



MINUTES

Council

Date:	Monday, 17 July 2017
Venue:	Town Hall, St Annes.
Members Present:	Mayor (Councillor John Singleton JP) Deputy Mayor (Councillor Raymond Thomas) Councillors Ben Aitken, Christine Akeroyd, Peter Anthony, Tim Ashton, Jan Barker, Keith Beckett ISO, Brenda Blackshaw, Julie Brickles, Karen Buckley, Maxine Chew, Delma Collins, Peter Collins, Michael Cornah, David Donaldson, David Eaves, Sue Fazackerley, Trevor Fiddler, Tony Ford JP, Richard Fradley, Gail Goodman JP, Shirley Green, Peter Hardy, Neil Harvey, Paul Hayhurst, Karen Henshaw JP, Paul Hodgson, Angela Jacques, John Kirkham, Cheryl Little, Roger Lloyd, Kiran Mulholland, Barbara Nash, Edward Nash, Linda Nulty, Liz Oades, Sandra Pitman, Albert Pounder, Louis Rigby, Vince Settle, Elaine Silverwood, Roger Small, Heather Speak, Thomas Threlfall, Viv Willder.
Officers Present:	Allan Oldfield, Tracy Morrison, Ian Curtis, Simon Stott, Alex Scrivens, Katharine McDonnell, Sharon Wadsworth, Lewis Middleton
Other Attendees:	Six members of the public was present.

Prayers

Prayers were offered by Reverend Peter Lillicrap.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. There were no declarations on this occasion.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Annual General Meeting held on 10 May 2017 as a correct record for signature by the Mayor.

3. Mayor's Announcements

The Mayor announced that he had a very busy few months. He advised that he and the Mayoress has embraced the Council's Transformation Strategy by starting a Facebook page and a JustGiving page.

He announced that the Joint Fylde and Staining village Civic Sunday would be held on Sunday 23 July 2017 commencing at 11.05am from Staining Village Hall, for a service at St Luke's Church at 11.30am and procession back from 12.30pm.

The Mayor concluded by inviting all members to the next fundraising event, which would be a Pimms and Prosecco event to be held on 26 July at the Town Hall, commencing at 6pm.

4. Chief Executive's Communications

There were no communications from the Chief Executive on this occasion.

5. Questions from Members of the Council

The following question had been submitted by Councillor Kieran Mulholland;

"Would council consider allowing Honourable Alderman to have parking passes for council owned car parks. To be considered as an Alderman of the Borough a member should normally have served at least sixteen years as a councillor, which in my opinion is quite an achievement and allowing them to receive a parking pass would go some way to recognise prolonged public service they have given to the borough. I believe the loss of income for such a scheme would be so minimal as to be almost insignificant. I hope that this matter can be passed to the relevant committee for further consideration."

Councillor David Eaves responded advising that the question would be put before the next Operational Management Committee.

6. Questions from Members of the Public

One member of the public asked a question.

Question – Mr F Moor, St Annes;

"How many subscriptions for green bin collections has the Council received to date?"

Councillor David Eaves responded advising that as at close of business on Friday 14 July 2017, 15,860 subscriptions had been received.

Decision Items

7. Notice of Motion – Community Policing in Lancashire

Following notice given under rule 12 of the Council Procedure Rules, the following Motion was proposed by Councillor Elizabeth Oades.

"That this Council calls on the Lancashire Police and Crime Commissioner to reassess his policing priorities to ensure that Fylde's community policing is returned to the levels previously expected, enjoyed and experienced by its residents."

The motion was seconded by Councillor Elaine Silverwood.

Councillor Neil Harvey moved an amendment to the motion, which was seconded by Councillor Aitken;

"This Council expresses its concern at the proposals to close the two remaining front counters at police stations within Fylde, and calls upon the Police and Crime Commissioner for Lancashire to engage with Fylde Borough Council to explore innovative ways in which Lancashire Constabulary could continue to maintain a front counter service within Fylde. In addition, this Council seeks a commitment from Lancashire Constabulary, within the context of an increase, to specified minimum numbers of police officers on routine patrol within Fylde in any month, so that residents can be reassured that any changes to how policing is delivered within Fylde do not compromise the safety of communities."

