

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	PLANNING COMMITTEE	7 FEBRUARY 2018	8

### APPOINTMENT TO WORKING GROUPS

#### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

#### SUMMARY

Where appropriate, Council has asked that the programme committees make appointments from within their respective memberships for working groups that are tasked with assisting in the delivery of particular projects that relate to the work of that Committee.

Since the Planning Committee last confirmed the membership of the Local Listings Project Board, in March 2017, a vacancy has arisen.

#### RECOMMENDATION

The committee is invited to appoint members to the working group, known as the Local Listings Project Board.

#### SUMMARY OF PREVIOUS DECISIONS

20 January 2016 the Development Management Committee confirmed the membership and establishment of the Local Listings Project Board.

8 March 2017 the Planning Committee confirmed the membership of the Local Listings Project Board.

#### CORPORATE PRIORITIES

Spending your money in the most efficient way to achieve excellent services ( <b>Value for Money</b> )	√
Delivering the services that customers expect of an excellent council ( <b>Clean and Green</b> )	√
Working with all partners ( <b>Vibrant Economy</b> )	√
To make sure Fylde continues to be one of the most desirable places to live ( <b>A Great Place to Live</b> )	√
Promoting Fylde as a great destination to visit ( <b>A Great Place to Visit</b> )	√

## REPORT

1. Programme committees may wish to establish their own subject specific working groups to be set up when required in order to advise the parent programme committee on a particular topic/issue.
2. On 20 January 2016 the Development Management Committee confirmed the membership and establishment of the Local Listings Project Board with the remit *“To establish a process and protocol, to be applied to compiling a local list of heritage assets including buildings. To undertake research in this regard and to make recommendations to Planning Committee in respect of the potential for local listing and related conservation issues.”*
3. The Council’s Built Heritage Strategy was formally approved in November 2015. It contains a complete review of the nature and scope of the built heritage assets of the Borough, the appropriate legislative framework and an action plan that lists a series of projects that are to be undertaken during the life of the Strategy. An important priority was considered to be the compilation of a local list of buildings.
4. The Lytham and St Annes area has been completed and is now to be rolled out across the rural parts of the Borough.
5. The working group meet on an ad hoc basis as and when the need arises.
6. A vacancy has arisen on the Local Listings Project Board and the committee is therefore requested to consider nominations and appoint a representative onto this working group.
7. The establishment and membership of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.
8. It is important that the members appointed to working groups have an appropriate interest in the body/partnership/subject, can commit to positively represent the Council and be available to commit the time to attend the majority of the meetings involved.
9. The members appointed should ideally be a member of the programme committee to which the matter relates to.
10. The conclusion of any working group would be brought to committee in a formal report as previously occurred in scrutiny.

IMPLICATIONS	
Finance	No implications arising from this report
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		