required.
 - Write, print and post all correspondence to be sent to landlords, agents and tenants throughout the programme.
 - Be the second person on inspections to cover absences in accordance with our risk assessment (this is only for safety and will not involve carrying out inspections)
10. **The second post will be a Housing Services Officer**, who will attend inspections to provide advice and support to vulnerable tenants who face homelessness, need tenancy support, advice on how to improve their health and well-being, to ensure their home is affordable, settled, and if they are facing difficulties know who to approach for help.
11. The first post, Housing Services Technical Assistant, is currently at Job Evaluation Panel and the results are expected shortly. The costings in Table 1 for this post have been based on the role being a Scale 5 position (SCP range 12-17).
12. The second post, Housing Services Officer, is an established position within the housing service and is graded at Scale 6 (SCP range 19-22).

FINANCIAL RESOURCES

13. The project will be funded for 21/22 and 22/23. Future HPG monies received will be prioritised for this project until the full inspection of 530 HMOs has been completed. The new posts Technical Assistant and Housing Services Officer are for 18 months and 12 months respectively. However, the posts will be extended if funding is available.
14. Table 1 overleaf details the project costings.
15. Clarification was requested at Environment Health and Housing Committee on the purpose of the Homeless Act Reduction initiatives budget in 21/22 £2,000 and 22/23 £8,834. This budget is used to support vulnerable clients into accommodation and includes rent bond, rent in advance, essential items, carpets, and white goods.

CONCLUSION

16. Note the contents of the report provides details on the proposed houses of multiple occupancy (HMO) inspection programme operated by the Housing Services private rental sector (PRS) team which is in accordance with the Part 1 Chapter 3 of the Housing Act 2004 in which local authorities have a statutory duty to maintain housing standards within their district.
17. An HMO inspection programme is required to ensure properties within the PRS meet current standards in accordance with the Housing Act and reduce transiency, support tenancies, and provide sustainable and quality housing in accordance with the Homelessness Reduction Act 2017.
18. Approve a fully funded revenue budget increase to undertake the proactive inspection programme of HMOs in Fylde for the total of £96,623 to be met by the HPG (£25,742 21/22 and £70,881 22/23)

19. Approve a fully funded budget increase for 2021/22 for the Housing Services Team for the remainder of the funding in the sum of £10,834 be used to support the work of the housing service to provide continued support for clients facing homelessness in 2021/22 and 22/23 (£2,000 21/22 and £8,074 22/23).

Table 1: Project Costings

Note: Current funding available through the HPG for 21/22 will enable the project to run to April 2023. Future HPG funding will be prioritised to this project until all HMO's have been inspected.

Equipment	Cost	21/22	22/23	Total
Technical Officer (18 months)		15,190	31,251	£79,282
Housing Services Officer (12 Months)		0.00	34,630	£71,017
Computer system		£10,000	£5,000	£15,000
Volt reader	£7.50x4	£30		£30
Socket Tester	£7.50x4	£30		£30
CO Reader	£23.00x4	£92		£92
Damp Meter	£50.00x4	£200		£200
Laser measurer	£50.00x4	£200		£200
TOTAL FUNDING REQUIRMENT		£25,742	£70,881	£96,623

IMPLICATIONS	
Finance	This report requests a funding to the total sum of £96,623 detailed within the report, to support the work of the PRS HMO inspection programme 2021-2023. £10,084 towards Homeless Reduction Act initiatives. All funding is to be met from the HPG funding allocation for 2021/22.
Legal	No implications.
Community Safety	The programme is community based and is customer facing. Officers will be approaching customers of Fylde at their homes and entering properties. No home will be entered without prior notice by letter at least 48 hours before the inspection date. The inspection programme will tackle anti-social behaviour and as a result, be making communities safer.
Human Rights and Equalities	No implications.
Sustainability and Environmental Impact	No implications.
Health & Safety and Risk Management	Entering people's homes. Officers will be in groups of two, no officer is to be left alone in a property. Covid-19 – All those going to properties will have been offered the vaccine, masks and gloves will be provided and residents will be asked to confirm if they have been

	in contact with anyone with Covid-19 or displaying symptoms within the last 5 days.
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LEAD AUTHOR	CONTACT DETAILS	DATE
Cheryl Bennett	cheryl.bennett@fylde.gov.uk & Tel 01253 658691	8 September 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Housing Act 2004		Housing Act 2004
Homelessness Reduction Act 2017		Homelessness Reduction Act 2017

Attached documents

Appendix 1 - Proactive HMO Inspection Programme 2021

Appendix 2 - Technical Details for the Computer System

PROACTIVE HMO INSPECTION PROGRAM 2021

WEEK 1

Letters to landlord and agents explaining Fylde's duty to conduct an inspection program and the areas to be inspected. A Section 239 notice/letter will be sent to landlords and agents explaining the need for the program and the date and times officers will attend. Fire Officer TBC

Selection of area to be inspected to be decided on by PHSO and SO

Area list for week 2 to be created —TO

Admin and mail shot to be completed by TA

WEEK 2

Stage 1 of Pro-active inspection Door knock exercise will include; Evidence gathering to confirm HMO residency (every house on street)
Access the need for an HHSRS survey. Fire TBC
Emergencies are to dealt with immediately.

Officers —SO TOs + EP Officer

PHSO—will be back up to cover absences and emergencies

End of stage 1 briefing in the Bernard Room 3pm for all staff involved, including HS Officer for any expected notices or problematic properties that may result in referrals , Decide on S239s

WEEK 3

Complete and Send out Section 239s to all properties to be HHSRS inspected.

Admin and mail shot to be completed by TO

WEEK 4

Stage 2 of Pro-active Inspection Carry out HHSRS survey with S239 Notices 10.00am—12pm and 13.00pm—15.00pm Fire TBC

Officers —SO and TO

Demand dependant TO and PHSO

End of stage 2 briefing in the Bernard Room Thursday Morning 10am.

WEEK 5

All notices to have been finalised and sent.
Multi-agency meeting to be held on Tuesday morning.

Meeting—Housing Services Team, EP Officer, Fire TBC, and Planning
TA to help with any admin requirements

Key

Principal Housing Services Officer-PHSO, Senior Officer-SO
Technical Officer-TO, Technical Assistant-TA, Housing Services Officer (HSO)

Appendix 2

Technical details for the computer system.

ESB Housing system provides your authority with an efficient and cost-effective way to manage your housing stock online from start to finish all in one system. Designed in conjunction directly with local authorities to ensure its fit for purpose and efficient.

It can manage housing complaints, rogue landlords (can track tenants moving between properties), housing referrals and HHSRS.

Can also hold alerts about properties so when visiting you know of any known issues first.

