

# DECISION ITEM



REPORT OF		MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE		OPERATIONAL MANAGEMENT COMMITTEE	15 NOVEMBER 2016	6
<b>BUS SHELTERS REPLACEMENT PROGRAMME</b>				

## PUBLIC ITEM

This item is for consideration in the public part of the meeting.

### SUMMARY

This report presents the details of a scheme for the replacement of bus shelters and the provision of new additional shelters funded from the Bus Shelter Replacement scheme that is within the approved Capital Programme for 2016/17. It is anticipated that the maintenance costs in respect of the additional shelters may be contained within the existing approved revenue budget for this purpose, at least in the short-term, although the level of the overall bus shelter maintenance budget may need to be increased at a future point as part of the budget-rightsizing exercise.

### RECOMMENDATION

Committee is recommended to approve the proposal to provide up to four replacement bus shelters and up to four new additional bus shelters as detailed in the report, with the works being funded from the approved 2016/17 capital programme scheme for this propose in the sum of £30,000.

### SUMMARY OF PREVIOUS DECISIONS

#### Full Council 2 March 2016

Resolved - 1. To approve and adopt the recommendations of the Finance and Democracy Committee as follows:

(c) The updated Five Year Capital Programme including the changes proposed by the Budget Working Group, as set out in Appendix G, with the correction of the name of the capital scheme from Warton with Westby Parish Council Play Area to the correct name of Bryning with Warton Parish Council Play Area;.

#### Operational Management Committee – 19 January 2016

#### Bus Shelters

1. To continue providing and maintaining the 68 bus shelters the council is directly responsible for.
2. To recommend the proposed capital bid of £30,000, for additional/replacement Bus Shelters, for consideration by the Budget Working Group.
3. To extend the existing agreement with Adshel/Clear Channel for a further 5 years on the same/similar terms and as part of this renegotiation ask Adshel/Clear Channel to review all 66 existing shelters in light of current bus routes and seek the provision of additional shelters where possible.

4. That Lancashire County Council be formally advised of the concerns of the borough council in relation to the lack of proper maintenance of shelters it has erected and that LCC be asked to put in place immediate arrangements to repair and maintain those shelters.

CORPORATE PRIORITIES	
Spending your money in the most efficient way to achieve excellent services ( <b>Value for Money</b> )	
Delivering the services that customers expect of an excellent council ( <b>Clean and Green</b> )	
Working with all partners ( <b>Vibrant Economy</b> )	
To make sure Fylde continues to be one of the most desirable places to live ( <b>A Great Place to Live</b> )	√
Promoting Fylde as a great destination to visit ( <b>A Great Place to Visit</b> )	√

## REPORT

1. The budget approved by Council for 2016/17 includes a capital budget of £30,000 for a bus shelter replacement programme. The capital scheme is to provide for the replacement of existing bus shelters and the provision of new shelters

**Table 1 – Scheme details**

Scheme title	Budget 2016/17	Description
Bus Shelter Replacement Programme	£30,000	This scheme is for the replacement of bus shelters and the provision of new additional shelters. The current revenue budget provision is solely for the day-to-day maintenance of existing bus shelters and there is no approved budget resource for the provision of new shelters. The scheme value at £30,000 would provide between 6 and 8 replacement or new shelters.

2. The committee considered a comprehensive report in January 2016 which identified 68 shelters that the borough council was responsible for having previously installed them, 66 shelters that were under a contract with Adshel/Clear Channel and 24 shelters that were the responsibility of Lancashire County Council.
3. The previous report asked officers to formally advise Lancashire County Council of the concerns of the borough council in relation to the lack of proper maintenance of shelters it has erected and that LCC be asked to put in place immediate arrangements to repair and maintain those shelters. A letter from the Chairman Councillor David Eaves was sent off and the response at appendix 1 was received from County Councillor Fillis. There is no further progress to report with the matter.
4. Officers have surveyed the condition of the 68 shelters which are the direct responsibility of Fylde Council to ascertain any which require replacement. From the survey four shelters have been identified for replacement as set out in the table below:

**Table 2 – List of proposed replacement shelters**

Bus shelter Details	Description	Bus shelter type	Bus Services
Dixons Farm Mews, Clifton	Overall condition is Average. Some scratches, no H & S risks for users. A bus shelter user complaint about the shelter being exposed to strong winds and rain, because it is facing West, also lack of fixed seating.	Commutaports bus shelter, Pitched Roof, Polycarbonate sheets, no seating	Bus Number:61C :WREA GREEN - KIRKHAM - ASHTON - PRESTON COLLEGE,Bus Number: 61 : PRESTON -ASHTON - KIRKHAM - PEEL CORNER - BLACKPOOL,Bus Number: 73 : CLIFTON VILLAGE - BISPHAM CAMPUS,Bus Number: 598 : CLIFTON - LYTHAM ST BEDES RCHS,Bus Number: 613 : LEA TOWN - KIRKHAM CARR HILL HS,Bus Number: 695 : NEWTON - LEA - ASHTON - PRESTON OUR LADYS RCHS
Church road, St Annes, Methodist Church	Overall condition is Average. No H & S risks for users. The metal roof has got holes on the outer roof skin.	Metal, Flat Roof, Polycarbonate sheets, no seating	Bus Number: 11 : LYTHAM - ST ANNES - BLACKPOOL - GRANGE PARK,Bus Number: 68 : PRESTON - LYTHAM - ST. ANNES - BLACKPOOL,Bus Number: 68C : BLACKPOOL - ST. ANNES - LYTHAM - PRESTON COLLEGE,Bus Number: 73 : CLIFTON VILLAGE - BISPHAM CAMPUS,Bus Number: 570 : ST ANNES SPRING GARDENS - LYTHAM ST BEDES RCHS,Bus Number: 604 : LYTHAM - ST ANNES - BRYNING WARTON ST PAULS CEPS,Bus Number: 853 : ST ANNE'S - MYERSCOUGH COLLEGE,Bus Number: S5 : LYTHAM - ST MARYS HIGH
Church Road, Elms Avenue, Lytham	Overall condition is Average. No H & S risks for users. The metal roof has got holes on the outer roof skin.	Metal, Flat Roof, Polycarbonate sheets and seating provided	Bus Number: 7 : SALT COTES - LYTHAM - ST ANNES - BLACKPOOL - CLEVEL,Bus Number: 11 : LYTHAM - ST ANNES - BLACKPOOL - GRANGE PARK,Bus Number: 68 : PRESTON - LYTHAM - ST. ANNES - BLACKPOOL,Bus Number: 68C : BLACKPOOL - ST. ANNES - LYTHAM - PRESTON COLLEGE,Bus Number: 73 : CLIFTON VILLAGE - BISPHAM CAMPUS,Bus Number: 570 : ST ANNES SPRING GARDENS - LYTHAM ST BEDES RCHS,Bus Number: 604 : LYTHAM - ST ANNES - BRYNING WARTON ST PAULS CEPS,Bus Number: 688 : MARTON - LYTHAM ST BEDES HS,Bus Number: 853 : ST ANNE'S - MYERSCOUGH COLLEGE,Bus Number: 916 : ST
Preston Old Road, Stanagate to Preston, Clifton	Overall condition is Average. No H & S risks for people.	Commutaports bus shelter, Flat Roof, Polycarbonate sheets, no seating	Bus Number: 61C : WREA GREEN - KIRKHAM - ASHTON - PRESTON COLLEGE,Bus Number: 61 : PRESTON -ASHTON - KIRKHAM - PEEL CORNER - BLACKPOOL,Bus Number: 73 : CLIFTON VILLAGE - BISPHAM CAMPUS,Bus Number: 598 : CLIFTON - LYTHAM ST BEDES RCHS,Bus Number: 613 : LEA TOWN - KIRKHAM CARR HILL HS,Bus Number: 695 : NEWTON - LEA - ASHTON - PRESTON OUR LADYS RCHS

- Requests have been received previously from members and/or bus users to provide new additional shelters at bus stops where there is currently none provided. Officers have examined the current list of requests held and in total there are 18 requests on file. From this the following list of 5 additional shelters is proposed in table 3:

**Table 3 – List of proposed additional shelters**

Bus stop details	Bus Services
Bus Stop ID 2500B0250, St Leonards Road West (by), Clifton Drive North	Bus Number: 7 : SALTCOTES - LYTHAM - ST ANNES - BLACKPOOL - CLEVEL, Bus Number: 11 : LYTHAM - ST ANNES - BLACKPOOL - GRANGE PARK, Bus Number: 21 : ST ANNES - BLACKPOOL TOWER - CABIN - CLEVELEYS, Bus Number: 68C : BLACKPOOL - ST. ANNES - LYTHAM - PRESTON COLLEGE, Bus Number: 68 : PRESTON - LYTHAM - ST. ANNES - BLACKPOOL, Bus Number: 73 : CLIFTON VILLAGE - BISPHAM CAMPUS, Bus Number: 916 : ST ANNES KILGROMOL GARDENS - LYTHAM ST BEDES
Bus stop ID 2500LAA16035, Recreation Ground (adj), Shepherd road, St. Annes	Bus Number: 78 : POULTON - GT ECCLESTON - KIRKHAM - LYTHAM - ST ANNES
Bus stop ID 2500607, Fairhaven Hotel (o/s), Clifton Drive South, St. Annes	Bus Number: 7 : SALTCOTES - LYTHAM - ST ANNES - BLACKPOOL - CLEVEL, Bus Number: 916 : ST ANNES KILGROMOL GARDENS - LYTHAM ST BEDES
Bus stop ID 2500B0275, Milner Road, St. Annes	Bus Number: 11 : LYTHAM - ST ANNES - BLACKPOOL - GRANGE PARK, Bus Number: 68 : PRESTON - LYTHAM - ST. ANNES - BLACKPOOL, Bus Number: 73 : CLIFTON VILLAGE - BISPHAM CAMPUS, Bus Number: 570 : ST ANNES SPRING GARDENS - LYTHAM ST BEDES RCHS, Bus Number: 604 : LYTHAM - ST ANNES - BRYNING WARTON ST PAULS CEPS, Bus Number: 853 : ST ANNE'S - MYERSCOUGH COLLEGE
Bus Stop ID 2500B0290, St Leonards Road West (opp), Clifton Drive North	Bus Number: 7 : SALTCOTES - LYTHAM - ST ANNES - BLACKPOOL - CLEVEL, Bus Number: 11 : LYTHAM - ST ANNES - BLACKPOOL - GRANGE PARK, Bus Number: 21 : ST ANNES - BLACKPOOL TOWER - CABIN - CLEVELEYS, Bus Number: 68 : PRESTON - LYTHAM - ST. ANNES - BLACKPOOL, Bus Number: 73 : CLIFTON VILLAGE - BISPHAM CAMPUS, Bus Number: 916 : ST ANNES KILGROMOL GARDENS - LYTHAM ST BEDES,

