



MINUTES

Operational Management Committee

Date:	Tuesday, 12 January 2021
Venue:	Remote meeting via Zoom.
Committee Members Present:	Councillor Roger Small (Chairman) Councillor John Kirkham (Vice-Chairman) Councillors Mark Bamforth, Alan Clayton, Chris Dixon, Will Harris, Paul Hodgson, Bobby Rigby, Stan Trudgill, Viv Willder.
Other Councillors Present:	Councillors Buckley and O'Rourke
Officers Present:	Allan Oldfield, Paul Walker, Ian Curtis, Kathy Winstanley, Darren Bell, Jon Rutter and Sharon Wadsworth
Other Attendees:	No members of the public were in attendance

Public Platform

There were no speakers on this occasion.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. No interests were declared on this occasion.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Operational Management Committee meeting held on 17 December 2020 as a correct record for signature by the Chairman.

3. Substitute Members

There were no substitutions on this occasion.

Decision Items

4. Bulky Waste Collection Service

The Chairman proposed that this item be deferred to enable further options to be investigated and to be brought back to committee .

It was RESOLVED for the appointment of a provider to deliver a Bulky Waste Collection Service be deferred for a period of at least 3 months, or until post COVID allows, to enable alternative proposals to be investigated.

5. Snowdon Road Depot Welfare Improvements

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The Chairman introduced the report requesting approval to the drawing down of the sum of £343k from the current capital programme for the Snowdon Road depot welfare facilities. The scheme was within the Council's approved 2020/21 capital programme in the total sum of £343k. The report also requested that the Operational Management Committee recommend to the Finance and Democracy Committee approval of a fully funded increase in the sum of £71,000 for 2020/21, to be met in full from the Capital Investment Reserve in order to deliver the project.

It was unanimously RESOLVED:

1. To recommend to the Finance and Democracy Committee, approval of a fully funded increase in the sum of £71,000 to the Snowdon Road Depot Welfare Improvements scheme, within the approved Capital Programme for 2020/21, to be met in full from the Capital Investment Reserve;
2. To approve the draw-down of £71,000, in addition to the £343,000 already approved in the Council's 2020/21 capital programme, subject to the approval of the increase to the Snowdon Road Depot Welfare Improvements scheme by the Finance and Democracy Committee; and
3. To note the procurement route as detailed in the procurement section of the report and award the tender to F Parkinson.

6. Freckleton Memorial Park Lighting Scheme

The Chairman introduced the report in which Freckleton Parish Council were requesting that Fylde Council help to fund 50% of the costs for replacing the lighting through the Memorial Park in Freckleton with LED lamps. The amount requested was £4,000, representing half of the total estimated costs to carry out the works.

Following a brief discussion whereby some members would have preferred that the costs had been accounted for fully by the parish and were wary of setting a precedent to other parishes it was RESOLVED to:

1. Support the request from Freckleton Parish Council to fund 50% of the costs to upgrade the lighting on Freckleton Memorial Park; and
2. Authorise that the sum of £4,000 be allocated to Freckleton Parish Council from Fylde Council's 2020/21 Footway Lighting revenue budget for this purpose.

7. Lytham Park Cemetery and Crematorium

The Chairman explained that the purpose of the report was to bring to members' attention a recent change to the council's Constitution which transferred responsibility of Lytham Park Cemetery and Crematorium from the terms of reference of the Environment, Health and Housing Committee to the Operational Management Committee. The report provided members with some background information on the current service performance and activity and sought a decision to reconstitute a working group of members to look into the medium and longer term strategy and investment issues at Lytham Park Cemetery and Crematorium.

It was RESOLVED to:

1. Note the amendment to the council's constitution that transferred the responsibility of the cemetery and crematorium from the terms of reference of the Environment, Health and Housing Committee to the Operational Management Committee.
 2. Note the current service performance and activity of Lytham Park Cemetery and Crematorium.
 3. Reconstitute a working group as follows:-
 - a) Title - Lytham Park Cemetery and Crematorium working group;
 - b) Scope and purpose – To look at the medium and longer term strategy and investment issues regarding the cemetery and crematorium;
 - c) Membership of the working group – Councillors Small, Bamforth, Dixon, Harris, Rigby and Willder.
8. Budget Setting – Prioritisation of Capital Bids 2021/22

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The Chairman introduced the report relating to capital bids for 2021/22 which fell within the Terms of Reference of the Committee. There was one bid for consideration by members, Staining Surface Water Drainage Improvements. The consideration of capital bids for inclusion or otherwise within the Council's approved Capital Programme is a key component of the budget-setting process and contributes to the longer-term management of the Council's resources in an efficient and effective manner.

Darren Bell, Head of Technical Services, was invited by the Chairman to provide an overview of the scheme. In doing so it was highlighted that a commitment had been made by Staining Parish Council of £10,000 towards the scheme. This information was not available at the time of the bid being prepared. Mr. Bell stated that it was envisaged that Lancashire County Council would be responsible for any ongoing maintenance works/costs as part of their responsibly as the lead flood authority.

Following consideration of this matter it was RESOLVED:

1. To support the Staining Surface Water Drainage Improvements capital bid for further consideration by the Budget Working Group.

9. Budget Setting – Fees and Charges 2021/22

The Chairman introduced the schedule of fees and charges for the coming year, for each of the services that the Council provides within the Operational Management committee, for consideration prior to being approved at the March Budget Council meeting.

Following consideration of the proposed schedule of fees and charges it was RESOLVED:

1. To recommend to Council the proposed schedule of fees and charges applicable for 2021/22 with the following amendments;
 - a) Increase the following charges in relation to Car Parks – St Annes Swimming Pool :-
 - Motorhome Up to 24 hours (1 day) new proposed charge £15.00
 - Motorhome 24 to 48 hours (1 to 2 days) new proposed charge £25.00
 - Motorhome 48 to 72 hours (2 to 3 days) new proposed charge £35.00
 - b) Increase the following charges in relation to Car Parks – North Beach :-
 - Motorhome Up to 24 hours (1 day) new proposed charge £10.00
 - Motorhome 24 to 48 hours (1 to 2 days) new proposed charge £15.00
 - Motorhome 48 to 72 hours (2 to 3 days) new proposed charge £25.00
 - c) Increase the following charges in relation to Car Parks – Fairhaven Road :-
 - Coaches new proposed charge £10 per day
 - d) Increase the following charges in relation to Car Parks – General :-
 - Horse Box Permit (North Beach and Fairhaven Road) new proposed annual charge £20.00

2. To note that the final fees and charges for 2021/22 will be approved by the Budget Council in March 2021.

Information Items

The following information items were received and noted by the committee.

10. Budget Setting – Revenue Budget 2021/22 – First Draft

The information item notified members that the first draft of the revenue budget for 2021/22 had been prepared. As in previous years, the budget had been prepared on a continuation basis and had been updated to reflect all Committee and Council decisions made to date, the outcome of the budget-rightsizing exercise and all virements.

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