

DECISION ITEM

REPORT OF	MEETING	DATE	ITEM NO
DEVELOPMENT SERVICES DIRECTORATE	TOURISM AND LEISURE COMMITTEE	10 JUNE 2021	6
NEWTON COMMUNITY PARK - PHASE 1			

PUBLIC ITEM

This item is for consideration in the public part of the meeting.

SUMMARY

The 'Friends of Newton Community Park' have been working in partnership with Fylde officers since 2019, on a community project to regenerate Newton Community Park, School Lane, to provide a community facility that is accessible and suitable for use by all ages and abilities.

The project has followed the ten-stage process of the community parks improvement programme, which has included a comprehensive consultation exercise, the production of an agreed Masterplan and funding strategy. The 'Friends of Newton Community Park' (FoNCP) have been successful in securing funding from a number of sources. A capital bid was presented on 7 January 2021 to the Tourism and Leisure Committee, with a request for a capital contribution of £50,000 from the Councils Capital Investment Reserve. This was supported and subsequently approved by the Finance and Democracy Committee in March 2021.

The report describes the funding strategy and summarises the initial tender process undertaken. An addendum paper will be issued before the Committee before the meeting detailing the receipt of tenders and evaluation of the same.

RECOMMENDATIONS

The Tourism and Leisure Committee are requested:

1. To recommend to the Finance and Democracy Committee approval to a fully-funded increase in the sum of £50,000 in respect of Phase 1 of the Newton Community Park project within the approved Capital Programme to be met from the various external grants as detailed in the report. This will provide a total project budget of £100,000 including the previously agreed Fylde Council capital contribution of £50,000.
2. Agree that the Council acts as accountable body for the additional capital budget in the sum of £50,000, fully funded from various external grants as detailed in the report.
3. Subject to approval of the above, to approve the letting of the contract for the Newton Community Park Phase 1.

SUMMARY OF PREVIOUS DECISIONS

Tourism and Leisure Committee - 7 January 2021 – Capital Bid 5. Open Space Improvements at School Lane Newton.

Resolved: To support the capital bid of £50,000.

Finance and Democracy - 16 February 2021 – Medium Term Financial Strategy Update

Resolved: The budget proposals and changes to Reserves and Balances as set out in Appendices F & H, to include approval that the Council will act as the accountable body for any of the new capital schemes (as indicated) in Appendix F.

Council meeting - 4 March 2021 – Medium Term Financial Strategy Update

Resolved: The budget proposals and changes to Reserves and Balances as set out in Appendices F & H, to include approval that the Council will act as the accountable body for any of the new capital schemes (as indicated) in Appendix F.

CORPORATE PRIORITIES	
Economy – To create a vibrant and healthy economy	
Environment – To deliver services customers expect	√
Efficiency – By spending money in the most efficient way	√
Tourism – To create a great place to live and visit	√

REPORT

1. The Friends of Newton Community Park (FoNCP) have been working in partnership with Fylde officers since 2019, on a community project to regenerate the existing Community Park on School Lane, Newton to provide a community facility that is accessible and suitable for use by all ages and abilities.
2. FoNCP are a group of like-minded local residents and Parish Council members who are passionate in their aim to improve the existing site and recreational facilities on School Lane, Newton. The group including members of Newton and Clifton Parish Council took the opportunity to work with officers to take the project through the ten stages of the community parks improvement programme, which are listed below:
 - Set up a supporters' group (Friends group with a constitution)
 - Apply to LCC for support officer from the Environmental Projects Team to assist with:
 - i. Comprehensive consultation exercises
 - ii. External funding grant assistance
 - Initial consultation with group, local residents and users to produce a design brief based on community need
 - Produce 3 concept drawings based on the design brief
 - Consult / agree / produce final Masterplan
 - Cost the project up in sections (Bill of Quantities and specifications)
 - Prepare funding strategy
 - Tender and evaluation (with community)
 - Project Management
 - Open Event / Future use /Maintenance
3. FoNCP have attended regular progress meetings with officers, stakeholders and the Parish Council during the past 3 years and have carried out numerous public consultation events to establish local need and requirements.
4. The consultation feedback was analysed and directly informed several concept designs for the site prepared by Fylde Council's Senior Landscape Development Officer.
5. The entire project is significant both in size and cost, therefore given the current climate, where funding is uncertain as a result of Covid-19, the decision was taken to phase the project to achieve tangible benefits for the local community. This report concerns Phase 1 of the overall project.

PHASE 1

- Phase 1 includes the provision of a new play area catering for 4-12-year olds, fencing to an existing tarmac area to create a more practical/formal MUGA. Improvements to the pedestrian entrance to create safer access. Further phases are yet to be detailed and agreed.

THE METHOD AND COST OF FINANCING THE SCHEME

- In autumn 2020 the Friends group wrote to Fylde Council to request a £50,000 capital contribution towards the project. The request was presented to the Tourism and Leisure Committee and was agreed at the meeting of 7th January 2021. £50,000 is already included within the approved Capital Programme for 2020/2021 for this project.
- The Friends of Newton Community Park have secured external financial contributions from Newton and Clifton Parish Council (£15,000), Lancashire Environment Fund (£30,000) and Friends of Newton Community Park (£5,000).

