



Agenda

Operational Management Committee

Date:	Tuesday, 10 November 2020 at 6:30 pm
Venue:	Remote Meeting via Zoom
Committee members:	Councillor Roger Small (Chairman) Councillor John Kirkham (Vice-Chairman) Councillors Mark Bamforth, Julie Brickles, Alan Clayton, Chris Dixon, Will Harris, Paul Hodgson, Kiran Mulholland, Bobby Rigby, Stan Trudgill, Viv Willder.

Please Note: This meeting is being held remotely via Zoom. To access the meeting please click on the link below.
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Public Platform

To hear representations from members of the public in accordance with Article 15 of the Constitution.

To register to speak under Public Platform: see [Public Speaking at Council Meetings](#)

	PROCEDURAL ITEMS:	PAGE
1	Declarations of Interest: Declarations of interest, and the responsibility for declaring the same, are matters for elected members. Members are able to obtain advice, in writing, in advance of meetings. This should only be sought via the Council's Monitoring Officer. However, it should be noted that no advice on interests sought less than one working day prior to any meeting will be provided.	1
2	Confirmation of Minutes: To confirm the minutes, as previously circulated, of the meeting held on 8 September 2020 as a correct record.	1
3	Substitute Members: Details of any substitute members notified in accordance with council procedure rule 23(c).	1
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Contact: Sharon Wadsworth - Telephone: (01253) 658546 – Email: democracy@fylde.gov.uk

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DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	10 NOVEMBER 2020	4
PUBLIC SPACES PROTECTION ORDERS FOR ENFORCEMENT OF DOG CONTROL			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

Public spaces protection orders (PSPOs) are in place across the borough for the enforcement of dog control under the Anti-Social Behaviour Crime and Policing Act 2014.

The orders were scheduled to lapse during October 2020.

At a meeting of the Operational Management Committee in September 2020, Members agreed to delegate authority to the Director of Resources to carry out the necessary consultation process required to extend the orders. A total of 427 consultation responses were received from the public, together with responses from stakeholders, including the Kennel Club and Police, 62.3% of consultation responses were in favour of dogs on leads in amenity areas and 45.7% supported the existing PSPOs being extended for a further 3-year period.

Stakeholder responses were favourable with the police giving full support and the Kennel Club supportive of 'proportionate' dogs control orders. The consultation included a 'further comments' section which received 351 responses. Feedback varied with most concern around the amenity beach exclusion zone.

The Director of Resources considered the feedback in reaching a decision to extend the existing orders for 3 months to allow officers additional time to explore options around the amenity beach. The report asks members to consider these options in reaching a final decision on the extension of the PSPOs until January 2024.

RECOMMENDATIONS

1. Committee is asked to discuss and debate the various options around the beach exclusion zone and agree the preferred option for a replacement order
2. Committee considers whether to extend the public spaces protection orders beyond January 2021, for a further three years, including any changes to the beach exclusion order agreed in (1) above.

SUMMARY OF PREVIOUS DECISIONS

Operational Management Committee – May 2017: The committee unanimously RESOLVED to approve the recommendations to implement public spaces protection orders across the borough for the enforcement of dog control under the Anti-Social Behaviour Crime and Policing Act 2014.

Operational Management Committee – September 2020: The committee unanimously RESOLVED:

1. To extend all of the public space protection orders for a further three years,
2. To delegate authority to the Director of Resources to carry out the necessary consultation, publicity and notification and then to extend the order, unless the director considers that the order should not be extended until a response to the consultation or publicity has been considered by the committee at a special meeting.

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	√
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

REPORT

1. The borough wide PSPOs for dog control require that; dogs are kept on leads in certain locations or excluded from certain locations; and the immediate removal of dog faeces; failure to comply with a PSPO is an offence which can be dealt with by a fixed penalty notice of £100.
2. Members of the OM Committee agreed to delegate authority to the Director of Resources to carry out the necessary consultation process to extend the orders beyond October 2020, unless the director considered the consultation feedback required consideration by the OM committee.
3. The “necessary consultation” means consulting with the police, the Police and Crime Commissioner, any community representatives that the council considers appropriate to consult and (unless it is not reasonably practicable to do so) the owner of the affected land. The “necessary publicity” means publicising the proposal. The “necessary notification” means notifying the county council and any relevant parish council.
4. As part of the process a public consultation was carried out through the council’s website and on social media; it was also promoted in the local press. Correspondence was sent to a number of stakeholders to obtain views on the extension of the existing PSPOs; stakeholders included local, town and parish councilors; Lancashire County Council, the Police and Police and Crime Commissioner, The Kennel Club and Dogs Trust, Lytham Trust and Park View 4U.
5. 427 consultation responses were received through the website in addition to stakeholder feedback and several respondents emailed council officers directly with their views.
6. The consultation sought views on dog fouling, anti-social behavior, dogs on leads, exclusion areas and the renewal of the existing orders; the consultation included the opportunity for ‘further comment’ requesting additional comment on the proposal to extend the orders for a further 3 years.
7. Headline outcomes from the consultation include:
 - 67% of consultation responses were from dog owners;
 - 82% local to Fylde;
 - 37% identified uncollected dog waste as a problem in the area with public footpaths, grass verges and residential pavements were identified as the main problem areas for uncollected dog waste;
 - 27% indicated that they had been directly affected by anti-social behavior related to dogs in the past 12 months; play areas, sports fields and the beach were identified as the main areas that would benefit from a dog exclusion order;
 - 62% were supportive of the dogs on lead by direction order;
 - 31% supporting a dog on lead at all times approach; and
 - 46% were supportive of the proposal to extend the existing orders by a further 3 years
8. The ‘further comment’ section received 351 responses. Feedback was varied including comments for and against the existing measures, views on enforcement and signage, queries/concerns associated with the amenity beach exclusion zone, views on other forms of anti-social behaviour, commentary on dog/litter bins and fouling and feedback on the consultation itself.
9. Favourable feedback was received from the majority of stakeholders with the Dogs Trust, Keep Britain Tidy, Kennel Club, Police, Park View, Lytham Trust, Freckleton PC, Wesham TC and St Annes TC all responding in support of extending the existing dog control PSPOs for a further 3 years.

10. The Police commented that: 'Dog fouling/irresponsible dog owners consistently score high across the Fylde so this course of action would have my/our full support, as that is what the communities tell us matters and the PSPO would help the CSP to address'.
11. The Kennel Club and Dogs Trust provided extensive feedback and suggestion across the range of orders, with full support for dog fouling and dogs on leads by direction orders; they recognised the need for dogs to be excluded or kept on leads in certain areas such as children's play areas and on the public highway, and also provided advice with regards to alternative enforcement which is 'necessary and proportionate', with education to encourage responsible dog control and balance the interests of dog owners and other users.
12. The bulk of the feedback received from consultation responses and stakeholders, both for and against the extension of the PSPOs, centred around the amenity beach seasonal dog exclusion order, signage and enforcement. The Council welcomes constructive suggestion that will be used to assist with ongoing service delivery and improvements, including exploring alternative enforcement options and incorporating dog control information on the coastal signage initiative.
13. A range of historical bylaws were established across the borough of Fylde between 1981 and 2000, including measures covering dog control issues such as dogs on leads. One of these bylaws allowed for a seasonal dog exclusion zone on the St Annes amenity beach between 1st May – 30 September each year.
14. This bylaw applied to the beach and sand dunes at Lytham St Annes between the slipway to St Annes Lifeboat Station and the northern end of North Promenade car park, extending seaward to the mean low water mark*
* Dogs can be freely exercised off lead year-round outside the restricted area of the beach stretching towards Squires Gate one way and Lytham Quays in the opposite direction.
15. In October 2017 a PSPO was established under the Anti-Social Behaviour, Crime and Policing Act 2014 to remove the bylaw; the exclusion area was consistent with the original bylaw however, the annual commencement date was brought forward to Good Friday to include the busy Easter holiday period.
16. The government beach cleansing guidance recommends that amenity beaches should be kept clear of all litter and refuse during the summer season, which includes keeping beaches free from dog fouling.
17. Keep Britain Tidy rate facilities and the overall environment at beaches around the UK for the Seaside Award, which identifies beaches that are clean, safe, attractive and well managed. Sea water at a bathing beach is tested throughout the season. The results of which are used towards the quality rating of the beach.
18. Dog fouling is a problem on bathing beaches not only because it is undesirable but because it pollutes the sea water. It is therefore important to take steps to ensure the area is free from fouling which can include a dog ban during the main bathing season.
19. The criteria for the seaside awards stipulate that at resort style beaches (toilets, car parks, cafes etc) such as St Annes, dogs must be excluded from the award area of the beach during the bathing season; this could be limited to certain times of the day to allow more flexibility for users i.e. a timed restriction to permit dogs on the amenity early in the morning and later in the evening for daily exercise, while enforcing against dogs during the busiest part of the day when it is popular as a recreational attraction.
20. Keep Britain Tidy have confirmed that the dog exclusion zone must extend from the promenade wall to the water and include the testing point; this is consistent with the area covered by the current exclusion zone. The Director of Resources was aware of the feedback in reaching a decision to extend the existing orders for 3 months to allow officers additional time to explore options around the amenity beach.
21. Members are asked to discuss and debate the following options around the beach exclusion zone and agree the preferred choice for a replacement order:
 - Maintaining the exclusion zone area, with education and enforcement
 - As above, but include a timed restriction to permit dogs on the amenity beach early in the morning and later in the evening for daily exercise, while restricting dogs during the busiest part of the day when it is popular as a recreational attraction i.e. dogs excluded between 9am and 7pm (or other time period as agreed)
 - Remove the beach exclusion zone completely – this will impact on eligibility for the seaside award

22. Members are asked to discuss and debate the various options around the beach exclusion zone and provide officers with their decision; and to approve a 3-year extension of the full range of PSPOs for dog control, to include any amendment to the amenity beach dog exclusion zone.

IMPLICATIONS	
Finance	There are no financial implications arising directly from this report
Legal	There are no legal implications arising directly from this report
Community Safety	There are no community safety implications arising directly from this report
Human Rights and Equalities	There are no human rights and equalities implications arising directly from this report
Sustainability and Environmental Impact	There are no sustainability and environmental implications arising directly from this report
Health & Safety and Risk Management	There are no health and safety and risk management implications arising directly from this report

LEAD AUTHOR	CONTACT DETAILS	DATE
Kathy Winstanley	Kathy.winstanley@fylde.gov.uk Tel 01253 658634	28 th October 2020

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
N/A		

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	10 NOVEMBER 2020	5

SAND EXTRACTION - ST ANNES FORESHORE

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report presents the background to sand extraction from the St Annes foreshore and informs members as to the latest regulatory position following enforcement by the Marine Management Organisation. The report also presents details of the work necessary to be undertaken including costs in order to apply for permissions to resume operations.

