

DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	PUBLIC PROTECTION COMMITTEE	20 JULY 2016	7
CARAVAN LICENSING- REVIEW OF MOBILE HOME FEE POLICY			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

A report will be made to the members regarding the Mobile Homes Act 2013 and the potential impact upon Caravan Site licensing in the Borough.

RECOMMENDATION

Members to note and approve amendments to Mobile Home Fee Policy

SUMMARY OF PREVIOUS DECISIONS

Public Protection Committee Meeting- 27th March 2015 the committee approved Mobile Home Fee Policy

CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services (Value for Money)	
Delivering the services that customers expect of an excellent council (Clean and Green)	√
Working with all partners (Vibrant Economy)	√
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	√
Promoting Fylde as a great destination to visit (A Great Place to Visit)	√

REPORT

1. On 26 March 2013 the Government passed the Mobile Homes Act 2013 which is designed to give greater protection to occupiers of residential mobile (park) homes.
2. The Act allows the Council to set fees for the following statutory functions in respect of residential park home only-
 - Application fee for a new site licence;
 - Annual site licence fee;
 - To transfer and existing site licence;
 - Altering a condition to an existing site licence;
 - Depositing site rules;
 - Fees for enforcement action and statutory notices.

3. Section 9.2 of the Mobile Home Fee Policy, dated February 2015 states "The policy will be revised no later than March 2016.

4. On reviewing the Mobile Home Fee Policy the following amendments are to be made-

Paragraph 2.10 first line to remove the number "...2015..." and replace the number with "...2016...".

Paragraph 2.10 first line to remove the number "...2016..." and replace the number with "...2017...".

Paragraph 6.5 first line to remove the wording "Charges for the first year (2015/16) will be based upon estimates".

Paragraph 6.11 first line to remove the word "Invoices..." and replace with the word "Letters...".

Paragraph 6.13 first line to remove the work "...invoice..." and replace with the word "...letter..."

Paragraph 6.13 third line to introduce the following sentence "The Local Authority will seek to recover all incurred court costs from the licence holder".

Introduce new paragraph 6.14 to read "Payment can be made by cheque to Fylde Council in respect of your annual fee.

Or electronically to: Fylde Council
HSBC A/C 1006428
Sort Code 40-40-02
Quoting "Annual Site Licence Fee for £.....in respect of.....Caravan Park.

Paragraph 9.2 first line to remove the number "...2016." and replace the number with "...2017.".

IMPLICATIONS	
Finance	There are no matters arising directly from the report.
Legal	There are no matters arising directly from the report.
Community Safety	There are no matters arising directly from the report.
Human Rights and Equalities	There are no matters arising directly from the report.
Sustainability and Environmental Impact	There are no matters arising directly from the report.
Health & Safety and Risk Management	There are no matters arising directly from the report.

LEAD AUTHOR	TEL	DATE	DOC ID
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LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Premises File	4 th July 2016	Top Floor Public Offices

Attached Documents

Appendix 1 - Mobile Home Fee Policy For Protected Residential Sites

Appendix 2 – Amended Draft Mobile Home Fee Policy For Protected Residential Sites