



Application Form for MHCLG Part 4 Domestic Abuse Act Support Services Funding

Name:

Contact Details – telephone number/email address:

Current Address:

Post Code:

DOB:

National Insurance No:

Right to Rent: Yes/No

Name and Ages of Dependents

I have completed the Tenancy Training course – YES/NO If no, when are you booked on the course?

I have received personal budgeting support – YES/NO

This funding is related to Part IV duties placed on Tier 1 and Tier 2 Local Authorities under the Domestic Abuse Act 2021. The four main objectives of the act are to promote awareness of domestic abuse, protect and support victims, transform the justice process and improve performance from agencies in the response to domestic abuse.

Funding is available for the following measures:

- Security measures under the Sanctuary Scheme in current home
- Emergency accommodation
- Assistance with either white goods or carpets
- Household items
- Dedicated legal fund to cover:
 - First two hours advice from a solicitor
 - Cost of a process server
 - No fee to issue an injunction or an occupation order
 - Costs to issue a prohibited steps order

Privacy statement for use of personal data

Fylde Council Housing Department takes your privacy seriously and will only use your personal information to administer your account and to provide the products and services you have requested from us or have consented to us providing. To satisfy the requirements of the General Data Protection Regulation, the council is obliged to make it clear to you how we use your personal data, who we might share it with and to give you certain other information.

What do we do with the information you give us in your report/application?

We use the information to process your report/application. We may also use it to send you a response regarding your report/application. We process your information for these purposes so we can carry out the legal function of administering your report/application.

You do not have to give us the personal information that we ask for, but if you do not, we may not be able to process your report /application or reply.

We may also use your information to contact you regarding future Housing related issues and to seek your opinion on Housing Services. If you consent to us contacting you for these extra purposes please tick the appropriate box or boxes below:

I consent to the council contacting me about Housing Services by:

Post ☐ Email ☐ Text ☐

How long will we keep the information?

If you have not consented to us contacting you about Housing Services, we will only keep the information you have given us in respect of your application/ query until 2 years after submission.

If you have consented to us contacting you about Housing services, we will keep your information for 3 years, unless you ask us to stop using it before then.

Who might we share your information with?

Your information will only be shared with the Housing Department and your information will also be visible to the Customer Services should you need to contact the Council regarding your report/application. We will also share information with organisations you have given us permission to under your application to us for prevention and relief housing advice under the Homeless Reduction Act 2018. In addition information you provide maybe shared with other agencies if it relates to matters affecting personal safety such as Lancashire Fire and Rescue Service, Social Services the Police and other departments within the Council such as Environmental Health, Building Control and Planning enforcement.

Who is the data controller and how can I get in touch?

Fylde Borough Council is the data controller. You can contact us by email at listening@fylde.gov.uk, by phone on 01253 658658, or at the Town Hall, St Annes Road West, Lytham St Annes FY8 1LW.

Our Data Protection Officer can be contacted at the same address, or at dpo@fylde.gov.uk or on 01253 658506.

What rights do I have about my data?

You have the right to request access to information about you that we hold. To make a request for your personal information, contact our Data Protection Officer, whose details are above.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we request that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

MHCLG Part 4 Domestic Abuse Act Funding

Have you received a payment in the past or are accessing funding through Fylde Council? YES/NO

If Yes Please give details

Name of Organisation supporting you:

Support worker details:

Contact phone number:

Property address:

Private rented/Social Rented/owner occupied:

Proposed/current agent/landlord's name, address and contact number:

Assistance required with (Please tick all that apply – please note clients can claim up to a maximum of £800 per person which can cover several interventions):

1. Security measures under the Sanctuary Scheme
2. Emergency accommodation
3. Assistance with either white goods or carpets (maximum £400)
4. Household item pack
5. Dedicated legal fund to cover (maximum £400):
 - First hour advice from a solicitor
 - Cost of a process server
 - No fee to issue an injunction or an occupation order
 - Costs to issue a prohibited steps order

Please provide quotes if available:

Organisation applying for the funding:

**Signed
Officer**

Date

Approval:

Signed Officer

Date