RECOMMENDATIONS

The Committee are requested to:

1. Recommend to Finance and Democracy Committee approval of a fully funded addition to the revenue budget in respect of 'St Anne's foreshore sand extraction development studies and regulatory applications' in the sum of £232,000, (£70,000 in 2020/21 and £162,000 in 2021/22) to be met in full, from the Funding Volatility Reserve;
2. Subject to 1 above, approve the commencement of the proposed development studies as identified in section 22 of this report in the sum of £232,000, with the works being funded from the Funding Volatility Reserve;
3. Approve the procurement approach detailed in section 25/26 of this report to appoint Heaton Planning (Heatons) together with the environmental sub-contractor, Golder Associates, to deliver the sand extraction development studies and regulatory applications;

SUMMARY OF PREVIOUS DECISIONS

Council 13 March 1989

The recommendations of the Planning & Development Committee, ref 5/88/1035, was adopted

Planning & Development Committee 22 Feb 1989

The Planning & Development Committee recommended to Council to grant planning permission for application ref 5/88/1035.

Reports to Committee/Council – 1975 to 1989

A number of temporary planning consents and licence concessions for sand extraction on St Annes foreshore granted by Fylde Borough Council.

CORPORATE PRIORITIES	
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Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	

REPORT

BACKGROUND

1. The Council owns the beach and foreshore at St Annes and until September 2019 was party to a contract with a commercial operator to extract sand. The contract with, Thomas Armstrong Limited (who had acquired William Rainford & Sons Ltd., the original licensee) permitted the excavation up to 150,000 cubic metres of sand from the beach each year subject to payment by the operator to the Council for each tonne removed.
2. The excavation, sometimes referred to as “sand winning”, falls under two main regulatory regimes. These are town and country planning and marine licensing.
3. Attached at appendix 1 is a diagram which shows the geographical extent of the two regulatory regimes. It shows the extent of the marine licensing controls up to mean high water springs (in purple). It also shows the Local Planning Authority controls down to mean low water (in green).

PLANNING PERMISSION

4. Planning permission for these operations, ref 5/88/1035, was issued in 1989. This permission followed a series of temporary planning consents that had existed since the late 1970s. Notwithstanding Lancashire County Council being the minerals planning authority, these planning permissions were issued by Fylde Borough Council.
5. Lancashire County Council as mineral planning authority has, under the Habitats Regulations 1994 and the Environment Act 1995, an obligation to review the conditions attached to such consents. An application for the initial review of planning permission 5/88/1035 was submitted by Fylde in 2004. However, this application was never finally determined as the Environmental Statement was considered by the county council to be inadequate to allow the full environmental impacts to be determined.
6. In April 2019 Lancashire County Council consulted on their draft Minerals and Waste Local Plan. In assessing the adequacy of supplies it noted that there were 5.9 million tonnes of sand and gravel reserves with planning permission across 7 quarries in Lancashire. It stated that the St Annes Foreshore site had permission up to 2049, which is 60 years after the granting of 5/88/1035 in 1989.
7. In July 2019 Lancashire County Council served notice under paragraph 12 of schedule 14 of the Environment Act 1995, that an application for a second review of the permission should be submitted to LCC by Fylde not later than 16 July 2020. If no application was made by that date, planning permission 5/88/1035 would cease to have effect. An application for postponement of the review date, in line with the legislation, was made by Fylde officers on the basis that the undertaking and consideration of the required studies would take much longer than 12 months and a revised date of October 2022 was proposed. Under Schedule 14 of The Environment Act 1995, the minerals authority has 3 months within which to respond to such a request. As LCC did not respond to this, then the application for extending the review of planning conditions is deemed to have been approved.

MARINE MANAGEMENT

8. In 2009, the Marine and Coastal Access Act introduced marine licensing and established the Marine Management Organisation¹ (“MMO”) to regulate and oversee this. Dredging carried out below mean high

¹ [The Marine Management Organisation](#) is an executive non-departmental public body, sponsored by the Department for Environment, Food & Rural Affairs that licenses, regulates and plans marine activities in the seas around England.

water springs, such as the sand extraction operations carried on at St Annes beach, became a licensable marine activity under section 66 of the act. Carrying on a licensable marine activity, or causing or permitting any person to carry out such an activity, without a licence, became an offence. The council does not hold a licence.

9. While the council had since a broad awareness of the new marine licensing arrangements, it was not appreciated at the time that the sand extraction was a licensable activity. As a result, no licence had been applied for.
10. In August 2019 the council received a visit from an officer of the MMO enquiring about the sand extraction. The conclusion of the MMO officer was that as the activity took place on or below Mean High Water Springs, it was a licensable marine activity, which required a marine licence. As sand extraction had pre-dated the introduction of marine licensing by many years, officers engaged with the MMO to ascertain whether any grandfather/acquired rights existed which might override the need for a licence. Counsel's opinion was also sought to clarify the position.
11. In September 2019 the MMO confirmed that they knew of no grandfather/acquired rights which could apply and confirmed that they had begun a formal investigation into the issue of lack of licence.
12. Following legal advice, a decision was taken on 18 September to suspend sand extraction and the operator was instructed to cease, although over the next few days allowed to remove the existing stockpiles of sand which were already piled in the storage area.

COUNSEL'S OPINION

13. Because of the importance of sand extraction to the council's finances, the council sought advice from Sarah Clover of counsel on the need for a marine licence. Ms Clover was also asked to advise on the anomalous situation whereby the planning permission for sand extraction had been granted by an authority other than the minerals planning authority, and any consequences for the renewal of the planning permission.

On marine licensing, Ms Clover concluded that although *"there is significant mitigation in the fact that these mining operations began so long ago, and, ostensibly under an authorisation which pre-dated the implementation of the marine licensing regime [and there was] is no deliberate flouting of regulations, and this is a complicated situation where a number of regulatory regimes coincide, covering the remit of a number of different regulatory authorities"*, a marine licence was required, and that the council may have committed the offence of causing or permitting the operator to carry out a licensable marine activity without a marine licence.

14. On the planning permission, Ms Clover advised that the planning permission was null and void, having been issued by a body (Fylde Borough Council) which had no power to issue it. Consequently, any review of the permission would also be null and void, because there was nothing to review.
15. On the basis of Counsel's advice, the council would need to have in place a marine licence issued by the MMO and a fresh planning permission, issued by Lancashire County Council, to allow sand extraction to resume.

OUTCOME OF MARINE MANAGEMENT ORGANISATION INVESTIGATIONS

16. In June 2020 the MMO contacted Fylde Council to advise that their investigations had been concluded. In this instance the MMO decided not to prosecute the council for the offences and instead, issued an Official Written Warning for the offence. The MMO noted that Fylde Borough Council cooperated with their investigation throughout and voluntarily ceased the sand extraction activity upon being informed of the investigation. However, the MMO also noted the Council's culpability was high in relation to the offending, having had dealings with the MMO previously and having applied for, and been granted, marine licences for other local works.

FINANCIAL IMPLICATIONS

17. The council has received payment from the operator on the basis on the amount of sand extracted. In 2018/19, the last full year before extraction was ceased the council received £459,959. In 2019/20, £224,150 was received with the cessation of extraction in September 2019, with a few weeks of sand from the stockpile of excavated sand adjacent to the site compound. The council's medium-term financial strategy has been updated to reflect the loss of this income.

RESUMING SAND EXTRACTION

- 18. If the council wishes to resume sand extraction it will need to obtain planning permission for the operation from Lancashire County Council as the minerals and waste planning authority and a Marine Management Organisation licence from the MMO. Both applications will need to be supported by an Environmental Statement based on a Scoping Opinion agreed with both regulators. Most of the information in support will be common as Natural England and the Environment Agency are key consultees for both LCC and MMO on such applications.
- 19. The environmental information required to assess these applications is significant given the different environmental designations which exist on and adjacent to St Annes foreshore. The beach and dunes sit within important areas of ecological importance and consequently, and both applications will be required to demonstrate to the satisfaction of both Natural England and the Environment Agency, that future operations will be conducted to mitigate the impact on these areas, if and where required.
- 20. Officers have researched specialist minerals’ planning and environmental consultants that could assist in this and appointed Heaton Planning (Heatons) in conjunction with Golder Associates to undertake an initial assessment of the issues and likelihood of extraction resuming. A project team involving council officers and the consultancy team has been formed to look at the feasibility of achieving a positive determination.
- 21. The attached briefing note at appendix 2 summarises the position reached to date and concludes that *given that the site has operated successfully for several decades without any obvious ecological or other impact, together with the regional importance of the site for providing a long term secure supply of sand in the north-west, Heatons and Golder are of the current view that the grant of planning permission and the securing of a marine extraction licence is more likely to succeed than not.*
- 22. Heatons have provided an estimate of the cost of proceeding with the environmental surveys, completion of environmental statement and planning and MMO applications which is shown in detail in appendix 3 and a summary in table 1 below. The estimate including contingencies is £232,000. This work would be undertaken from now leading to applications submitted to LCC and MMO in August 2021 with a likely determination around Spring 2022.

Overall summary of cost estimate	£
Planning application/environmental statement (estimate)	123,783
Statutory/regulatory fees (estimate)	87,000
Contingencies @ 10%	21,078
Overall total inc statutory fees & assessment work (estimate)	231,861

Table 1 – Overall summary of cost estimate for studies/surveys, preparation of environmental statement, submission of planning application/MMO licence application.

- 23. If indications are that the likely outcome is positive it is proposed that a procurement exercise is undertaken to select a suitable operator to extract sand from 2022 onwards.
- 24. It is requested that the Committee recommend to the Finance and Democracy Committee approval of a funded revenue budget increase to allow for the undertaking of the necessary studies, preparation of an environmental statement and submission of planning and MMO applications in order to seek authority to extract sand from St Annes foreshore.

PROCUREMENT

- 25. The value of the contract to undertake the surveys/studies, prepare the applications and oversee their progress (excluding regulatory fees) is circa £124,000 which is deemed to be a large contract in the council’s contract procurement rules. If the council was to seek competitive quotations from other consultants, it is doubtful that given the specialist nature of the work that there will be suitable competition to make the inevitable time delay worthwhile. Furthermore, if a new consultant was selected there would be potential delays and complications in the transfer of information and knowledge from the current consultancy team.

26. The Contract Procedure Rules apply to the engagement of consultants, with the proviso that in circumstances requiring flexibility or where there are specialised needs, the relevant director may agree alternative arrangements with the Chief Executive. In this case it has been agreed by the Chief Executive that the best interests of the council would be served by awarding the contract to Heatons with the support of Golder Associates, providing members support the request for a funded revenue budget increase to cover the cost of the commission.