The system comes with the following core capabilities:

- Complete managed service via the Cloud with full mobile capability
- Designed and developed from Local Government and public services
- Created for frontline public services to reduce costs and improve service
- Rapid business deployment method that is flexible and iterative
- Sustainable, flexible, and future proof

Features:

- Document management with upload capability and generation of relevant documentation
- GDPR compliance via the use of our inbuilt GDPR module
- HHSRS Scoring

Benefits:

- Efficiency gains through the automation of communication through various channels
- Integrated directly to your payment provider
- Reduce incomplete or incorrect applications
- Improves customer engagement and uptake, digitisation, and channel shift
- Easy to maintain, minimises impact on IT
- Totally secure information and service provision
- Can be tailored to your organisation
- Enables end to end digital processes improving customer service
- Address validation via UPRN to prevent incorrect scheme applications
- Free up officer time to focus on prevention and enforcement

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	7
FULLY FUNDED REVENUE BUDGET INCREASE - DOMESTIC ABUSE ACT 2021			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report provides an update on the Domestic Abuse Act 2021 and new statutory duties placed on Local Authorities. Fylde Council have been awarded funding for 2021/2022 totalling £33,196, to undertake new Part 4 duties and provide support within their local authority area. Funding will be paid on an annual basis in the form of un-ringfenced grants under Section 31 of the Local Government Act 2003 by MHCLG for a period of 3 years. Fylde Council intend to work in partnership with Wyre Council and Fylde Coast Women's Aid (FCWA) to support victims and their children and commission a Housing Outreach Worker to engage and support female and male victims and their children, employed by FCWA.

The role will provide advocacy services for victims with agencies who can help to address the support needs of victims of domestic abuse and initiate measures to support clients in their existing and new homes. The cost of the Housing Outreach Worker is £18,500 for 12 months leaving £14,696 available to enhance other support services in place, for example assistance with legal costs above that budgeted in the project and financial support for victims to move into new accommodation.

RECOMMENDATIONS

- Note the contents of the report and the proposed project work in partnership with Wyre Council and Fylde Coast Women's Aid to commission a Housing Outreach Worker to engage and support female and male victims and their children under the Domestic Abuse Act 2021.
- Approval of a fully funded revenue budget increase for the total of £33,196 to be met by MHCLG New Duties funding (£16,500 21/22 and £16,696 22/23) to undertake new Part IV duties under the Domestic Abuse Act 2021.

SUMMARY OF PREVIOUS DECISIONS

[Environment, Health and Housing 15th June 2021 – Fylde Council Handy Person and Sanctuary Pilot Scheme](#)

It was RESOLVED to;

- Note the contents of the report and approve the Handy Person and Sanctuary Scheme pilot scheme proposed, in partnership with Preston Care and Repair, using existing revenue resources;
- Committee are requested to disapply the rules to comply with the contract procedure on the basis that:
 - The pilot is required to gauge demand for both the Handyperson and Sanctuary service;
 - Preston Care and Repair are already running the minor aids and adaptations programme in Fylde;
 - The purpose of the pilot is to inform a competitive procurement of the Handyperson and Sanctuary Scheme in 2022 on completion of the 12 month pilot; and
- Note that an evaluation of the Pilot will be presented to this Committee after 12 months.

[Environment, Health and Housing - 2nd September 2021](#)

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	

DOMESTIC ABUSE ACT 2021

1. The Domestic Abuse Bill received Royal Assent on the 29th April 2021.
2. **Four main objectives of the Domestic Abuse Act 2021:**
 1. **Promote awareness** – to put domestic abuse at the top of everyone’s agenda, and raise public and professional awareness
 2. **Protect and support** - to enhance the safety of victims and the support that they receive
 3. **Transform the justice process** - to priorities victim safety in the criminal and family courts, and review the perpetrator journey from identification to rehabilitation
 4. **Improve performance** - to drive consistency and better performance in the response to domestic abuse across all local areas, agencies and sectors
3. The Domestic Abuse Act is split into seven parts:
 - 1) Definition of “domestic abuse”
 - 2) The Domestic Abuse Commissioner
 - 3) Powers for dealing with domestic abuse
 - 4) Local Authority Support - Safe Accommodation and Local Domestic Abuse Partnership Boards (Part 4 Duties)
 - 5) Protection for victims and witnesses in court
 - 6) Offences involving violent or abusive behaviour
 - 7) Miscellaneous & General
4. The act places a statutory framework for the delivery of support to victims of domestic abuse and their children in safe accommodation and provides clarity over governance and accountability.
 - Places a duty on each Tier 1 local authority in England to appoint a multi-agency Domestic Abuse Local Partnership Board which will consult as it preforms certain functions.
 - Assesses the need for accommodation-based domestic abuse support in their area for all victims or children, including those who come from outside the area.
 - Develop a Domestic Abuse Strategy that details such support to cover the locality and monitor and evaluate the effectiveness of the strategy.

Funding linked to Part IV Duties – Tier 1 and Tier 2 local authorities

5. Fylde Council have been awarded funding for 21/22 totalling £33,196, linked to the New Duties under Part 4. Funding will be paid on an annual basis in the form of un-ringfenced grants under Section 31 of the Local Government Act 2003 by MHCLG for a period of three years. The new Duty Fund value is now confirmed by MHCLG for one year only. The funding will be available for 3 years, but the amount in years 2 & 3 depends on the spending review. After 3 years funding will be rolled in with the Local Government allocation.
6. Tier 1 and Tier 2 Local Authorities will need to develop a Domestic Violence Strategy that identifies their needs and how they will address those needs. LCC are the lead authority reporting to a wider Lancashire Domestic Abuse Partnership Board.
7. Tier 2 councils are to co-operate with the lead Tier 1 local authority to deliver this support under the Part 4 duties (see paragraph 3). Funding has been received direct from central government to tackle identified needs with support and accommodation-based services, in each local authority area in 2021/22.

8. Funding is split into two parts:

1. Support in safe accommodation: cost of the commissioned services, based on an estimate of support unit costs and the level of unmet need for safe accommodation.
2. Administrative new burdens: cost of delivering the new functions under the duty.