After some discussion of the amendment, and following suggestions by councillors Hayhurst and Oades, Councillor Harvey agreed to alter his amendment to read as follows;

"That this Council calls on the Lancashire Police and Crime Commissioner to reassess his policing priorities to ensure that Fylde's community policing is returned to the levels previously expected, enjoyed and experienced by its residents and expresses its concern at the proposals to close the two remaining front counters at police stations within Fylde, and calls upon the Police and Crime Commissioner for Lancashire to engage with Fylde Borough Council to explore innovative ways in which Lancashire Constabulary could continue to maintain a front counter service within Fylde. In addition, this Council seeks a commitment from Lancashire Constabulary, within the context of an increase, to specified minimum numbers of police officers on routine patrol within Fylde in any month, so that residents can be reassured that any changes to how policing is delivered within Fylde do not

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compromise the safety of communities and to ask the Council to seek a meeting with the Police Crime Commissioner and the Chief Constable.”

Following a discussion, a vote by a show of hands the amendment was AGREED. A further vote was taken and the motion as so amended was AGREED.

8. Committee Membership Nominations

Councillor Susan Fazackerley proposed changes to committee membership, namely that Councillor John Kirkham replace Councillor Delma Collins on Environment Health and Housing Committee; Councillor John Kirkham replace Councillor Ed Nash on Operational Management Committee; and Councillor Ray Thomas to replace Councillor Albert Pounder on Planning Committee. Councillor Kiran Mulholland was proposed to take the non-aligned vacancy on the Operational Management Committee.

Councillor Karen Buckley seconded the proposal.

It was RESOLVED to:

1. Appoint Councillor John Kirkham as a member of the Environment, Health and Housing Committee in place of Councillor Delma Collins.
2. Appoint Councillor John Kirkham as a member of the Operational Management Committee in place of Councillor Edward Nash.
3. Appoint Councillor Ray Thomas as a member of the Planning Committee in place of Councillor Albert Pounder; and
4. Appoint Councillor Kiran Mulholland as the non-aligned member to the vacancy on the Operational Management Committee.

9. Chief Officers Employment Committee

Councillor Susan Fazackerley proposed the adoption of the national Joint Negotiating Committee (JNC) requirement to reconstitute the Chief Officers Employment Committee to comprise solely of Independent Persons when discussing certain business, instead of the current arrangement of Independent Persons and elected members.

Councillor Karen Buckley seconded the proposal.

It was RESOLVED to Change the composition of the Chief Officers' Employment Committee so that when considering the dismissal of the Chief Executive or chief officers in cases of disciplinary action, it comprises only the three independent persons appointed under section 28(7) of the Localism Act 2011.

10. Appointments to Outside Bodies

Councillor Ben Aitken proposed the recommendation of the Environment, Health and Housing Committee to appoint Councillors Viv Willder and Gail Goodman to represent the Council on the local charity Just Good Friends.

Councillor John Kirkham seconded the proposal.

It was RESOLVED to;

1. Approve the recommendation of the Environment, Health and Housing Committee that the charity Just Good Friends is added to the approved list of Outside Bodies for Fylde Council;
2. Approve the nomination of Councillor Viv Willder and Councillor Gail Goodman, by the Environment, Health and Housing Committee, to represent the Council on Just Good Friends; and
3. Note the invitation from Just Good Friends extended to all Councillors to visit the organisation and learn more about the charity, the work it does and support, where possible, referrals from the local community.

(Councillor Mulholland left the meeting upon conclusion of this item).

11. Charity of Lawrence Henry Clegg for the Poor

Councillor Susan Fazackerley introduced a report regarding the Charity of Lawrence Henry Clegg for the Poor. She explained that as the charity no longer had any trustees and had not made any distributions for a number of years. The Council could appoint new trustees however it would require significant administrative and compliance responsibilities of those trustees and the Council. Another option was to close the charity and transfer the assets to an active charity with similar objectives. It was proposed to appoint Mr Ian Curtis, Head of Governance and Councillor Fazackerley to act as trustees to oversee the dissolution of the charity and the transfer of its assets to other charitable organisations.

Councillor Roger Small seconded the proposal.

Councillor Liz Oades requested that consideration be given to Fylde Foodbank being a recipient of funds. Councillor Fazackerley advised that the charity would be considered.

It was RESOLVED to appoint Councillor Sue Fazackerley and Mr Ian Curtis as trustees of the Lawrence Henry Clegg Charity for the Poor with the intention that the trustees will pass a resolution under section 282 of the Charities Act to release the endowment capital of the charity for expenditure, transfer the assets of the charity as direct donations to a charity or charities which have similar objects to those of the Lawrence Henry Clegg Charity for the Poor, and take any other administrative action necessary to close the charity.

