



# MINUTES

## Tourism and Leisure Committee

<b>Date:</b>	Thursday, 5 November 2020
<b>Venue:</b>	Remote Meeting Via Zoom.
<b>Committee Members Present:</b>	Councillor Cheryl Little (Chairman) Councillor Michael Sayward (Vice-Chairman) Councillors Peter Anthony, Tim Armit, Brenda Blackshaw, Sue Fazackerley MBE, Shirley Green, Gavin Harrison, Matthew Lee, Kiran Mulholland, Vince Settle.
<b>Other Members</b>	Councillors Karen Buckley, David O'Rourke.
<b>Officers Present:</b>	Paul Walker, Ian Curtis, Darren Bell, Mark Wilde, Stephen Ball, Tim Dixon, Charlie Richards, Sophie Fuce, Lyndsey Lacey-Simone.
<b>Members of the Public:</b>	No members of the public attended the meeting.

### Public Platform

There were no requests to speak under the Public Platform arrangements.

### Procedural Items

#### 1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members.

There were no declarations of Interest.

#### 2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Tourism and Leisure Committee meeting held on 23 September 2020 as a correct record for signature by the Chairman.

#### 3. Substitute Members

There were no substitute members.

### Decision Items

#### 4. Beach Safety Sign Improvements

Further to the report presented to the Committee in March 2020, the Chairman invited Darren Bell, Head of Technical Services and Stephen Ball, Chief Engineer to introduce the updated report.

In summary, the report provided details on progress to date of the Beach Safety signage project. This included the background to the project; information on the scheme details; proposed programme implementation; future phases and the associated procurement and finance arrangements.

The report recommended the approval of a fully funded budget increase of £37,000 to enable effective, consistent beach safety signs to be positioned along the beach frontage from Starr Gate, to Jubilee House, Lytham.

At the conclusion of the presentation, the Chairman invited questions from members. Clarification was sought on the balance regarding the distribution of signs between Lytham and St Annes and the proposed information/amount of detail included on the signs. Mr Ball addressed these points with particular reference to national guidance and matters associated with the enforcement of the PSPOs.

Following consideration of this matter it was RESOLVED:

1. To recommend to the Finance and Democracy Committee approval of a fully funded capital budget increase of £37,000 to complete the Coastal Signage Improvements project within the Council's 2020/21 capital programme, to be met in full, from the Capital Investment Reserve;
  2. To approve the draw-down of £37,000, in addition to the £15,000 already approved, subject to the approval of the fully funded budget increase by the Finance and Democracy Committee, for the Coastal Signage Improvements project.
  3. To note the procurement route as detailed in the procurement section of this report and delegate the award of tender to the Director of Development Services in consultation with the Chairmen of Tourism & Leisure and Operational Management Committees.
5. Arts Service Review Working Group

Further to the October meetings of the Arts Service Review Working Group, Tim Dixon (Tourism & Cultural Services Manager) and Sophie Fuce ( Collections Officer) presented a joint progress report detailing the outcomes of the latest meeting of the Group which sought the committee's approval of 7 recommendations. Details regarding this matter were set out in the report.

At the conclusion of the presentation, the Chairman expressed her sincere thanks and appreciation to Sophie Fuce for the work undertaken with the Arts Service Review Working Group in recent times.

The Chairman then went on to invite questions. These related to the following areas: suitability of the storage arrangements within the Town Hall basement/risk assessments in place and matters associated with display options including Lytham Hall. Sophie Fuse addressed these points.

Following consideration of this matter, it was RESOLVED to support:

1. The continuation of the work required to progress an application to Arts Council England, for formal museum accreditation of the Lytham St Anne's Art Collection.
2. The provision of further storage facilities for the art collection in the Chaseley basement at the Town Hall to ensure the safety and protection of items not on display as detailed in the report.
3. The naming of the arts store 'The John Booth Room'.
4. Making the Collection accessible for a minimum of 20 days per year to meet the requirements of the museum accreditation standards.
5. Formal ratification of the proposed Statement of Purpose detailed in the report.
6. Formal ratification of the proposed 'Collection themes' as listed in the report.
7. That officers carry out an investigation of display options as listed in the report, to be reported to the working group.

### Information Items

The following information items were received by the Committee.

#### 6. Fairhaven Lake - Heritage Lottery Project Update

The Information report provided an update on the progression of the planned delivery phase of the restoration Fairhaven Lake and Gardens HLF project building and landscaping works.

In summary, the report provided details of the proposed building works contract; landscape works contract; Adventure Golf; Interpretation works and the Activity and Events Programme.

#### 7. Annual Tourism Statistics

The information report provided the Committee with an update on the latest official tourism statistics for Fylde covering the period between January to December 2019.

#### 8. General Fund Revenue Budget Monitoring Report 2020/21 - Position as at 30th September 2020

The information report provided an update on the General Fund Revenue Budget of the Council as at 30<sup>th</sup> September 2020 with specific reference to those areas under the remit of the Committee.

#### 9. Capital Programme Monitoring Report 2020/21 - Position as at 30th September 2020

The information report provided the committee with an update on the Council's approved Capital Programme as at September 2020 with specific reference to those schemes under the remit of the committee.

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