Fylde Council, Wyre Council and Fylde Coast Women's Aid

9. Fylde and Wyre Council, in order to take forward the new Part 4 duties, are proposing to work across Wyre and Fylde local authorities in partnership with Fylde Coast Women's Aid to support victims and their children.
10. Fylde Coast Women's Aid (FCWA) offers free advice and support to individuals living in Blackpool, Fylde and Wyre who are experiencing or have experienced domestic abuse, stalking and child sexual exploitation.
11. The project will commission a Housing Outreach Worker to engage and support female and male victims and their children, employed by FCWA. This will enable smooth signposting to support services and work jointly with each local authority housing service for re-housing options. The post will be initially for 12 months, with possible extension for a further 2 year's once the value of New Duty Fund, for years 2 and 3 has been confirmed (paragraph 5).
12. The project will provide training for housing staff and other teams within the local authority who may come across domestic abuse situations and require an insight into the warning signs, support required and actions to take.
13. Each local authority will commission Sanctuary Schemes separately to support households experiencing domestic violence. Fylde Council currently have a pilot in operation with Preston Care and Repair to operate a Handyperson and Sanctuary Scheme.
14. A legal expenses budget will be held by FCWA to assist clients where applicable with non-molestation orders, occupation orders and prohibited steps. The £4000 for legal fees is a figure suggested by FCWA, however this can be increased based on demand as the project moves forward.
15. Clarification was requested at Environment Health and Housing Committee on the 2nd September on the level of the legal expenses budget and would this be sufficient. FCWA have advised the legal fund will be used for emergency injunctions and/or prohibited steps orders. It is free to issue an injunction, £205 for a Prohibited steps order plus £150 if either application need to be served personally. They feel the £4,000 legal expenses budget will be more than enough money to cover this cost.
16. Table 1 below details the project costings. Funding required for the Housing Outreach Worker £18,500 leaving £14,696 funding available for additional monies required under the sanctuary scheme, additional legal costs to the project if required, rent bond and rent in advance and financial support with essential items.
17. Clarification was requested at Environment Health and Housing Committee if the salary at £23,500 will attract the right person with the right skill set. FCWA have responded and advised this figure is the basic salary for the IDVA case workers (Independent Domestic Violence Advisor). They comment that the third sector is not very well paid, but they are confident they would be able to get the right person for the position and if the project goes on past 12 months, they would be looking at a 2% salary increase.
18. Project monitoring meetings will be held bi-monthly to discuss the project, workload and emerging barriers and lessons learnt, in order to inform the project in future years and assist in developing a DV Strategy for Fylde and Wyre Authorities.

HOUSING OUTREACH WORKER FYLDE AND WYRE	
Salary	£23,500.00
NI	£1,890.00
Pension	£1,175.00
Mobile Phone	£360.00
Travel	£600.00
Training	£500.00
IT System/HR/Insurance costs	£600.00

Management Uplift/ Overhead costs	£4,294.00
Legal cost support administered by FCWA – non molestation orders, occupation orders and prohibitive steps	£4,000
Total costs for 12 month post	£36,919
Contribution Fylde and Wyre	£18,500

19. The worker will support the empowerment of the client and assist them in recognising the features and dynamics of domestic abuse present in their situation and help them regain control of their lives. The role will provide advocacy services for victims with agencies who can help to address the domestic abuse by:

- I. Understanding the role of all relevant statutory and non-statutory services available to domestic abuse victims and how your role fits into them.
- II. Providing advocacy, emotional and practical support and information to victims including in relation to legal options, housing, health, and finance.
- III. Working directly with all key agency partners to address the safety of victims.
- IV. Provide up to 8 weeks tenancy support when clients are moving into independent tenancies.

IMPLICATIONS	
Finance	Fully funded revenue budget increase for the total of £33,196 to be met by MHCLG New Duties funding (£16,500 21/22 and £16,696 22/23) to undertake new Part IV duties under the Domestic Abuse Act 2021.
Legal	Part IV duties under the Domestic Abuse Act 2021 to secure safe accommodation.
Community Safety	Part IV duties under the Domestic Abuse Act 2021 to secure safe accommodation.
Human Rights and Equalities	Part IV duties under the Domestic Abuse Act 2021 to secure safe accommodation.
Sustainability and Environmental Impact	No implications.
Health & Safety and Risk Management	No implications.

LEAD AUTHOR	CONTACT DETAILS	DATE
Kirstine Riding	kirstine.riding@fylde.gov.uk & Tel 01253 658569	7 September 2021

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Domestic Abuse Act	2021	Domestic Abuse Act statutory guidance - GOV.UK
Fylde Coast Women's Aid		Fylde Coast Women's Aid - Fylde Coast Women's Aid - FCWA
Fylde Council Handyperson and Sanctuary Scheme	2021	Fylde Council handy person and sanctuary scheme
Funding allocations new domestic abuse duty	2021	Funding allocation methods: new domestic abuse duty - GOV.UK

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	8
ELECTED MEMBER DEVELOPMENT STRATEGY 2021 - 2025			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

To seek approval of the revised Elected Member Development Strategy 2021-2025.

At its meeting held on 26 August 2021, the Member Development Steering Group (MDSG) commended the Strategy document to the Finance & Democracy Committee for approval.

The document is presented in a one-page format to reflect current thinking and complement the Council's Corporate Plan.

RECOMMENDATION

1. To consider and approve the revised Elected Member Development Strategy 2021 -2025.

SUMMARY OF PREVIOUS DECISIONS

The Member Development Steering Group undertakes a regular review of its strategies.

Finance and Democracy Committee - June 2016

To approve the revised Elected Member Development Strategy.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	

REPORT

1. The revised Elected Member Development Strategy (attached at Appendix 1) is presented in a 'one page' format. It has been refreshed and revised by the Member Development Steering Group (MDSG) and is commended to the Finance & Democracy Committee for approval.
2. The Strategy is the over-arching document that guides the Council's approach to the training and development of its members. It seeks to provide a framework for the provision and delivery of member development for elected members from Induction and throughout their term of office. The Council places a strong emphasis on supporting the development needs of elected members in their numerous/diverse roles

which they are required to undertake both within, and outside the Council. The Strategy focusses on increasing member engagement to improve councillors' knowledge and skills.

3. The former document was coming towards the end of its effective life and in preparation for the 2023 Local election, and the subsequent Induction of newly Elected Members, a review of the Strategy has been undertaken to ensure that it is fit for purpose to reflect the changing landscape since approval of the original Strategy.
4. In reviewing the document, the MDSG had regard to the Council Corporate Plan and the 2023 Member Induction. Any revisions made are based on current thinking and experience gained since original implementation.
5. A relevant and updated Strategy continues to be a requirement of North West Employers to achieve re-accreditation under the North West Charter for Elected Member Development.
6. The document works in tandem with other key documents including: The Member Induction Training and Development Policy Document and the Working with Councillors with Disabilities and Welfare Document. It also contributes to the corporate priorities.
7. The document will be regularly reviewed by the MDSG.

IMPLICATIONS	
Finance	There are no financial implications arising directly from this report.
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Lyndsey Lacey- Simone	Lyndseyl@fylde.gov.uk	September 2021

BACKGROUND PAPERS		
MDSG File	Various	MyCMIS

Attached documents

Appendix 1 -- Elected Member Development Strategy 2021 -2025

Mission / Purpose: To have a robust elected member development strategy framework that complements the Council's Corporate Plan enabling members to achieve their full potential in their varied roles.

Vision: For all members to have the tools, knowledge, necessary skills and confidence to perform effectively in their current or potential future roles within the Council.

Values (Guiding principles):

Member Led

Objectives:

- 01.** To embed a culture of continuous development for members that is led/ championed by members.
- 02.** To ensure that member development activities are designed by the MDSG to meet the Council's corporate commitments and the needs of individual members.
- 03.** To ensure that the MDSG take a leading role in driving the MD Strategy forward/ acting as ambassadors for learning & development & committed to maintaining North West Employers Charter status.