12. Corporate Plan 2016-2020 Progress Update

Councillor Susan Fazackerley introduced the report regarding the progress to date against the Corporate Plan actions for the period April 2016 to March 2017. She advised that progress against the Plan was captured through the performance management framework and could be viewed online.

Councillor Fazackerley proposed that the third of the published recommendations be removed as the Corporate Plan related to the Council's vision for the borough, and the make-up of the workforce was an HR issue.

Councillor Karen Buckley seconded recommendations in the report.

After a short discussion, it was RESOLVED;

1. Council note the progress made against the Corporate Plan actions (included in Appendix 2) for the period April 2016 to March 2017; and
2. That the Council approve the actions included as Appendix 3 to be added to the Corporate Plan 2016-20 in order to make progress towards delivering agreed the objectives.

(Councillor Mulholland returned to the meeting during the discussion of the above item).

13. Local Government Association Peer Challenge Review

Councillor Susan Fazackerley proposed the final report from the Peer Review Challenge. She reminded member that the Peer Review Challenge had been carried out by the Local Government Association in summer 2016. She advised that the Peer Review Team had explored delivery of the Council's priorities, political leadership and areas of strengths and weaknesses through inspection of documents, observation at meetings, and interviews with members and officers.

Councillor Karen Buckley seconded the proposal.

Councillor Oades proposed an amendment that *"a cross party working group be set up to oversee the improvement agenda to inform target improvement initiatives and forward planning"*

Councillor Nulty seconded the amendment. It was confirmed by Councillor Oades that the amendment was in addition to the published recommendations.

A vote was taken on the amendment, the amendment was LOST.

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There was no further discussion and therefore a vote was taken on the substantive motion, it was RESOLVED

1. That the council note the report produced by the LGA Peer Challenge Review Team included at Appendix 1 and the constructive feedback provided to assist the council;
2. That the further actions agreed at the follow up session for elected members only on November 2nd 2016 and included in Appendix 2 are progressed and developed as part of the councils improvement agenda; and
3. That the Leader writes to the LGA Peer Review Team to thank them for their work at Fylde and the advice and support they have provided over the last 12 months.

(Councillors Oades, Chew, Nulty, Speak, Beckett, P Collins, Silverwood and Barker requested that their vote against the recommendations was recorded).

(Councillor Mulholland left the meeting during the discussion of the above item)

14. Accommodation Project – Phase 6 Council Chamber Fit Out

Councillor Susan Fazackerley proposed the recommendations of the Accommodation Working Group regarding the fit-out of the Council Chamber. She advised that with Council's approval the Council Chamber should be fitted out by the end of 2017.

Councillor Liz Oades seconded the proposal.

It was RESOLVED to

1. Authorise the letting of the contract for the manufacture and fitting of fixed top table/desks and loose lectern for the Council Chamber to M&B Woodcraft in the sum of £51,530;
2. Note the continued work of the Accommodation Working Group in the selection of suitable audio visual facilities and the selection of seating designs and other decorative finishes in the chamber; and
3. Authorise the procurement and purchase of seating in the sum of £20,000 subject to the recommendations of the Accommodation Working Group.

15. Healthy New Town Pilot Project – Phase 2 Funding

Councillor Ben Aitken proposed the recommendations from the Environment, Health and Housing Committee, and Finance and Democracy Committee, regarding the release of Phase 2 funding for the Healthy New Town Pilot Project.

Councillor Viv Willder seconded the proposal.

It was RESOLVED;

1. To approve that the council continue to act as the accountable body on behalf of the partnership for Phase 2 of the Healthy New Town Pilot project; and
2. To approve a fully-funded revenue budget increase for 2017/18 in the sum of £75,000 for the partnership to administer for Phase 2 of the pilot.

16. Constitutional Amendments

Councillor David Donaldson proposed the recommendations of the Audit and Standards Committee to make constitutional amendments to the Rules of Procedure.

Councillor Roger Small seconded the proposal.

Councillor Liz Oades proposed an amendment to recommendation 3, *“to change 5 working days following formal publication of the minutes to 10 working days prior to the next Council meeting, in line with notifications for notices of motion.”*

Councillor Linda Nulty seconded the amendment.

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Councillor Peter Collins raised a point of order quoting Standing Order 29.2 that *“Any motion to add to, vary or revoke these standing orders, when proposed and seconded, stand adjourned without discussion to the next ordinary meeting of the Council.”*

The Mayor ruled that the item was DEFERRED to the next ordinary council meeting.

