

MINUTES

Operational Management Committee

Date:	Tuesday, 15 March 2022
Venue:	Town Hall, St Annes.
Committee Members Present:	Councillor Roger Small (Chairman) Councillors Mark Bamforth (via remote access), Alan Clayton, Chris Dixon, Brian Gill, Paul Hodgson, David O'Rourke, Richard Redcliffe, Bobby Rigby, Michael Sayward, Viv Willder.
Councillors Present:	Councillor Karen Buckley
Officers Present:	Allan Oldfield, Kathy Winstanley, Darren Bell, Stephen Ball, Andrew Loynd, and Sharon Wadsworth.

1. Declarations of Interest

Members were reminded that any disclosable pecuniary interests should be declared as required by the Localism Act 2011 and any personal or prejudicial interests should be declared as required by the Council's Code of Conduct for Members. Councillor Gill declared a personal interest during the discussion on car park permits in relation to Item 4 – Car Park Working Group Outcomes 2022.

2. Confirmation of Minutes

RESOLVED: To approve the minutes of the Operational Management Committee meeting held on 11 January 2022 as a correct record for signature by the Chairman.

3. Substitute Members

The following substitutions were reported under Council procedure rule 23 (c):

Councillor David O'Rourke substituted for Councillor Michelle Morris
 Councillor Richard Redcliffe substituted for Councillor John Kirkham
 Councillor Michael Sayward substituted for Councillor Stan Trudgill

Decision Items

4. Spaces Protection Orders for the Control of Barbecues, Outdoor Cooking and Other Forms of Fire on Council Owned Land

The Chairman, Councillor Small, introduced a report detailing the Public Spaces Protection Orders in place prohibiting barbecues and other outdoor temporary cooking facilities on council owned land across the borough under the Anti-Social Behaviour Crime and Policing Act 2014.

The orders were due to lapse during July 2022 and members were asked to consider whether they support an extension of the orders.

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Kathy Winstanley, Head of Health and Environment, explained the consultation process and the criteria to be met for extending the PSPO's.

Councillor Gill suggested designated facilities to be provided as a future budget consideration. It was noted that this would fall under the remit of the Tourism and Leisure committee.

It was unanimously RESOLVED:-

1. That the committee were minded extend the public spaces protection orders described in the report for a further three years.
2. To delegate authority to the Chief Executive, in collaboration with the Chairman, to carry out the necessary consultation, publicity and notification and to extend the order, unless the outcome of the consultation required further consideration by the committee at a special meeting.

3. Car Park Working Group Outcomes 2022

The Chairman, Councillor Small, introduced the report that detailed the recommendations from the car park working group that had met in January and February 2022. The Chairman opened the discussion on the introduction of seasonal charges; introduction of a transferrable ticket; Car Parking Strategy; Pleasant Street car park and car park permits for GP surgeries. The discussion mainly focused around the arrangements and criteria of providing permits to GP surgeries. Members were supportive in principle of the suggestion but wanted more details on the criteria and charges involved before recommending the proposal.

The results of the Lytham Parking Consultation was not discussed and would be subject to a separate meeting.

Members then went on to discuss the issues related to the barrier at Stanner Bank Car Park. It was acknowledged that the current arrangements for out of hours was not acceptable or sustainable and would need addressing but were not in favour of removing the barrier.

Andrew Loynd, Technical Support Manager, addressed members queries on design issues, maintenance contract and main reasons for call outs. Whilst most issues could be resolved remotely there had been occasions when manual force by members of the public had damaged the barrier.

The Chairman proposed alternative recommendations to retain the barrier system for further assessment.

It was RESOLVED:

1. To retain the Stanner Bank Car Park barrier system and for the committee to receive quarterly reports detailing the number of call outs including out of hours, reason for calls, time taken to resolve and any cost attached.
2. To instruct officers to address the out of hours staffing issue.
3. To introduce seasonal charges from 1st November to 20th March each year as set out in table 2. The Financial Forecast would be updated to reflect an annual loss of revenue of up to £23,655 from 2022/23 onwards.
4. To introduce a transferrable ticket as detailed within the report.
5. To approve the draft revised Car Park Strategy as set out in Appendix A.
6. To agree that parking bays on Pleasant St Car Park should be widened which would reduce the car park capacity and potentially reduce income.
7. To agree not to provide car park permits to GP Surgeries at this moment in time.
8. To bring back the results of the Lytham Parking Consultation to a future meeting.

4. St Annes Sea Wall Update

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Councillor Small introduced a request to engage Jacobs UK to undertake the detailed design at a cost of £544,000, and to engage Volker Stevin to undertake early supplier engagement for £123,500 to support this process with the additional costs to be drawn down from the approved risk/contingency budget for the project.

Stephen Ball, Chief Engineer, explained how the original estimate of £245,000 for the detailed design, in the original Outline Business Case, was based on similar sea defence projects across the Fylde coast. Whilst the sea defence project at the Island is of lower value than most others along the Fylde coast, the location and inclusion of several business and community stakeholders has meant that it is a more complex project. These factors have led to a revised fee proposal to carry out the detailed design of £544,000.

A revised quote had also been obtained from Volker Stevin for £123,500 to provide support during the detailed design in terms of buildability, health and safety, cost estimates and ongoing communications support.

Members acknowledged the reasons for the increase in the design costs and expressed concerns on the monitoring of the build costs, especially as cost of materials were increasing. It was confirmed that regular reports will be provided to the committee when the project was at the delivery stage.

It was RESOLVED:

1. To draw down £538,500 funding from the approved risk/contingency budget for the project to deliver the development stage at a total cost of £1,383,500 (expenditure detailed in Table 4 of the report) through the Councils approved capital programme as detailed within the report and update the overall phasing of the programmed expenditure as detailed in Table 3.
2. To approve the engagement of Jacobs UK at a cost of £544,000 and Volker Stevin Civil Engineering Contractors at a cost of £123,500 to deliver the Planning Stage from within the £1,383,500 described above.

3. Nominations to Outside Bodies/Working Groups

Appointments to Outside Bodies are made at Full Council following recommendations from the committee.

It was RESOLVED:

1. To recommend to Council that the appointments to the outside bodies, within the remit of the Operational Management Committee, remain the same ie;
Lancashire Waste Partnership – Chairman of the Operational Management Committee;
PATROL – Councillor John Kirkham
Sintropher Working Group – Councillor John Kirkham.
2. To confirm the membership to any working groups that relate to the terms of reference of the committee as being;
Car Parking - Councillors Alan Clayton, Paul Hodgson, Michelle Morris, David O'Rourke, Roger Small and Stan Trudgill.
Bus Shelter Review - Councillors Mark Bamforth, Julie Brickles, Alan Clayton, Paul Hodgson and Roger Small.
Carbon Neutral Working Group (Lead committee EH&H) - Councillors Chris Dixon, Viv Willder and Bobby Rigby.
Lytham Park Cemetery and Crematorium Working Group - Councillors Roger Small, Mark Bamforth, Chris Dixon, Will Harris, Bobby Rigby and Viv Willder.
3. To note the reports from members currently serving on Outside Bodies.

Information Items

4. Car Parking Annual Report 2020/21

Each year Local Authorities are expected to produce and publish an annual report to present financial and statistical information relating to Local Authority parking operations to the public.

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