Cost Effective

Objectives:

- 01.** To ensure that an appropriate budget is in place.
- 02.** To ensure that the budget is spent / invested equitably and based on the balance of need.
- 03.** To devise a cost-effective training plan based on the Council's Corporate commitments/priorities & the outcome of assessment of members' needs.

To be needs based and tailored to individual members

Objectives:

- 01.** To provide a robust mechanism to enable members to perform effectively in their current or potential future roles within the Council.
- 02.** To have 100% of elected members complete a PDP that provides meaningful goals that can be realised/ fit for purpose.
- 03.** To maximise opportunities and develop skills.

To offer equality of opportunity

Objectives:

- 01.** To offer appropriate and ongoing training which is accessible to all members.
- 02.** To comply with the duties of the Equality Act.
- 03.** To champion the 'Working with Councillors with Disabilities and Councillor Welfare' document.

ICT engaged

Objectives:

- 01.** To maximise the benefits and advances in technology to meet the Council's agreed objectives.
- 02.** To ensure that elected members are supported to use technology.
- 03.** To provide a fit for purpose ICT training programme.

The actions we plan to take to deliver our objectives

ACTIONS

- A1.** To involve the MDSG in the design of the Induction/ ongoing Learning Programme from the planning of the programme to delivery and evaluation taking into consideration the corporate priorities & individual member needs.
- A2.** To schedule regular meetings of the MDSG to ensure the proactive delivery of the MD Strategy.
- A3.** To ensure Council representation at North West Employers network events with a view to maintaining Charter status.

ACTIONS

- A1.** To develop a costed plan based on approved budget.
- A2.** To maximise opportunities for all members and via partnership working and subsidised training opportunities and in-house training where appropriate.
- A3.** To review/ produce a training plan fit for purpose.

ACTIONS

- A1.** To review the PDP process to make completing a PDP more streamlined.
- A2.** To review/ maintain a programme of training/ information events that provides both individual/ bespoke opportunities and meets the needs/requirements from the corporate perspective.
- A3.** Where appropriate, to keep members informed and up-to-date with legislation, future trends/ best practice and any changes in local government arrangements.

ACTIONS

- A1.** To implement the Working with Councillors with Disabilities and Councillor Welfare document to ensure that as far as is reasonable, all councillors enjoy equal access to everything they need to help them in their role as councillor.
- A2.** To act on any special needs requests at Induction and/ or at any time to meet the specific needs of the individual.
- A3.** To support the Mental Health Challenge Champion in their work.

ACTIONS

- A1.** To continue to provide appropriate and ongoing ICT support and training to ensure that councillors can meet their duties using the recommended technology solutions.
- A2.** To review and approve ICT induction / ongoing training programme.
- A3.** To use IT support Buddies where possible.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
LEAD OFFICER	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	9
CORPORATE PLAN ACTION UPDATE			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of the report is to provide the committee with the latest progress against the corporate actions relevant to the committee that are scheduled for completion at the time of the meeting.

Actions / Outcomes due for completion by September 30th, 2021.

1. Policy statement on business rates funding being diverted to support economic development opportunities. This has been happening on the ground with business rates from the Enterprise Zone used to provide financial support to the M55 Link Road. A policy statement has been included in the revised Commercial Strategy.
2. A revised commercial strategy that includes proposals for income generating and maximising the use of assets. A revised draft of the strategy is in circulation for feedback and comment prior to coming before the committee at the next cycle. The revised strategy will outline the approach and behaviours towards commercialisation in the council as well as parameters for capital investment and revenue return.
3. Explore Combined Authority options for Lancashire and establish Fylde's position. The concept of a Combined Authority for Lancashire has been replaced by the idea of [County Deals](#) announced in July 2021. Lancashire authorities are in the process of discussing possible governance structures for County Deals with the content determined by the shared work on the Greater Lancashire Plan.

SOURCE OF INFORMATION

Relevant officers responsible for delivery of the Corporate Plan action / outcome.

LINK TO INFORMATION

[The 2020-2024 Corporate Plan](#)

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to inform the committee about progress against the key strategic objectives the council has set out in the corporate plan.

FURTHER INFORMATION

Contact: Alex Scrivens alex.scrivens@fylde.gov.uk

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	10
CAPITAL PROGRAMME MONITORING REPORT 2021/22 – POSITION AS AT 31st JULY 2021			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 31st July 2021 and specifically for those schemes under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 31st July 2021.

LINK TO INFORMATION

Capital Programme Monitoring Report to 31st July 2021:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566 e-mail: paul.o'donoghue@fylde.gov.uk

Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2021/22, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2021/22. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 4th March 2021. That update showed a balanced capital programme position from 2020/21 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2021. The Programme has also been rolled forward to include the year 2025/26.

2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) St Annes Sea Wall

St Annes Seawall is 660m long and was constructed in 1935. It reduces the risk of coastal erosion and flooding to over 400 properties. The seawall surrounds The Island, which is one of three strategic headlands which are critical to maintaining healthy beaches, dunes and reducing the risk of coastal erosion along Fylde Council's frontage. St Annes Seawall is at the end of its design life and is in poor condition; it is cracking and crumbling and is subject to ongoing repairs and maintenance. Voids have previously been identified resulting in settlement of the promenade. The crest level is low and overtopping during storms results in damage to the promenade and flooding of the car park, swimming pool and fitness centre plant room, and flooding up to the thresholds of the cinema, casino, amusement, and restaurant complex.

In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Annes Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5th July 2021.

(ii) Fairhaven Lake and Gardens Heritage Lottery Scheme

In December 2018, the council was notified that it had been successful in securing the second round capital grant from the Heritage Lottery Fund in the sum of £1.4m for the restoration of Fairhaven Lake & Gardens, with further match funding provided by Fylde Council and other external financial contributions. Works have progressed throughout 2020/21 albeit at a reduced pace as a result of the pandemic and the Adventure Golf is now complete and open to the public and the restoration works are due to be completed during the summer of 2021.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

(iii) St Annes Regeneration Schemes

The next section of works has been agreed along St. Annes Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is now proposed to pursue the scheme as part of a wider programme of works in the town centre following the preparation of a masterplan. The appointment of consultants to complete this work is currently in the tender process.

(iv) Lytham Regeneration Schemes

In respect of the large capital scheme for Lytham town centre, a number of suggestions have been made by the Lytham Business Group and other parties, some of which require careful consideration along with agencies such as Lancashire County Council. Options are being considered involving local members and a draft plan is being

drawn together. This will have a phased programme of works to be considered in due course by the Planning Committee. It is envisaged that the first phase of work, the improvements to lighting on East, Central and West Beaches will be completed during the current financial year in line with the scheme agreed by Planning Committee in March 2021. The proposed improvements to Clifton Street are now timetabled for Q2 2022/23 in line with the Corporate Plan. Plans have been prepared and will be presented to the Town Centre Working Group at the earliest opportunity. This will enable detailed schemes to be prepared and consulted upon.