IMPLICATIONS	
Finance	The report requests a recommendation to the Finance and Democracy Committee approval of an addition to the revenue budget in respect of 'St Anne's foreshore sand extraction development studies and regulatory applications' for 2020/21 and 2021/22 in the sum of £232,000, to be met in full, from the Funding Volatility Reserve (£70,000 in 2020/21 and £162,000 in 2021/22).
Legal	The council cannot recommence sand extraction until it has the required marine licence and planning permission.
Community Safety	There are no implications
Human Rights and Equalities	There are no implications
Sustainability and Environmental Impact	The preparation of the Environmental Statement will ensure that the environmental impacts of sand extraction are identified and assessed as part of the regulatory process to seek permission to recommence operations.
Health & Safety and Risk Management	There are no implications

LEAD AUTHOR	CONTACT DETAILS	DATE
Paul Walker	Paul.walker@fylde.gov.uk Tel 01253 658431	October 2020

BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Document name		Council office or web address

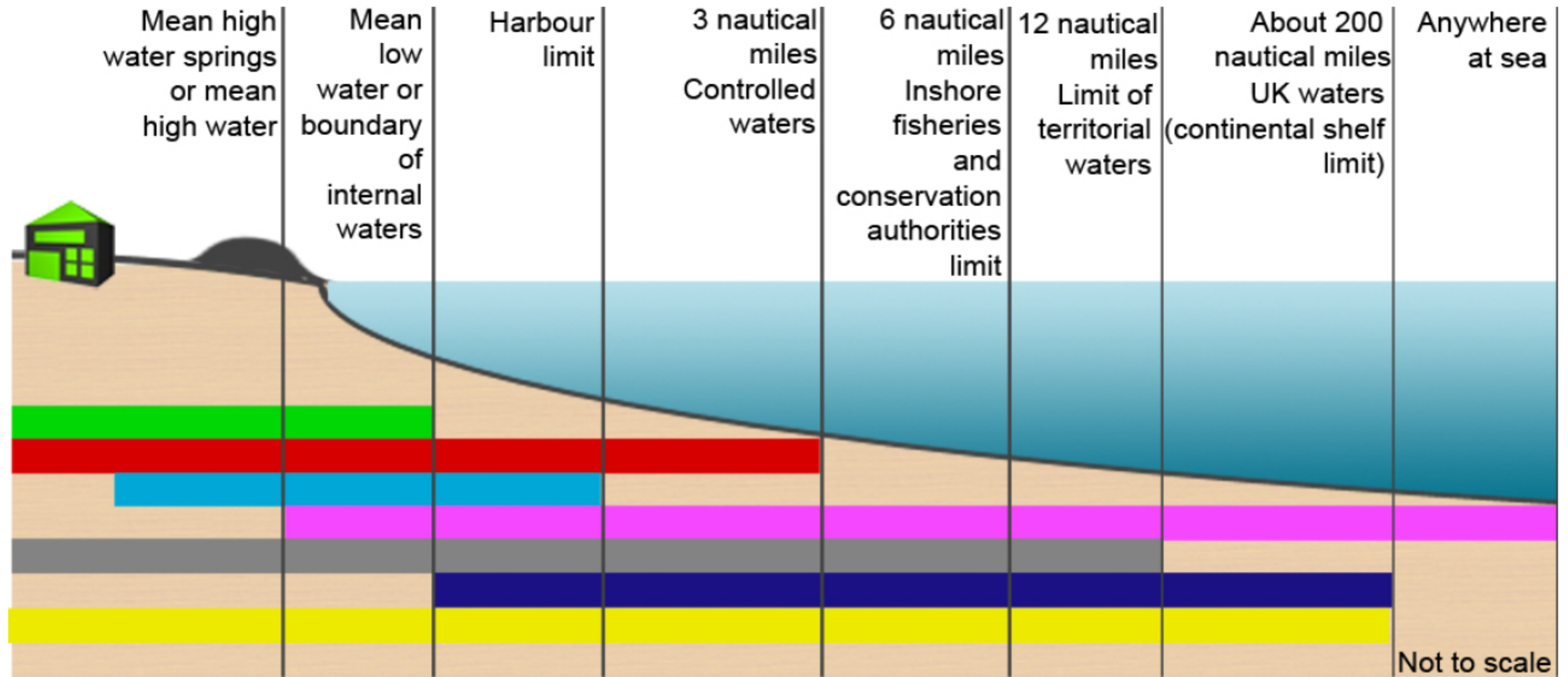
Attached documents:

Appendix 1 - Geographical extent of principal marine works controls: England & Wales

Appendix 2 - Briefing note re sand extraction studies

Appendix 3 - Cost breakdown of fees/disbursements

Geographical extent of principal marine works controls: England and Wales



Town and Country Planning Act 1990

Land Drainage Act 1991 and Water Resources (Industry) Act 1991

Local harbour powers (if within harbour limits)

Marine and Coastal Access Act 2009

Transport and Works Act 1992 (large scale projects)

Petroleum Act 1998 (oil and gas-related works)

Electricity Act 1989 or Energy Act 2004

Landowner or The Crown Estate consent
Planning Act 2008



BRIEFING UPDATE NOTE

SANDWINNING AT ST ANNES FORESHORE

Introduction

Heatons are a minerals focused planning consultancy acting for both independent and blue-chip minerals operators in the UK with offices in Nottinghamshire, Shropshire and Lancashire. Heatons are supported on this project by Golder Associates who are an environmental consultancy.

Background

The St Annes Foreshore sandwinning site has been in operation since the 1970s and is an important supplier of sand into the region.

In order to restart the sandwinning operation on the foreshore, it will be necessary to obtain planning permission from Lancashire CC (LCC) and a Marine Extraction Licence from the Marine Management Organisation (MMO).

Progress during 2020

Following an initial meeting between Fylde BC (FBC) officers and LCC in January this year to explain the background to the scheme and seek feedback from LCC officers, an Environmental Impact Assessment (EIA) Scoping report has been drafted which sets out the proposed scope of works for the above submissions. This is due to be submitted to LCC and the MMO this month (October). Upon receipt of the report, LCC and the MMO will consult with various organisations to determine whether the proposed scope is acceptable or whether there are areas that require additional assessment. LCC and MMO will then produce Scoping Opinions to confirm their position and the precise scope of EIA that will be required to be undertaken and presented to them in the form of an Environmental Statement.

The planning and MMO licence applications will need to be supported with Environmental Impact Assessments. A schedule of proposed costs has been provided for undertaking this work.

A meeting was held with the Team Leader of LCC Minerals in September 2020 to update LCC on progress with EIA Scoping, outline the next steps and to discuss any queries they had. Feedback was generally positive from LCC whilst recognising that there will be planning policies that have to be addressed and the need for a particular focus on any potential ecological effects on the European Designated sites. LCC also confirmed that the site made an important contribution to sand provision (and housebuilding) within the north-west.

Given that the extraction site lies within an area of European ecological designations, it will be necessary to demonstrate that no significant effects would result from the operations on the European sites.

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Natural England (NE) will be the lead consultee for LCC and MMO in terms of assessing effects on biodiversity. Baseline ecological surveys of the site have been undertaken by Golder this summer to ensure that the information was recorded during the appropriate seasonal window.

A follow up meeting with NE was attended in September 2020 by consultants and FBC officers, to update NE on progress and to seek feedback on the site survey undertaken in the summer and to confirm their thoughts on the sufficiency of bird survey datasets proposed to be used in the assessment.

Whilst the consultants are confident that no significant gaps are present in the ecological data they have or could acquire, following feedback from the MMO and NE at recent meetings, it is considered that undertaking a survey of wintering birds over the next few months (Oct 2020 to Mar 2021) would ensure that the data being used to inform the assessments is as robust as possible, minimising the risk of NE or other organisations raising questions at a later stage.

A meeting with the MMO and LCC was also convened in September 2020 to establish responsibilities going forward. A concordat exists whereby the MMO may defer certain decisions to LCC but, in this case, applications will need to be submitted to both LCC and the MMO although there are likely to be several consultees in common and there will be regular liaison between the MMO and LCC.

Next Steps

The preparation of the planning application, licence application and Environmental Statement will take around 6 months. Following submission, it would be usual for the determination of the applications to then take a further 4-6 months minimum.

A schedule of costs has been provided to outline the costs of undertaking the various assessments and preparing the application documents. The schedule of costs and scope may require amending following receipt of EIA Scoping Opinions from LCC and MMO. However, from experience, Heatons and Golder consider that the proposed scope of work is reasonable.

In order to aim for a determination of the planning application and MMO licence by first quarter of 2022, it would be necessary to commence preparation work during January 2021 at the latest. Over-wintering bird survey data could be collected during the intervening period of October 2020 to March 2021, allowing the applications to be finalised for submission during summer 2021.

Outcome

In terms of outcome, meetings with LCC, MMO and NE to date have been positive. However, it should be recognised that this is not a straightforward proposal, in particular given the fact that the operations would take place within areas of European ecological designation. However, given that the site has operated successfully for several decades without any obvious ecological or other impact, together with the regional importance of the site for providing a long term secure supply of sand in the north-west, Heatons and Golder are of the current view that the grant of planning permission and the securing of a marine extraction licence is more likely to succeed than not. As preparation of the EIA progresses, regular updates will be provided to advise FBC Officers and Members further.

Dated: 7 October 2020

APPENDIX 3 – COST BREAKDOWN OF FEES/DISBURSEMENTS

PLANNING APPLICATION / ENVIRONMENTAL STATEMENT	£
Planning Application (Heatons)	
Planning Application, Forms and Site Visits	7,700
Environmental Statement (Heatons / Golder)	
Heatons	
Project Management, EIA Review, Core ES Chapters, Landscape & Visual Impact, Drawings, Non-Technical Summary and Coordination	34,750
Golder Associates	
Air Quality, Coastal Geomorphology, Water Environment, Flood Risk Assessment, Ecology & Biodiversity, Wintering Bird Surveys (inc costs), Habitats Regulations Assessment, Water Framework Directive Assessment and Technical Review (Golder ES Chapters)	57,583
Other Consultants	
Noise, Transport	6,750
Transport	
TOTAL FEE (EIA / PLANNING APP)	106,783
Disbursements (Estimate)	
OS Mapping, 3rd Party Data	8,000
Allow for Meetings & Liaison (Estimate)	
Heatons (allow 3 hrs/month)	5,130
Golder (allow 2 hrs/month)	3,870
TOTAL	9,000
SUB TOTAL ENVIRONMENTAL STATEMENT + PLANNING APPLICATION (Estimate)	123,783

STATUTORY/REGULATORY FEES	£
Lancashire CC (Statutory)	
Planning Application Fee	78,000
Marine Management Organisation (Estimate)	
Licence Application (£122/hr)	9,000
SUB TOTAL STATUTORY/REGULATORY FEES (Estimate)	87,000

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	OPERATIONAL MANAGEMENT COMMITTEE	10 NOVEMBER 2020	6

CHRISTMAS TREE COLLECTIONS – TRINITY HOSPICE

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

This report is to update members on the collaboration between Fylde Council and Trinity Hospice on the doorstep collection of real Christmas trees. Residents are able to arrange a collection of their real Christmas trees from their home address in return for making a donation to the Charity.

In January 2020 a collection service was offered to households in postcode areas FY3, FY4, FY8 and parts of PR4 which proved successful. 658 trees were collected from the Lytham St Annes and parts of PR4 areas which provided a total of £6,289.80 in donations to Trinity Hospice.

Due to the COVID restrictions plans to extend this offer to other areas of the Borough for January 2021 have been put on hold. We are hopeful that we can continue offer this service to existing areas adhering to the current COVID-19 health and safety guidance and suitable risk assessment mitigations.

SOURCE OF INFORMATION

Waste Prevention Team

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

Members will be aware of the drive to deliver convenient, cost effective ways for Fylde residents to recycle as much household waste as possible, together with the benefits of collecting real Christmas trees for the ongoing Sand Dunes Restoration Project.

