



Minutes

TOURISM AND LEISURE COMMITTEE

Date:	Thursday, 12 January 2017
Venue:	Town Hall, St Annes.
Committee Members:	Councillor Cheryl Little (Chairman) Councillor Tim Ashton (Vice-Chairman) Councillors Christine Akeroyd, Jan Barker, Brenda Blackshaw, Susan Fazackerley, Paul Hodgson, Roger Lloyd, Sandra Pitman, Vince Settle, Raymond Thomas.
Officers Present:	Paul Walker, Tim Dixon, Lisa Foden, Lyndsey Lacey- Simone, Geoff Willetts.
Other Members:	Councillor Karen Buckley
Members of the public:	1 member of the public was present

Public Platform

There were no speakers under the Public Platform arrangements.

1. Declarations of interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

Councillor Cheryl Little declared a personal interest in item 4 relating to Developing a Policy on Events (reference to St George's Festival) in so far as she is appointed as the Council's representative on the St George's Festival.

Councillor Vince Settle declared a personal interest in item 4 relating to Developing a Policy on Events (reference to St Annes Kite Festival) in so far as he is St Annes Town Council's representative on the Kite Festival Committee.

Councillor Brenda Blackshaw declared a personal interest in item 4 relating to Developing a Policy on Events (reference to Lytham Festival).

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Tourism and Leisure Committee held on 3 November 2016 as a correct record for signature by the Chairman.

3. Substitute members

The following substitutions were reported under Council procedure rule 24 (c):

Councillor Susan Fazackerley for Councillor Richard Fradley.

Councillor Roger Lloyd for Councillor Maxine Chew.

Decision Items

4. Developing a Policy on Events Including Club Days, Festivals and Concerts

By way of introduction, the Chairman, Councillor Cheryl Little thanked all those members of the committee who had participated in the workshops for their attendance and valued contribution. Paul Walker (Director of Development Services) was then invited to present the report. In doing so, he also personally thanked the committee for their participation, involvement and enthusiasm on the matter.

Mr Walker then went on to provide an overview on the content of the report, a summary of the workshops held and the associated recommendations. In brief, the report provided details of the outcome of the three interactive workshops (held between the July and December 2016) to develop a policy on events including club days, festivals and concerts in accordance with the recently approved Corporate Plan.

Members were reminded that consideration was given at the workshops on developing specific policy areas. Appendix 1 of the report contained the proposed draft policy on events including club days, festivals and concerts. It also included a table with 6 categories of events to ensure greater consistency in approach between differing requests received.

Members were advised that the size and nature of an event would dictate the amount of forward planning that is required. The table at Appendix 2 of the report proposed the different lead in times dependant on size of event.

At the meeting, further consideration was given to the Council's approach to specific events/uses of council land.

Members sought clarification on a number of areas including: event categorisations; scale of fees for events; delegation arrangements; self-funding arrangements; information on specific events; use of Lytham Green; ticket sales; grant arrangements and the monthly markets in St Annes and Lytham town centres. Mr Walker addressed each question in turn.

Following detailed consideration of this matter it was RESOLVED:

1. To approve the proposed policy on events including club days, festivals and concerts as set out in Appendix 1 of the report subject to the word "usually" being inserted (prior to the words set out in last column) in Category D of the Events Categorisation.
2. To request that an Information Report be presented annually to the committee on those uses that have generated a fee and including the scale of fees for events.
3. To agree proposals as outlined in the report for the council's ongoing approach to deliver/support the following events/uses of council land:
 - a) Wartime Weekend (subject to it being self-funding within a ten year period).
 - b) William Rainford Golf Competition (subject to there being minimal officer time in the future organisation of the event)
 - c) St George's Day Charity Festival (to continue to provide the current level of support as outlined in the report).
 - d) St Annes Kite Festival (to provide a grant of £2.5K in 2017 which is 50% of the grant awarded in 2016 in line with the policy)
 - e) Markets in St Annes and Lytham (dependent on 5 below).
4. To invite representatives of the St George's Day festival to attend a future meeting of the committee to brief members on its arrangements.

5. To agree to a consultation exercise being undertaken with the relevant market holders, users and stakeholders in Lytham and St Annes, about a proposed review of the current arrangements with a view to reporting back to committee at a future meeting.

5. Sand Dunes Re- Modelling at North beach Car Park/ Summerfields

The Chairman invited Paul Walker (Director of Development Services) to introduce the report. The report set out the details of a scheme included in the Council's agreed capital programme for 2016/17 for the remodelling of sand dunes at North Beach Car Park / Summerfields, to maintain and repair the dune as a soft sea defence.

The report also summarised the context and details the receipt of tenders and tender assessment following the procurement process for the remodelling of the dunes, and sought the agreement of the Committee to allow officers to award the contract and manage the project.

A photograph depicting the dune area together with details of the landscape design proposal were set out in the report.

