

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
RESOURCES DIRECTORATE	AUDIT AND STANDARDS COMMITTEE	18 MARCH 2021	7
CONSTITUTION AMENDMENT: MEETING SCHEDULING			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The report suggests a small change to the council procedure rules that would allow the schedule of meetings for a municipal year to be settled earlier than is now provided for.

RECOMMENDATION

1. Recommend to council that the text of council procedure rule 4.3 be amended to substitute the words “no later than”, in place of “at”.

SUMMARY OF PREVIOUS DECISIONS

None

CORPORATE PRIORITIES

Economy – To create a vibrant and healthy economy	✓
Environment – To deliver services customers expect	✓
Efficiency – By spending money in the most efficient way	✓
Tourism – To create a great place to live and visit	✓

REPORT

1. Rule 4.3 of the Council Procedure Rules, which appears as part 4 of the council’s constitution, presently provides:

“The Council will agree a schedule of ordinary meetings of the Council at the last ordinary meeting before the annual meeting in each year”.

2. The effect of this is that the meeting schedule for each municipal year is not fixed until a relatively short time before the commencement of that year. It is suggested that the wording be changed to allow flexibility for the schedule of meetings to be settled earlier, by amending the rule to say the following:

*“The Council will agree a schedule of ordinary meetings **no later than** the last ordinary meeting before the annual meeting in the preceding year”.*

IMPLICATIONS	
Finance	No implications
Legal	No implications
Community Safety	No implications
Human Rights and Equalities	No implications
Sustainability and Environmental Impact	No implications
Health & Safety and Risk Management	No implications

LEAD AUTHOR	CONTACT DETAILS	DATE
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BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Constitution	2015, with subsequent amendments	https://fylde.cmis.uk.com/fylde/ConstitutionGovernanceMatters.aspx