FURTHER INFORMATION

Contact Clare Blyth or Gareth Matthews, Senior Waste Prevention and Enforcement Officers

clare.blyth@fylde.gov.uk 01253 658483, gareth.matthews@fylde.gov.uk 01253 658633

1. Fylde Council's Waste Collections team have historically provided households with the opportunity to recycle real Christmas trees at home via the green bin collections or the Household Waste Recycling Centre in Lytham.
2. Residents can also take real Christmas trees to one of the collection sites which are set up on a temporary basis on council car parks/village halls. However, this is a very resource intensive operation and it is necessary to hire crowd barriers for these sites, at a cost to the Council, to ensure an area can be cordoned off to set out safe, contained drop off points. The team are always looking at ways to reduce costs and operational demand whilst maintaining customer service.
3. Since 2018 Fylde Council has offered an additional option by supporting a doorstep collection service for real Christmas trees which was being offered through a collaboration with Trinity Hospice. In January 2020 Fylde residents living in FY3, FY4, FY8 and PR4 areas of the borough were able to book tree collections in exchange for a donation to Trinity Hospice.
4. The introduction of this service allowed for a reduction in the number of temporary collection sites, providing a saving to the Council of £500 in barrier hire costs alone. There were also significant operational savings due to the reduced requirement to collect and transport Christmas trees from the collection points to North Beach car park for the Sand Dunes Restoration work.
5. On Saturday 11th and Sunday 12th January 2020, Snowdon Road Depot (Lytham St Annes) and William Segar Hodgson Pavillion (Kirkham) were set up as bases for Trinity Hospice to brief volunteers, offering refreshment breaks/toilet facilities under the supervision of the Waste Prevention team. The team, along with other volunteers, assisted in collecting 658 trees from the Lytham St Annes and parts of PR4 areas, generating a total of £6,289.80 in donations to Trinity Hospice. This money has helped to provide essential care to people with life threatening or limiting illnesses across Fylde.
6. The Christmas trees were planted on St Annes beach between 4-6 February 2020 as part of the ongoing sand dunes restoration project. The trees help to reduce the erosion of the dunes that provide a unique habitat for many plants and animals and also act as an effective soft sea defence for the local community.
7. It is necessary to take a phased approach when rolling out this doorstep collection service across the borough as Trinity Hospice is heavily dependent on volunteers with/without suitable vehicles giving up their free time to assist with tree collections. It is therefore necessary to ensure adequate resources are in place to meet customer demand. It was hoped that following last year's successful roll out to parts of PR4 postcode area, that we would be in a position to extend this offer further this year to other areas of the borough. Due to the COVID-19 pandemic and the potential shortage of volunteers isolating or shielding, we feel it is necessary to focus our efforts on existing areas over a smaller more manageable footprint with a view to extend the trial further in January 2022 if it is safe to do so.
8. This year Kirkham Town Council agreed the use of William Sagar Park and Pavilion which provided a base for volunteers and a central drop off point for real trees. In addition, William Sagar Park has been identified as a more suitable location for a temporary collection point for residents to take their trees rather than the previously used Mill Streetcar park, which is restrictive in terms of size and manoeuvrability when transporting trees.
9. Other areas of the borough not yet included in the extended Trinity Hospice trial will once again have access to the temporary collection points and be able to recycle real Christmas trees in their green bin or via the Household Waste Recycling Centre in Lytham.
10. The Trinity Hospice offer is scheduled to take place over the weekend of the 9th and 10th January 2021 and volunteers are once again encouraged to offer their support to ensure the repeat success of the trial. Health and Safety adjustments will be put in place to protect volunteers collecting trees during the

pandemic, this includes a virtual volunteer brief 1 or 2 days prior to the weekend of collections, staggered start and finish times to restrict the number of people at each base, reduce volunteers to 2 per vehicle (previously 3) and where possible ensuring family members are assigned together. Additional PPE items will be provided in volunteers packs, including face masks and hand sanitising gels. Full details of the various Christmas tree collection options services will be promoted via the website, social media, local press and on this year's Christmas collection bin tags which will be attached to all grey bins in November.

11. An assessment of the trial will take place next year with a view to extending it to even more areas of the borough if viable.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	OPERATIONAL MANAGEMENT COMMITTEE	10 NOVEMBER 2020	7
GENERAL FUND REVENUE BUDGET MONITORING REPORT 2020/21 - POSITION AS AT 30th SEPTEMBER 2020			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30th September 2020 and specifically for those areas under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 30th September 2020.

LINK TO INFORMATION

General Fund Revenue Budget monitoring Report to 30th September 2020:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise periodic revenue budget monitoring reports for those areas under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

Tel 01253 658566 e-mail: paul.o'donoghue@fylde.gov.uk

GENERAL FUND REVENUE BUDGET MONITORING REPORT 2020/21

POSITION AS AT 30TH SEPTEMBER 2020

Summary

The purpose of this report is to provide an update on the General Fund Revenue Budget of the Council as at 30th September 2020. The report includes a narrative description of the most significant variances from the profiled latest budget and details any actions required to address these. Appendix A to this report shows the value of the most significant variances for all of the Council services by Committee and provides a brief explanation for each variance.

1. Background

- 1.1 The Council operates a system of Revenue Budget Monitoring which revolves around the production of detailed monthly monitoring reports for budget holders. Significant variances from the expected budget position at the point of monitoring, both for expenditure and income, are summarised in monitoring reports which are periodically reported to each Programme Committee for information purposes. This report therefore details the findings and issues emerging from budget monitoring carried out to 30th September 2020.
- 1.2 It should be noted that work continues on improving budget profiling across the Council in order that budget profiles more accurately reflect the spending pattern of individual budgets across the financial year. This serves to enhance budget monitoring and focus attention on true variances rather than budget profiling issues. This is a continuous process with budget holders so that the improved profiling continues to refine the budget monitoring system.
- 1.3 Council approved the 2020/21 budget at its meeting on 4th March 2020. Subsequently on 28th July 2020 the Finance and Democracy Committee approved the financial outturn position for 2019/20. The impact of those approvals, including savings and growth items approved at the Council budget meeting, along with slippage from 2019/20 as approved by the Finance and Democracy Committee, are now reflected in the financial ledger. Therefore, this report monitors expenditure and income against the updated approved budgets for 2020/21.

2. Budget Rightsizing Exercise

- 2.1 For a number of years the Council has carried out an annual budget rightsizing exercise to analyse underspends which have occurred over the last 3 financial years and to adjust current and future year budgets to better reflect the level of resource requirement in the context of current financial constraints. This process has been repeated during the second quarter of 2020/21 and the resulting changes to budgets will be reflected in later updates to the Councils Financial Forecast.

3. Covid-19 Impact

- 3.1 In the weeks following the setting of the budget for 2020/21, and the revised budget for 2019/20, the impact of the covid outbreak became increasingly apparent. The national 'lock-down' that was implemented in late March was unprecedented and had a substantial impact on both the national and the local economy. However, due to the timing of the commencement of the lock-down (24th March 2020) the effects of that situation for the 2019/20 financial year were limited.
- 3.2 The impact of the covid restriction measures on a number of service areas, and consequently on the Council's financial position for 2020/21, has been much more noticeable, although a range of national funding measures have also been introduced that assist in off-setting some of those negative financial effects.
- 3.3 Under the funding package for councils in respect of reduced sales, fees and charges income announced in July, the government will reimburse a proportion of lost income. Where losses are more than 5% of the

budgeted income from sales, fees and charges, the government will cover them for 75p in every pound lost for the remainder i.e. the council will stand the first 5% of the loss and will be reimbursed for 75% of the remaining 95% of the shortfall. An initial assessment of the losses for the first four months of 2020/21 has recently been submitted with an anticipated receipt of grant in the sum of £0.426m. Further assessment of losses will be submitted later in 2020/21 and the position will be monitored carefully and reflected in future updates to the Financial Forecast.

- 3.4 The financial impact of the restriction measures for the current year, in terms of reduced levels of income and the cost of providing financial assistance to specific local businesses, continues to be carefully monitored. The pandemic has led to significant volatility in both income and expenditure levels across a number of service areas, and number of budget variations resulting from the impact of the covid restriction measures are included within this revenue budget monitoring report, with details of the most significant variations being included within Appendix A.
- 3.5 In addition to the reimbursement for lost income, the government has announced funding allocations of both a general and specific nature to help local authorities manage the spending pressures caused by the covid restrictions. The specific and general grants notified to date are:

Covid Grant Allocation	£000
Specific funding for the employment costs of covid marshals	36
Specific funding to support vulnerable people (food and essential supplies)	74
Specific funding for the prevention of outbreaks of infectious diseases	109
Specific funding for Council Tax Hardship Relief – awards of £150 per claimant - plus other discretionary relief awards	586
General / non-specific funding for Covid related pressures	963
Total	1,768

These will also be reflected in future updates to the Financial Forecast.

- 3.6 All Local Authorities are required to complete monthly government returns estimating the overall financial impact of the covid situation on their finances. Alongside all of the adverse financial impacts noted within the analysis at Appendix A, the single most significant anticipated consequence that is included within the Fylde Council return is the reduction in the collection of Council Tax and Business Rates for the year. Collection rates for 2020/21 are lower for the year to date than at this point in previous years and are being carefully monitored. It is possible that collection rates may improve through the remainder of the year. Similarly it is not clear at this stage how much of the council tax and business rate debt will prove to be uncollectable and will ultimately be written off at a cost to the council and the other major preceptors.

4. Conclusions

This year has seen particular volatility in expenditure and income levels as the impact of the covid restriction measures on the financial position of the Council for 2020/21, and possibly beyond, together with the potential for future general reductions in central government funding from 2021/22 onwards, requires that the Council continue the approach to continually seek opportunities to achieve savings and efficiencies to enable a balanced budget position and financial stability.

Regular budget monitoring reports are an integral part of the Council's financial monitoring framework and these reports will be available on the Councils website.

External pressures outside the Council's control are impacting on all local authorities. Instructions remain in place that officers should not commit to any unnecessary expenditure and should seek to maximise efficiencies wherever possible.

Finance staff work continuously with budget holders across the Council and are heavily reliant upon budget-holders to be able to understand and quantify the potential impact of in-year hotspot variances within their areas of responsibility.

We are at the mid-point of the 2020/21 financial year and much uncertainty exists with respect to the remainder of the year. Therefore, it is not possible to draw any firm conclusions on the in-year financial position. The financial risks facing the Council, as set out in the MTFS to Council in March 2020 remain alongside the significant addition risks presented by the pandemic. Instructions issued by Management Team that budget holders remain prudent are still in place, and the overall financial position of the council will be captured in the next update of the financial forecast in the Medium Term Financial Strategy which will be presented to members in the forthcoming committee cycle.

REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
AMBER	Adverse variance against latest budget
RED	Projected adverse outturn variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
FINANCE & DEMOCRACY COMMITTEE / CORPORATE CROSS CUTTING BUDGETS										
All Council services	Employee costs including basic pay, pension, NI, and overtime, plus agency costs	9,024,704	4,669,520	4,588,679	24,059	4,612,738	-56,782	FAVOURABLE	GREEN	The budget forecast which was approved by Council in March 2020 assumes Employee Cost Savings (including vacancy savings arising from delays in the recruitment to vacant posts) of £300,000 per annum from 2020/21 onwards. The actual level of savings achieved in relation to direct employee costs for the current year to date shows a level of savings in excess of this. This budget will be kept under review during the remainder of the financial year and may be adjusted as part of the budget right-sizing exercise.
Human Resources	Training Expenses - qualifications	15,000	7,500	0	0	0	-7,500	FAVOURABLE	GREEN	The delivery of this training has been delayed due to covid restrictions. Some slippage of the budget into 2021/22 may be required if delivery of the training is delayed beyond year end as the training is still necessary.
Legal Services Team	Legal Fees and Court Costs	10,000	5,002	13,695	130	13,825	8,823	ADVERSE	RED	Legal costs relating to a business rates case were awarded against the council leading to his adverse variance. This will be addressed as part of the budget right-sizing exercise.
Mayoralty	Mayoral Chauffeur/Assistant	19,485	9,747	102	0	102	-9,645	FAVOURABLE	GREEN	There have been no Mayoral engagements during the year due to covid restrictions and consequently little expenditure has been incurred to date. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Council Tax Collection Costs	Council Tax Costs Recovered	-200,000	-100,040	5,594	0	5,594	105,634	ADVERSE	RED	Magistrates Courts have not been sitting due to the covid situation. It is possible that no income in relation to the recovery of court costs will be received for 2020/21. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
TOURISM AND LEISURE COMMITTEE										
Fairhaven Lake and Gardens	Games Site Fees	-70,000	-35,014	0	0	0	35,014	ADVERSE	RED	The games sites and boat hire at Fairhaven Lake have not been operating due to the covid restrictions and therefore no income has been generated. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Management of the Arts	Festival Support/Club Days	10,800	5,400	0	0	0	-5,400	FAVOURABLE	GREEN	The planned festivals, club days and other tourism related events have been cancelled due to covid restrictions and therefore no expenditure has been incurred, nor income generated, in respect of these events. There is a net favourable variance of £23k across all such events. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Fylde Tourism	1940's Lytham Wartime Festival	35,000	17,504	1,250	0	1,250	-16,254	FAVOURABLE		
Fylde Tourism	Kite Festival	30,000	30,000	0	0	0	-30,000	FAVOURABLE		
Fylde Tourism	Income - 1940's Lytham Wartime Festival	-18,000	-9,004	0	0	0	9,004	ADVERSE		
Fylde Tourism	Income - Kite Festival	-20,000	-20,000	0	0	0	20,000	ADVERSE	RED	Rent reductions in respect of a range of Council-owned sites and concessions, resulting from the lack of trading activity due to the covid restrictions, have been approved by the Tourism and Leisure Committee at the meeting of September 2020. Additionally income from the Council share of ticket receipts in respect of the Lytham Festival have also been lost for 2020/21. It is anticipated that rental income shortfalls may increase further during the remainder of the financial year. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Miscellaneous Properties	Café Rents	-22,000	-11,006	0	0	0	11,006	ADVERSE		
	Other Rent and Receipts	-202,420	-101,250	-4,283	0	-4,283	96,967	ADVERSE		
Pleasure Island/Salters Wharf	Rent of Stands/Site	-69,263	-34,645	0	0	0	34,645	ADVERSE		
Carr Bridge Wood Caravan Site	Rent of Stands/Site	-28,250	-14,132	0	0	0	14,132	ADVERSE	RED	It has been necessary to purchase additional personal protective equipment (PPE) in order to adhere to covid regulations. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
5 Moor Street, Kirkham	Rent of Rooms	-11,200	-5,602	0	0	0	5,602	ADVERSE		
St. Annes-Parks (Strategic)	Protective Clothing Purchase/Replacement	1,845	924	5,553	2,512	8,064	7,140	ADVERSE	RED	Consultant fees have been incurred in relation to the possible re-commencement of sand-winning activities. A report will be presented to a future meeting of the Operational Management Committee to provide full details in this regard.
Coast and Countryside	Consultants Fees	0	0	6,388	1,789	8,178	8,178	ADVERSE	RED	

REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)

Appendix A

Key

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Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
OPERATIONAL MANAGEMENT COMMITTEE										
Fylde Waste Schemes	Protective Clothing Purchase/Replacement	12,000	6,000	9,825	2,645	12,470	6,470	ADVERSE	RED	It has been necessary to purchase additional PPE in order to adhere to covid regulations. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Bulky Waste Collection	35,000	17,508	-459	0	-459	-17,967	FAVOURABLE	GREEN	These services have been suspended due to covid restrictions and the partnership arrangement with the external provider has terminated as a consequence. Therefore no income has been generated nor costs incurred to date. A revised form of these services is currently being considered and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Household Refuse Special Collection	-40,000	-20,006	142	0	142	20,148	ADVERSE	RED	
	Green Waste Subscription Charge	-545,000	-545,000	-572,610	0	-572,610	-27,610	FAVOURABLE	GREEN	There has been an increase in the level of subscriptions for the green waste collection service, believed to be as a result of additional home gardening activity during the period of covid restrictions. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Trade Waste Service	LCC-Landfill Levy/Tipping Charges	158,000	79,032	32,440	0	32,440	-46,592	FAVOURABLE	GREEN	The suspension of trade waste collection services during the period of covid restrictions has resulted in a reduced requirement for waste disposal/tipping, but also reduced income receipts. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Bulk Bin Collection Charges	-161,000	-161,000	-134,414	0	-134,414	26,586	ADVERSE	RED	
	Bulk Bin Disposal Charges	-165,000	-165,000	-131,124	0	-131,124	33,876	ADVERSE	RED	
Recycling Project	Purchase of Hessian Sacks	18,500	9,252	0	0	0	-9,252	FAVOURABLE	GREEN	This project has been delayed due to covid restrictions and therefore there has been no income nor expenditure to date. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	LCC - Recycling Grant	-20,600	-10,304	0	0	0	10,304	ADVERSE	RED	
Fleet & Plant	FMS Materials	165,670	82,941	48,041	4,675	52,716	-30,225	FAVOURABLE	GREEN	There are a number of favourable variances in respect of vehicle costs. Some are due to the fact that a number of vehicles have been acquired in the past 24 months, replacing older and more expensive to maintain vehicles. Additionally fuel costs for the first part of the year have been lower than anticipated as a result of reduced the demand for, and the cost of fuel, due to covid restrictions. Hired transport has not been used as much as in previous years as a result of Fylde Council being exempted from testing HGV vehicles following recognition of the Council as a good operator for this financial year. These budgets will be kept under review during the remainder of the financial year and adjusted as necessary as part of the budget right-sizing exercise.
	Repairs by Commercial Garages	43,400	21,806	10,892	3,124	14,015	-7,791	FAVOURABLE		
	Fuel	330,595	165,403	121,948	917	122,866	-42,537	FAVOURABLE		
	Hire of Transport	63,357	31,688	13,736	5,569	19,305	-12,383	FAVOURABLE		
The Island Car Park	Car Parking Fees - St Annes Pool	15,000	7,500	0	18,800	18,800	11,300	ADVERSE	RED	As the swimming pool has been closed due to covid restrictions no fee refunds have been required. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Car Parking Fees	Car Parking Fees	-679,278	-339,773	-302,527	0	-302,527	37,246	ADVERSE	RED	Car park income is reduced as a result of the covid restrictions on travel. Due to the good weather later in the year and as restrictions were eased, the earlier losses have been recouped to an extent. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Land Charges	Land Charges - CON29 Fees	-52,000	-26,008	-15,073	0	-15,073	10,935	ADVERSE	RED	Land Charges fee income is reduced as a result of the covid restrictions which have delayed many planned property transactions. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Other Miscellaneous Repairs	Other Miscellaneous Repairs	201,230	100,664	42,915	32,513	75,428	-25,236	FAVOURABLE	BLUE	Some planned maintenance works have been delayed due to covid restrictions. The service is now focussing on bringing the planned works schedule back on course.
Computer Services	Purchase of Computer Equipment / IT Infrastructure maintenance / other IT expenditure	345,170	172,652	67,896	44,884	112,781	-59,872	FAVOURABLE	GREEN	An underspend is currently recorded against the profiled budget, however with an essential infrastructure improvement project identified in response to the challenges of additional required capacity for remote working and to future proof our virtual desktop estate due to commence imminently alongside our commitment to business continuity, data centre upgrade and networking provision at the delayed Snowdon Road Parks Building work then we expect variances to normalise in the next period.

REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)

Key

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Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
ENVIRONMENT, HEALTH & HOUSING COMMITTEE										
Homelessness	Void Loss/Recharge Costs	14,290	7,150	-6,000	0	-6,000	-13,150	FAVOURABLE	GREEN	This budget relates to void loss from the temporary units managed by Progress Housing Association. Due to current levels of demand for temporary accommodation, voids have been kept to a minimum and as soon as properties are returned by Progress Housing and ready to let they have been re-occupied, resulting in this favourable variance. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
Cemetery and Crematorium	Miscellaneous Materials	1,375	690	7,668	121	7,789	7,099	ADVERSE	RED	It has been necessary to purchase additional personal protective equipment (PPE) in order to adhere to covid regulations. The budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Interments	-200,000	-100,038	-72,455	0	-72,455	27,583	ADVERSE	RED	There has been a reduced demand for services from residents outside of the borough, thought to be due to the restrictions on the number of mourners at ceremonies. Additionally the demand for memorials has been reduced, again partly as a result on the covid restrictions which have reduced the availability of memorials, at least temporarily. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.
	Cremations	-1,140,000	-570,222	-525,224	0	-525,224	44,998	ADVERSE		
	Memorial Income	-40,000	-20,008	-11,509	0	-11,509	8,499	ADVERSE		
Community Grants	Community Projects Fund	20,000	10,004	3,644	0	3,644	-6,360	FAVOURABLE	GREEN	There has been a reduced level of applications to the fund due to other priorities from would-be applicants due to the covid situation. The availability of the fund continues to be promoted and applications may increase in the latter part of the year.
Taxi Licensing	Private Hire Vehicle Licences	-35,296	-17,654	-11,429	0	-11,429	6,226	ADVERSE	RED	Due to covid restrictions many vehicle proprietors took the decision not to renew licences and some vehicles were taken off the road, reducing the amount of income received for the year. Re-licensing of those vehicles is now slowly taking place. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.