6. Usually Lancashire County Council would assist with the survey of possible locations for new shelters, undertaking utility checks, liaising with public transport providers, the preparation of technical drawings, seeking quotations for the provision and siting the shelter, removing any unnecessary/redundant poles, ensuring sufficient footway passing space, and overseeing the siting of the shelter. However Fylde has been advised that LCC no longer provides this service. Instead officers are proposing to deliver such assessments and services using in house resources. There is also consultation with neighbouring residents to see if they have any views on the siting of a new shelter as well as the seeking of permission of the highway authority to erect a structure on the footpath.
7. Officers have commenced the surveys for the 5 shelters, consultation with neighbouring residents and with the highway authority with regards to the provision of new additional shelters in the locations as shown in table 3 above. There may be issues that arise from these consultations which means one or two on the list may not be possible/feasible.
8. It is estimated that the capital programme budget of £30,000 will provide for between 6 and 8 replacement or new shelters. It is proposed that the budget is used to replace up to 4 replacement shelters as listed in table 2 and up to 4 new additional shelters as shown in table 3. The cost of providing shelters depends upon the specific ground conditions and services positioning at the different locations proposed. It is proposed that the outcome of the above consultations be considered by the Head of Technical Services in consultation with the Chairman and Vice Chairman.
9. The 2016/17 approved capital programme budget of £30,000 for this scheme will fund the provision of replacement/new bus shelters as specified in the capital bid.
10. Once the above surveys and consultations are undertaken and any issues resolved a quote for the supply of new shelters will be sought along with quotes for the installation of the shelters including the removal of any redundant shelters.
11. The existing shelters are assets currently managed and maintained by the Council and so there would not be any additional revenue costs arising. It is anticipated that the maintenance costs in respect of the additional shelters may be contained within the existing approved revenue budget for this purpose, at least in the short-term, although the level of the overall bus shelter maintenance budget may need to be increased at a future point as part of the budget-rightsizing exercise.

12. The works will be specified using accepted construction techniques which will fall within the budget available and will be procured competitively as per the Council's contract rules and procedures for small and medium sized contracts and tendered through 'The Chest'.
13. It is not anticipated that there would be any issues with cost overrun as the works are not technically complex and simple to survey and specify.
14. In specifying this scheme Officers have surveyed the sites and have considered different options and consider the locations proposed to be the recommended solution within the budget available.
15. The objectives, outputs and outcomes of the project are to provide for the replacement and additional provision of bus shelters to provide for improved facilities for users of the local bus services.
16. Relevant drawings and documents will be supplied to the contractor which forms part of the contract to be awarded.

IMPLICATIONS	
Finance	This report requests approval for the purchase of up to four replacement bus shelters and up to four new additional bus shelters as detailed in the report, with the works being funded from the approved 2016/17 capital programme scheme for this propose in the sum of £30,000 . There are no revenue implications of the recommendation at this stage.
Legal	There are no implications
Community Safety	There are no implications
Human Rights and Equalities	There are no implications
Sustainability and Environmental Impact	There are no implications
Health & Safety and Risk Management	There are no implications

LEAD AUTHOR	TEL	DATE	DOC ID
Paul Walker	01253 658431	3 November 2016	

LIST OF BACKGROUND PAPERS		
Name of document	Date	Where available for inspection
Plans and photographs of all the bus stops and shelters		Technical Services division, Town Hall

Attached documents

Appendix 1 – Letter from County Councillor John Fillis to Councillor David Eaves dated 2 Aug 2016.