(v) Better Care Fund (Formerly Disabled Facilities Grants)

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and the budget for 2021/22 of £1.236m provides for the delivery of disabled adaptations to similar levels as 2020/21. It is anticipated that for 2021/22 all identified need for disabled adaptations can be met from the existing resource.

(vi) Town Centre Regeneration Kirkham

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and Section 106 payments for public realm improvements attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, has been agreed with Historic England.

A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded, and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021.

(vii) M55 Link Road (Inc. S106 monies for design work)

The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024.

3 Conclusions

- 3.1 Actual expenditure to 31st July 2021 is £1.190m against a full year budget of £14.620m. This equates to 8% of the latest budget. Progress on the delivery of a number of schemes has been delayed due to covid restrictions. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may require to be adjusted or re-phased into 2022/23 as part of future Financial Forecast updates during the year.
- 3.2 Capital Receipts total £161,575 against a total in year budgeted figure of £185,000 made up of Right to Buy Receipts and General Asset Sales. Any changes to this will be reflected in future Financial Forecast updates during the year.
- 3.3 The current Capital Programme as updated is showing a balanced position for 2021/22 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2022/23.
- 3.4 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this reserve at 31st March 2021 was £5.223m including the budgeted transfer into the reserve of £1.813m in respect of 2020/21. Of this £2.461m is already committed to deliver existing approved capital schemes in the year 2021/22 and a further budgeted transfer of £1.706m is estimated, leaving a forecast unallocated balance on the reserve at 31st March 2022 of £4.468m. The estimated transfers in are of course subject to change as costs and income undoubtedly fluctuate over the next 2 financial years.

An updated position in respect of the Capital Investment Reserve will be included within future updates of the Financial Forecast presented to the Finance and Democracy Committee and to Council. Additional future projects will be subject to further consideration as part of the budget setting process for 2022/23. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

CAPITAL PROGRAMME - 2021/22 IN-YEAR SCHEME MONITORING REPORT - AS AT 31/07/21

Appendix A

CODE	APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	FINANCE & DEMOCRACY COMMITTEE									
Z188	Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	5	1	6		6	This project is ongoing. Originally the Council tried to work with the person who claimed ownership to register the land and then we would buy it. Communication ceased with the Council so, as agreed at Full Council, the compulsory purchase of the land will now be initiated which could take 12 months to complete.
	Sub total			0	5	1	6	0	6	
	TOURISM & LEISURE COMMITTEE									
Z112	Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	1,025	408		1,433	434	999	Building and Landscaping works are scheduled to be completed during 2021. The lake works project will be undertaken during 2021/22.
Z097	Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	115			115		115	This funding has been identified to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Square to Pier Link and Gateway scheme to be delivered through the Planning Committee with the intention that works will run concurrently by the same contractor. These works are currently delayed with a likely start date during 2021/22. When the Pier scheme is progressed this scheme will be finalised and a draw-down report for funding presented to the committee.
Z176	Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	0	43		43		43	Plans for landscaping works are currently being developed with project completion anticipated during 2021.
Z179	Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	0	68		68	2	66	Phases 1 and 2 (Consolidation / Rationalisation and Digital Beach Signs) are currently in progress. Phases 3-5 (Beach Safety, Waymarking & Directional and Heritage and Interpretation) are currently being modelled.
Z181	Coastal Explorers	Mark Wilde	Capital Investment Reserve	20			20		20	The scheme is currently being reviewed following the unsuccessful bid with the Big Lottery. Options are currently being explored with the Arts Council for additional funding.
Z192	Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	46		46		46	The first phase of the scheme to regrade the dunes opposite the Persimmon Homes development has now been successfully completed. A tendering exercise has been completed for the second and third phases of the scheme - which include new dune entrance ways and signage.
Z197	Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	50	55	40	145	111	34	A report to Finance & Democracy was approved in June 21 requesting additional funding of £40k. Works have commenced and expected to take 6 to 8 weeks.
Z210	Additional Parks Access Control Measures	Mark Wilde	Capital Investment Reserve	16			16	14	2	Following a tender exercise, a contractor was commissioned to deliver the access control scheme, which is now nearing completion. Waddington, Lima and Beauclerk Gardens Open Spaces are now complete.
Z211	Ashton Gardens Lighting Improvement Scheme	Darren Bell	Capital Investment Reserve	25			25		25	This scheme has been delivered and completed to budget.
Z212	Park View Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	40			40	1	39	Anticipated scheme completion to budget during 2021/22.
Z213	Fairhaven Boathouse - Remodelling and Refurbishment Scheme	Mark Wilde	Capital Investment Reserve	224			224	2	222	Anticipated to be completed during the winter period of 2021/2022.
Z214	Play Area Improvements	Mark Wilde	Capital Investment Reserve	100			100		100	The scheme is currently at consultation and design stage. The following step is to prepare the tender documentation including contract and specification, by September 2021. Ground works are expected to commence from October 2021.
Z215	Friends of Newton Community Park Improvement Scheme - Fylde Council Contribution	Mark Wilde	Capital Investment Reserve	50		50	100		100	Scheme approved at Finance & Democracy Committee 29th March 2021. Anticipated scheme completion to budget during 2021/22.
Z219	Fairhaven Kiosk / Ice Cream Bar Project	Darren Bell	Capital Investment Reserve	0		180	180		180	Scheme approved at Council 5th July 2021. Scheme details currently being developed to go to tender and then a draw-down report will be submitted to committee.
	Sub total			1,665	620	270	2,555	564	1,991	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	<u>OPERATIONAL MANAGEMENT COMMITTEE</u>									
Z038	Replacement Vehicles	Kathy Winstanley	Borrowing	447	39		486		486	The replacement vehicle purchases are anticipated to be completed to budget this financial year.
Z049	Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	70			70		70	The improvement of the interface between Stanner Bank car park and Inner Promenade is due to be carried out over 8 weeks from early September costing up to £40k. The remaining budget will be rephased to future years within a future forecast update of the medium term financial strategy to contribute to the resurfacing of Fairhaven Rd and/or Swimming Pool Car Parks.
Z165	Public Transport Improvements	Darren Bell	S106 Developer Contributions	48	90		138		138	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028.
Z130	Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve		10		10		10	This is the residual Sand Dune improvement works on the Dunes North of Fairhaven Lake. This was an outstanding condition of the Fairhaven Coastal Defence scheme which Environment Agency Grant in Aid can be claimed.
Z207	St Anne's Sea Wall	Darren Bell	Specific Government Grant (Environment Agency)			600	600		600	In 2020 the council were awarded £300k Pipeline acceleration funding to develop the St Anne's Seawall Outline Business Case. Following this a bid has now been submitted to the Environment Agency formally for their appraisal and consideration and if EA funding is approved the planning phase will commence consisting of technical surveys including topographical, geotechnical, detailed design, ecological and bird surveys and an environmental impact assessment. It will include securing all the necessary licenses, consents and approvals including: Marine License, Planning Permission and Environment Agency Flood Risk Activity Permit (FRAP) licence. The scheme will be in the sum of £11.8m funded by Environment Agency grant of £9.5m and the council's contribution of £2.3m towards the total project cost which was approved at Council on the 5th July 2021.
Z182	Accommodation/ facilities at Snowdon Road Depot - Welfare Improvements	Darren Bell	Capital Investment Reserve	350	-144		206	84	122	Works commenced in March 21 and anticipated completion is during 2021.
Z190	Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant		150		150		150	Contracts and leases are being finalised. Work has already started in other districts with contractors expected to start install by September 2021.
Z195	Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve		35		35		35	Further infrastructure works are anticipated to be completed during 2021/2022.
Z199	Outdoor Digital Signage	Mark Evans	Capital Investment Reserve		30		30		30	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered within this financial year.
Z216	Staining Drainage Improvement Scheme	Darren Bell	Capital Investment Reserve	65			65		65	Scheme to be completed during 2021/22.
Z217	South Fylde Line Study	Darren Bell	Specific Grant / Capital Investment Reserve	0		70	70		70	The capacity study by Network Rail started June 2021, due for completion by October 2021. Stantec were appointed as contractors to carry out the study and prepare SOBC documents at end June 2021, scheme to be completed by end November 2021.
	Sub total			980	210	670	1,860	84	1,776	