REVENUE MONITORING 2020/21 - Period 6 to September 30th 2020 (Variances in excess of £5K)

Appendix A

Key

BLUE	Variance currently showing but expected to be on target at year end
GREEN	Favourable variance against latest budget
AMBER	Adverse variance against latest budget
RED	Projected adverse outturn variance

Service Area	Detailed Description	Full Year Budget	Budget as at Period 6	Actual as at Period 6	Commitments at Period 6	Actual & Commitments as at Period 6	Variance as at Period 6	FAV / ADV	Alert	Budget Holder Comments
		£	£	£	£	£	£			
PLANNING COMMITTEE										
Development Management	Consultants Fees	25,000	12,504	-3,000	2,250	-750	-13,254	FAVOURABLE	BLUE	The number of major planning applications received during the year to date is lower than normally expected, presumably as a result of developers not taking projects forward due to the economic uncertainties caused by the covid pandemic. Enquiries about major development sites are now beginning to increase and the budget will continue to be closely monitored. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose.
	Planning Application Fees	-675,000	-337,638	-193,088	0	-193,088	144,550	ADVERSE	RED	The number of major planning applications received during the year to date is lower than normally expected, presumably as a result of developers not taking projects forward due to the economic uncertainties caused by the covid pandemic. Initial indications of economic recovery suggest that the development industry appears to be returning strongly and that some of the reduction in income may be recovered in the second half of the year. The budget will continue to be closely monitored. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose.
	Pre-Planning Advice Fees	0	0	-6,208	0	-6,208	-6,208	FAVOURABLE	GREEN	Charges for pre-application advice have only recently expanded and so it has not been possible to establish the level of fee income that should be expected. Budgets will be amended to reflect expected income as part of the budget right-sizing exercise.
Planning Appeals	Planning Appeal Hearing Costs	75,390	37,695	0	0	0	-37,695	FAVOURABLE	GREEN	The covid pandemic has resulted in all planning appeals being placed on hold. Consequently no expenditure has been incurred in relation to appeals to date. The budget will continue to be monitored over the remainder of the year, but the reduction in major applications during the first part of the year may present an opportunity to deliver a favourable variance at year end.
Planning Enforcement	Enforcement Costs	30,000	15,004	0	0	0	-15,004	FAVOURABLE	GREEN	Court action regarding a specific case has been suspended due to the covid pandemic. As the courts reopen for business this funding will be required in due course, although expenditure may be delayed as the courts recover from their backlog of cases. The budget will continue to be monitored over the remainder of the year.
Planning Policy	Local Development Framework Costs	15,000	7,504	0	0	0	-7,504	FAVOURABLE	BLUE	The review of the local plan has been delayed due to not being able to carry out public consultation exercises during the period of covid restrictions. The local plan submission is to be considered by the Planning Committee in October 2020 with submission by the end of October 2020. The budget will be required during the second half of the year with potential slippage into 2021/22 depending on the progress of the local plan examination.
Building Control	Fee Income	-175,000	-87,534	-69,875	0	-69,875	17,659	ADVERSE	RED	Building Control fee income is reduced as a result of the covid restrictions which have delayed many planned building and development projects. It is expected that the loss of income will be partly offset by specific government covid grant for this purpose and the budgets will be adjusted as necessary as part of the budget right-sizing exercise.

INFORMATION ITEM

REPORT OF	MEETING	DATE	ITEM NO
MANAGEMENT TEAM	OPERATIONAL MANAGEMENT COMMITTEE	10 NOVEMBER 2020	8
CAPITAL PROGRAMME MONITORING REPORT 2020/21 – POSITION AS AT 30th SEPTEMBER 2020			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY OF INFORMATION

The purpose of this report is to provide an update on the approved Capital Programme of the Council as at 30th September 2020 and specifically for those schemes under the remit of the Committee.

SOURCE OF INFORMATION

Chief Financial Officer – the report is based upon information extracted from the financial ledger system of the Council for the period to 30th September 2020.

LINK TO INFORMATION

Capital Programme monitoring Report to 30th September 2020:

<http://www.fylde.gov.uk/council/finance/budget-monitoring/>

WHY IS THIS INFORMATION BEING GIVEN TO THE COMMITTEE?

This information is provided to enable the committee to consider and scrutinise the Capital Programme monitoring reports for those schemes under the remit of the Committee.

FURTHER INFORMATION

Contact: Paul O'Donoghue, Chief Financial Officer.

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CAPITAL PROGRAMME MONITORING REPORT 2020/21 –

POSITION AS AT 30TH SEPTEMBER 2020

Summary

The purpose of this report is to provide an in-year progress update in respect of those schemes within the Capital Programme that have been approved for delivery in 2020/21, together with an update on the overall Five-Year Capital Programme of the Council. This report includes a narrative description of some of the more significant schemes within the Capital Programme and details any risks and the actions required to address these. Appendix A to this report provides an update by Committee on schemes scheduled for commencement or delivery in 2020/21. Appendix B provides a summary of the latest position for the 5 year Capital Programme and Appendix C provides details of the financing of the programme.

1. Background

The Council approved the Capital Programme on 4th March 2020. That update showed a balanced capital programme position from 2020/21 onwards. This report includes year to date expenditure and sets out the latest phasing of the programme and any additions or changes since the capital programme was presented to Council in March 2020. The Programme has also been rolled forward to include the year 2024/25.

2. Notes on Specific Schemes

There are a number of schemes for which further information is provided below:

(i) Coast Protection Scheme

The Fairhaven and Church Scar Coast Protection Scheme budget is £22.1m, being funded by Flood Defence Grant-in-Aid (which is an Environment Agency eligible cost reimbursable grant) of up to £21.4m; alongside a contribution from Fylde Council of £670k.

Work started on site in December 2017 and was completed in July 2020, a completion some 5 months ahead of the original schedule, and with an underspend currently estimated at around £0.375m. There is a 12 months defects liability on the contract and the Council will have to keep a project manager on the project to administer any defects during this period. A final grant claim will be submitted to the Environment Agency and the retentions will be released in August 2021. Any unspent grant will be returned to the Environment Agency.

In addition to the core sea defence works the re-modelled car park entrance public realm enhancement at Stanner Bank has been added to the contract. Whilst the scheme is nearing completion on site, there remains the possibility of additional contract costs beyond those in the approved budget until such time that the scheme is finally completed.

(ii) Fairhaven Lake and Gardens Heritage Lottery Scheme

The Council meeting of 16th July 2018 approved the underwriting of external grant funding bids in respect of the Fairhaven Lake and Gardens Heritage Lottery Scheme in the maximum sum of £343k in the event that not all of the funding bids would be successful, this to be met from the Capital Investment Reserve. The underwriting by the Council allowed the Heritage Lottery Fund bid to progress, that bid subsequently being successful. In addition, the Council has approved funding for the scheme in the sum of £400k to be met from the Funding Volatility Reserve.

The outcome of the external bids is now known, and the value of successful funding bids is £130k. Consequently, the value of unsuccessful funding bids that the Council will be required to meet is £213k.

Additionally, delays in the procurement process has caused the commencement of the works to be delayed as the initial bids for the works that were received exceeded the available funding to a significant degree. Work is now expected to commence on site late in 2020 following a re-tendering exercise. These delays have caused an additional cost to the overall scheme in the sum of £38k which the Council is required to meet.

Contracts for the building and landscape works have now been let within budget and are scheduled to be completed by May 2021. The lake works project will be undertaken in financial year 2021/22.

Until the scheme is fully delivered there remains the possibility of additional contract costs beyond those in the approved budget.

iii) St Annes Regeneration Schemes

Following the completion of the upgrading scheme for St. Andrews Road South, Planning Committee agreed that the next phase for regeneration activity should be Wood Street – Phase 3. Unfortunately, difficulties arose in negotiating the design proposals for the easterly side due to one owner being reluctant to participate in the scheme, primarily because the property was up for sale. It is understood that the new owner would wish to participate should the opportunity arise in the future. The scheme commenced in February but was placed on hold due to the Covid 19 Pandemic. Work resumed in June and is now complete (apart from the placing of the 5 trees) with the car park reopening. The trees will be planted shortly. The scheme has been completed to budget, absorbing extra costs due to delays whilst the work was suspended.

The next section of works has been agreed along St. Andrews Road West between The Pier and The Square (known as the Square-Pier Link). A scheme designed to the available budget was presented and approved by Planning Committee, but the Regeneration Manager was asked to look at extending the scheme, potentially widening pavements to provide an enhanced pedestrian ambience and increased paving space capacity to absorb high levels of footfall that is encountered at peak times. As matters stand, the potential for achieving these enhancements to the scheme is being discussed with Lancashire County Council as any further amendments would have to be agreed, since there would be changes to the highway configuration. It is hoped that a revised scheme, in principle, can be produced over the next few weeks with a detailed plan prepared and costed for presentation to the appropriate committees of the Council. Work could commence in the early part of Spring 2021 subject to agreement as regards additional funding being made available for the scheme. This would mean that the scheme would be delivered across the financial years 2020/21 and 2021/22.

iv) Lytham Regeneration Schemes

In respect of the large capital scheme for Lytham town centre, a number of suggestions have been made by the Lytham Business Group and other parties, some of which require careful consideration along with agencies such as Lancashire County Council. Options are being considered involving local members and a draft plan is being drawn together. This will have a phased programme of works to be considered in due course by the Planning Committee. It is envisaged that the first phase will be commenced in 2021/22. Plans have been prepared and will be presented to the Town Centre Working Group at the earliest opportunity. This will enable detailed schemes to be prepared. The proposed lighting replacement scheme for West/East Beach is at an advanced stage of planning and has been supported by the Working Group. It is hoped that subject to approval by Planning Committee, the scheme could be completed by the end of 2020/21. The lighting scheme is estimated to cost around £75k although contributions are being sought from Lancashire County Council.

(v) Better Care Fund (Formerly Disabled Facilities Grants)

As the local housing authority, the Council has a statutory duty to provide disabled adaptations within the Borough. In order to fund these works the Council receives grant support which previously was provided by the Department for Communities and Local Government (DCLG). From 2015/16 the Government established the 'Better Care Fund', and under these new arrangements the funding for Disabled Facilities Grants transferred to the Department of Health, with funding being distributed to all Councils via the upper-tier authority for that area. As such, in Lancashire the fund is administered by Lancashire County Council. Each upper-tier authority then allocates the funding to their respective housing authorities (i.e. district councils within their area) to enable them to continue to meet this statutory responsibility.

The level of government funding has increased significantly under the 'Better Care Fund' arrangements and budget for 2020/21 of £1.130m provides for the delivery of disabled adaptations to similar levels as 2019/20. It is anticipated that for 2020/21 all identified need for disabled adaptations can be met from the existing resource.

(vi) Town Centre Regeneration Kirkham

Following the Government's Future High Street funding initiative (FHSF), the Planning Committee resolved, in the autumn of 2019, to choose Kirkham Town Centre as its choice to pursue any bids for funding under the scheme. The first opportunity, being part of the broader FHSF, named the High Street Heritage Action Zone initiative (HS HAZ) was launched. This was a competitive process and seeks to enhance the historic environment of high streets that have conservation area status. Following the expansion of the funding for the scheme, due to unprecedented bids from a national perspective, the Kirkham bid proved to be successful, following a recommendation to Government from Historic England (HE). HE is the body responsible for administering the scheme. The grant award is £1.8m and will be match funded from a number of sources including Fylde Council, Kirkham Town Council and commuted Section 106 payments associated with public realm contributions attributed to residential planning permissions. The scheme will run over 4 years, commencing in April 2020, and includes a wide range of projects.

In line with many other authorities, due to COVID 19, the implementation of the scheme has been delayed and a revised project plan, which sets out the projects to be delivered and the associated funding, is in the process of being agreed with Historic England (as at early October 2020). Some revenue spending will commence this year with the larger capital programmes from April 2021. A Project Board is in the process of being brought together, this being essential given the large portfolio of schemes and the number of external partners engaged in the projects.

A bid has also been submitted under the main body of the Future High Street Fund totalling £8.6m and proposes to deliver a number of schemes across the whole of the town centre including the repurposing of buildings, traffic management measures, building reuse and enhancement and public realm projects. This is once again a competitive process and the outcome will not be known until later in the year, but the bid is well founded and the economic case very strong. The governments measures for assessing economic benefits and value of money (known as the Cost Benefit Ratio) have been exceeded. It is known that the fund may well be oversubscribed and so it is not known how allocations will be made i.e. whether the most imaginative and value for money projects may prove to be more successful, requests made for authorities to prioritise schemes thereby reducing their 'ask', or some scheme not being successful at all. The outcome of this assessment is awaited.

