

DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	ENVIRONMENT HEALTH AND HOUSING COMMITTEE	21 FEBRUARY 2017	5
LYTHAM PARK CEMETERY - WINDBREAK CANOPY			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The reports presents information on proposals for delivering a capital programme project at Lytham Park Cemetery and seeks member's approval to proceed to detailed design and procurement.

RECOMMENDATIONS

1. To note progress in developing the project and to advise officers whether the latest proposals as presented and attached to the report are acceptable to be worked up into further detail followed by procurement and a further report to committee.

SUMMARY OF PREVIOUS DECISIONS

Full Council 2 March 2016

Resolved - 1. To approve and adopt the recommendations of the Finance and Democracy Committee as follows:

(c) The updated Five Year Capital Programme including the changes proposed by the Budget Working Group, as set out in Appendix G,

Environment, Health and Housing Committee 10 November 2015

6. Budget Setting – Prioritisation of Capital Bids

Darren Bell, Head of Leisure and Culture, summarised the proposed capital bid, which would seek to improve the exit to the crematorium chapel at Lytham Park Cemetery. It would involve a modest extension, a more permanent roof to replace the current canopy, and enclosed much of the current exit area with glazing. An estimated project budget of 60k was proposed to enable the creation of an improved environment for mourners.

After a discussion it was RESOLVED that the committee supported the proposed capital bid for further consideration by the Budget Working Group;

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	√
Delivering the services that customers expect of an excellent council (Clean and Green)	√
Working with all partners (Vibrant Economy)	
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	
Promoting Fylde as a great destination to visit (A Great Place to Visit)	

BACKGROUND

1. The Environment, Health and Housing Committee at its meeting on 10th November 2015 supported a capital bid for a scheme to improve the exit to the crematorium chapel at Lytham Park Cemetery. The proposal came from a member working group earlier in the year which looked at a number of matters at the Cemetery.
2. The scheme was subsequently approved by Council at the budget meeting on 2nd March 2016. The scheme currently is identified within the 2016/17 financial year for delivery and expenditure.
3. The original capital bid which was considered by Environment, Health and Housing in Nov 2015 is attached at appendix 1. The scheme proposed the refurbishment of the area at the exit to the crematorium chapel to create a more comfortable environment for visitors by the construction of a steel framed canopy over the area. It was proposed that this would create an improved enclosed environment for people leaving the crematorium chapel after a funeral service.
4. Since inclusion in the programme officers worked up an initial proposal involving a fully glazed extension. Consultation with relevant staff, Chairman/Vice Chairman and users of the facility resulted in the initial proposals being rejected. Revised proposals were drafted and informally consulted upon involving an alternative large pergola feature. Initial feedback indicated a number of issues with the revised proposals meaning it did not deliver the intended outcomes of the project.
5. A third proposal has since been developed involving wind break screens and hard landscaping which seeks to create an improved environment at the exit to the crematorium. This proposal has been informally consulted upon and is considered more effective at delivering the aims of the project.
6. Attached at appendix 2 are drawings showing this concept in both 2D and 3D images. It includes 3 glass screens (semi-opaque) with poetry or images etched into them to afford some protection against the elements which affect that elevation. It is proposed to provide a plinth at the base of one of the screens to allow for flowers to be displayed. The scheme involves new quality hard landscaping to replace the existing concrete paving slabs. The scheme also includes for the renovation of all exterior doors at this location and repainting of the existing canopy to uplift the environment
7. The purpose of the report is to give members an update on the project and seek agreement that the latest proposals are acceptable to be worked up into further detail and for procurement to be undertaken. If so a further report would be presented to members at the June meeting with the project delivered during the summer when usage of the crematorium is less and daylight hours are longer. It is anticipated the scheme as proposed would be delivered within the original budget.

IMPLICATIONS	
Finance	There are no financial implications arising directly from this report.
Legal	None
Community Safety	None
Human Rights and Equalities	None
Sustainability and Environmental Impact	None
Health & Safety and Risk Management	None

LEAD AUTHOR	TEL	DATE	DOC ID
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LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

The following Appendices are included in this report:

- Appendix 1: Lytham Park Chapel – Windbreak Canopy - Capital Bid 2016/17 -
- Appendix 2: Lytham Park Chapel – Windbreak Canopy - 2D and 3D sketches, and screen etchings suggestions