Appendix A (Cont'd)

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	ENVIRONMENT, HEALTH & HOUSING COMMITTEE									
Z010	Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130	106		1,236	376	860	The grant programme is now progressing as normal and all of the original funding is expected to be fully committed by the end of the financial year.
Z161	Housing Needs Grant	Mark Evans	DFG Grant Repayments		27		27		27	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services have been provided, such as architectural fees, but the DFG grant has not gone ahead in 2021/22. Funding used in previous years for community information events such as 'heat and eat', however due to current covid restrictions unlikely such events can be arranged at present.
Z209	Progress Housing Buy Backs	Mark Evans	S106 Developer Contributions		58		58		58	Finance & Democracy Committee in November 2020 approved a fully funded addition to the Capital Programme – 'Progress Housing Buy Backs' in 2020/21 for £57,500. Progress Housing have confirmed they expect completion of the properties in the Summer of 2021 and will be invoicing for the full amount.
Z107	CCTV Replacement Schemes	Ian Curtis	Specific Grant (LSP Performance Reward Grant)	27			27		27	Expenditure of £27k on rapid redeployable cameras has been authorised. Four WCCTV speed dome cameras have been ordered and will be delivered at the end of July. A report will be taken to committee in September on the replacement of the town centre CCTV systems from analogue to IP cameras.
Z201	Hydration Points	Darren Bell	Capital Investment Reserve	60			60		60	The project was delayed due to Covid restrictions which would have stopped the points being used. Now restrictions are easing a drawdown report will be submitted in November with units installed in February/March 2022.
Z205	Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions	60			60		60	This funding had been allocated to deliver an affordable housing survey which requires community engagement that could not be carried out within the previous social distancing restrictions that had to be observed. As a result the project has been delayed. The contract is currently out to tender and expected to be awarded in October 2021. It is anticipated that the survey will be completed during the current financial year 2021/22.
Z208	Affordable Housing Scheme, Lytham Road, Warton	Mark Evans	S106 Developer Contributions	130	130		260		260	Council (19/10/20) approved a scheme for affordable housing on Lytham Road Warton, utilising S106 funding, phased equally over two financial years (2020/21 and 2021/22), the sum of £260,000 to be fully funded from a portion of the balance of S106 developer contributions for affordable housing currently held by the Council for this purpose (from Agreement ref: 12/0717 - Moss Farm, Cropper Road, Westby). Negotiations are still underway to approve the Affordable Housing Statement for the site, in line with the conditions for the grant.
	Sub total			1,407	321	0	1,728	376	1,352	

CODE	APPROVED SCHEMES		Financing Source	Approved Budget 2021/22 £000	Slippage B/F from 2020/21 £000	Adjustments from 04/03/21 £000	Updated Budget 2021/22 £000	Expenditure to 31/07/21 £000	Variance £000	Budget Holder Comments
	<u>PLANNING COMMITTEE</u>									
Z138	St Annes Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	100	24		124	1	123	The funding was specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but, despite being suspended due to the covid situation have now been completed on phase 3a (north side). There are some works that have not yet been invoiced, which are currently undergoing a snagging process prior to final sign off. Any residual amounts unspent will be directed towards the implementation of the next phase of the regeneration scheme (phase 3a south side) and some reparation works on Orchard Road.
Z185	St Annes Road West – Square to Pier link and Gateway	Mark Evans	Capital Investment Reserve	110			110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. It has subsequently been resolved to pursue the delivery of the Pier Link as part of a wider programme of investment in St Annes Town Centre that will be guided by a Town Centre Masterplan.
Z139	Lytham Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	800			800		800	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The Corporate Plan now programmes the delivery of the Clifton Street Works (£750k) during Q2 of 2022/23. The Lytham Beach Lighting Scheme (£50k) is programmed and on track for delivery during the current financial year.
Z136	Kirkham Public Realm Improvements	Mark Evans	S106 Developer Contributions / Capital Investment Reserve		3		3	1	2	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered as part of the Kirkham Future High Street Fund / Heritage Action Zone programme.
Z158	M55 Link Road (Inc. S106 monies for design work)	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	2,000	122		2,122		2,122	The accelerated delivery of the £27m M55 Heyhouses Link Road is subject to a funding package made up from a number of sources. This funding is now in place and work has started on site with the earthworks being the first phase. The road will then be constructed by Lancashire County Council's in-house team and is due for completion in early 2024.
Z172	St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant	5			5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body. The spend of the remaining funds rests with the owners of the Pier, but is anticipated to be completed during the current financial year.
Z187	Kirkham and Wesham Station	Mark Evans	S106 Developer Contributions		15		15		15	This funding was identified to allow a feasibility study to be carried out which would examine the alternative proposals available to deliver off street parking at Kirkham and Wesham Station. Following an initial delay as a result of changes to the rail franchise operating on the Preston-Blackpool Line, the feasibility study has now been completed (considered by Planning Committee on 11/11/2020). Awaiting final invoice.
Z193	Future High Street Fund: Kirkham	Mark Evans	Specific Grant		17	3,489	3,506	3	3,503	A further bid for £9.1m was also submitted under the main body of the Future High Street Fund during 2020 and proposed to deliver a number of schemes across the whole of the town centre including the re-purposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This was once again a competitive process. The bid was well founded and the economic case was very strong. In April 2021 an award of £6.29m for the Kirkham scheme was announced from the Ministry of Housing, Communities and Local Government (MHCLG) which was approved at Council on the 5th July 2021. A report will be presented to Planning Committee shortly to seek approval of various property acquisitions.
Z202	Wesham Community Centre	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	60	32		92		92	This scheme was programmed to commence in early October 2020, Whilst preliminary ground works commenced, a national shortage of building materials delayed delivery. Work has continued on the project which is nearing completion and should be concluded during the current year.
Z203	Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	115			115		115	Elswick PC are leading this proposal and have faced a number of challenges in delivering the project in line with the originally agreed programme. Progress of the project continues to be monitored and the Parish Council have been offered support to deliver the project.
Z204	Kirkham Heritage Action Zone	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,327	177		1,504	161	1,343	This is a 4 year programme with spending being spread across the programme period. Delays of approx 6 months have resulted from the Coronavirus pandemic and officers have agreed a reprofiling of the spend with Historic England.
Z186	Tree Planting Scheme	Mark Evans	Capital Investment Reserve	25			25		25	Anticipated scheme completion to budget during 2021/22.
Z218	25 Victoria Road St Annes Y-Pad Scheme	Mark Evans	S106 Developer Contributions	0		50	50		50	Scheme approved at Finance & Democracy Committee 29th March 2021. It is phased over two financial years (2021/22 and 2022/23) for £200,000 with 25% being paid at start on site and the remainder 75% on project completion once the units are allocated to Fylde Coast YMCA, after regard and consideration of the compliance with the financial regulations.
	Sub total			4,542	390	3,539	8,471	166	8,305	
	Total Expenditure			8,594	1,546	4,480	14,620	1,190	13,430	

