



MINUTES

Operational Management Committee

Date:	Tuesday 13 November 2018
Venue:	Town Hall, St Annes.
Committee Members Present:	Councillor Roger Small (Chairman) Councillor Sandra Pitman (Vice-Chairman) Councillors Alan Clayton, Delma Collins, Richard Fradley, Karen Henshaw JP, Paul Hodgson, John Kirkham, Jayne Nixon, Thomas Threlfall.
Other Councillors Present:	Councillors Susan Fazackerley MBE and Karen Buckley
Officers Present:	Allan Oldfield, Kathy Winstanley, Darren Bell, Andrew Loynd, Simon Stott, Ross McKelvie, Alastair Woodhouse, Martin Alderman, Sharon Wadsworth.
Other Attendees:	One member of the public was in attendance during the course of the meeting.

Public Platform

There were no requests to speak under the Public Platform arrangements.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. No declarations of interest were declared on this occasion.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Operational Management Committee meeting held on 11 September 2018 as a correct record for signature by the Chairman.

3. Substitute Members

There were no substitutions on this occasion.

Decision Items

4. Budget Setting – Prioritisation of Capital Bids 2019/20

The Chairman introduced the report relating to the prioritisation of capital bids for 2019/20 which fall within the Terms of Reference of the committee.

The bids related to the following areas; provision of toilet facilities at North Beach car park; Snowdon Road Depot welfare improvements and car park barriers at Stanner Bank car park.

The specific details for each bid were discussed and members were invited to comment on the various schemes in turn. Support for each bid was indicated by a show of hands.

Following detailed consideration of each bid it was RESOLVED:

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1. To support the capital bids relevant to the Operational Management Committee's terms of reference.
2. To prioritise the supported capital bids for further consideration by the Budget Working Group as follow:
(Priority 1 – Scheme2) Snowdon Road Depot Welfare Improvements due to the importance of employee welfare and health and safety.
(Priority 2 – Scheme 1) Provision of toilet facilities at North Beach car park as an extension of facilities for residents and visitors.
(Priority 3 – Scheme 3) Car Park Barriers at Stanner Bank car park.

5. Fairhaven and Church Scar Public Realm Works

Darren Bell, Head of Technical Services, introduced a report that requested approval to the drawing down of the sum of £100k from the public realm budget for the Fairhaven to Church Scar Coast Protection Scheme to fund the creation of ten new seating areas along Church Scar. The public realm element of the scheme was within the Council's approved 2018/19 capital programme in the total sum of £360k.

Mr Bell advised members that following an access audit the number of seating areas had increased from six to ten and would now include back and arm supports. A detailed design, based on the concept scheme, would be commissioned that would ensure that the seating was fit for purpose and would withstand the exposed conditions.

During the discussion on the matter members highlighted the importance of the inclusion of litter bins located adjacent to each seat and included in the capital provision for the scheme and RESOLVED:

1. To approve the proposed works to Church Scar promenade in the sum of £100,000 as detailed in the report, with the works being funded from the approved Fairhaven and Church Scar Public Realm budget which is within the Councils approved capital programme for 2018/19; and
2. To authorise the commissioning of the detailed design and construction of the seating areas to VBA Ltd subject to agreeing a price that is within the £100k budget for this purpose. Otherwise the work would be tendered to suitably qualified and experienced contractors and awarded to the lowest bidder, subject to the £100k maximum budget for this purpose.

6. Appointment of Member Working Group – Plastic Conscious Fylde

The Chairman introduced a report that outlined a proposal for the establishment of a cross party and cross committee member working group with a remit to "investigate and consider the options to minimize the reliance on single use plastic items across the borough and to become a 'plastics conscious' borough".

The working group would consider what steps the Council could take, in collaboration with Lancashire County Council as the waste disposal authority and other local partners, to bring about a significant change in historical practice with regards to single use plastics and would report back to the Environment Health and Housing committee with recommendations.

It was RESOLVED to appoint Councillors Karen Henshaw and Sandra Pitman to the Plastic Conscious Fylde working group.

7. Conclusion of Pilot Overnight Motorhome Parking at North Beach Car Park

Andrew Loynd, Technical Support Manager, presented a report following a pilot scheme to assess the impact of allowing overnight motorhome parking on North Beach Car Park. The scheme started on 29th March 2018 and during this time no complaints had been received by Parking Services relating to the operation of this scheme.

A consultation was carried out with surrounding residential properties and businesses plus relevant organisations during October 2018. There were no responses received from residents and two positive responses from organisations.

Mr Loynd clarified that ten oversized bays had been marked out that were suitable for motorhomes. These had been situated at the furthest point away from any residential properties. Any new toilet or sluice facilities would also benefit other beach activity users.

Following a show of hands it was RESOLVED to continue operating an overnight motorhome parking scheme on North Beach Car Park with the same restrictions as applied during the pilot scheme.

Information Items

8. ICT Website Improvement Project

(Item 8 was taken at the end of the other Information items)

Simon Stott, ICT Manager, provided members with a brief overview of the new Council website. A demonstration of the new site was shown highlighting how the improvements would help make the web experience easier to use.

9. Fairhaven to Church Scar Coast Defence Works

The information report provided Members with an update on the progress of the Scheme to date.

10. Revised Christmas Collection Arrangements

This item provided details of the amended collection dates over the Christmas period. Information tags would be placed on grey bins detailing the changes.

Councillor Threlfall congratulated the waste collection team for their excellent service each year over Christmas and New Year.

11. Upgrade of Bartec In Cab Technology System

A contract for the upgrade of the Bartec In Cab technology system was let as an exempt contract under the qualified informal procedure. This item formally reported the letting of the contract and explained why the qualified informal procedure was used.

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