It is now known that a second round of the Future High Street Fund will be launched in 2021.

3 Conclusions

- 3.1 Actual expenditure to 30th September 2020 is £1.88m against a full year budget of £10.829m. This equates to 17% of the latest budget. Progress on the delivery of a number of schemes has been delayed due to covid restrictions. This is noted as appropriate in the analysis at Appendix A. Consequently, the phasing of some schemes may require to be adjusted or re-phased into 2021/22 as part of future Financial Forecast updates during the year.
- 3.2 The current Capital Programme as updated is showing a balanced position for 2020/21 onward. The Capital Programme and the associated financing will be subject to discussion with members during the months in the lead up to the annual budget setting process for 2021/22.
- 3.3 Any additional expenditure which is not fully funded by external finance would normally require the generation of capital receipts or further borrowing (the latter placing further pressure on the Revenue Budget from the consequent repayment costs). However, Budget Council on 4th March 2013 approved the creation of a Capital Investment Reserve to finance future capital expenditure. The balance of this

reserve at 31st March 2020 was £6.455m including the budgeted transfer into the reserve of £1.288m in respect of 2020/21. Of this £3.522m is already committed to deliver existing approved capital schemes in the years 2020/21 to 2021/22, leaving a forecast unallocated balance on the reserve at 31st March 2020 of £2.933m. The estimated transfers in are of course subject to change as costs and income undoubtedly fluctuate over the next 2 financial years.

An updated position in respect of the Capital Investment Reserve will be included within the Financial Forecast Update to be presented to the Finance and Democracy Committee in November this year and to Council the following month. Additional future projects will be subject to further consideration as part of the budget setting process for 2021/22. Whilst it remains the case that this reserve is the preferred source of finance for any further additions to the Capital Programme, continuing contributions to the reserve are required in order to maintain a sustainable funding source for future years.

CAPITAL PROGRAMME - 2020/21 IN-YEAR SCHEME MONITORING REPORT - AS AT 30/09/20

Appendix A

APPROVED SCHEMES	Head of Service / Budget Holder	Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
FINANCE & DEMOCRACY COMMITTEE									
Purchase of Land Adjacent to Squires Gate Station	Darren Bell	Capital Investment Reserve	0	5		5		5	This project is ongoing and we are currently awaiting the registration of the land with the current land owner and the Land Registry before further progress can be made.
Lytham Hall Driveway	Paul Walker	Capital Investment Reserve			52	52	52	0	The scheme has been completed within budget.
Sub total			0	5	52	57	52	5	
TOURISM & LEISURE COMMITTEE									
Fairhaven Lake & Promenade Gardens Restoration	Mark Wilde	Capital Investment Reserve	2,083	16		2,099	92	2,007	The expenditure profile for this scheme has been rephased following the procurement of the new consultant team which has led to a minor slippage request into 2020/21. Contracts for Building works and Landscape works have now been let within budget. Building and Landscaping works are scheduled to be completed by May 2021. The lake works project will be undertaken next financial year 2021/22 and will be rephased in future updates of the financial forecast.
Fairhaven Adventure Golf	Mark Wilde	Capital Investment Reserve	505	-14		491	422	69	There had been an accelerated spend on Fairhaven Adventure Golf in 2019/20 for the preliminary works. The budget for 2020/21 has been reduced by £14k to offset the additional spend in 2019/20. Capital works are now complete and scheme is operational. Some additional landscaping works will be undertaken in Winter 2020 to improve accessibility to the facility.
Promenade Footways	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	75			75		75	For 2020/21 this funding is intended to be used to improve the footway surface around St Annes Promenade bandstand and boating pool. The scheme is linked with the Pier linkage scheme with the intention that works will run concurrently by the same contractor. It is expected that a draw-down report for the funding will be presented to the committee in January 2021.
Staining Playing Fields Development Scheme	Mark Wilde	S106 Developer Contributions / Capital Investment Reserve	94			94		94	The drainage contract has now been completed and the final account is expected by mid Oct 2020, leaving an estimated remaining budget of around £55k. Plans for landscaping works are currently being developed with project completion anticipated by Spring 2021.
Coastal Signage Improvements	Darren Bell	Capital Investment Reserve	60			60		60	Phases 1 and 2 (Consolidation / Rationalisation and Digital Beach Signs) are currently in progress. A further tendering exercise will take place early November. Once a supplier has been commissioned there is estimated 12 week lead time. Internal construction works for the selected locations are being prepared. Phases 3-5 (Beach Safety, Waymarking & Directional and Heritage and Interpretation) are currently being modelled.
Open Space access control measures	Mark Wilde	Capital Investment Reserve	15			15	4	11	This scheme was completed within budget in September 2020 for the Blackpool Road North Paying Fields and Ramsgate Road, St Annes sites.
Coastal Explorers	Mark Wilde	Capital Investment Reserve	20			20		20	The Big Lottery 'Reaching Communities' Fund and all other funding applications have been paused due to covid restrictions. The development of a bid for the second phase of the project entitled 'Sightlines & Shorelines' (formerly Coastal Explorers) is continuing with capital expenditure forecast to require re-phasing into 2021/22 in order to align with the reopening of the fund, expected to be in winter 2020.
Fylde Sand Dunes Improvement Scheme	Mark Wilde	S106 Developer Contributions / Specific Grants	0	46		46		46	The first phase of the scheme to regrade the dunes opposite the Persimmon Homes development has now been completed. The second and third phases of the scheme will be completed during winter 2020/21.
Improvements to Children's Play Areas	Mark Wilde	Capital Investment Reserve	50			50		50	The scheme has now commenced and will be completed by March 2021. Preparations for a November/ December 2020 tendering exercise have begun and officers are currently developing a contract specification. Works are expected to start in January 2021, subject to contractor availability.
Blackpool Road North Playing Fields Drainage	Darren Bell	Capital Investment Reserve	105			105		105	The project is to be re-tendered in November 2020 and a draw-down report will be presented to committee in January 2021. Works are expected to start in either March or after the football season finishes, subject to negotiation with the local football club. This may result in part or all of the funding needing to be re-phased into 2021/22.
Sub total			3,007	48	0	3,055	518	2,537	

APPROVED SCHEMES		Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
OPERATIONAL MANAGEMENT COMMITTEE									
Replacement Vehicles	Kathy Winstanley	Borrowing	562	251		813	458	355	A number of operational vehicles of a bespoke specification and with long build times have been commissioned but were not delivered to the Council by the end of 19/20. Slippage has been approved of £251k in this regard and the vehicles have now been received. The covid restrictions have caused delays with vehicles due to the closure of vehicle and body builders and staff being on furlough at these companies. The build times are increased for current and future vehicles/plant and any re-profiling will be reflected in future updates of the financial forecast.
Car Park Improvements	Darren Bell	No external finance - funded by borrowing / general asset disposal receipts	60			60		60	A scheme for the improvement of the interface between Stanner Bank car park and Inner Promenade is being developed with the intention to commence the works in early 2021.
Public Transport Improvements	Darren Bell	S106 Developer Contributions	48	60		108		108	This scheme relates to developer contributions (s106) funding that is paid to Lancashire County Council (LCC). The funding will contribute to the delivery of improved public transport services where an enhanced public transport requirement is identified as a result of increased housing development. These payments may be made over a period of several years and in this instance the s106 agreement allows for payments to be made up until 2028. Slippage of of £60k has been approved in order that the full amount may be paid to LCC in later years at the appropriate point in time.
Fairhaven and Church Scar Coast Protection Scheme	Darren Bell	Specific Government Grant (Environment Agency) / Capital Investment Reserve		461		461		461	The whole £22.1m Scheme has been completed and opened up to the public 5 months early and under budget (Completion certified on 19/06/20 against contract Completion Date of 17/12/20). The vast majority of user feedback has been very positive.
Fairhaven and Church Scar Coast Public Realm Works	Darren Bell	Capital Investment Reserve		280		280	212	68	The Church Scar public realm works were completed on the 31st March 2020 and were opened to the public on May 14th 2020. The Fairhaven public realm works and the remodelling of the entrance to Stanner Bank Car Park have been delayed due to covid restrictions. The site works are scheduled to be completed by Nov 2020.
Accommodation/ facilities at Snowdon Road Depot - Welfare Improvements	Darren Bell	Capital Investment Reserve	343			343	1	342	Project details are being finalised and the scheme will be put out to tender shortly. It is expected that a draw-down report will be presented to committee in late 2020 with the works scheduled to start 2021.
Toilet facilities and perimeter fencing at the Splash Park facility	Darren Bell	Capital Investment Reserve		185		185	93	92	Due to covid restrictions the construction of the base and connection to utilities had to be delayed, as was the erection of the perimeter fencing. The public toilets are now complete and the fencing is due to be installed Autumn 2020.
Stanner Bank car park - barrier scheme	Darren Bell	Capital Investment Reserve		50		50		50	The barrier has been installed within the budget and has been operational since September 2020.
Charging Infrastructure for Electric Taxis	Darren Bell	Specific Government Grant	150			150		150	Contractors are currently liaising with Electricity Northwest regarding technical issues for each site. Timescales have been delayed by covid restrictions but the current revised timescale anticipates full project completion by January 2021.
Pleasant Street Car Park Toilet Refurbishment	Darren Bell	Capital Investment Reserve	82			82		82	This project was delayed due to covid restrictions then, by the time the contractor was ready to start on site, the closure of the public toilets would have occurred over the summer period. The Council have requested the contractor to delay the start of these works until September 2020.
Outdoor Digital Signage	Mark Evans	Capital Investment Reserve	32			32		32	The outdoor digital signage proposal has been referred to the Town Centres Working Group in order to consider alternative siting proposals that will be more suitable in the conservation area location in which they are proposed. Various options are currently being examined and it is expected that the projects will be delivered within this financial year.
Sub total			1,277	1,287	0	2,564	764	1,800	

APPROVED SCHEMES		Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
ENVIRONMENT, HEALTH & HOUSING COMMITTEE									
Disabled Facilities Grants (DFG) Programme	Mark Evans	Specific Grant (Better Care Fund) / External Contributions / Grant repayments	1,130			1,130	371	759	Following earlier delays in activity due to covid restrictions the grant programme is now progressing as normal and all of the available funding is expected to be fully committed by the end of the financial year.
Housing Needs Grant	Mark Evans	DFG Grant Repayments			6	6		6	Housing Needs grant awards are dependent on the repayments received by the sale of properties where DFG grant has previously been provided. The funding to be used where professional services been provided, such as architectural fees, but the DFG grant has not gone ahead in 2020/21. Funding used in previous years for community information events such as 'heat and eat', however due to current covid restrictions unlikely such events can be arranged at present.
CCTV Replacement Schemes	Kathy Winstanley	Specific Grant (LSP Performance Reward Grant)		27		27		27	Discussions have taken place with St Anne's Town Council, regarding upgrading the analogue cameras in the town centre to IP cameras. Currently, as the cameras in St Anne's are still in good working order, this is not a priority in 2020/21 and therefore the monies on the capital programme will need to be rolled over to 2021/22. The upgrade of the cameras in Kirkham town centre, would also be considered at the same time.
Cemetery and Crematorium - Infrastructure Phase 3a	Darren Bell	Capital Investment Reserve		102		102		102	This project is now is now 90% complete with some cross over works from phase 3b. Both phases have the same expected completion date of October 2020.
Cemetery and Crematorium - Infrastructure Phase 3b	Darren Bell	Capital Investment Reserve	194			194	110	84	This project is now is now 90% complete with cross over works from phase 3a. Both phases have the same completion date of October 2020. Additional landscaping, surfacing and drainage works, funded through project savings, may push completion into November 2020.
Hydration Points	Darren Bell	Capital Investment Reserve	30			30		30	As the hydration points could not be installed before summer 2020 due to covid restrictions the project has been delayed so that a draw-down report will be presented to the committee in November 2020. Installation will now be carried out March 2021 so that the units are in place for summer 2021.
Fylde Affordable Housing Delivery Programme	Mark Evans	S106 Developer Contributions			60	60		60	This funding had been allocated to deliver an affordable housing survey which requires community engagement that cannot be carried out within the current social distancing restrictions that must be observed. As a result the project has been delayed. It is currently anticipated that the survey will be able to take place in Spring 2021, but this will be dependant upon Covid 19 guidance in place at that time.
Sub total			1,354	129	66	1,549	481	1,068	

