

# DECISION ITEM



REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	FINANCE AND DEMOCRACY COMMITTEE	20 MARCH 2017	7
<b>APPOINTMENT TO OUTSIDE BODIES/WORKING GROUPS</b>			

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

In May 2015 Council asked that the programme committees make recommendations to appointments from within their respective memberships for those outside bodies relating to the brief for the committee. This report covers those appointments that relate to the Finance and Democracy Committee.

Council will make appointments to outside bodies for the forthcoming municipal year at its meeting on 3 April 2017.

### RECOMMENDATION

The committee is invited to

1. recommend nominations to the outside bodies listed for consideration by council
2. confirm the establishment of the working groups(s) listed which will meet as and when required
3. to note the reports from members currently serving on outside bodies

### SUMMARY OF PREVIOUS DECISIONS

20th May 2015 - Council sought recommendations from individual programme committees as to nominations for representation.

6 July 2015 – Council confirmed the nominations from the programme committees.

11 April 2016 – Council confirmed the nominations from the programme committees.

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services (Value for Money)	√
Delivering the services that customers expect of an excellent council (Clean and Green)	√
Working with all partners (Vibrant Economy)	√
To make sure Fylde continues to be one of the most desirable places to live (A Great Place to Live)	√
Promoting Fylde as a great destination to visit (A Great Place to Visit)	√

## REPORT

1. The Council makes a number of appointments to outside bodies in each municipal year. In an election year these appointments are made at the AGM. In non-election years, these appointments are made at the last Council meeting of the municipal year. In May 2015, the Council deferred the decision to appoint to *'.... allow the various programme committees the opportunity to recommend appointments from within their respective memberships for those outside bodies relating to the brief of their committee'*.
2. The Council needs to make appointments to outside bodies at its meeting on 3 April 2017 for the forthcoming municipal year 2017/18. Nominations are sought from the programme committees for representatives to the outside bodies.
3. This report deals with the outside bodies that relate to the terms of reference for the Finance and Democracy Committee. The first table below includes the name of the body/group, the role/purpose and which elected member currently represents the Council. The committee is invited to recommend nominations for consideration by Full Council.
4. Under the previous governance arrangements there existed the facility through scrutiny for members to establish specific task and finish groups to look in some depth at particular issues and make recommendations to Cabinet. With the adoption of the new governance arrangements that is no longer possible. However programme committees may wish to establish their own subject specific working groups to be set up when required in order to advise the parent programme committee on a particular topic/issue.
5. The second table below lists those working groups that relate to the terms of reference of the Finance and Democracy Committee that are currently established. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.
6. It is important that the members nominated to represent the Council on outside bodies/working groups have an appropriate interest in the body/partnership/subject, can commit to positively represent the Council and be available to commit the time to attend the majority of the meetings involved.
7. The members nominated should ideally be a member of the programme committee to which the matter relates to.
8. The current protocol is that members are required to produce regular reports about the outside bodies on which they serve, currently every six months. It is the intention that this information will be made available to the programme committee members to which the external partnership relates.
9. The conclusion of any working group would be brought to committee in a formal report as previously occurred in scrutiny.

Finance and Democracy Committee- Outside bodies/partnerships			
Outside body / partnerships	Role/Purpose	Frequency of meetings	Current representation
Blackpool Airport and Hillhouse Enterprise Zone Project Board	Responsible for the operational delivery of the two EZs, with a remit encompassing activity including commercial, financial, development, legal, planning, land, infrastructure, and highways works and, marketing and promotion.	As required	Chairman of Finance and Democracy – Councillor Karen Buckley
Fylde Community Project Fund	Decision making body allocating small grants to local volunteer groups and organisations from the Community Project Fund	3 x p/a plus smaller bids considered by email	The Mayor
North West Employers Organisation	Provides a network of support, advice and consultancy regarding human resources, policy and practice, leadership, development, organisational design and performance. It works with regional and national partners representing North West authorities as employers including consultation on pay and conditions.	Quarterly (4xp/a)	Councillor Buckley (Councillor Taylor as named substitute)
North West of England & the Isle of Man Reserve Forces & Cadets Association	To support and maintain Armed Forces Reserves and Cadets in North West England.	Annually with two optional outside days	Councillor Ed Nash

Finance and Democracy Committee– Working groups			
Working group	Role/purpose	Notes	Current representation
Budget Working Group	To co-ordinate and oversee the budget setting process and to provide a strategic steer to programme committees on key elements of the budget setting process such as the level of growth or savings required in light of the overall financial position of the Council, capital bid expectations, fees and charges levels etc	The establishment of this working group was considered and recommended for approval by the Governance Working Group. The group meet as and when required during the annual budget setting cycle. It is recommended that the group includes representation from each of the main programme committees in order to ensure a corporate cross-cutting approach to budget setting	Councillors Fazackerley, Buckley, Little, Aitken, Eaves, Fiddler, Redcliffe, Small and Taylor.
Accommodation Working Group	To oversee and give a steer to the implementation of the council's overall accommodation	The group meets as and when required	Councillors Fazackerley, Oades, Buckley, Fiddler, Ford and Jacques.

IMPLICATIONS			
Finance		No implications arising from this report	
Legal		No implications arising from this report	
Community Safety		No implications arising from this report	
Human Rights and Equalities		No implications arising from this report	
Sustainability and Environmental Impact		No implications arising from this report	
Health & Safety and Risk Management		No implications arising from this report	
	rationalisation strategy		

LEAD AUTHOR	TEL	DATE	DOC ID
Tracy Morrison	01253 658521	Date of report	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection

Appendices attached to this report

Appendix 1 – Status of reports from Outside Bodies representatives

Appendix 2 – Reports from Outside Bodies representatives.

## Appendix 1

### Outside Bodies Returned Forms – Feb/March 2017

Outside Body	Councillor	Info First Requested	First Reminder	Second Reminder	Date Returned
Blackpool Airport and Hillhouse Enterprise Zone Project Board	Chairman F&D – Karen Buckley	9/01/2017	31/1/17	20/2/17	10/3/17
Fylde Community Projects Fund	The Mayor – Christine Akeroyd	9/01/2017	31/1/17	-	2/2/17
North West Employers Organisation	Chair F&D – Karen Buckley (sub Richard Taylor)	9/01/2017	31/1/17	20/2/17	Nil report due to no meeting
NW of England & Isle of Man Reserve Forces & Cadets Association	Ed Nash	9/01/2017	31/1/17	20/2/17	23/2/17