17. Community Housing Fund

Councillor Ben Aitken presented the recommendations of the Environment, Health and Housing Committee regarding a fully-funded revenue budget increase of £440,381 to build capacity within local community groups and to provide staff to review local housing needs.

Councillor Viv Willder seconded the proposal.

It was RESOLVED to

1. Approve a fully-funded revenue budget increase in the sum of £440,381, funded by the Community Housing Fund grant in the same sum, as recommended by the Environment, Health and Housing Committee at the meeting of 20th June 2017; and
2. To note that Subject to 1 above, part of the funding in the sum of £100,000 will be used to provide support for the Church Road Methodist Church Project, (Committee 17th October 2016) which would in turn allow the S106 funds previously ear-marked for this project to be re-directed to support other affordable housing developments elsewhere in the Borough.

18. Housing Services Private Sector Housing Assistance Policy – Housing Needs Grant

Councillor Ben Aitken presented the recommendations of the Environment, Health and Housing Committee regarding the Housing Services Private Sector Housing Assistance Policy – Housing Needs Grant, which set out the scope of provision to be afforded to residents in privately owned and rented accommodation, who were in need of assistance.

Councillor Viv Willder seconded the proposal.

It was RESOLVED Approve the creation of a new scheme within the 2017/18 approved Capital Programme to be termed ‘Housing Needs Grant’ that will be funded from DFG grant repayments (those being in the event of the sale of a property for which a DFG was previously awarded) to be used to fund grants to qualifying persons in respect of affordable warmth measures, boiler servicing and repairs to vulnerable clients.

19. Fairhaven Heritage Lottery Project

Councillor Cheryl Little presented the recommendations of the Tourism and Leisure Committee regarding the fully funded increase in the Fairhaven Heritage Lottery Project scheme. She advised that the Council had been successful in securing a development grant from the Heritage Lottery Fund of £165,500, awarded on the condition of match funding from the Council of £54,866 and with further internal and external contributions providing a total capital budget of £220,366.

Councillor Vince Settle seconded the proposal.

It was RESOLVED to approve a fully-funded increase in the total scheme value within the Capital Programme in respect of the Fairhaven Lake & Gardens Restoration Project for 2017/18 in the sum of £200,336, to be met in full as detailed in the report.

20. The Fylde Sand Dunes Project Update

Councillor Cheryl Little presented the recommendations of the Tourism and Leisure Committee regarding the Fylde Sand Dunes Project Update. She advised that the Council would receive a grant of £238,256 from the

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Environment Agency which would provide for a fixed term Area Conservation Ranger and Conservation Operative, who would deliver the Fylde Sand Dunes Management Action Plan in accordance with the conditions of the Environment Agency grant.

Councillor Vince Settle seconded the proposal.

It was RESOLVED to approve a fully-funded revenue budget increase in the sum of £238,256 (split between the years 2017/18 to 2021/22) to be met from the Environmental Agency grant relating to the Fylde Sand Dunes Project.

21. Area Conservation Ranger Post and Coastal Improvements – Section 106 Funding

Councillor Cheryl Little presented the recommendations of the Tourism and Leisure Committee regarding the funding of the Area Conservation Ranger Post and Coastal Improvements from Section 106 funding. She advised that the fully-funded revenue budget increase of £214,000 would deliver coastal improvement schemes including habitat management, visitor management and community engagement, and provide for a 5 year fixed term Area Conservation Ranger post.

Councillor Vince Settle seconded the proposal.

It was RESOLVED to

1. approve of a fully-funded revenue budget increase in the sum of £214,000 (split between the years 2017/18 to 2021/22) to be met in full from the Section 106 developer contribution relating to the former Pontins holiday park site in the same amount, as recommended by the Tourism & Leisure Committee at the meeting of 22nd June 2017; and
2. To approve a fully-funded increase to the Capital Programme scheme for vehicle replacement for 2017/18 in the sum of £11,000 to be met in full from the Section 106 developer contribution relating to the former Pontins holiday park site in the same amount in respect of the Area Conservation Ranger vehicle purchase costs, also as recommended by the Tourism & Leisure Committee at the meeting of 22nd June 2017.

22. Regulation of Investigatory Powers Act (RIPA) Policy

Councillor David Donaldson presented the recommendations of the Audit and Standards Committee regarding the adoption of the updated RIPA Policy. He advised that following a recent inspection by the Office of Surveillance Commissioners a number of small amendments had been made to the Council's RIPA policy to satisfy the recommendations of the inspector.

Councillor Roger Small seconded the proposal.

It was RESOLVED to endorse the RIPA policy as updated.

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