APPROVED SCHEMES		Financing Source	Approved Budget 2020/21 £000	Slippage B/F from 2019/20 £000	Adjustments from 05/03/20 £000	Updated Budget 2020/21 £000	Expenditure to 30/09/20 £000	Variance £000	Comments
PLANNING COMMITTEE									
St Annes Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	80	117		197		197	The funding is specifically aimed at delivering the Wood Street (Phase 3) Scheme. Works commenced but were suspended due to the covid situation. At the appropriate time work will re-commence with completion scheduled during 2020/21. Slippage in the sum of £117k has been approved to provide for those works in 2020/21. Any residual amounts unspent will be directed towards the implementation of the next phase of the regeneration scheme.
St Annes Road West – Square to Pier link and Gateway	Mark Evans	Capital Investment Reserve	110			110		110	This project was referred back to the Planning Committee by the Finance and Democracy Committee. Accordingly the scheme is being redesigned and so will not be delivered in line with the originally anticipated time frames. It is still expected that the scheme will be completed by Easter 2021, but this will depend on a number of external factors.
Lytham Regeneration Schemes	Mark Evans	S106 Developer Contributions / Capital Investment Reserve	300	400		700		700	Work has commenced on the redesign and re-planning of the public realm of Lytham Centre. The capital works are expected to commence in 2020/21.
Kirkham Public Realm Improvements	Mark Evans	S106 Developer Contributions / Capital Investment Reserve		5		5		5	This is a residual amount from the last phase of regeneration works allocated for signage which will now be delivered in 2020/21.
M55 Link Road	Mark Evans	S106 Developer Contributions / M55 Link Road Reserve	1,000	83		1,083		1,083	The accelerated delivery of the M55 Link Road is subject to a funding package made up from a number of sources. Due to issues with securing a commitment to the project from all partners, it has not been possible to progress the road project to date. Negotiations are continuing in order to secure funding and allow the project to move forward.
Ans dell / Fairhaven - Public Realm Scheme	Mark Evans	Capital Investment Reserve		10		10		10	The Woodlands Road scheme has been phased over several years. The latest phase is not yet complete including the completion of the street lighting. An amount outstanding will be due to Lancashire County Council which is acting as the main contractor.
St Annes Pier - Coastal Revival Fund	Mark Evans	Specific Grant		5		5		5	This scheme is funded by a specific grant from MHCLG for which Fylde Council is acting as the accountable body.
Kirkham and Wesham Station	Mark Evans	S106 Developer Contributions		15		15		15	This funding was identified to allow a feasibility study to be carried out which would examine the alternative proposals available to deliver off street parking at Kirkham and Wesham Station. This has been delayed as a result of changes to the rail franchise operating on the Preston-Blackpool Line, but the project is now progressing.
Future High Street Fund: Kirkham	Mark Evans	Specific Grant	75	25		100	65	35	This is a government-funded scheme with delivery phased over a number of years. Funding is being utilised on a staged basis in connection with consultant requirements to deliver the detailed business case.
Wesham Community Centre	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	119			119		119	This scheme was programmed to commence in early October 2020, Whilst preliminary ground works have commenced a national shortage of building materials means that there is now a 6 - 8 week lead in for delivery of some of the required materials. Work is expected to recommence in the New Year and the project should be completed during the current year.
Elswick Village Green	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	115			115		115	Elswick PC are leading this proposal and have faced a number of challenges in delivering the project in line with the originally agreed programme. To avoid carrying out significant groundworks over the winter period, works are now intended to commence in Spring 2021. Progress of the project will continue to be monitored.
Kirkham Heritage Action Zone	Mark Evans	Capital Investment Reserve / S106 Developer Contributions / Specific Grant	1,145			1,145		1,145	This is a 4 year programme with spending being spread across the programme period. Delays of approx 6 months have resulted from the Coronavirus pandemic and officers are currently working with Historical England to agree a reprofiling of the spend Once agreed this will be reported to members.
Sub total			2,944	660	0	3,604	65	3,539	
Total Expenditure			8,582	2,129	118	10,829	1,880	8,949	

UPDATED 5 YEAR CAPITAL PROGRAMME 2020/21 TO 2024/25 - BY SCHEME

	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000
FINANCE & DEMOCRACY COMMITTEE					
Purchase of Land Adjacent to Squires Gate Station	5				
Lytham Hall Driveway	52				
Sub total	57	0	0	0	0
TOURISM & LEISURE COMMITTEE					
Fairhaven Lake & Promenade Gardens Restoration	2,099	125			
Fairhaven Adventure Golf	491				
Promenade Footways	75	40	40	40	40
Staining Playing Fields Development Scheme	94				
Coastal Signage Improvements	60				
Open Space access control measures	15				
Coastal Explorers	20				
Fylde Sand Dunes Improvement Scheme	46				
Improvements to Children's Play Areas	50				
Blackpool Road North Playing Fields drainage	105				
Sub total	3,055	165	40	40	40
OPERATIONAL MANAGEMENT COMMITTEE					
Replacement Vehicles	813	119	306	971	791
Car Park Improvements	60	30	30	30	30
Public Transport Improvements	108	48	30		
Fairhaven and Church Scar Coast Protection Scheme	461				
Fairhaven and Church Scar Coast Public Realm Works	280				
Accommodation/ facilities at Snowdon Rd Depot - Welfare Improvements	343				
North Beach Car Park: Development of Toilet Facilities	185				
Stanner Bank car park - barrier scheme	50				
Charging Infrastructure for Electric Taxis	150				
Pleasant Street Car Park Toilet Refurbishment	82				
Outdoor Digital Signage	32				
Sub total	2,564	197	366	1,001	821
ENVIRONMENT, HEALTH & HOUSING COMMITTEE					
Disabled Facilities Programme	1,130	1,130	1,130	1,130	1,130
Housing Needs Grant	6				
Rapid Deployment CCTV Replacement Projects	27				
Cemetery and Crematorium - Infrastructure Works Phase 3a	102				
Cemetery and Crematorium - Infrastructure Phase 3b	194				
Hydration points	30	30			
Fylde Affordable Housing Delivery Programme	60				
Sub total	1,549	1,160	1,130	1,130	1,130
PLANNING COMMITTEE					
St Annes Regeneration Schemes	197				
St Annes Road West – Square to Pier link and Gateway	110				
Lytham Regeneration Schemes	700	100			
Kirkham Public Realm Improvements	5				
M55 Link Road - S106 monies for design work	1,083				
Ansdell / Fairhaven - Public Realm scheme	10				
St Annes Pier - Coastal Revival Fund	5				
Kirkham and Wesham Station	15				
Future High Street Fund: Kirkham	100				
Wesham Community Centre	119				
Elswick Village Green	115				
Kirkham Heritage Action Zone	1,145	1,530	0	115	
Sub total	3,604	1,630	0	115	0
Total Expenditure	10,829	3,152	1,536	2,286	1,991

UPDATED 5 YEAR CAPITAL PROGRAMME 2020/21 TO 2024/25 - FINANCING

	Estimate 2020/21 £000	Estimate 2021/22 £000	Estimate 2022/23 £000	Estimate 2023/24 £000	Estimate 2024/25 £000
FINANCING:					
Capital Receipts - General Asset Sales	90	45	45	45	45
Capital Receipts - Right to Buy Receipts	50	25	25	25	25
Better Care Fund / Disabled Facilities Grant	1,090	1,090	1,090	1,090	1,090
Disabled Facilities Grant Repayments - 'Housing Needs Grants'	6				
Section 106 Monies - St Annes	147				
Section 106 Monies - Lytham	130				
Section 106 Monies - M55 Link-Road	83				
Section 106 Monies - Public Transport Improvements	108	48	30		
Section 106 Monies - Kirkham and Wesham Station	15				
Section 106 Monies - Fylde Sand Dunes Improvement Scheme	19				
Section 106 Monies - Wesham Community Centre	45				
Section 106 Monies - Elswick Village Green	35				
Section 106 Monies - Kirkham Heritage Action Zone	260	85	0	115	
Section 106 Monies - Fylde Affordable Housing Delivery Programme	60				
Capital Investment Reserve	2,344	100			
Capital Investment Reserve - Budget Council March 2020	799	80			
Capital Investment Reserve - Underwriting max £343k - Fairhaven	251				
M55 Link-Road Reserve	1,000				
Funding Volatility Reserve - Fairhaven Restoration Project	400				
Other External Finance (see analysis below)	3,090	1,560	40	40	40
Direct Revenue Finance					
Prudential Borrowing	807	119	306	971	791
Total Financing	10,829	3,152	1,536	2,286	1,991

Total surplus (-) / shortfall in year	0	0	0	0	0
Cumulative surplus (-) / shortfall	0	0	0	0	0

See note below for external funding available to finance the above schemes:

Other External Finance: Analysis					
LSP Performance Reward Grant	27				
Environment Agency - Fairhaven and Church Scar	494				
Coastal Revival Fund - St Annes Pier	5				
Central Government Grant - Future High Street Fund: Kirkham	100				
Staining Parish Council	13				
John Lees Charitable Trust	30				
New Fylde Housing - DFG Contribution	40	40	40	40	40
Lancashire Environmental Fund - Fylde Sand Dunes Imp't Scheme	27				
Heritage Lottery Fund - Fairhaven Restoration Project	1,100	125			
Sport England - Fairhaven Restoration Project - confirmed	100				
United Utilities - Fairhaven Restoration Project	60				
Lytham Schools Foundation - Fairhaven Restoration Project	15				
Café Tenant Contribution	15				
RSPB - Fairhaven Restoration Project	8				
Lancashire Environmental Fund - Fairhaven Restoration Project	30				
Central Government - Charging Infrastructure for Electric Taxis	150				
Wesham Town Council	24				
Elswick Parich Council	10				
Kirkham Town Council	150				
External Grants - Lancs Env Fund	30				
External Grants - Pocket Parks	15				
External Grants - Historic England	279	1,395			
External Grants - Parks Improvements	12				
Private Sector / Other	356				
	3,090	1,560	40	40	40