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - BY SCHEME

		Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000
FINANCE & DEMOCRACY COMMITTEE						
2188 Purchase of Land Adjacent to Squires Gate Station		6				
	Sub total	6	0	0	0	0
TOURISM & LEISURE COMMITTEE						
2112 Fairhaven Lake & Promenade Gardens Restoration		1,433				
2097 Promenade Footways		115	40	40	40	40
2176 Staining Playing Fields Development Scheme		43				
2179 Coastal Signage Improvements		68				
2181 Coastal Explorers		20				
2192 Fylde Sand Dunes Improvement Scheme		46				
2197 Blackpool Road North Playing Fields drainage		145				
2210 Additional Parks Access Control Measures		16				
2211 Ashton Gardens Lighting Improvement Scheme		25				
2212 Park View Drainage Improvement Scheme		40				
2213 Fairhaven Boathouse - Remodelling and Refurbishment Scheme		224				
2214 Play Area Improvements		100				
2215 Friends of Newton Community Park Improvement Scheme - Fylde Council Contribution		100				
2219 Fairhaven Kiosk / Ice Cream Bar Project		180	180			
	Sub total	2,555	220	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE						
2038 Replacement Vehicles		486	306	971	791	1,251
2049 Car Park Improvements		70	30	30	30	30
2165 Public Transport Improvements		138	30			
2130 Fairhaven and Church Scar Coast Protection Scheme		10				
2207 St Anne's Sea Wall		600	1,870	7,480	1,870	
2182 Accommodation/ facilities at Snowdon Rd Depot - Welfare Improvements		206				
2190 Charging Infrastructure for Electric Taxis		150				
2195 Cemetery and Crematorium - Infrastructure Phase 3b		35				
2199 Outdoor Digital Signage		30				
2216 Staining Drainage Improvement Scheme		65				
2217 South Fylde Line Study		70				
	Sub total	1,860	2,236	8,481	2,691	1,281
ENVIRONMENT, HEALTH & HOUSING COMMITTEE						
2010 Disabled Facilities Programme		1,236	1,130	1,130	1,130	1,130
2161 Housing Needs Grant		27				
2209 Progress Housing Buy Backs		58				
2107 Rapid Deployment CCTV Replacement Projects		27				
2201 Hydration points		60				
2205 Fylde Affordable Housing Delivery Programme		60				
2208 Affordable Housing Scheme, Lytham Road, Warton		260				
	Sub total	1,728	1,130	1,130	1,130	1,130
PLANNING COMMITTEE						
2138 St Annes Regeneration Schemes		124				
2185 St Annes Road West – Square to Pier link and Gateway		110				
2139 Lytham Regeneration Schemes		800				
2136 Kirkham Public Realm Improvements		3				
2158 M55 Link Road (Inc. S106 monies for design work)		2,122				
2172 St Annes Pier - Coastal Revival Fund		5				
2187 Kirkham and Wesham Station		15				
2193 Future High Street Fund: Kirkham		3,506	2,118	683		
2202 Wesham Community Centre		92				
2203 Elswick Village Green		115				
2204 Kirkham Heritage Action Zone		1,504	1,032	612		
2186 Tree Planting Scheme		25				
2218 25 Victoria Road St Annes Y-Pad Scheme		50	150			
	Sub total	8,471	3,300	1,295	0	0
Total Expenditure		14,620	6,886	10,946	3,861	2,451

UPDATED 5 YEAR CAPITAL PROGRAMME 2021/22 TO 2025/26 - FINANCING

	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000	Estimate 2025/26 £000
FINANCING:					
Capital Receipts - General Asset Sales	160	45	45	45	45
Capital Receipts - Right to Buy Receipts	25	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,156	1,090	1,090	1,090	1,090
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	27				
Section 106 Monies - St Annes	74				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	122				
Section 106 Monies - Public Transport Improvements	138	30			
Section 106 Monies - Kirkham and Wesham Station	15				
Section 106 Monies - Fylde Sand Dunes Improvement Scheme	19				
Section 106 Monies - Wesham Community Centre	18				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	69	223	168		
Section 106 Monies - Fylde Affordable Housing Delivery Programme	60				
Section 106 Monies - Affordable Housing Scheme, Lytham Road, Warton	260				
Section 106 Monies - Progress Housing Buy Backs	58				
Section 106 Monies - 25 Victoria Road St Annes Y-Pad Scheme	50	150			
Capital Investment Reserve	2,210				
Capital Investment Reserve - Underwriting max £343k - Fairhaven	251				
M55 Link-Road Reserve	1,308				
Funding Volatility Reserve - Additional Contribution to M55 Link Road	692				
Funding Volatility Reserve - Fairhaven Kiosk / Ice Cream Bar Project	180	180			
Funding Volatility Reserve - St Annes Sea Wall			2,300		
Other External Finance (see analysis below)	7,247	4,837	6,347	1,910	40
Direct Revenue Finance					
Prudential Borrowing	316	306	971	791	1,251
Total Financing	14,620	6,886	10,946	3,861	2,451