After consideration IT WAS RESOLVED:

1. To approve the proposed expenditure in respect of the scheme to remodel the sand dunes at North Beach Car Park/Summerfields which will be funded from the approved Capital Programme for 2016/17 in the sum of £17,000.
2. To approve the letting of the contract for the remodelling of sand dunes in the sum of £17,000, to Lancashire Wildlife Trust, subject to all appropriate consents being granted.

6. Capital Programme Schemes Update: Promenade Gardens Water Play Facility and Bryning with Warton Parish Council Play Area.

Paul Walker (Director of Development Services) introduced the report. He explained that the report provided committee with an update on two capital projects under its control namely: the Promenade Gardens Water Play Facility and Bryning with Warton Parish Council Play Area.

The report also recommended that a time limit is set in relation to progress with the grant to the Bryning with Warton Parish Council scheme. Details with regard to this matter were set out in the report.

Clarification was sought by a couple of members on the 10 step plan for the Parks Improvement Programme. This was addressed by Mr Walker.

Following discussion, the committee RESOLVED:

1. To note the report and agree to set a deadline of 31 March 2018 for the project at Bridges Playing Field Warton.
2. In regard to 1 above, if project funding has not been secured by this date, the offer of a contribution would be rescinded and returned to the capital investment reserve.

7. Budget Setting – Fees and Charges 2017/18

Paul Walker (Director of Development Services) introduced the report. In doing so, he advised that each year, as part of the budget-setting process, the schedule of fees and charges for the coming year (for each of the services that the Council provides) is reviewed by budget-holders prior to that schedule being considered by the relevant Programme Committee and finally being approved at the March Budget Council meeting.

The Committee was requested to consider the schedule of fees and charges for those activities within the remit of this committee as detailed in Appendix A of the report.

Clarification was sought by members on a number of items listed on the schedule with particular reference to: the proposed increase in charges for allotments plots; the proposed reduction in charges for the Motor Launch; the reason for no fees being listed for: Sports facilities (additional pitch maintenance schedule); Season Bookings and Changing Facilities. In addition, further information was sought on the proposals for water charges for allotments. An undertaking was given by Mr Walker to circulate the information to committee members at the earliest opportunity.

Following discussion, the committee RESOLVED:

1. That subject to the information being circulated to committee members on the details outlined above, the committee recommend to Council a proposed schedule of fees and charges applicable for 2017/18; and
2. To note that the final fees and charges for 2017/18 will be approved by the Budget Council in March 2017.

Information Items

8. Lytham Promenade Mussel Tank Improvement Project

This information Report provided an update on the Lytham Promenade Mussel Tank Improvement Project. It advised that the Civic Society had confirmed that it is ready to proceed with its revised proposals subject to final consultations in January. Attached to the report were drawings which detailed the final draft scheme currently being consulted upon.

The Committee was advised that the final scheme would be presented to the committee in March with a view to the work being undertaken in early summer.

9. Budget Setting – Revenue Budget 2017/18 – First Draft

The link included on the Information Report provided access to the first draft of the revenue budget for 2017/18.

10. General Fund Revenue Budget Monitoring Report 2016/17 – Position as at 30 November 2016

This Information Report provided an update of the Council's General Fund Revenue Budget as at 30 November 2016 with specific reference to those areas under the Committee's remit.

11. Capital Programme Monitoring Report 2016/17 – Position as at 30th November 2016

This Information Report provided an update of the Council's approved Capital Programme as at 30th November 2016 specifically for those schemes under the Committee's remit.

At this juncture, the Chairman announced that the Council had been successful in 'Round One' of the Heritage Lottery bid to develop Fairhaven Lake. Members were advised that this would enable development work/ phase one to be progressed at Fairhaven Lake. Paul Walker (Director of Development Services) emphasised that this was very welcome news after the two previous bids had been unsuccessful. He wished to acknowledge those members of staff that had been involved in the work to achieve this with particular reference to Darren Bell who had led the project to date.

12. Lytham Hall

This Information Report provided an update on discussions that had taken place with Blackpool Council who had agreed to carry out the independent audit on Lytham Hall as part of the existing support / shared arrangements in place. The Auditor assigned had started to review key sources

of information and will be meeting key individuals involved in the project in order to produce a report for consideration by the March 2017 Tourism & Leisure Committee.

The Committee RESOLVED to request that consideration be given to including within the remit of the Auditor's report details of other contributions/donations from the public, organisations and other legacies.

13. Mid-Year Performance 2016/17

This Information Report provided details of the key performance outcomes (relevant to the remit of the committee) for the first half of the financial year 2016/17.

14. Corporate Plan 2016-2020 – Progress Update

This Information Report provided an update on the council's Corporate Plan 2016-2020. The report outlined the progress to date against Corporate Plan actions that were due to be delivered or progressed between April 2016 and October 2016. A link to the information was included in the report.

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