

## DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	8 SEPTEMBER 2020	7
<b>APPOINTMENT TO OUTSIDE BODIES/WORKING GROUPS</b>			

### PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

Appointments to Outside Bodies are made at Council following recommendations from the programme committees for nominations from within their respective memberships.

Nominations and appointments for the 2020/2021 municipal year have been delayed due to the Coronavirus outbreak. The Coronavirus (Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) allowed local authorities to extend current appointments for an additional year until 2021, therefore all appointments made in 2019/20 remain in place throughout 2020/21 unless the council decides to change them.

Following changes to committee membership at Council on 20<sup>th</sup> July 2020 it is timely for the programme committees to review the current Outside Body appointments and put forward any recommend changes to membership to the next Council meeting scheduled for 19 October 2020.

In line with the Protocol for Members on Outside Bodies (Part 5f of the Council's Constitution), every member serving on an outside body is required to complete a reporting form every six months, which is submitted to the relevant programme committee to which the external partnership relates. Members last reported in June 2020.

This report covers those nominations that relate to the Operational Management Committee.

At the same time, it seems prudent for the programme committees to review the current appointments to any working groups that relate to the terms of reference of the Operational Management Committee that are currently established. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.

### RECOMMENDATIONS

The committee is invited to:

1. recommend any nominations to the outside bodies within the remit of the Operational Management Committee for consideration by council,
2. confirm the membership to any working groups that relate to the terms of reference of the committee.

### SUMMARY OF PREVIOUS DECISIONS

20th May 2015 - Council sought recommendations from individual programme committees as to nominations for representation.

6 July 2015 – Council confirmed the nominations from the programme committees.

11 April 2016 – Council confirmed the nominations from the programme committees.

3 April 2017 - Council confirmed the nominations from the programme committees.  
 16 April 2018 – Council confirmed the nominations from the programme committees  
 22 May 2019 – Council sought the recommendations from individual programme committees for nominations  
 20 July 2020 – Council noted and endorsed the list of current working groups.

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services ( <b>Value for Money</b> )	√
Delivering the services that customers expect of an excellent council ( <b>Clean and Green</b> )	
Working with all partners ( <b>Vibrant Economy</b> )	√
To make sure Fylde continues to be one of the most desirable places to live ( <b>A Great Place to Live</b> )	
Promoting Fylde as a great destination to visit ( <b>A Great Place to Visit</b> )	√

## REPORT

1. The Council makes several appointments to outside bodies in each municipal year. In an election year these appointments are made at the AGM. In non-election years, these appointments are made at the last Council meeting of the municipal year.
2. Nominations and appointments for the 2020/2021 municipal year have been delayed due to the Coronavirus outbreak. The Coronavirus (Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) allowed local authorities to extend current appointments for an additional year until 2021, therefore all appointments made in 2019/20 remain in place throughout 2020/21 unless the council decides to change them.
3. Changes were made at Council on 20 July 2020 to committee memberships and it is now prudent for the programme committee to review the current appointments to the Outside Bodies within the remit of their committee as well as the value, in terms of contribution to the council, of retaining representation i.e. should the council continue to dedicate resource.
4. Any changes in representation or appointments on the Outside Bodies represented will be put forward to the next scheduled Council meeting for confirmation.
5. This report deals with the outside bodies that relate to the terms of reference for the Operational Management Committee. The first table below includes the name of the body/group, the role/purpose and which elected member is the current appointee. The committee is invited to recommend nominations for consideration by Full Council.
6. Programme committees may wish to establish their own subject specific working groups to be set up when required in order to advise the parent programme committee on a topic/issue.
7. Table 2 below lists the working groups that relate to the terms of reference of the Operational Management Committee that are currently established.
8. The establishment of working groups is within the responsibility of the individual programme committees and does not need the approval of Council.
9. It is important that the members nominated to represent the Council on outside bodies/working groups have an appropriate interest in the body/partnership/subject, can commit to positively represent the Council and be available to commit the time to attend the majority of the meetings involved.
10. The members nominated should ideally be a member of the programme committee to which the matter relates to.

11. The current protocol is that members are required to produce regular reports about the outside bodies on which they serve, currently every six months. It is the intention that this information will be made available to the programme committee members to which the external partnership relates.
12. The conclusion of any working group would be brought to committee in a formal report.

**Table 1 - Operational Management Committee- Outside bodies/partnerships**

<b>Outside body / partnerships</b>	<b>Role/Purpose</b>	<b>Frequency of meetings</b>	<b>Current representation</b>
Lancashire Waste Partnership	The LWP incorporates 15 Lancashire waste authorities, at both officer and member level, in an active approach to integrated waste management across the whole county area	Every four months (3xp/a)	Chairman of Operational Management
Fairhaven and Church Scar Coastal Defence Project Board	The establishment of a project board is required to receive monthly reports from the project manager and make key decisions as required on the delivery of the Fairhaven and Church Scar Coastal Defence Project	Completed	Councillor Thomas Threlfall
PATROL	The joint Committee forms an over-sight of the work of the adjudicators of the independent adjudication service and reviews compliance by all Local Authorities	When required	Councillor John Kirkham
Sintropher Working Group	Partnership between Blackpool/Fylde and LCC to develop integrated transport solutions for the Fylde Coast	When required	Councillor John Kirkham

**Table 2 - Operational Management Committee– Working groups**

<b>Working group</b>	<b>Role/purpose</b>	<b>Notes</b>	<b>Current representation</b>
Car Parking	The group forms approx. every two years to review the council's strategy and approach to car parking	Last Met 2019	Councillors Alan Clayton, Paul Hodgson, David O'Rourke, Roger Small, Tommy Thelfall, Stan Trudgill
Bus Shelter Review	To review the provision of the service, best use of S106 funds & policy for new requests	ongoing	Councillors Mark Bamforth, Julie Brickles, Alan Clayton, Paul Hodgson, Roger Small
Carbon Neutral Working Group (Lead committee EH&H)	To investigate and consider the options to minimize the reliance on single use plastic items across the borough to become a 'plastics conscious' borough. To develop a Carbon Reduction Action Plan with a view to the Council becoming net-zero carbon by 2050	Ongoing	Councillors Julie Brickles, Chris Dixon (plus 2 reps from Planning and 3 reps from EH&H)

IMPLICATIONS	
Finance	No implications arising from this report
Legal	No implications arising from this report
Community Safety	No implications arising from this report
Human Rights and Equalities	No implications arising from this report
Sustainability and Environmental Impact	No implications arising from this report
Health & Safety and Risk Management	No implications arising from this report

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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
None		