Total surplus (-) / shortfall in year	0	0	0	0	0
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Cumulative surplus (-) / shortfall	0	0	0	0	0
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See note below for external funding available to finance the above schemes:

Other External Finance: Analysis					
LSP Performance Reward Grant	27				
Environment Agency - Fairhaven and Church Scar	10				
Environment Agency - St Anne's Sea Wall	600	1,870	5,180	1,870	
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	3,506	2,118	683		
Staining Parish Council	10				
New Fylde Housing - DFG Contribution	80	40	40	40	40
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	27				
Heritage Lottery Fund - Fairhaven Restoration Project	1,169				
Sport England - Fairhaven Restoration Project - confirmed	100				
United Utilities - Fairhaven Restoration Project	60				
Lytham Schools Foundation - Fairhaven Restoration Project	5				
Café Tenant Contribution	15				
RSPB - Fairhaven Restoration Project	3				
Central Government - Charging Infrastructure for Electric Taxis	150				
Wesham Town Council	24				
Elswick Parish Council (Elswick Village Green)	10				
Kirkham Town Council (Kirkham Heritage Action Zone)	150				
External Grants - Lancs Env Fund (Elswick Village Green)	30				
External Grants - Pocket Parks (Elswick Village Green)	15				
External Grants - Historic England	778	618	272		
Private Sector / Other (Kirkham Heritage Action Zone)	357	191	172		
Department for Transport (South Fylde Line Study)	50				
Project Partners (South Fylde Line Study)	16				
Newton Community Park - Lancashire Environment Fund	30				
Newton Community Park - Newton & Clifton Parish Council	15				
Newton Community Park - Friends of Newton Community Park	5				
	7,247	4,837	6,347	1,910	40

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	7 OCTOBER 2021	11

REPORTS OF THE VARIOUS OUTSIDE BODIES

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

On 19 April 2021, Council made appointments to the various outside bodies. These appointments followed recommendations from the programme committees. This report deals with appointments within the remit of this committee.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates.

Included as an appendix to this report are the returned completed reporting forms and a list of outstanding reports/details of those bodies which have not met.

SOURCE OF INFORMATION

Elected member representatives to the Outside Bodies

INFORMATION ATTACHED

Outside Bodies Reports and Summary

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

The information is provided to maintain an understanding of the work of the outside bodies, and to remain abreast of any issues that may have an impact on the residents of the borough or the council.

FURTHER INFORMATION

Contact Tracy Manning, Director of Resources – tracy.manning@fylde.gov.uk

Outside Body		Councillor	Report Status
Finance and Democracy Committee, 7/10/2021 meeting			
	Blackpool Airport and Hillhouse Enterprise Zone Project Board	Deputy Leader – Roger Small	Report attached
	Fylde Community Projects Fund	The Mayor	Report attached
	Local Government Association (LGA)	Leader of the Council	Nil return
	North West Employers Organisation	Chair F&D – Karen Buckley	Report attached
	NW of England & Isle of Man Reserve Forces & Cadets Association	Ed Nash	Report attached
	South Fylde Rail Users Group	Vince Settle	Report attached

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-Blackpool Airport and hillside Enterprise Zone/ Cllr Roger Small/ member

Email:-

Period this report covers (date):- 2021

Name of Outside Body:- Blackpool Airport and Hillside Enterprise Zone

How often does the organisation meet? And how often have you attended?:- Bi-monthly, 3/4 attendance

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

This is a key body with relations to other neighbouring authorities/ NW region/National/Private enterprise.

Range of issues: economic developments, Planning, IT, transport being prominent during this cycle

Who did you inform of these issues within Fylde Borough Council?:- CEO/ Leadership team as appropriate

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

yes

Any further comments?:-

-

Outside Bodies - Member Reporting Form

Details

Community Projects Fund

Councillor Name and Role on Outside Body *(for example, Observer, Trustee, Director):-*

Councillor Elaine Silverwood - Mayor

Panel member

Email:- cllr.esilverwood@fylde.gov.uk

Period this report covers (date):- Mayoral year – May - May

Name of Outside Body:- Community Projects Fund

How often does the organisation meet? And how often have you attended?:-

Not currently meeting, the applications are reviewed electronically

Key issues arising for Fylde Borough Council:-

The ability to match funding, suitability of applications and the fund pot.

Who did you inform of these issues within Fylde Borough Council?:-

Jo Collins

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

It is statutory responsibility for this body to continue and for the Mayor to play a role in it.

Any further comments?:-

It is important to ensure that the applications are for worthy causes and that the money that is awarded is spent wisely.

Councillor Name and Role on Outside Body (for example, Observer, Trustee, Director):-

Karen Buckley

Email

cllrkbuckley@fylde.gov.uk

Period this report covers (date)

to 23 September 2021

Name of Outside Body

North West Employers Organisation

How often does the organisation meet?

Infrequently as a full body, although sub-groups meet more often

How often have you attended?

I attend the meetings of the full body

What are the key issues arising for Fylde Borough Council

Keeping abreast of pay increase negotiations for budgetary purposes Awareness of challenges affecting local government in the NW A voice on the NW Regional Leaders Board which is facilitated by NW Employers

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

See above

Who did you inform of these issues within Fylde Borough Council?

CEX, Leadership Board, BWG, F&D as appropriate

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?

Yes

Any further comments?

-

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body (*for example, Observer, Trustee, Director*):-

Cllr Edward Nash, member of body

Email:- cllr.enash@fylde.gov.uk

Period this report covers : Jan - Sep 2021

Name of Outside Body:- NW England and IOM Reserve Forces and Cadets Association

How often does the organisation meet? And how often have you attended?:-

Annually. No meeting owing to Covid. Meeting planned at Altcar Camp for Friday 15th October 2021

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

Who did you inform of these issues within Fylde Borough Council?:-

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Any further comments?:-

Await AGM

Outside Bodies - Member Reporting Form

Details

Councillor Name and Role on Outside Body

Vince Settle Fylde Council rep. on this multi organisation partnership.

Email:-

Period this report covers (date):- June to August 2021

Name of Outside Body:- South Fylde Line Community Rail Partnership

How often does the organisation meet? And how often have you attended?:-

Every 3 months. Usually attend [attended last meeting in August] but may miss November meeting as it clashes with a Fylde budget meeting.

Key issues arising for Fylde Borough Council:-

Examples of issues could be those that may affect decisions regarding budget setting, challenges for residents, policy changes that affect partnership working etc

The partnership exists to improve access to, and performance of the South Fylde line, as such it should not affect budgets or policies. However, as it would benefit from increased PR from Fylde Council from time to time, particularly during the development of the business case for an increased frequency.

Who did you inform of these issues within Fylde Borough Council?:-

Council is aware of the passing loop proposal for increased frequency.

In the light of these meetings, is it worthwhile for the Council to continue to have a representative/representatives on this body?:-

Yes

Any further comments?:-

The outline business case for the passing loop is due to be delivered end of November.