

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
CHIEF EXECUTIVE	PUBLIC PROTECTION COMMITTEE	22 MARCH 2023	7
CARAVAN SITE WORKING GROUP – CLOSURE REPORT			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The current term of office for the Council will end in May 2023 with the Borough elections and the return of a new group of elected Members. The Boundary Commission Review means that there will be a reduction in the number of elected members from 51 to 37 and the governance review undertaken in response to the reduced membership of the Council will see the creation of an Executive Policy Committee and Scrutiny arrangements. The Council from May 2023 will have new Governance that will require different working arrangements.

At the final meeting of each Committee for the current term of office the working groups and boards that have been established and appointed by the committee will be formally closed and disbanded where appropriate to create the opportunity for the new council to review and determine the most appropriate arrangements under the new governance structure.

RECOMMENDATIONS

That the Committee disband the Caravan Working Group and acknowledges that the members of the Group appointed by the committee have fulfilled the intended objectives and aims set by the committee.

SUMMARY OF PREVIOUS DECISIONS

The Public Protection Committee established the Caravan Site Working Group at the meeting on 18th July 2018, and has appointed Members to the Working Group on annual basis since 2018.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. The Caravan Working Group was established in July 2018 by this committee. The terms of reference for the group are included below:
- 2.

Review proposed conditions on new and existing site licenses regarding registers and evidence proof to ensure a consistent approach, and to ensure that holiday caravan sites are not used as main residences.

3. Whilst the efforts of the Working Group were hampered by the pandemic, it became apparent following the requirement for holiday sites to close and residents to return to primary addresses that some residents had provided an address for a close family member and in fact did not have a primary address. Suggested updated draft conditions, tailored to each premises have been drafted and brought to the attention of applicants which are generally being agreed to.
4. Furthermore, with the support of the Working Group, Officers have now commenced a schedule of inspections for holiday sites where any breach of licence condition are subject to further action and investigation.

IMPLICATIONS	
Finance	There are no financial implications arising directly from this report.
Legal	There are no legal implications
Community Safety	There are no community safety implications
Human Rights and Equalities	There are no human rights or equalities implications
Sustainability and Environmental Impact	There are no sustainability or environmental implications
Health & Safety and Risk Management	There are no health & safety or risk management implications

LEAD AUTHOR	CONTACT DETAILS	DATE
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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Public Protection Committee	Various dates / most meetings	www.fylde.gov.uk