Source	Amount	Status
FBC Capital Fund	£50,000	Secured
LEF	£30,000	Secured
Newton and Clifton Parish Council	£15,000	Secured
FoNCP	£5,000	Secured
Total budget	£100,000	

FUTURE REVENUE BUDGET IMPACT

- The Community Park on School Lane Newton is owned by Newton with Clifton Parish Council. Any additional revenue implications linked to this proposal will be met by the Parish Council, who are fully aware of this.

RELEVANT VALUE FOR MONEY ISSUES

- In order to ensure that value for money is achieved a procurement exercise has been undertaken in accordance with the Council's contract procedure rules. Selection of the successful tenderer will be on the basis that value for money is a key consideration as well as the suitability of the new facility.

VIABLE ALTERNATIVES

- The project could have been procured and delivered by the Community group or Parish Council. However, professional assistance from Council Officers with specific regard to landscape design, procurement and project management proves to provide the best value for money, competent schemes and is the favoured delivery option by external funders.

PROCUREMENT PATH (AND ANY DELEGATIONS AS REQUIRED) PHASE 1

- Officers from the Capital Projects Team have led the procurement process. The tender followed the 'open tendering procedure', using the CHEST procurement portal.
- The tenders that are received will be evaluated on a pass/fail budget price and 100% quality basis as detailed below.
- The quality evaluation will be carried out as follows; price pass/fail with quality criteria forming 100% of the total, based on the following quality criteria:

• Site team and sub-contracting	10%
• Range of equipment and play value	25%
• Design and creativity	25%
• Quality management system	15%
• Method statement and programme	15%
• Health and safety	10%
TOTAL	100%

15. The quality evaluation will be undertaken against the criteria listed below and the information required from the suppliers will be scored on the following basis:

Score	Description
0	The Evaluation Panel felt that none of the requirement was met or demonstrated or no response was provided.
1	The Evaluation panel felt that a few areas (20% or less) of the requirement has been met or demonstrated.
2	The Evaluation panel felt that some areas (between 21% and 59%) of the requirement has been met or demonstrated.
3	The Evaluation panel felt that most of the requirement (60% and above) has been met or demonstrated
4	The Evaluation panel felt that the requirement has been fully met or demonstrated.
5	The Evaluation Panel felt that the supplier had exceeded this requirement.

16. The result of the tender evaluation exercise will be confirmed in the addendum paper to follow, with scores inputted to the below table. The evaluation panel comprises of officers from the Capital Projects Team and the Friends of Newton Community Park.

Description of Evaluation Criteria	Percentage Weighting						
Budget	Pass/fail						
Site team and sub-contracting	10						
Range of equipment/play value	25						
Design and creativity	25						
Quality Management system	15						
Method statement and programme	15						
Health & Safety	10						
Total Quality Weighting	100						
Grand Total	100						

OBJECTIVES, OUTPUTS AND OUTCOMES

17. Objectives, Outputs and Outcomes:

- Achieve the ambitions of the local community;
- Provision of additional facilities for young people;
- Clean and Green – “Deliver high quality parks and open spaces”;
- Great Place to Live – “Support and promote volunteers’ effort to improve their local community”.

CONCLUSION

18. To be confirmed in addendum paper to follow.

IMPLICATIONS

Finance	<p>Funding for the Newton Community Park Phase 1 is included within the approved Capital Programme for 2020/2021 in the sum of £50k, financed from the Capital Investment Reserve.</p> <p>The report requests that the Tourism and Leisure Committee recommend to the Finance and Democracy Committee approval to a funded budget increase to the value of £50,000 to be fully funded from the various external grants. This will provide a total project budget of £100,000</p> <p>Finally, the committee is requested to authorise expenditure in 2020/2021 in respect of the proposed scheme to provide a new play area, fencing to MUGA and entrance improvements at School Lane, Newton, subject to the approval of the above by the Finance & Democracy Committee.</p>
Legal	None arising from this report
Community Safety	Provision of modern recreational facilities is important in terms of providing diversionary activities
Human Rights and Equalities	None arising from this report
Sustainability and Environmental Impact	None arising from this report
Health & Safety and Risk Management	The quotation requests included Health and Safety information which will be developed by the successful contractor prior to starting on site to safeguard the public and contractor personnel.

LEAD AUTHOR	CONTACT DETAILS	DATE
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BACKGROUND PAPERS

Name of document	Date	Where available for inspection
Tourism & Leisure Committee agenda and minutes	7 th January 2021	Tourism and Leisure, agenda and minutes
Finance and Democracy Committee agenda and minutes	16 th February 2021	Finance and Democracy Committee, agenda and minutes
Budget Council agenda and minutes	4 th March 2021	Budget Council, agenda and minutes

Attached documents
Appendix A – Location Plan